



## ERRATUM

### PROVISION OF INTERNAL AUDIT SERVICES FOR A PERIOD OF THREE YEARS

**BID NO: MATAT 2016/2017-43**

Kindly note the following changes on the Functionality, on the following Bid which was advertised on the 28<sup>th</sup> December 2016 on the Daily Dispatch.

No	Criteria	Points	Verification method
1.	<b>Experience of the bidder (Name of traceable reference with contactable details to be included for verification)</b> <ul style="list-style-type: none"> <li>• Five (5) current Internal Audit Projects that are being conducted.</li> <li>• Tenderers to submit signed letters of appointments to fully obtain the points.</li> <li>• Each letter will obtain three (3) points</li> </ul>	15	Appointment letter
2.	<b>Clean Audit Attainment</b> <ul style="list-style-type: none"> <li>• Five (5) clean audits within the past three (3) financial years.</li> <li>• Clean Audits must have been obtained in the capacity as Internal Audit.</li> <li>• Tenderers must submit signed reference clean audit letters that indicate that the service provider acted in the capacity as Internal Audit.</li> <li>• Each letter will obtain 5 points</li> </ul>	25	Reference letters signed by HOD confirming the service provider acted in the capacity or conducted Internal Audit Reviews during the clean Audit Year.
3.	<b>Clean Audit within Eastern Cape in the capacity as Internal Audit. (2 clean audits in the past 2 financial years)</b> <ul style="list-style-type: none"> <li>• Signed letter from the Public Entities confirming the following:               <ol style="list-style-type: none"> <li>1. Clean Audit achieved;</li> <li>2. Work done in the capacity as Internal Audit</li> </ol> </li> <li>• Each letter will obtain 12.5 points</li> </ul>	25	Confirmation letter from the Public Entity
4.	<b>CV, qualifications and experience of Lead Partner</b> <ul style="list-style-type: none"> <li>• Must be a qualified CA registered with SAICA for more than ten (10) years.</li> </ul>	10	Certified copy of Qualifications to be attached

	<ul style="list-style-type: none"> <li>• CA 10 years – 5 points</li> <li>• Other internal auditors that form part of the team – 5 points</li> </ul>		
5.	<b>MSCOA Experience – Internal Audit</b> <ul style="list-style-type: none"> <li>• Confirmation of review at Internal Audit Level. mSCOA Readiness</li> </ul>	15	Letter from a municipality confirming mSCOA readiness review.
6.	<b>IT Audit Experience</b> <ul style="list-style-type: none"> <li>• Service provider must have a qualified IT Auditors that is fully qualified with CISA accreditation.</li> <li>• Qualification certificate will obtain – 5 points</li> </ul>	10	Certified copies of qualifications to be attached
	<b>TOTAL</b>	<b>100</b>	

Only bidders scored 80 points out of 100 in respect of “functionality” will be evaluated further and therefore eligible for the award, and bidders scored less than 80 points will be considered non responsive.

The municipality would like to apologise for any inconvenience caused and other information remains unchanged.

**DR D.C.T NAKIN**  
**MUNICIPAL MANAGER**