

MATATIELE LOCAL MUNICIPALITY

COUNCIL RESOLUTIONS

<i>RESOLUTION NUMBER</i>	<i>DATE OF THE MEETING</i>	<i>ITEM DISCUSSED</i>	<i>RESOLUTIONS</i>
CR 01/31/05/2011	1 st Ordinary Meeting, 31 May 2011		52 Municipal Councillors were inaugurated
CR 02/31/05/2011	31 May 2011	<u>Election of Speaker of Council</u>	<p>Cllr. P.A. Mohale, Seconded by Cllr. N.S. Nkopane, nominated Cllr. N. Mshuqwana for the position of Speaker and signed the nomination form.</p> <p>Councillor N. Mshuqwana indicated her acceptance of the nomination by signing the nomination form.</p>
CR 03/31/05/2011	31 May 2011	<u>Election of the Exeutive Committee</u>	<p>The following Councillors were therefore duly elected as members of the Executive Committee of the Matatiele Local Municipality.</p> <ol style="list-style-type: none">1. Cllr. N.S. Nkopane - ANC2. Cllr. M.M. Mbedla - ANC3. Cllr. S.A. Sello - ANC4. Cllr. P.M. Stuurman - ANC5. Cllr. K.J. Bosman-Magangana - ANC6. Cllr. M.M. Mbobo - ANC7. Cllr. G.M. Letuka - ANC8. Cllr. L.M. Ntshayisa - AIC and9. Cllr. K.C. Biggs - DA
CR 04/31/05/2011	31 May 2011	<u>Election of the Mayor</u>	<p>Cllr M.M. Mbedla, Seconded by Cllr C.N. Sambane, nominated Cllr N.S. Nkopane for the position of Mayor.</p> <p>There being no other nominations, the Speaker declared Cllr N.S. Nkopane as the duly elected Mayor of the Matatiele Local Municipality.</p>

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			Councillor N.S. Nkopane indicated her acceptance of the nomination by signing the nomination form.
CR 05/31/05/2011	31 May 2011	<u>Election of Party Whips</u>	<p>(i) Cllr P.A. Mohale be elected as the Chief Whip of Council and</p> <p>(ii) The following Councillors be elected as Whips of Political Parties represented in the Council:</p> <p>ANC - Cllr P.A. Mohale AIC - Cllr S.M. Jafta UDM - Cllr L.E. Stuurman DA - Cllr K.C. Biggs and COPE - Cllr T.V. Mongoato</p>
CR 06/31/05/2011	31 May 2011	<u>Appointment of Local Representatives to the Alfred Nzo District Municipality</u>	<p>That five (5) representatives from the ANC and one (1) representative from AIC be elected to represent the Matatiele Local Municipality at Alfred Nzo District Municipality.</p> <p>That the following Councillors be elected to represent Matatiele Local Municipality at the Alfred Nzo District Municipality:</p> <p>Cllr. S.B. Macuphe; Cllr. J.Z. Munyu; Cllr. C.V. Sigalelana; Cllr. N. Nkukhu; Cllr. N.B Nkomo and Cllr. N. Kotelana.</p>
CR 07/31/05/2011	31 May 2011	<u>Standing Rules and Orders</u>	That Council approves the Standing Rules and Orders for Council and its Committees, which had been adopted by the previous Council on 30 July

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			2010, (CR570/30/07/2010) as the working document of the Matatiele Local Municipality.
CR 08/31/05/2011	31 May 2011	<u>Delegation Framework</u>	That Council approves the Delegation Framework, which had been adopted by the previous Council on 15 December 2010 (CR642/15/12/2010), as the working document of the Matatiele Local Municipality.
CR 09/31/05/2011	31 May 2011	<u>Establishment of Committees</u>	(i) That the opposition parties should submit names of Councillors to serve on the different Standing Committees and (ii) The following Councillors be elected as Chairpersons:
STANDING COMMITTEE		CHAIRPERSON	
Special Programmes Unit		Cllr. G.M. Letuka	
Budget and Finance		Cllr. S.A. Sello	
Community Services		Cllr.M.M. Mbobo	
LED, Rural Development & Agrarian Reform		Cllr. P.M. Stuurman	
Infrastructure and Planning		Cllr.M.M. Mbedla	
Corporate Services		Cllr. K.J. Bosman-Magangana	
CR 10/31/05/2011	31 May 2011	<u>Changing Committee Names</u>	(i) Economic and Development Planning Department be re-named as <i>Local Economic Development, Rural Development and Agrarian Reform</i> and (ii) Technical Services be re-named as <i>Infrastructure and Planning</i> .
CR 11/31/05/2011	31 May 2011	<u>Municipal Bylaws and Policies</u>	(i) The existing By-Laws and Policies be adopted and (ii) Council may consider amendments to such By-Laws and Policies in future.
CR 12/31/05/2011	31 May 2011	<u>Designation of Full-Time Councillors</u>	That the following Office-Bearers be declared Full-Time Councillors, in terms of Section 18 (4) of the Structures Act: (i) Mayor: Cllr. N.S. Nkopane

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			<ul style="list-style-type: none"> (ii) Speaker: Cllr. N. Mshuqwana (iii) Cllr S.A. Sello (iv) Cllr K.J. Bosman-Magangana (v) Cllr M.M. Mbedla (vi) Cllr P.M. Stuurman and (vii) Cllr P.A. Mohale
CR 13/01/07/2011	Special Meeting, 1 July 2011	<u>Audit Committee Report: Performance Audit Committee of the Matatiele Local Municipality – 1st and 2nd Quarter Report for the Financial Year Ending 30 June 2011 (Supplementary to Report of 28 January 2011)</u>	Council notes the Audit Committee Report for the 1 st and 2 nd Quarter Report for the Financial Year Ending 30 June 2011 (Supplementary to Report of 28 January 2011)
CR 14/01/07/2011	1 July 2011	<u>Municipal Managers' report on the Status Quo of the Municipality</u>	<ul style="list-style-type: none"> (i) That the Status Quo Report be adopted as a working document; (ii) That all outstanding cases of any form opened by the Municipality as well as the cases instituted against the Municipality must be withdrawn and the Council should set up a commission that will check and review the advantages and disadvantages of all such cases starting from 2006 up to the last day of the previous Council; (iii) That the commission be led by the Whippery and the Chairperson be Cllr. L. Nxesi; (iv) That the time frames for the said matter be one month starting with effect from 04 July 2011 and (v) That the Terms of Reference for the commission be established.
CR 15/01/07/2011	1 July 2011	<u>The Mayor and the Executive Committee 100 days programme of action</u>	That the Mayor and the Executive 100 days programme of action be adopted and implemented.

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CR 16/01/07/2011	1 July 2011	<u><i>Contractual Obligations of the Municipality</i></u>	That the Contractual Obligations of the Municipality be noted.
CR 17/01/07/2011	1 July 2011	<u><i>Calendar of Meetings</i></u>	That the Draft Calendar of Meetings for the 2011/2012 period be adopted by Council.
CR 18/01/07/2011	1 July 2011	<u><i>Payment of Councilors' Salaries on the 25th of each month</i></u>	(i) That Councilors' salaries be paid on the 25 th of each month and (ii) That the Resolution that was taken by the previous council in connection with payment date of salaries be rescinded
CR 19/01/07/2011	1 July 2011	<u><i>Purchase of Fifty two (52) laptops and related working tools for the Newly Elected Council Members</i></u>	That the purchase of 52 laptops for use by Councillors be approved and the process followed to purchase these be noted.
CR 20/01/07/2011	1 July 2011	<u><i>Approval of Standing Committees and Members thereof including the condonement of the sitting of Standing Committee Meetings prior to Council Officially Approving Membership thereof</i></u>	(i) That Council condones the sitting of Standing Committee meetings prior to Council officially approving membership of the Standing Committees. (ii) That the Chief Whip, Cllr. P.A. Mohale liaise with the Chief Whip from Alfred Nzo District Municipality in connection with Alfred Nzo District Municipality councilors that are deployed at Alfred Nzo District Municipality to serve in the same Standing Committee serving in Alfred Nzo District Municipality.
CR 21/01/07/2011	1 July 2011	<u><i>Standing Committee Members</i></u>	That Council approves the composition of the Standing Committees including the amendment of Cllr. S.T. Stuurman's name that was omitted and he will serve at Community Services Standing Committee.
CR 22/01/07/2011	1 July 2011	<u><i>Guidelines for the Establishment of Ward Committees for the implementation of Ward Committees in the 26 Wards</i></u>	That Council approves the document on guidelines for the Establishment of Ward Committees for the implementation of Ward Committees in the 26 Wards of the Matatiele Local Municipality and each Ward Committee member be paid R1000.00 as suggested by Guidelines.
CR 23/01/07/2011	1 July 2011	<u><i>Strategic Planning Session for the Municipality</i></u>	(i) The Municipal Strategic Planning Session be held during the period: 03 to 06 July 2011, so as to address the issues raised in the Municipal

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			<p>Status Quo Reports and</p> <p>(ii) Matters related to the appropriate venue and other logistical arrangements be attended to administratively.</p>
CR 24/01/07/2011	1 July 2011	<u>Funding for Proposed “Route 56 Matat Fees”</u>	<p>(i) That funding of R200,000.00 be approved for the hosting of the òRoute 56 Matat Feesö Tourism Initiative and</p> <p>(ii) That the Tourism programme should include all 26 Wards and this programme must be done annually.</p>
CR 25/01/07/2011	1 July 2011	<u>Circular No. 1 of 2011 from the Municipal Demarcation Board: Re-determination of Municipal Boundaries</u>	That the Municipal Demarcation Board report be noted
CR 26/01/07/2011	1 July 2011	<u>Establishment of the Municipal Public Accounts Committee and Election of members</u>	<p>That the following councillors serve on these committees;</p> <p>Cllr. T.V. Mongoato (Chairperson)</p> <p>Cllr. N.C. Ludidi-Mzonke</p> <p>Cllr. P.G. Muir</p> <p>Cllr. L.D. Shemane</p> <p>Cllr. V.M. Mlandu</p> <p>Cllr. J.Z. Munyu</p>
CR 27/01/07/2011	1 July 2011	<u>Establishment of the Standing Rules and Orders Committee and Election of members</u>	<p>That the following councillors serve on these committees;</p> <p>Cllr. N. Mshuqwana (Hon. Speaker) - Chairperson</p> <p>The Whippers</p>
CR 28/01/07/2011	1 July 2011	<u>Establishment of the Public Participation Committee and Election of members</u>	No names were provided by the Chief Whip
CR 29/01/07/2011	1 July 2011	<u>Establishment of the Petitions</u>	No names were provided by the Chief Whip

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		<i><u>Committee and Election of members</u></i>	
CR 30/01/07/2011	1 July 2011	<i><u>Invitation by the Board of Trustees to make presentation on Municipal Councillors Pension Fund and Workshop for Councillors on PMS</u></i>	(i) That the accredited Service Providers by SALGA on Councillors Pension Fund and Medical Aid be invited to do a presentation to the Council, and also the existing Pension Fund be invited as well and (ii) That a Workshop be arranged for Council on PMS.
CR 31/01/07/2011	1 July 2011	<i><u>Inauguration of Her Worship the Mayor and the Executive Committee</u></i>	That the Inauguration of Her Worship the Mayor and the Executive Committee be held on the 26 August 2011.
CR 32/01/07/2011	1 July 2011	<i><u>Appointment of Ward Clerks</u></i>	That the time frame for the employment of Ward Clerks be 01 August 2011.
CR 33/01/07/2011	1 July 2011	<i><u>Route 56 Matat</u></i>	That the matter be dealt with speedily in particular to deal with the proposal and the necessary powers be delegated to management or the portfolio committee so that the matter can be dealt speedily
CR 34/01/07/2011	1 July 2011	<i><u>Electricity Vendors</u></i>	That the Budget and Treasury Department must look at their Revenue Generation Strategy and also the introducing of the Smart Metering System.
CR 35/31/07/2011	31 July 2011	<i><u>Financial Report for the Quarter Ending 30 June 2011</u></i>	(i) That the Financial Report for the Quarter ending 30 June 2011 be noted and approved; (ii) That Council notes that the Tender Award for the <i>Banking Services</i> has been awarded to NEDBANK; (iii) That Council notes that the Tender Award for the <i>Repairs to the Matatiele Internal Roads</i> has been awarded to Brainwave Project 848cc t/a Masakhane Projects for the amount of R4,759,104.42; (iv) That Council notes that the Tender Award for <i>Property Development for Commercial and Office Park</i> has been awarded to <i>Tintswalo Property Group</i> ; (v) That Council notes that the Tender Award for <i>Property Development of Area J</i> has been awarded to <i>Masakhane Projects Managers</i> ; (vi) That Council notes that the Tender Award for <i>the Construction of Feleng Access Road</i> has been awarded to <i>Mzamo and Mzamo</i> for

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			<p>the amount of R1,183,364.60;</p> <p>(vii) That Council notes that the Tender Award for <i>the Construction of Moqhobi Access Road</i> has been awarded to <i>Tswela Trading</i> for the amount of R3,124,143.40</p> <p>(viii) That Council notes that the Tender Award for <i>Medium Term Insurance</i> has been awarded to <i>Indwe Risk Services</i> for the amount of R195,873.00 including VAT;</p> <p>(ix) That Council notes that the Tender Award for the <i>Construction of Broilers</i> has been awarded to <i>Shakes and Xolani cc</i> for the amount of R697,724.20 and</p> <p>(x) That EXCO defines the amount to be spent on projects to be conducted in each ward.</p>
CR 36/31/07/2011	31 July 2011	<u><i>Budget Timetable 2012/2013</i></u>	That the Budget Timetable 2012/2013 be noted and approved.
CR 37/31/07/2011	31 July 2011	<u><i>Development Proposals</i></u>	That all development proposals be presented to Council.
CR 38/31/07/2011	31 July 2011	<u><i>Motion received on 28 July 2011 from Cllr. T.V. Mongoato</i></u>	That the motion not be accepted.
CR 39/31/07/2011	31 July 2011	<u><i>Motion received on 31 July 2011 from Cllr. C.L. Nxesi</i></u>	<p>(i) That Whippery provide the five (5) names for membership of the Commission;</p> <p>(ii) That opposition parties provide names for inclusion of members in the Commission so that there is proportional representation and</p> <p>(iii) That the time frame set be extended so that a comprehensive report can be submitted to Council.</p>
CR 40/29/08/2011	29 August 2011	<u><i>Councillors Pension Fund</i></u>	<p>(i) That Management should facilitate with immediate effect the withdrawal from the Municipal Councillors Pension Fund by some Councillors and the payment of:</p> <p>(a) the benefits that have accrued thus far to each Councillor and</p>

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			(b) Contributions of all Councillors with effect from 1 September 2011 to the preferred Service Provider, that is, Old Mutual.
CR 41/29/08/2011	29 August 2011	<u><i>Councillors Medical Aid</i></u>	-
CR 42/29/08/2011	29 August 2011	<u><i>Matatiele Local Municipality IDP 2012/2017: Process Plan</i></u>	Council notes the report and adopts the 2012/2017 IDP Process Plan
CR 43/29/08/2011	29 August 2011	<u><i>Application for the Donation of State Land, Maluti Township from Department of Rural Development and Land Reform to the Matatiele Local Municipality</i></u>	That Council authorizes that the <u>Municipal Manager</u> submits (on behalf of the Municipality), an application for the donation of a portion of state land known as Maluti Township to the Matatiele Local Municipality.
CR 44/29/08/2011	29 August 2011	<u><i>Council Resolution on Suspension of Processing of Land Development Applications pending confirmation of the legislation to be used</i></u>	That Council declares a moratorium on the processing of land use applications until the Department of Local Government and Traditional Affairs has either promulgated legislation or advised on interim measures to be used for land development applications in the Matatiele Local Municipality.
CR 45/29/08/2011	29 August 2011	<u><i>Cellphone Contracts for Councillors</i></u>	(i) Arrangements be made to gradually transfer the cellphone contracts from the name of the Municipality to individual Councilor's name and (ii) The Cellphone Policy be appropriately amended to cater for the proposed changes.
CR 46/29/08/2011	29 August 2011	<u><i>Amended Calendar of Meetings 2011/2012</i></u>	That the Amended Calendar of Meetings for the 2011/2012 period be adopted by Council.
CR 47/29/08/2011	29 August 2011	<u><i>Motion received on 29 August 2011 from Cllr. P. Muir</i></u>	(i) That the motion be withdrawn due to the fact that there was a Council resolution to this effect and (ii) A report back is given at the next Council Meeting regarding the electrification of Matatiele.
CR 48/29/08/2011	29 August 2011	<u><i>Motion received on 29 August 2011 from Cllr. C.L. Nxesi</i></u>	(i) That the Municipal Pension Fund be given notice after this meeting that the members (Councillors) will cease to contribute to this fund

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			<p>(ii) and will contribute to the agreed upon Fund (Old Mutual) and That monies kept for Councillors contributions be refunded to the Councillors immediately</p>
CR 49/29/08/2011	29 August 2011	<u><i>Motion received on 29 August 2011</i></u>	<p>(i) That Management implement the Council Resolution regarding the Commissions;</p> <p>(ii) That documentation be made available to commissions;</p> <p>(iii) That the Commissions give a report back on matters discussed;</p> <p>(iv) That the names of the commissions be made available to Council;</p> <p>(v) That the case against the 200 SAMWU employees be withdrawn; and</p> <p>(vi) That Chief Whips meet to discuss future motions.</p>
CR 50/29/08/2011	29 August 2011	<u><i>Motion received on 29 August 2011 regarding CR 48/29/08/2011 on the withdrawal of the case against the 200 SAMWU employees</i></u>	That the Resolution to withdraw the case against 200 SAMWU members be withdrawn and the relevant Commission give a report and recommendation on this matter.
CR 51/29/08/2011	29 August 2011	<u><i>Motion received on 29 August 2011 from Cllr. J.Z. Munyu</i></u>	That the delegation going to the National SALGA Conference from 29 August to 1 September 2011 be approved by Council.
CR 52/29/08/2011	29 August 2011	<u><i>Motion received on 29 August 2011 from Cllr. C.L. Nxesi</i></u>	That R2m be budgeted for, for development in each ward except Ward 1, 19 and 26.
CR 53/28/10/2011	28 October 2011	<u><i>Minutes of the 1st Ordinary Council Meeting, 31 May 2011</i></u>	That the Minutes of 31 May 2011 be accepted as a True Reflection of the Proceedings of the Meeting, subject to the following changes being made; (a) Page 1, all the Councillors be reflected as Members.
CR 54/28/10/2011	28 October 2011	<u><i>Minutes of the Special Council Meeting, 1 July 2011</i></u>	That the Minutes of 1 July 2011 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 55/28/10/2011	28 October 2011	<u><i>Minutes of the Special Council Meeting, 31 July 2011</i></u>	That the Minutes of 31 July 2011 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 56/28/10/2011	28 October 2011	<u><i>Minutes of the Special Council Meeting, 29 August 2011</i></u>	That the Minutes of 29 August 2011 be accepted as a True Reflection of the Proceedings of the Meeting, subject to the following changes being made;

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			(a) Page 5, item no. 7.2 be removed.
CR 57/28/10/2011	28 October 2011	<u>REPORT: Speaker's Office</u>	(i) That the report be corrected that not all Councillors attended the SALGA Induction Training in Umtata in July 2011. (ii) That the report be adopted and noted.
CR 58/28/10/2011	28 October 2011	<u>Section 79 Committee Reports: Municipal Public Accounts Committee (MPAC) 1st & 2nd Meetings</u>	(i) The Council adopts the work program as developed by the committee; (ii) The Terms of Reference be adopted as set out by the Provincial and Local Government Department in conjunction with Treasury as per Section 129(4)(b) of the MFMA; (iii) The Council mandates the committee to look into the Section 72 Reports, Quarterly, Midyear and of relevant reports that will enhance the work of the committee in the buildup of the Annual Report; and (iv) Management should provide a progress report on unresolved issues raised by the Auditor General as per the Action plan o the Annual Report. (v) That Cllr. T. V. Mongoato be appointed as a full time Councillor of the Matatiele Local Municipality.
CR 59/28/10/2011	28 October 2011	<u>Petition Committee – Communications Report</u>	That Madam Speaker establishes a petitions committee in terms of chapter 4(17) (2a) of the Local Government: Municipal System Act 32 of 2000, which provides for a Municipality to establish appropriate mechanisms, processes and procedures to enable the local community to participate in the affairs of the Municipality, and also for the receipt, processing and consideration of petitions and complaints lodged by members of the local community.
The following items (Deliberations of 23 June 2011) were submitted for noting			
CR A/28/10/2011	28 October 2011	<u>Communications Report -Items for Noting</u>	The report dealing with the following matters be NOTED; (i) Background (ii) Unit Structure

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			<ul style="list-style-type: none"> (iii) Vision, Mission, Slogan, Objectives, Value (iv) Status Quo (Communications) (v) Internal Communication (Development Communication) ó Website Management (vi) Communication Strategy (vii) Newsletter (viii) Municipal Booklets (ix) Leaflets and Brochures (x) External Communication (Public Participation Programmes) ó Mayoral outreaches and IDP Outreach (xi) Media Engagement (xii) Media Briefings (xiii) Newspaper Article (xiv) Talk to your Councillor Show (xv) Branding and Marketing (xvi) Customer Care (xvii) Complaints (xviii) Success Stores ó Matatiele Presidential Hotline Report (xix) Event Management (xx) Intergovernmental Relations
CR B/28/10/2011	28 October 2011	<u>Technical Services Standing Committee Report – Items for Noting</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Vision, Mission Statement (ii) Objectives (iii) Value Statement (iv) Departmental KPAø (v) Project Management Unit (PMU) Personnel (vi) Operations and Maintenance Unit (O&M)

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			<ul style="list-style-type: none">(vii) O & M Personnel(viii) Solid Waste Management Unit (SW)(ix) SW Personnel(x) Electrical Unit Personnel(xi) Project Management Unit ó Capital Projects implemented in the previous years(xii) On-going MIG Projects ó 2010/2011 Financial Year(xiii) Equitable Share Projects(xiv) Proposed Projects for Outer Years (2012/2013)(xv) Proposed Projects for Outer Years (2013/2014)(xvi) Proposed Projects for Outer Years (2014/2015)(xvii) O & M Background(xviii) O & M Objectives of the Unit(xix) O & M SDBIP Programme for 2011/2012(xx) O & M Final Year of Backlogs(xxi) O & M Nkhoesa Mofokeng Programme(xxii) O & M Household Contractors(xxiii) O & M Roads to Voting Stations(xxiv) Waste Management Unit ó Introduction(xxv) Refuse Collection(xxvi) Waste Equipment(xxvii) Waste and grass cutting contracts(xxviii) Landfill Site(xxix) Electrical Unit Report ó Background(xxx) Electrical Unit ó Staff establishment(xxxi) Electrification of Rural Areas
CR C/28/10/2011	28 October 2011	<i>Community Services Standing</i>	

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		<u>Committee Report – Items for Noting</u>	The report dealing with the following matters be NOTED ; (i) Background of the Department (ii) Vision, Mission, Objectives, Values, Departments Sections (iii) Housing Support (iv) Health and Welfare (v) Safety and Security (vi) Environment, Conservation, Parks, Commonage and Pound (vii) Environmental Management and ff Section ó Protection Services (viii) Housing Support ó Progress Report (ix) Kwa-Sibi Sixteen Days of Non-Activism ó Housing Project (x) Temporary Structures for Homeless Beneficiaries after by Disaster (xi) Emergency Housing (xii) Health and Welfare (xiii) Projection Services ó The functions of the various sub-structures (xiv) Pound, Fire, and Commonage (xv) Community Halls
CR D/28/10/2011	28 October 2011	<u>LED Rural Development and Agrarian Reform – Items for Noting</u>	The report dealing with the following matters be NOTED ; (i) Change of the name of the Department (ii) Departmental Vision (iii) Departmental Mission (iv) Values (v) Functions (vi) Personnel (vii) Vacant Posts 2010/2011 (viii) Programmes, Projects and Activities (Informal Trade and Taxi

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			Rank 6 Multi-functional facility) (ix) Malubalube Commercial Poultry (x) Establishing a commercial piggery (xi) Agricultural training centre and markets for commodities (xii) Fresh produce flea markets (xiii) Ongoing technical support for all projects (xiv) Stone fruit enterprises 6 Drakensberg foothills (xv) Matatiele Tourism Initiative (xvi) The Matatiele Local Municipality Spatial Development framework (SDF) (xvii) LED Ward Based Plans (xviii) Land Audit (xix) Township establishment for Area J and M (xx) Signage within Matatiele, Cedarville and Maluti (xxi) Removal of bill boards in Station Road (xxii) Matatiele and Cedarville Town Planning Scheme Review (xxiii) Capacity Building of Local Contractors on the NHBRC requirements (xxiv) Capacity Building Workshops for Matatiele, Harry Gwala Park and Itsokolele Areas (xxv) Identification of illegal buildings
CR E/28/10/2011	28 October 2011	<u>Municipal Budget & Finance Standing Committee Report – Items for Noting</u>	The report dealing with the following matters be NOTED; (i) Background (ii) Vision, Mission, Slogan, Values (iii) Current Projects (iv) Services Rendered

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			<ul style="list-style-type: none"> (v) Staff (vi) Training (vii) Policies (viii) Debt (ix) Audit Outcome (x) Local Government Turn-around Strategy (LGTAS) (xi) Financial Position (xii) Indigent Support (xiii) 5-year financial plan (xiv) SDBIP (xv) IT (xvi) Challenges
CR F/28/10/2011	28 October 2011	<u><i>Corporate Services Standing Committee Report</i></u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Functions and responsibilities of the Department (ii) Human Resource Management (iii) Training Matters (iv) Administration and Council Support (v) Information Technology Matters (vi) Registry and Archives (vii) Policies (viii) Organogram (ix) Local Labour Forum Matters
CR 60/28/10/2011	28 October 2011	<u><i>LED Rural Development and Agrarian Reform – Regional milling and grain storage facility</i></u>	That the progress on the project be noted and the project should continue as per the Business Plan.
CR 61/28/10/2011	28 October 2011	<u><i>Maluti Land Tenure Upgrading</i></u>	That community awareness should be done to sensitize the communities on

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			the advantages and benefits of this project
CR 62/28/10/2011	28 October 2011	<u>Communications Report: Twinning programme with city of Johannesburg (CoJ)</u>	(i) The Visit be arranged in July 2011 where the new Council and Mayoral Committee of both Municipality can be introduced to the programme and (ii) The Memorandum of Understanding be signed during that visit
CR 63/28/10/2011	28 October 2011	<u>Stakeholders engagement</u>	(i) All stakeholders should hold Quarterly Meetings with the Municipality and (ii) The Memorandum of Understanding be developed and signed by various stakeholders and the Municipality.
CR 64/28/10/2011	28 October 2011	<u>Memorandum of Understanding between Matatiele Local Municipality and Alfred Nzo District Municipality</u>	(i) ANDM contract be terminated and maintenance of projects be advertised and (ii) Matatiele Local Municipality to speed up the purchase of its own machinery.
CR 65/28/10/2011	28 October 2011	<u>Housing Unit</u>	The Housing Unit should be retained at Community Services Department as relocating it to EDP will delay the processes that are already in progress.
CR 66/28/10/2011	28 October 2011	<u>Implications Of The Departmental Name Change (From Economic Development & Planning To Led, Rural Development And Agrarian Reform) I.E. Moving Planning Technical Services</u>	That the name of the Department should remain the same and the departmental functions remain unchanged till the matter is reviewed at the next Council Strategic planning Session. This will allow for all the implications of the name change to be planned for.
CR 67/28/10/2011	28 October 2011	<u>Proposed Matatiele Annual Tourism Event</u>	(i) An annual event to be called “ MALUTI ANNUAL TOURISM EVENT ” to be held in November towards consolidation of tourism efforts in Matatiele which will be funded through an integrated multi-sectoral approach (Municipality, fund raising with banks, Sector Departments for example the Department of Sport, Recreation, and Arts & Culture.

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			<ul style="list-style-type: none"> (ii) The proposed event by the local tourism stakeholder and from the Planned Matatiele flea market budget (to be integrated tont) as the start of the annual event, provided that the event will be an inclusive event that will cater for the established tourism providers and co-operatives. (iii) The event be Co-ordinated by the Communications Office of the Municipality who are responsible for Events Management and the stakeholder engagement. (iv) A full concept paper for the MALUTI ANNUAL TOURISM EVENT be developed and presented in the next sitting of Council for approval.
CR 68/28/10/2011	28 October 2011	<u>Municipal Budget & Finance Standing Committee Report</u>	<ul style="list-style-type: none"> (i) That the Department and Standing Committee be re-named the Budget and Treasury Department and Standing Committee respectively; (ii) That a Revenue Enhancement Programme which includes Data Cleansing be implemented; (iii) That vacancies in the department be filled as a matter of urgency; (iv) That the JIPSA report on scarce skills be taken into account when vacancies are filled; (v) That the relevant municipal department be encouraged to make more land available for development in the Matatiele Municipal area in order to broaden the rate base; and (vi) That a Departmental Strategic Session be held in order to review the departmental Vision, Mission, Values, Objectives, Organogram and Policies.
CR 69/28/10/2011	28 October 2011	<u>Corporate Services Standing Committee Report</u> <u>Departmental Service Delivery And Budget Implementation Plan (Sdbip)</u>	That the Corporate Services 2011/2012 SDBIP document be noted and adopted.

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		<u>For 2011/2012</u>	
CR 70/28/10/2011	28 October 2011	<u>Office space and Council Chambers for public participation</u>	(i) the issue of the establishment of office space be attended to jointly by all departments to obtain office space; and (ii) The Council Chambers building be extended to accommodate a full council and relevant stakeholders where applicable.
CR 71/28/10/2011	28 October 2011	<u>Stakeholders Business Forum</u>	That the Communications Unit establishes a Stakeholders Business Forum to address issues such as Stock Theft.
CR 72/28/10/2011	28 October 2011	<u>Business Licencing</u>	That the issue of business licensing must be preceded by consultation and good communication with the business fraternity;
CR 73/28/10/2011	28 October 2011	<u>Building Legislation</u>	(i) The legislation problems experienced around building plan approvals (due to the KZN ordinance not being applicable) should be resolved without delay. If there truly is a legislative vacuum then council must adopt a by-law to fill the gap in the interim and (ii) The shortage of building inspectors should not be allowed to hamper development. Therefore, all means should be explored in the interim to maintain capacity until the vacant posts have been filled. It was further RESOLVED (i) That a Housing Unit be established; (ii) That Ward Committees be Urgently established; (iii) That a delegation led by the Mayor and Chairpersons concerned visit the relevant National Departments to discuss projects that are standing still; (iv) That new staff be employed to re-start the Nkhoesa Mofokeng Project with effect from 1 July 2011; (v) That a team led by Her Worship the Mayor meet with Alfred Nzo

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			<p>District Municipality regarding the usage of their plant and the terms thereof and the Matatiele Local Municipality should explore the possibility of buying its own plant;</p> <p>(vi) That all Councillors attend the SALGA Eastern Cape Councillor Induction Programme scheduled for 10 July to 15 July 2011 in Mthatha;</p> <p>(vii) That Management ensure that security services are obtained for the Pound to avoid theft;</p> <p>(viii) That the Housing Unit be relocated to the department of LED, Rural Development & Agrarian Reform;</p> <p>(ix) That Corporate Services Department conduct a Skills Audit of all Councillors;</p> <p>(x) That a Commission be established to deal with staff matters, especially in light of the recent illegal strikes; and</p> <p>(xi) Management should explore the possibility of continued employment of the disabled persons who were employed on a contractual basis.</p>
CR 74/28/10/2011	28 October 2011	<u>Municipal Budget and Finance Standing Committee Organogram</u>	<p>(i) That the Departmental Organogram be approved;</p> <p>(ii) funds be made available in the Adjustment Budget for the difference in salaries of officials and clerks;</p> <p>(iii) funds be made available in the Adjustment Budget for the Deputy Chief Financial Officer's position; and</p> <p>(iv) all vacant posts be filled.</p>
CR 75/28/10/2011	28 October 2011	<u>Budget Timetable 2011/2012</u>	<p>(i) That the amended 2011/2012 Budget Timetable be approved;</p> <p>(ii) That the Budget & Treasury Standing Committee holds its Policy Review Workshop scheduled for the week of 14 to 18 November 2011 in Durban in order to be able to be focused; and</p> <p>(iii) That a Facilitator be sourced from a body that support local government</p>

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			free of charge, i. e. SALGA.
CR 76/28/10/2011	28 October 2011	<u>Office Space</u>	<p>(i) to note that the B&T new temporary offices be constructed next to the Micro Manufacturing Centre located on the R56 between the Golf Club and Mountain View;</p> <p>(ii) That the relevant department develop a business plan for the construction of an office block that will offer a long term solution and that can house all municipal departments and the House of Traditional Leaders; and</p> <p>(iii) That it be noted that Council has already passed a resolution that the current offices lease be extended for a period not exceeding 12 months.</p>
CR 77/28/10/2011	28 October 2011	<u>Financial Reports</u>	<p>(i) That the following financial reports be noted and approved.</p> <ul style="list-style-type: none"> • C.F.O. Financial Report • Withdrawal Report • Quarter Budget Review • SDBIP Q1 • Deviation Report Q1 • Debt Report as at 30 September 2011 • Risk Assessment Report as at 30 June 2011 <p>Risk Assessment Report as at 2011/2012</p> <p>NT Reporting Confirmation</p> <p>(ii) That Council's policies regarding Indigent Support and Debt Collection and Credit Control be enforced;</p> <p>(iii) That alternative energy be provided for all indigents, including those on grid due to the high cost of electricity;</p> <p>(iv) That Management enquire and ensures that Matatiele Local Municipality</p>

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			benefits from all available support on offer from COGTA, i. e. Siyenza Manje; and (v) That a report on all Subsistence & Travelling expenses be included in financial report.
CR 78/28/10/2011	28 October 2011	<u>Annual Financial Statements (AFS): BNN</u>	That the following entries which were passed during the completion of the AFS be approved: <ul style="list-style-type: none"> • Inventory adjustments: Minor stock losses, various items: R5,747.70; • Impairment losses: DBSA Master Plan: R283,380.70 • CRR contribution: R16,737,296.00
CR 79/28/10/2011	28 October 2011	<u>Public Amenities</u>	Public Amenities should remain at Community Services and be not transferred to Corporate Services
CR 80/28/10/2011	28 October 2011	<u>Salary Increment For Employees Below Section 57 Managers</u>	(i) The salary increase for all Municipal employees below Section 57 Managers be increased by 6.08% with effect from 01 July 2011. (ii) Council condones EXCO 's decision to implement the salary increase prior to obtaining council approval
CR 81/28/10/2011	28 October 2011	<u>Salary Increase For Section 57 Managers</u>	That whenever the percentage salary increase for employees below Section 57 Managers is determined, the same percentage increase should be granted to Section 57 Managers with effect from 01 July of the year in question.
CR 82/28/10/2011	28 October 2011	<u>Departmental Organogram</u>	The Corporate Services Departmental Organogram be noted and adopted.
CR 83/28/10/2011	28 October 2011	<u>Quarter One (1) Performance Report: Period From 01 July 2011 To 30 September 2011</u>	That the Quarter one (1) Performance Report for the period:01 July 2011 to 30 September 2011be noted and adopted
CR 84/28/10/2011	28 October 2011	<u>Donation Of Portion Of Remainder Erf 1 Cedarville For Sive Special School And Resource Centre</u>	(i) the donation of the additional 5 ha of land to the Department of Education to make a total of 65 ha for the development of the Sive Special School and Resource Centre in Cedarville be approved.

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CR G/28/10/2011	28 October 2011	<u>Development of Public Toilets (By Private Investor)</u>	(i) the report be noted; (ii) The Proposal be considered subject to all Supply Chain Management Processes being observed; and (iii) That the matter be handled by Management to investigate the options of entering into a partnership with private people.
CR 85/28/10/2011	28 October 2011	<u>Property Development: (Next To Taylor Bequest Hospital, Diagonally Opposite Eskom)</u>	(iv) the report be noted (v) The proposal be considered subject to all the Supply Chain Management Processes being observed. (vi) The matter be handled by Management to investigate the options of entering into partnership with private people.
CR 86/28/10/2011	28 October 2011	<u>Cultural Village</u>	(i) the report be noted (ii) The proposal be considered subject to all the Supply Chain Management Processes being observed. (iii) The matter be handled by Management to investigate the options of entering into partnership with private people.
CR 87/28/10/2011	28 October 2011	<u>Social and Rental Housing</u>	(i) the report be noted; (ii) the implementation of the Social Housing Programme and the Community residential Units be approved
CR 88/28/10/2011	28 October 2011	<u>Uplifting Of The Temporary Moratorium On The Processing Development Applications</u>	(i) the report be noted (ii) Council should lift the moratorium imposed as per CR 43/29/08/2011 on the processing of development applications.
CR 89/28/10/2011	28 October 2011	<u>Hosting Of Matatiele Jazz Festival</u>	(i) the report be noted and the hosting of the Matatiele Jazz Festival takes place on the 10 th of December 2011 and (ii) Council approves that funds be made available for the hosting of the Jazz

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			Festival
CR 90/28/10/2011	28 October 2011	<u>Infrastructure & Planning Standing Committee Report on Tshita-Mabua Access Road</u>	That the money budgeted for Lunda Access Roads and Mzongwana óVimba Access Road from Equitable Share Funding be used for top up funding of this project, since these two projects are also registered under MIG funding.
CR 91/28/10/2011	28 October 2011	<u>Mafube –Nkosana bridge</u>	That the projects earmarked for Ward 8 be re-prioritised with a view to making funds available for the construction of Mafube-Nkosana Bridge
CR 92/28/10/2011	28 October 2011	<u>Electrification Of Rural Areas</u>	(i) the Infrastructure & Planning Department should ask assistance from Eskom for funding application to Department of Energy and (ii) the electrification of Ned Farm be prioritized.
CR 93/28/10/2011	28 October 2011	<u>Solid Waste Report</u>	(i) the report be noted; and (ii) the Solid Waste Unit be transferred to Community Services Department
CR 94/28/10/2011	28 October 2011	<u>Operations & Maintenance Report: Ward Based Road Maintenance Program me</u>	That the Ward Based Road Maintenance Programme be outsourced to a well established project management consultant.
CR 95/28/10/2011	28 October 2011	<u>News papers articles and media releases</u>	That the Fever slot/ column be kept and be used by the Municipal Manager not the Mayor as it need budget if is transferred to the Mayor.
CR 96/28/10/2011	28 October 2011	<u>Communications Strategy and Communications Report</u>	Communications Strategy draft be adopted; (ii) Matatiele Local Municipality Brand Manual be adopted with the amendment of the new logo when is ready; (iii) That the Fever slot/ column be kept and be used by the Municipal Manager and not the Mayor as it need budget if is transferred to the Mayor and

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			(iv) The Communications report be adopted.
CR 97/28/10/2011	28 October 2011	<u><i>Election Of Women's Caucus</i></u>	That Women's Caucus be elected on 28 October 2011 after the Council Meeting
CR 98/28/10/2011	28 October 2011	<u><i>Deaf Awareness Week</i></u>	That a workshop be conducted for Municipal employees; Receptionist, office of the Mayor, office of the Speaker, SPU personnel and some Councillors for a start in December as part of International Disability Day.
CR 99/28/10/2011	28 October 2011	<u><i>Draft disability policy</i></u>	That the Draft Disability Policy be adopted as a statement of intent for the advancement of People with Disabilities
CR100/28/10/2011	28 October 2011	<u><i>Indigent Function Transferred to SPU</i></u>	That the Indigent function be formally moved from Budget and Treasury Department to the SPU and a Handover and Status Quo Report from Budget and Treasury Department be submitted when the Indigent Function is transferred to SPU.
CR101/28/10/2011	28 October 2011	<u><i>Induction of Local Aids Council</i></u>	That the SALGA Social Development Cluster be requested to induct the Local AIDS Council.
CR102/28/10/2011	28 October 2011	<u><i>Disability forum induction</i></u>	That an induction of the Disability Forum workshop be held in November over two days to accommodate the members of the community from all 26 Wards.
CR103/28/10/2011	28 October 2011	<u><i>Spu mainstreaming workshop for Councillors and Management</i></u>	That SPU mainstreaming workshop be held on the date to be confirmed in November 2011.
CR104/28/10/2011	28 October 2011	<u><i>Appointment of the acting General Manager EDP</i></u>	That Ms. G.R Tobia be appointed to act as the General Manager for EDP as from 01 October 2011 till 31 December 2011, unless the outcome of the Arbitration Proceedings, to be conducted by the South African Local Government Bargaining Council on the matter between Mrs. M.E. Nombungu and the Municipality, necessitates that the acting appointment be terminated before 31 December 2011
CR105/28/10/2011	28 October 2011	<u><i>Risk Report 2010/2011</i></u>	That the 2010/2011 Risk Report be noted and adopted
CR106/28/10/2011	28 October 2011	<u><i>2011/2012 risk register</i></u>	That the 2011/2012 Risk Register be adopted and that a Risk workshop for

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			EXCO members be organised.
CR107/28/10/2011	28 October 2011	<u>2011/ 2012 Internal Audit Plan.</u>	That the 2011/2012 Internal Audit Plan be noted and adopted.
CR108/28/10/2011	28 October 2011	<u>Mayoral Car Policy</u>	That the Mayoral car Policy be approved in principle subject to Management ensuring its alignment with applicable legislation.
CR109/28/10/2011	28 October 2011	<u>Mayoral Security Policy</u>	(i) The Mayoral Security Policy be adopted; (ii) A post of Body Guard be created and (iii) The Security situation be constantly reviewed and appropriate action regarding beefing up of security be taken in terms of the prevailing circumstances.
CR110/28/10/2011	28 October 2011	<u>Implementation Of Council Resolutions</u>	That the progress report on the implementation of Council Resolutions be noted.
CR111/28/10/2011	28 October 2011	<u>Pauper burials</u>	(i) The Municipality assists with the burial of the bodies; (ii) A mass funeral be held with the aim of creating awareness; (iii) Both print and electronic media be used for the advertisement of the event and (iv) A Pauper Burial Policy be formulated by Community Services Department and (v) The Municipality should arrange for a Service Level Agreement with funeral parlours so as to deal with pauper burial request.
CR112/28/10/2011	28 October 2011	<u>Delegates expenses</u>	(i) Cheaper accommodation such as Bed and Breakfast be utilized; (ii) The travelling be minimized and (iii) Additional funding be provided for delegate expenses during the Budget Adjustment process
CR113/28/10/2011	28 October 2011	<u>Application for the use of old Itsokolele as an old age home by abadala home of safety</u>	Permission be granted to Abadala Home of Safety for the utilisation of the Old Itsokolele building as an old age home and that the Ward Councillor be involved in this matter.
CR114/28/10/2011	28 October 2011	<u>Services that need to be out-sourced</u>	(i) Alfred Nzo District Municipality's Information Technology Unit be

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			invited for a presentation to EXCO on how it can assist to provide these services and (ii) a decision whether or not to outsource these services be taken after such presentation
CR115/28/10/2011	28 October 2011	<u>Security services</u>	That proposals be called for Security Services
CR116/28/10/2011	28 October 2011	<u>Employee assistance and wellness program</u>	That the Employee Assistance and Wellness Program be outsourced for a renewable two year contract period, with the provision that a skills transfer arrangement be part of the contract
CR117/28/10/2011	28 October 2011	<u>Occupational Health And Safety Plan</u>	That the Occupational Health and Safety Plan be outsourced for a renewable two year
CR118/28/10/2011	28 October 2011	<u>Resignation Of The Chief Financial Officer</u>	(i) The resignation of the Chief Financial Officer (CFO) Mr D.C. van Zyl, be acknowledge and noted; (ii) Mr. D.C. van Zyl be thanked for services rendered to Matatiele Local Municipality and (iii) Management is mandated to facilitate the filling of the position before the CFO's departure.
CR120/28/10/2011	28 October 2011	<u>Municipal Departmental Organograms</u>	That the Departmental Organograms presented at the Plenary session held on 15 September 2011 and presented to Council on 28 October 2011 be noted approved
The following items (Deliberations of 23 & 24 October 2011) were submitted for noting			
CR H/28/10/2011	28 October 2011	<u>Community Services Standing Committee Report -Items for Noting</u>	The report dealing with the following matters be NOTED; (i) Establishment of a Public Safety Forum (ii) Quarter One Performance Report (iii) Personnel (iv) Cemetery and Parks Caretakers (v) Cemetery Fencing

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			<ul style="list-style-type: none"> (vi) Community Based Natural Resource Management Programme (CBNRM) (vii) Alternative Energy (BIOGAS) Programme (viii) Promotion of Wildlife Management in Wilfred Buar Nature Reserve (ix) Improvement of Ground Water and Biodiversity in the commonage (Wetland and Terrestrial Land Rehabilitation) (x) Improvement of Ground Water and Biodiversity in the Commonage (Timber Removal) (xi) Open Space, Parks and Garden Management (xii) Alignment with a National Climate Change Strategy (xiii) Income generated (xiv) Public Safety (xv) Public Amenities, Sports Fields and Cemeteries (xvi) Community Services Risk Analysis 2010/2011 (xvii) Community Services Disaster Report (xviii) Transport Report (xix) Department of Education
CR I/28/10/2011	28 October 2011	<u>Corporate Services Standing Committee Report -Items for Noting</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Human Resource Management (ii) Training Matters (iii) Salary Payment Function (iv) LLF Meeting (v) Leave Managemenet (vi) Cleaning Services (vii) Driver/Messenger Services (viii) Registry and Archives (ix) Information Technology

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			<ul style="list-style-type: none"> (x) Proper Functioning of Council, Executive Committee (EXCO) and Standing Committee (STANCO) Meetings (July to September 2011) (xi) Cellphones for Councillors (xii) Repairs to Buildings (xiii) Inauguration of Ward Committees (xiv) Old Mutual Investment (xv) Persons employed on short term Acting Capacity (xvi) Policy Workshop (xvii) Verification of Qualifications for all employees (xviii) Signing of Performance Agreements by Middle Managers (xix) Disciplinary Matters
CR J/28/10/2011	28 October 2011	<u>Re-Location of Pote Residents (Ward 7)</u>	That the Pote community should be re-located to an area close or nearers to areas that are more developed where the Department of Housing will provide new houses for them.
CR K/28/10/2011	28 October 2011	<u>LED, Rural Development and Agrarian Reform Standing Committee Report -Items for Noting</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Development of Area J (ii) Launch of the Community Works Programme (CWP) ó Overview of the CWP Programme (iii) Kopang Ke Moepa (Mabenyeng) Project ó SAPPI Project (iv) New Afforestation Areas (v) Cedarville Emerging Farmers Project (vi) Progress on the LED Support Center and Moving of offices for the Municipal LED Department (vii) Progress on Gwebindlala Project (viii) Progress Report on Rural Housing Projects in Matatiele (ix) Home Building Training: Queenø Mercy Housing Project

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			<ul style="list-style-type: none"> (x) Emergency Housing for Disaster Stricken Families (xi) Street naming for Harry Gwala, Harry Gwala Park, Maluti, Njongweville, Njongweville Extension and Mountain View (xii) Matatiele Massive Food Project (xiii) Operation to enforce Municipal Bylaws in the CBD
CR L/28/10/2011	28 October 2011	<u>Infrastructure and Planning Standing Committee – Items for Noting</u>	The report dealing with the following matters be NOTED; <ul style="list-style-type: none"> (i) Diaho Great Place Access Road (ii) Monitoring and Evaluation ó EPWP Progress Reporting
CR M/28/10/2011	28 October 2011	<u>SPU & Communications Standing Committee – Items for Noting</u>	The report dealing with the following matters be NOTED; <ul style="list-style-type: none"> (i) Tabling of SPU Budget (ii) Women Empowerment Policy Development Workshiop (iii) Skills Development for in-school youth (Grade 12ø) (iv) Election of Elder Persons Forum (v) Miss Matatiele 2011 (vi) Oprhaned and Vulnerable Children (vii) Youth (viii) Out of School Youth (ix) Data Collection in Wards
CR N/28/10/2011	28 October 2011	<u>Motion wih a question from Cllr. W. Potwana</u>	
CR O/28/10/2011	28 October 2011	<u>Reconstitution of the Standing Rules and Orders Committee</u>	<ul style="list-style-type: none"> (i) That Section 79 and 80 Committees be re-constitued and (ii) That the Whippery will assist with the reconstruction of these committees. (iii)
CR119/11/11/2011	11 November 2011	<u>Swearing in of Traditional Leaders who will serve in the Municipal Council</u>	Ten Traditional Leaders were duly sworn and signed individual Creed Certificates.

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CR121/11/11/2011	11 November 2011	<u>Presentation by a representative from Auditor General's Office</u>	That the Report be NOTED.
CR122/11/11/2011	11 November 2011	<u>Proposed Agreement between the Municipality and Mrs. M.E. Nombungu</u>	(i) That the settlement agreement must be made to Mrs. M.E. Nombungu but not with the conditions stated in the agreement.
CR123/11/11/2011	11 November 2011	<u>Update on Public Works Programme</u>	(i) The report be noted; (ii) Wards be divided into six (6) EPWP Clusters; (iii) A post of EPWP Co-ordinator be created on the Municipal Organogram to oversee and co-ordinate all the EPWP programmes within the Municipal area; (iv) Six (6) EPWP Supervisor Posts be created for these six (6) EPWP clusters. (v) Council supports the Development of an EPWP Policy and (vi) Council supports the Launch of EPWP by Honorable Minister T. Nxesi on the 9 th of December 2011
CR124/11/11/2011	11 November 2011	<u>Reviewal of Standing Committees</u>	The Standing Committees be structured as follows
STANDING COMMITTEE		CHAIRPERSON & MEMBERS	
<u>Special Programmes Unit</u>		Cllr. G.M. Letuka Cllr. I.N. Maketela Cllr. S.B. Macuphe Cllr. M. Kondile Cllr. L.E. Stuurman Cllr. N.C. Ludidi-Mzonke Cllr. W. Potwana Cllr. N. Njobe Chief K.R. Letuka	

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	Chief T.S. Kuali
<u>Budget and Finance</u>	Cllr. S.A. Sello Cllr. S. Mngenela Cllr. K.C. Biggs Cllr. S.B. Mzozoyana Cllr. N. Sithole Cllr. E.K. Sephuhle Cllr. M.V. Saliwavikwa Cllr. S.T. Maghashalala
<u>Community Services</u>	Cllr. M.M. Mbobo Cllr. T. Dyantyi Cllr. L.E. Stuurman Cllr. P.G. Muir Cllr. N. Ngwanya Cllr. M.C. Setenane Chief N. Zibi Chief T. Lebenya
<u>LED, Rural Development & Agrarian Reform</u>	Cllr. P.M. Stuurman Cllr. N. Kotelana Cllr. S.T. Stuurman Cllr. P.G. Muir Cllr. N.S.N. Paula Cllr. K.B. Pakkies Cllr. K.B. Makholwa Cllr. C.V. Sigalelana Chief T. Tyhali Chief R.J. Maketela

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<u>Infrastructure and Planning</u>	Cllr. M.M. Mbedla Cllr. P.Z. Bono Cllr. C.N. Sambane Cllr. W. Potwana Cllr. N. Ngwanya Cllr. M. Lebese Cllr. A.M. Saliwavikwa Cllr. S.M. Jafta Cllr. C.P. Ntsolo Chief N. Ludidi Chief N.V. Spambo
<u>Corporate Services</u>	Cllr. K.J. Bosman-Magangana Cllr. L.M. Ntshayisa Cllr. P.T. Hloele Cllr. C.L. Nxesi Cllr. T.S. Maqashalala Cllr. S.A. Ndlela Chief J.D. Moshoeshoe Cllr. L. Shemane Cllr. L.E. Stuurman
<u>Whippery</u>	Cllr. P.A. Mohale Cllr. C.L. Nxesi Cllr. N. Nkukhu Cllr. R.T. Mnika
<u>Rules & Orders</u>	Cllr. N. Mshuqwana Cllr. P.A. Mohale Cllr. P.Z. Bono

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		Cllr. S. Mavuka Cllr. S.B. Mzozoyana	
<u>MPAC</u>		Cllr. T.V. Mongoato Cllr. J.Z. Munyu Cllr. V. Mlandu Cllr. N. Nkukhu Cllr. L.E. Stuurman Cllr. R.T. Mnika Cllr. S. Baba Cllr. S. Mavuka Cllr. N.B. Nkomo Cllr. N.N. Ndukwana	
<u>Public Participation & Petitions</u>		Cllr. M.C. Setenane Cllr. C.V. Sigalelana Cllr. T. Dyantyi Cllr. S. Mngenela Cllr. M. Kondile Cllr. I.N. Maketela	
CR126/11/11/2011	11 November 2011	<u>Proposed New Dates for the Municipal Strategic Planning Workshop</u>	(i) The report be noted; (ii) All Municipal Departments should hold their Policy Review Workshops during the month of January 2012, for presentation of these policies at the Strategic Planning Session to be held as per paragraph (c) below; (iii) The date for the Strategic Planning Session be re-scheduled to 5 February 2012 to (iv) February 2012) and that affected activities be re-scheduled accordingly

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			and (v) The Budget Time Table be amended accordingly in line with the amendments to the IDP Process Plan.
CR127/11/11/2011	11 November 2011	<p>The following Motion was from Cllr. K.B. Makholwa</p> <p>I councillor Makholwa hereby raise up a motion of concern for the late payment of Councillor's salaries in various banks which resulted in the disturbance of debit orders and double bank charges for the person concerned and also denting our reputation . Honourable Speaker, Mayor Exco and Managers this delay enslaves our soul every now and then at the end of the month.</p>	This Motion was NOTED.
CR128/05/12/2011	5 December 2011	<u>MIG spending-to-date</u>	<ul style="list-style-type: none">• MIG funding is normally transferred in three (3) payments, July, November and March;• A payment of R9,9m was received at the end of July 2011; and• By end of October 2011, R7, 189, 428.52 (72%) of this amount had been spent. <p>MIG funding is therefore normal and no over or under expenditure had</p>

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			<p>occurred between July and October 2011.</p> <p><u>NOTED</u></p>
CR129/05/12/2011	5 December 2011	<u>December 2011 to January 2012 Programmes and updates</u>	<p>The following updates were noted by Council;</p> <ul style="list-style-type: none"> • Local Aids Council • 16-days of Activism • Go back-t- school Campaign • People with Disabilities/Matatiele Event
CR130/05/12/2011	5 December 2011	<u>Employee Assistance and Wellness Programme/SALGA EC Municipal Games</u>	<p>(i) The twenty two (22) employees who are Soccer and Netball team members be applauded for having succeeded at the elimination games held at Ntabankulu on 26 November 2011 and for having been chosen to represent the ANDM at the Municipal Games to be held at Port Elizabeth, thus putting Matatiele Local Municipality on the map;</p> <p>(ii) The mentioned employees be released on three days Special Leave as from 30 November 2011 to 05 December 2011 and</p> <p>(iii) The mentioned employees be transported by the Municipal Bus and Double Cab to and from ANDM where they will take a Bus to Port Elizabeth and back.</p>
CR131/05/12/2011	5 December 2011	<u>Contingency Plan for the period: 12 December 2011 to 09 January 2012</u>	This Document was submitted for information of the Council and to indicate the names of those who will be available during the period: 12 December 2011 to 9 January 2012.
CR132/05/12/2011	5 December 2011	<u>Jazz Festival Update</u>	That the Progress Report on the preparations for the Jazz Festival Event to be held on 10 December 2011 be noted.
CR125/05/12/2011	5 December 2011	<u>SALGA Correspondence on Upper Limits</u>	<p>(i) The SALGA Circular 45/2011 be adopted;</p> <p>(ii) Council notes with concern the five (5) areas to be considered by the Minister that remain unresolved. Those being;</p> <p>1. The limitation of the recognition of Chairpersons of Municipal Public</p>

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			<p>Accounts Committees;</p> <p>2. Despite the increasing number of attacks on Councillors and the consequent damage to their assets, the absence of risk cover for Councillors;</p> <p>3. Formalisation of the inclusion of Mayoral residence as a housing benefit for Executive Mayors with the affordability of a municipality, as recommended in the Tools of Trade published by the Commission;</p> <p>4. Inclusion of double travel benefit, similar to mayors/executive mayors, to Speakers and Deputy Mayors/Deputy Executive Mayors, as recommended in the Tools of Trade published by the Commission; and</p> <p>5. Clarity on the review of the system of remuneration for Councillors to be conducted as a matter of urgency.</p> <p>(iii) That Matatiele Local Municipality be regarded as a Grade 4 Municipality as per the table in the Circular; and</p> <p>(iv) That Management should immediately implement the 5% salary increases due to the Councillors, once the MEC has given a go ahead in this regard.</p>
CR133/05/12/2011	5 December 2011	<u>Electrification of Matatiele: Report on discussions held with ESKOM and DoE at Ingeli Forest Lodge on 9 November 2011</u>	<p>(i) Council notes the Medium Term Expenditure Framework (MTEF) Funding for the 2012/2013;</p> <p>(ii) R15m allocated to Matatiele Local Municipality which will be utilized for the electrification of Bakoena 08 be noted;</p> <p>(iii) The R14,5m savings be used to electrify Area C Extension (500 households), Cedarville (200 households) and other islands in the rural areas (200 households);</p> <p>(iv) That EXCO submits to Council a refined report on item (iii) above;</p>

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			<p>(v) That the electrification of the islands be prioritized first;</p> <p>(vi) That the electrification in Cedarville be done after the 200 houses have been re-built in the area commonly known as oDark Cityö and</p> <p>(vii) That Her Worship the Mayor, Cllr. N.S. Nkopane and Cllr. K.C. Biggs embark on fund raising campaign in January 2012 to ensure that all the areas of Matatiele are electrified.</p>
CR134/05/12/2011	5 December 2011	<u><i>Payment of Salaries to Councillors and Employees during the month of December</i></u>	<p>(i) The salary for Councillors and permanent Municipal Employees be paid henceforth on the 15th of December every year and</p> <p>(ii) That the 5% increase in salaries, allowances and benefits as stipulated in Circular 45/2011 be paid to Councillors once the MEC has given the go-ahead.</p>
CR135/05/12/2011	5 December 2011	<u><i>Comments on the 2010/2011 Auditor-Generals Report</i></u>	<p>Management should:</p> <p>(i) Fast-track the installation of the smart metering facility so as to prevent further losses in electricity distribution;</p> <p>(ii) Take all reasonable steps, including outsourcing, to ensure that the Information Technology service within the Municipality is up to the expected level to support all business processes and improve performance and</p> <p>(iii) Ensure that appropriate measures, including outsourcing, are taken to improve performance and that the IDP includes the key performance indicators and performance targets determined in terms of the adopted performance management systems.</p>
CR136/05/12/2011	5 December 2011	<u><i>Motion without Notice received from Cllr. T.V. Mongoato on 5 December 2011</i></u> <u><i>Delegation Framework Review – Ad-</i></u>	That an Ad-hoc Committee be appointed to address the Delegation Framework Review and report back at the next Council Meeting.

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		<i><u>hoc Committee</u></i>	
CR137/05/12/2011	5 December 2011	<i><u>Motion without Notice received from Cllr. M.M. Mbedla on 5 December 2011</u></i> <i><u>Non-payment of workers in Ward 5 and 7</u></i>	(i) That a report be drawn up by the Municipal Manager, General Manager: Corporate Services, and General Manager: Technical Services by 6 December 2011 to address the non-payment of workers in Ward 5 and 7; and (ii) That arrangements be made to pay the workers.
CR138/31/01/2012	31 January 2012	<i><u>Report of the Audit Committee of the Matatiele Local Municipality for the Financial Year ending 30 June 2011</u></i>	That the Audit Committee report with its recommendations and highlighting the following for the year ended 30 June 2011 be ACCEPTED ; 6.1.1. Meetings of the Audit Committee 6.1.2. Terms of Reference 6.1.3. Audit Committee Responsibilities 6.1.4. Review of the Annual Financial Statements 6.1.4.1. Material Losses on Electricity Distribution 6.1.4.2. Report on other Legal and Regulatory Requirements 6.1.4.2.1. Measures taken to improve performance were not provided in the performance report 6.1.4.3. Compliance with Laws and Regulations 6.1.4.3.1. Strategic Planning and Performance Management 6.1.4.3.2. Annual Financial Statements, Performance and Annual Report 6.1.4.3.3. Performance of External Service Providers: 6.1.4.3.4. Expenditure Management

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			<p>6.1.4.4 Internal Controls 6.1.4.5 Leadership</p> <p>6.1.5 Unresolved Item from 2009/2010 Auditor General Report 6.1.6 Risk Assessment and Management 6.1.7 Fraud Prevention and Related Policies 6.1.8 Performance Management</p> <p>6.1.9 Audit Function 6.1.9.1 Internal Audit Function 6.1.9.2 External Audit Function</p> <p>6.1.10 Performance Audit Committee 6.1.11 CONCLUSION Seconded by Cllr. T.V. Mongoato on the item; <i>Unresolved Item from 2009/2010 Auditor General Report</i> it was RESOLVED that</p> <p>That Council rescind its decision to write-off the debt due to the Municipality by Councillors due to overpayments as set out in note 44 of the Financial Statements and to take steps to recover such debt.</p>
CR139/31/01/2012	31 January 2012	<u>Report on Interviews for the Chief Financial Officer (CFO) post by the Chairperson of the Corporate Services Standing Committee presented after the</u>	<p>(i) The update on the filling of the vacant post of the Chief Financial Officer be noted; (xi) The Executive Committee's initiative of setting up the Panel to process the appointment of the Chief Financial Officer is ratified;</p>

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		<u>EXCO report was presented</u>	<p>(xii) The Council approves the report of the Interviewing Panel and directs that the offer of employment be made in terms of the ranking of the candidates and</p> <p>(xiii) As the current Chief Financial Officer's last day of duty is today, the 31st of January 2012, Mr Khaluwe Mehloakulu should act as the Chief Financial Officer until the vacant post has been filled by the preferred candidate.</p>
CR140/31/01/2012	31 January 2012	<u>Financial Report for the Quarter ended 31 December 2011</u>	<p>That the following Quarterly Financial Reports ended 31 December 2011 be approved;</p> <ul style="list-style-type: none"> • C.F.O. Financial Report • Withdrawal Report • Quarterly Budget Review • SDBIP Q2 • SCM Report Q2 • Deviation Report Q2 • Debt Report as at 31 December 2011 • Adjustments Budget for 2011/2012 • Mid Year Assessment Report 2011/2012 • Risk Progress Report as at 31 December 2011 and <p>(ii) That a Meeting with Maluti Rate Payers to determine whether non-payment is based on Affordability, Unwillingness or that they are Indigent; and</p> <p>(iv) That this meeting takes place by March 2012.</p>

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CR141/31/01/2012	31 January 2012	<u>Draft Annual 2010/2011 Report</u>	That Council notes the tabling of the 2010/2011 Draft Annual Report which has been prepared in terms of Section 121(1) of the Municipal Finance Management Act (MFMA) 56 of 2003 and tabled as per Section 127(2) MFMA.
CR142/31/01/2012	31 January 2012	<u>Mid-Year Assessment Report</u>	(i) The Report be noted; (ii) The preparation of the adjustments budget be considered; (iii) The Revised SDBIPs be considered; and (iv) The Mid-year Assessment Report together with its recommendations be approved
CR143/31/01/2012	31 January 2012	<u>Purchase of a Farm to Develop a Co-operatives Training Centre</u>	To be finalized
CR144/31/01/2012	31 January 2012	<u>Report on the Matatiele Jazz Festival</u>	(i) The Jazz Festival close out report be noted; (ii) The Jazz Festival be included in the Municipal IDP and the budget and (iii) The implementation of the annual event commence each January to enable timeous fund raising.
CR145/31/01/2012	31 January 2012	<u>Sale of Land to Wizkid Trust (Area J Township)</u>	To be finalized
CR146/31/01/2012	31 January 2012	<u>Extension of Acting Appointment: LED, Rural Development & Agrarian Reform General Manager</u>	(i) The Acting appointment of Ms. G.R Tobia as the General Manager for EDP be extended for a further period of three (3) months as from 01 January 2012 to 31 March 2012 on the same terms and conditions; (ii) An application in writing be made to the MEC for Local Government, in terms of Section 56 (1) (c) of the Systems Act 32 of 2000, as amended, to extend the acting appointment and (iii) The post of general Manager for Economic and Development be advertised without delay.
CR147/31/01/2012	31 January 2012	<u>Motion without Notice received regarding the Audit Committee Report</u>	(i) That Management be mandated to recoup the money owed to the municipality by the previous Councillors; and

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		<u><i>on Unresolved Item from 2009/2010 Auditor General Report</i></u>	(ii) That Council Resolution Number, <u>CR 533/31/03/2010</u> be rescinded.
CR 148/08/02/2012	8 February 2012	<u><i>The Appointment of a Remuneration Committee to negotiate with the appointed Chief Financial Officer (CFO)</i></u>	That Cllr. S.A. Sello, Cllr. K.J. Bosman-Magangana and Dr. D.C.T Nakin be appointed as the Remuneration Committee to negotiate with the appointed Chief Financial Officer.
CR 149/22/03/2012	22 March 2012	<u><i>Minutes of the 2nd Ordinary Council Meeting, 28 October 2011</i></u>	That the Minutes of 28 October 2011 be accepted as a True Reflection of the Proceedings of the Meeting, subject to the following changes being made; <ul style="list-style-type: none"> (a) Page 6, the item regarding the full-time appointment of the Chairperson of the Municipal Public Accounts Committee, Cllr. T.V. Mongoato be changed that this appointment be done after consultation with the MEC, after a check on the capability of the municipality to pay such a position and after the Minister has issued a Section 12 notice to give leeway to the municipality appoint a full-time MPAC Chairperson and (b) Page 16, the projects for completion and incompleteness be reflected accordingly.
CR 150/22/03/2012	22 March 2012	<u><i>Minutes of the Special Council Meeting, 11 November 2011</i></u>	That the Minutes of 11 November 2011 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 151/22/03/2012	22 March 2012	<u><i>Minutes of the Special Council Meeting, 5 December 2011</i></u>	That the Minutes of 11 November 2011 be accepted as a True Reflection of the Proceedings of the Meeting, subject to the following changes being made; <ul style="list-style-type: none"> (a) Under the Item of Announcements, the sentence be changed to read: A moment of silence was observed for the Alfred Nzo District Municipality.

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			(b) The Heading under item number 5 be changed to read the <i>Communication Statement by the Honourable Speaker</i> .
CR 152/22/03/2012	22 March 2012	<u><i>Minutes of the Special Council Meeting of 31 January 2012</i></u>	That the Minutes of 31 January 2012 be accepted as a True Reflection of the Proceedings of the Meeting, subject to the following changes being made; (a) Item 8.1. be changed to read: Management be mandated to recoup the money owed to the Municipality by the previous Councillors from the previous term.
CR 153/22/03/2012	22 March 2012	<u><i>Minutes of the Special Council Meeting of 8 February 2012</i></u>	That the Minutes of 8 February 2012 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 154/22/03/2012	22 March 2012	<u><i>Section 79 Committee Report:</i></u> <u><i>Municipal Public Accounts Committee (MPAC) Report on the Committees visit to Wards 26, 7, 5, 6 and 20 on 18 January 2012</i></u>	That the <i>Municipal Public Accounts Committee (MPAC)</i> report and recommendations on the Committee's outreach visits to Wards 26, 7, 5, 6 and 20 on 18 January 2012 be ACCEPTED .
CR 155/22/03/2012	22 March 2012	<u><i>Municipal Public Accounts Committee (MPAC) Presentation of the report on the 2010 / 2011 Annual Report</i></u>	(i) Council approves the oversight report on the annual report 2010/2011 in terms of section 129 (1) of the Local Government Municipal Finance Management Act N0 56 of 2003; (ii) Council approves the annual report 2010/2011 in terms of section 129 (1) of the Local Government Municipal Finance Management Act N0 56 of 2003; (iii) 2010/2011 oversight report of the Matatiele Local Municipality is made public in terms of Section 129(3) of the Local Government Municipal Finance Management Act No 56 of 2003; and (iv) The oversight report be submitted to the provincial legislature in terms of section 132(2) of the Local Government Municipal Finance

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			Management Act N0 56 of 2003.
The following items (Deliberations of 15 & 16 March 2012) were submitted for noting			
CR 156/22/03/2012	22 March 2012	<u>Special Programmes Unit (SPU) & Communications Report</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Progress Report on Miss Matatiele (ii) Progress Report on World Aids Day (iii) Condom Week 2011 (iv) Candle Light Memorial Day 2012 (v) Progress report on In-School-Youth Programme-the Class of 2011 (vi) Registration of co-operatives (vii) Ward Based Sector (viii) Disability Round Table (ix) Graduates workshop (x) Financial Management Training (xi) Mayoral Cup
CR 157/22/03/2012	22 March 2012	<u>Communication IGR & Protocol Unit Report</u>	<p>The report dealing with issues raised at the Local Communciations Forum (LCF) be NOTED;</p> <ul style="list-style-type: none"> (i) The Mafube Housing Project (ii) Ward 25 Destitute Family (iii) New Municipal Logo (iv) Municipal Vision and Mission (v) IDP Projects
CR 158/22/03/2012	22 March 2012	<u>Infrastructure and Planning Standing Committee Report</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Felleng Access Road (ii) Mahlabathini ó Lugada Access Road (iii) Moliko Access Road (iv) Diaho Great Place Access Road

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			<ul style="list-style-type: none"> (v) Rehabilitation of Matatiele Streets (vi) Rehabilitation of Cedarville Access Road (vii) Malubaluba Access Road (viii) T69-Moqhobi Access Road (ix) Ngcwengane to Esifolweni Access Road (x) Berdivalle óMahlahleng Access Road (xi) T69-Khoapa Access Road (xii) Rantshiki Access Road (xiii) Sehlabeng Access Road (xiv) Tshita óMabua Access Road (xv) Upgrading of Matatiele Airfield (xvi) Moeketsi Access Road (xvii) Mafube-Nkosana Bridge (xviii) Electrical Unit report on Maintenance Operations, Capital Projects, Electrical Supply and Challenges (xix) Operations and Maintenance Report on Introduction and Objectives, Budget & SDBIP Layout, Area allocation of implementation plans (xx) Operations and Maintenance Report on Kerbing (4,800m), Surfacing & Potholes Repairs (10,200m²), Storm-water Pipes & Driveway Entrances (120), Water Channels & Cut-Off Drains (5,000m), L.I.M Nkhoesa Mofokeng Road Maintenance Project (72Km), Gravel Road Maintenance (Plant) (30Km), Signage Erection, Road Marking and Parking Bays (16,000m), 1st Quarter Progress Report (1 July 2011 to 30 September 2011, IDP 2013/2017 & Budget2012/2013 IDP & Budget
CR 158(a)/22/03/2012	22 March 2012	<u>Thabaneng Access road</u>	It was RESOLVED that

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		<u>Dalibhunga Community Facility</u> <u>Luvuyo Siyabonga Novuka Community Facility</u> <u>Moeaneng Community Facility</u> <u>Moriting Community Facility</u>	(i) Thabaneng Access Road (ii) Dalibhunga Community Facility (iii) Luvuyo Siyabonga Novuka Community Facility (iv) Moeaneng Community Facility (v) Moriting Community Facility;_be registered on MIS for reporting purposes.
CR 159/22/03/2012	22 March 2012	<u>EDP Standing Committee Report</u>	The report dealing with the following matters be NOTED; (i) 2012/2017 Departmental IDP Strategies Projects and Capital Budget (ii) Financing of Long Term Debt: Provision of Services to Area M Township
CR 160/22/03/2012	22 March 2012	<u>Report for the Local Economic Development Unit</u>	The report dealing with the following matters be NOTED; (i) Objective: To create an environment suitable for SMMEs development (ii) Objective: LED forum/Local Action Team (LTA) (iii) Objective: To create an environment suitable for SMMEs development (iv) Objective: To establish a regional milling plant and grain storage facility (v) Objective: To establish a commercial poultry enterprise at Malubelube Settlement and Monitor (vi) Cedarville Emerging Farmers (vii) Objective: To facilitate the carrying out of at least 1 flea Market and other produce marketing opportunities (viii) Objective: Source Funding for Establishment of all 5 LED Enterprises (ix) Objective: To promote and establish Matatiele as a tourism destination by identifying and capitalizing on the use of all tourism attraction

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			<ul style="list-style-type: none"> (x) The Beeld show Tourism Exhibition Show (xi) SMMEs Development (xii) Matatiele LED Support Centre
CR 161/22/03/2012	22 March 2012	<u>Report for the Development Planning and Human Settlement Unit</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Human Resource Management of the Unit (ii) Leave Management of the Unit (iii) Risk Management of the Unit (iv) Budget Management of the Unit (v) Performance against the SDBIP (vi) Performance on Housing Projects
CR 162/22/03/2012	22 March 2012	<u>Report for the Development Planning and Human Settlement Unit</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Handing over of the Project - Harry Gwala 583 Project (Ward 21) (ii) Beneficiaries who signed the Happy Letters - The report dealing with the following matters be NOTED (iii) Mvenuane Housing Project (Ward 21) 500 Units (iv) Alfred Nzo 536 Project (Qhobosheaneng) (v) Cedarville Rectification 201 Houses (vi) Sewerage Back-Flow: North End Stadium (vii) Performance of Service Providers
CR 163/22/03/2012	22 March 2012	<u>Corporate Services Standing Committee Report</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Human Resource Management (Section 55 (1)(e) and 67 (1)(a) of the Systems Act 32 of 2000) (ii) Training Matters (Section 55 (1)(f) and 68 and 72 (1)(d) of the Systems Act (iii) Salary Payment Function (iv) Local Labour Forum (LLF) meeting: Sections 55 (1)(h) of the Systems Act and Clause 2.8 of the Main Collective Agreement

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			<ul style="list-style-type: none"> (v) Placement of Employees: Section 55 (f) of the System Act (vi) Risk Management (vii) Registry and Archives (viii) Information Technology (ix) Proper Functioning of Council, Executive Committee (EXCO) and Standing Committee (STANCO) Meetings (x) Tender: Supply, Delivery and Maintenance of Cellular Phones and 3G Modems (xi) Performance Management (in line with the adopted SDBIP) as at 31 December 2011 (xii) Out of pocket expenses for Traditional Leaders who are members of the Municipal Council
CR 164/22/03/2012	22 March 2012	<u>Community Services Standing Committee Report – Environment and Nature Reserve Management Unit</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Monthly objectives and Target Status Report (To include status on LGTAS) (ii) Community Based Natural Resource Management Programme (CBNRM) (iii) Alternative Energy (BIOGAS) Programme (iv) Improvement of Ground Water and Biodiveristy in the Commonage (Terrestrial Land Rehabilitation) (v) Open Space, Parks and Garden Management (vi) To ensure effective infrastructure (Access Road) Maintenance in the Nature Reserve (vii) Expenditure of the Unit (viii) Income of the Unit (ix) Asset Management of the Unit (x) Environmental Assets ó Wildlife

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			(xi) Human Resource Management of the Unit
CR 165/22/03/2012	22 March 2012	<u><i>Community Services Standing Committee Report – Public Amenities Unit</i></u>	The report dealing with the following matters be NOTED; (i) Community Halls and Sports Fields (ii) Income from Public Amenities
CR 166/22/03/2012	22 March 2012	<u><i>Community Services Standing Committee Report – Mataitele Public Library Report</i></u>	The report dealing with the following matters be NOTED; (i) Personel of the Library (ii) Library Sites (iii) Status of the Libraries (iv) Library Activities (v) Income Generated
CR 167/22/03/2012	22 March 2012	<u><i>Community Services Standing Committee Report – Mataitele Museum Report</i></u>	The report dealing with the following matters be NOTED; (i) Visits 1 to 29 February 2012 ó Monthly Statistics
CR 168/22/03/2012	22 March 2012	<u><i>Community Services Standing Committee Report – Public Safety Unit</i></u>	The report dealing with the following matters be NOTED; (i) Human Resource Management of the Unit (ii) Risk Management of the Unit (iii) REport back on the AARTO workshop attended (iv) Implementation of By-Laws and Statutes (v) Traffic By-law to be Gazetted after approval by Council (vi) Public Safety Income ó Licencing Statistics (vii) Testing Grounds
CR 169/22/03/2012	22 March 2012	<u><i>Community Services Standing Committee Report – Solid Waste Unit</i></u>	The report dealing with the following matters be NOTED; (i) Refuse Removal and Grass Cutting (ii) Landfill Site
CR 170/22/03/2012	22 March 2012	<u><i>Community Services Standing Committee Report – Solid Waste Unit</i></u>	The report dealing with the following matters be NOTED; THE EXPANDED PUBLIC WORKS PROGRAMME (EPWP) (i) Operation Rea Hloekisa Project

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			<ul style="list-style-type: none"> (ii) Budget Report (iii) Matatiele EPWP Status Quo (EAC)
CR 171/22/03/2012	22 March 2012	<u>Community Services Standing Committee Report – Solid Waste Unit</u>	<p>The report dealing with the following matters be NOTED; FOOD FOR WASTE PROJECT</p> <ul style="list-style-type: none"> (i) EPWP Target Ground (ii) Recruitment Strategy (iii) Exit Strategies (iv) Summit Resolutions
CR 172/22/03/2012	22 March 2012	<u>Community Services Standing Committee Report - IDP PROJECT PROPOSALS FOR 2012-2017</u>	<p>The report dealing with the IDP PROJECT PROPOSALS FOR 2012-2017 for the following units be NOTED;</p> <ul style="list-style-type: none"> (i) Public Safety Unit (ii) Solid Waste Unit (iii) Environment & Conservation Unit (iv) Public Amenities
CR 173/22/03/2012	22 March 2012	<u>Skills Development In-School Youth Class of 2012</u>	<ul style="list-style-type: none"> (i) The number of subjects be increased to 6, adding Agriculture, Geography and English. (ii) Instead of Saturday, classes to embark on holiday classes, targeting vacations from 26th -30th March, on 25th ó 29th June and phase three on 1st ó 5th October. (iii) A budget of R700 000.00 be allocated for the program for the third and fourth quarter by the Municipality (first and second quarter will be funded by the Department of Education).
CR 174/22/03/2012	22 March 2012	<u>Matatiele Local Municipality Bursary Fund</u>	<ul style="list-style-type: none"> (i) Each of the mentioned Municipal Departments should budget for and award a Bursary every four years in the field reflected next to each Department: Budget and Treasury Department = Accounting Studies, Infrastructure Services Department = Civil Engineering and Electrical Engineering) and Economic and Development Planning

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			<p>Department = Agricultural Sciences;</p> <p>(ii) SPU should project manage the awarded candidates, so as to ensure value for money for the Municipality;</p> <p>(iii) On completion of the studies, the graduates must work for the Municipality for the duration of the years it took to complete the studies. Furthermore the students must work for the Municipality during holidays and</p> <p>(iv) The drafting of necessary contracts to be entered into between each successful candidate and the Municipality prior to payment being made to the relevant tertiary institution, in terms of the of the Bursary, be done in conjunction with Corporate Services Department.</p>
CR 175/22/03/2012	22 March 2012	<u>Bakgotsofatse Co-operative Contract</u>	That the explanation on legal and other implications given by the Municipal Manager as to why Bakgotsofatse Co-operative contract could not be re-instated, be accepted.
CR 176/22/03/2012	22 March 2012	<u>Sports INDABA</u>	<p>(i) A Sports Indaba be held before the end of the year (2012) so as to assist the municipality to develop sport moving forward and</p> <p>(ii) It is recommended that a budget of R80,000.00 be allocated for the proposed Sports Indaba in 2012/2013 Financial Year.</p>
CR 177/22/03/2012	22 March 2012	<u>SPU Mainstreaming Workshop for Councillors and Management</u>	The SPU mainstreaming workshop be held in May 2012
CR 178/22/03/2012	22 March 2012	<u>Youth Summit</u>	That youth summit be held in June 2012, to coincide with the youth month, purpose being to get input from youth formations
CR 179/22/03/2012	22 March 2012	<u>Indigent Support</u>	That the Indigent Support function be transferred from Budget and Treasury Department to Special Programmes Unit as a matter of urgency as per Council Resolution Number CR100/28/10/2011.
CR 180/22/03/2012	22 March 2012	<u>Municipal Budget & Treasury –</u>	That the Department's Reviewed Policies, Organogram, Integrated

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		<u>Reviewed Polices, Organogram, Integrated Development Plan and the Municipal Budget for 2012/2013MTREF</u>	<p>Development Plan and the Municipal Budget for 2012/2013 Medium Term Revenue Expenditure Framework (MTREF) as required by Municipal Systems Act and Municipal Finance Management Act be noted and accepted.</p> <p>The policies being;</p> <ul style="list-style-type: none">• Credit Control & Debt Collection Policy• Banking & Investment Policy• Fixed Asset Management Policy• Budget Policy• Property Rates Policy• Transport Policy• Tariff Policy• Supply Chain Management Policy & Code of Conduct• Indigent Policy• GRAP Framework Policy• Risk Management Policy• Data Backup Policy• Cash Management Policy• Special Services Tariff Policy• Grant & Donation Policy• Donor Finance Policy• Procurement Policy• Payment Policy• Virement Policy• Cash-Up Policy
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			<ul style="list-style-type: none"> • Cash Shortage Policy • Electricity Token Policy • Credit Card Policy • Entertainment / Refreshment Policy • Customer incentive Scheme Policy • Strategy to Improve Debtor Payment Policy • Customer Care Policy • Fraud Prevention & Response Plan • Debt Capacity Policy
CR 180A/22/03/2012	22 March 2012	<u>Infrastructure Services Standing Committee Report</u>	<ul style="list-style-type: none"> (i) the Infrastructure Services Standing Committee report be accepted and adopted; (ii) the appointment of new service provider for completion of Community Facilities be treated as urgent; (iii) The Road and Maintenance and Matatiele Footway Policies be adopted and (iv) That the Electricity Supply Bylaw be adopted.
CR 181/22/03/2012	22 March 2012	<u>Electrification of Rural Areas</u>	The R4m funding for 2012 /2013 be utilized for the electrification of the RDP houses in Houses in Harry Gwala Park.
CR 182/22/03/2012	22 March 2012	<u>Operations and Maintenance Report</u>	<ul style="list-style-type: none"> (i) The procurement procedures with regards to acquisition of own plant & equipment be sped up. (ii) Two technicians hired to manage plant and equipment and supervise rural road maintenance programme. (iii) The ward based road maintenance programme be outsourced to a well established project management consultant. (iv) An enclosed vehicle suitable, safe and compatible for transportation of workers to their work areas be purchased.

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			<ul style="list-style-type: none"> (v) Nkhoesa Mofokeng staff as well as budget be increased in the upcoming financial year. (vi) The SDBIP be adjusted in third quarter in line with budget adjustment from the Budget & Treasury Department. (vii) Targets be revised as the SCM process impacts negatively on the achievement of the set objectives.
CR 183/22/03/2012	22 March 2012	<p><u>EDP Strategic Planning Report – Proposed Polices and Bylaws</u></p> <ul style="list-style-type: none"> (i) Street naming (ii) Land Administration (iii) Housing Policy <p>Further the following By-Laws were prepared:-</p> <ul style="list-style-type: none"> (i) LED Policy (ii) Informal Trading Policy (iii) Street Trading By-Law (iv) Liquor Trading By-Law 	<ul style="list-style-type: none"> (i) The policies (Street naming, Land Administration Housing, LED and Informal Trading Policy) be noted and endorsed and (ii) The tabling of the Street Trading By-law and the Liquor trading By-law be noted.
CR 184/22/03/2012	22 March 2012	<u>Detailed Comparison of Possible Development Options for Area M</u>	The option (Option 2: Plot & Plan approach) of providing services to AREA M through loan finance be explored.
CR 185/22/03/2012	22 March 2012	<p><u>Allocation of Sites for Seven Beneficiaries in Harry Gwala</u></p> <p>Their names are as follows:</p>	<ul style="list-style-type: none"> (i) New sites be allocated to the seven beneficiaries in Harry Gwala and (ii) The rates owed by the five beneficiaries must be scrapped by Budget and Treasury since there are no houses on the sites.

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		<p>1. Nontuthuzelo Mlandu ó ID no 7511080859084</p> <p>2. Tandeka Cynthia Lebata ó ID no 4710200505089</p> <p>3. Joyce Philisiwe Phakathi ó ID no 6211190107087</p> <p>4. Elizabeth Thandi Shabalala ó ID no 6506100982081</p> <p>5. Mvulo Boy Mtwá ó ID no 4104155494087</p> <p>The beneficiaries need assistance since they appear on the Housing data base as having houses. It is further proposed that the rates owed by beneficiaries must be deleted since there are no houses available.</p> <p>In addition, there two beneficiaries whose houses were erected on a flood plain. They need to be allocated new sites.</p> <p>The following are the beneficiaries:-</p> <ul style="list-style-type: none">• Masoabi Samuel Tolane ó ID no 7804135605085• Mophuthi Betty Motlali ó ID no 6812237742086	
CR 186/22/03/2012	22 March 2012	<u>Allocation of Sites for Seven</u>	

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		<u>Beneficiaries in Harry Gwala</u>	New sites be allocated to the seven beneficiaries in Harry Gwala
CR 187/22/03/2012	22 March 2012	<u>Corporate Services</u> <u>Departmental Policies</u> <u>Admin Policies</u> 1. Policy on the Use and Application of Information Technology 2. Computer Loan Agreement 3. Cellular Phone Policy 4. Dress Code 5. Policy on Subsistence and Travel Allowance <u>Human Resource Management (HRM) Policies</u> 1. Acting Allowance 2. Leave Allowance 3. Training Policy 4. Long Service Policy 5. Home Owner Allowance Policy	(i) That the following Admin and HR Policies, with the recommended changes, be adopted: (a) Policy on the Use and Application of Information Technology (b) Cellular Phone Policy (c) Dress Code Policy (d) Policy on Subsistence and Travel Allowance (e) Acting Allowance Policy (f) Leave Allowance Policy (g) Training and Development Policy (h) Long Service Policy (i) Home Owner Allowance Policy (ii) That the Computer Loan Agreement be discarded as there is no longer a need for it and it is in conflict with the MFMA.
CR 188/22/03/2012	22 March 2012	<u>Corporate Services Key Issues to be included in the 2012 to 2017 IDP</u>	That the identified Departmental Key Issues be included in the IDP for the period: 2012 to 2017.

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CR 189/22/03/2012	22 March 2012	<u>Departmental Organogram: Section 55(1) and 66(1)(a) and (d) of the Systems Act</u>	The amended Organogram for Corporate Services Department be noted and adopted.
CR 230/22/03/2012 <u>Correction</u> CR 190/22/03/2012	22 March 2012	<u>Study Assistance (Financial Assistance): Section 68 and 72 (1)(d) of the Systems Act 32 of 2000</u>	<p>(i) The financial assistance be granted to the following employees, in terms of the adopted Training and Development Policy</p> <ul style="list-style-type: none"> a) Mr. M. Matika - R8,384.00 b) Ms P. Lurwengu - R4,656.00 c) Ms E. Mokhesi - R6,672.00 d) Ms F.B. Mshiywa - R5,613.00 e) Mrs. L. Faniso - (MMØ Office) - R6,000.00 f) Ms. N. Ntloko - (Technical Services) - R5,865.00 g) Ms K.A. Blignaut - (Corporate Services) - R10,646.00, TOTALING R48,208.50 <p>and</p> <p>(ii) The powers of the Council as per Clause 6 of the Training Policy be delegated with immediate effect to the Executive Committee in terms of Clause 6 (g) of the Training Policy.</p>
CR 231/22/03/2012 <u>Correction</u> CR 191/22/03/2012	22 March 2012	<u>Attendance of the Public Finance Management Course offered by Fort Hare University: (Section 68 and 72 (1)(gB) of the Systems Act 32 of 2000</u>	<p>(i) The attendance, during 2011/2012 at the Fort Hare University (Bhisho Campus), of the Public Finance Management Course by the following Municipal Employees at a total cost of R168,472.00 be approved:</p> <ul style="list-style-type: none"> a) Dr DCT Nakin ó Municipal Manager; b) Mr S.M. Mbedla ó General Manager: Community Services; c) Mr B. Tshitshi ó General Manager: Technical Services; d) Ms G.R. Tobia ó Acting General Manager: Economic and Development Planning;

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			<p><i>e) Mr K. Mehlomakulu – Manager: Budget and Financial Planning (To attend Modules 1, 2, 8,9,10 and 11 at Wits Business School. The Course has already been paid for in full by ANDM);</i></p> <p>(ii) Full-time members of the Executive Committee, whose circumstances may permit, be allowed to attend the Public Finance Management Course and</p> <p>(iii) In order to avoid paralysis of Municipal operations, the Middle Managers and other Municipal Officials, who are expected to attend the Course, in terms of competency requirements, be considered next year (2013).</p>
<p>Corrected CR 190A/22/03/2012</p>	22 March 2012	<p><u>Invitation to the Municipal Four Teams Tournament to be held on 16 March 2012 at the Rotary Stadium, Mthatha</u></p>	<p>(i) Both the Netball and Soccer team members consisting of twenty six (26) municipal employees be released to take part in the Municipal Four Teams Tournament to be held at Mthatha at Rotary Stadium on 16 March 2012 and</p> <p>(ii) The Municipal Bus and Double Cab be made available for their use for the trip.</p>
CR 191A/22/03/2012	22 March 2012	<p><u>Solid Waste Unit Organogramme</u></p>	<p>(i) Resolution Number : CR93/28/10/2011 be rescinded,</p> <p>(ii) Solid Waste unit Driver and two Interns, that is Environmental Management and Environmental Health be employed and</p> <p>(iii) The post of Environmental Health Officer be created</p>
CR 192/22/03/2012	22 March 2012	<p><u>Community Services IDP Projects for 2012-2017</u></p>	<p>That the proposed IDP Projects for 2012-2017 be adopted.</p>
CR 193/22/03/2012	22 March 2012	<p><u>Community Services (Sector Departments) IDP Projects for 2012-</u></p>	<p>That the proposed IDP Projects for 2012-2013 from Sector Departments be adopted</p>

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		<u>2017</u>	
CR 194/22/03/2012	22 March 2012	<u>Matatiele Museum</u>	(i) DSRAC should take over the Museum and Libraries with immediate effect and (ii) The relevant Buildings (Library, Museum and Clinic) be transferred to the Department of Public Works.
CR 195/22/03/2012	22 March 2012	<u>Management Items</u> <u>Electricity Island in the Municipal Area</u>	(i) The R14,5 million be utilised in the electrification of the following Islands:- Khohlong, Mdeni, Likhutloaneng, Thulamela, Tsitsong, Belfort, Mgubo, Mbizeni, Nkalweni and Nyanzela; (ii) The 2013/2014 and the 2014 /2015 schedule 6 electrification funds should be utilized for the construction of a substation in town and (iii) The 2012/2013 Schedule 7 electrification funds be utilized for the electrification of islands.
CR 196/22/03/2012	22 March 2012	<u>Employment Contracts for Section 55 and 56 Employees</u>	The matter relating to the expiry of the Municipal Manager's Employment Contract on 31 May 2012, in terms of the Municipal Systems Act, as amended, be considered by Council and the Municipal Manager be informed within reasonable time whether the Employment Contract will be renewed or not.
CR 197/22/03/2012	22 March 2012	<u>Establishment of Executive Support Unit</u>	(i) An Executive Support Unit be established consisting of :- (a) A Middle Manager (b) A Committee Officer and (c) An Executive Secretary (ii) The Executive Support Unit, together with the Council Support Unit, be located under Corporate Services Department.
CR 241/22/03/2012	22 March 2012	<u>Tabling of the Draft 2012/2017 IDP and the Strategic Planning Report</u>	(i) The tabling of the 2012/2017 Integrated Development Plan be noted; (ii) The amended Municipal Organogram, consisting of Organograms of individual Municipal Departments, be adopted and (iii) The Strategic Planning Session Report for the period: 05 to 08

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			February 2012 and recommendations be adopted.
CR 242/22/03/2012 Corrected CR 199/22/03/2012	22 March 2012	<u>Revised IDP Process Plan</u>	The following Revised Process Plan be adopted.
CR 199A/22/03/2012 Corrected	22 March 2012	<u>Handing Over of Computers to Mvenyane School</u>	That the handover be noted and Councillors, who are able to do so, are urged to attend the event.
CR 199B/22/03/2012	22 March 2012	<u>Recommendation as to the Panel to Shortlist and Interview Applicants for the Post: General Manager for Economic and Development Planning</u>	<p>The following names should form the Panel to short-list and interview applicants and further make recommendations to Council for the employment of the successful applicant for the post: General Manager: Economic and Development Planning, in terms of the Municipal Systems Act 32 of 2000, as amended:</p> <ul style="list-style-type: none"> (a) Dr. D.C.T. Nakin (b) Cllr. K.J. Bosman-Magangana (c) Cllr. S.A. Sello (d) Cllr. C.V. Sigalelana (e) Cllr. L.M. Ntshayisa (f) Cllr. N.A. Nkukhu and (g) A Union Representative
CR /22/03/2012	22 March 2012	<u>Municipal Departmental Organograms</u>	That the Departmental Organograms presented to Council on 22 March be noted approved.
CR 200/22/03/2012	22 March 2012	<u>Motion of Intension from Cllr. S. Mngenela – Vote of no confidence in Cllrs. N.S. Nkopane, M. Mbobo and P.M. Sturrman</u>	After more deliberations and Cllr. S. Mngenela advising that this was an Urgent Motion of Intent to Remove the Councillors it was agreed that the Motion would be discussed at a Special Meeting of Council.

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CR 201/22/03/2012 <i>Corrected</i>	22 March 2012	<u><i>Motion from Cllr. P.A. Mohale, RE: Cllr. M. Kondile</i></u>	<p>Cllr. P.A. Mohale advised that this would be the last meeting of Cllr. M. Kondile at the Matatiele Council and the Chief Whip's Office would look into who would take care of the business of Ward 8.</p> <p>Cllr. M. Kondile advised that he would be resigning on 31 March 2012 as a Councillor of the Matatiele Local Municipality.</p>
CR 202/29/03/2012	29 March 2012	<u><i>Notice of Motion to alter Council Resolutions: CR/03/31/05/2012 & CR 04/31/05/2012, Received from Cllr. S. Mngenela and dated 22 March 2012</i></u>	<p>That the following motion by Cllr. S. Mngenela be accepted:</p> <p>Therefore I, Councillor Sonwabile Mngenela having noted the following:</p> <ul style="list-style-type: none"> (i) The failure of Her Worship, the Mayor Ntombovuyo Silberose Nkopane to provide leadership with regards to municipal strategies that needed to be driven by her. The case in point would be the IDP Outreach Programme that took place around September where four Councillors could not allow IDP Outreach taking place in their Wards having being instructed and/by Her Worship, The Mayor. (ii) The disorderly manner in which Councillor (Cllr) Mandisi M. Mbobo, Cllr. Patrick Motlalepula Stuurman together with the Mayor behaved in the Council Meeting of 21 January 2012 through their injections with the Chairperson of Council brought the Council into disrepute of the Audit General (AG) Officials and members of the public. (iii) The conduct of the Mayor at the Strategic Planning Session held at Mhlanga Rocks in Durban from the 5th -8th of February 2012 where she was hardly part of the Strategic Planning Session during its four days, lives much to be desired and serves as a shame to the Municipal Council. The Mayor spent approximately only four hours at this Strategic Planning and such failed to provide leadership expected from

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			<p>a Mayor of a Municipality.</p> <p>(iv) The continued divisions within the Executive Committee (EXCO) perpetuated by the Mayor and the above stated Cllrs whereupon the Mayor looks at these Councillors as the only credible Cllrs to be allowed to act on Her behalf to the exclusion of other EXCO members, perpetuates continuous divisions within EXCO.</p> <p>(v) The continued support given by the Mayor to the above mentioned Cllrs despite the wrongs done by her has perpetuated the sowing of divisions amongst the Cllrs and the Staff of the Municipality.</p> <p>Therefore, I move as follows:</p> <p>(i) That CR/03/31/05/2011 and CR/04/31/05/2011 be altered</p> <p>(ii) That Cllr Ntombovuyo Silberose Nkopane be removed as the Mayor of Matatiele Local Municipality and as a member of the Executive Committee with immediate effect.</p> <p>(iii) That Councillor Patrick Motlalepula Stuurman be removed as a member of the Executive Committee with immediate effect.</p> <p>(iv) That Councillor Mandisi M. Mbobo be removed as a member of the Executive Committee together with the above and also with immediate effect.</p> <p>(v) That Council fills the positions left by the above mentioned incumbents/Councillors with immediate effect.</p>
CR 203/29/03/2012	29 March 2012	<u><i>New Executive Committee Members</i></u>	That the following Councillors be elected to serve in the Executive Committee and be Chairpersons of the Standing Committees next to their names:

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			<ul style="list-style-type: none"> (i) Cllr. N. Nkukhu- Community Services (ii) Cllr. C. V. Sigalelana- Economic and Development Planning and (iii) Cllr. S. Mngenela- Infrastructure Services
CR 204/29/03/2012	29 March 2012	<u><i>Newly Elected Mayor</i></u>	That Cllr. M.M. Mbedla be elected as the Mayor of Matatiele Local Municipality and Cllr. M.M. Mbedla accepted the nomination and signed the nomination form.
CR 205/13/04/2012	13 April 2012		The meeting continue in terms of Clause 12 and 13 of the Standing Rules of Order as the quorum was then present.
CR 206/13/04/2012	13 April 2012	<u><i>General Manager for Economic and Development Planning</i></u>	<ul style="list-style-type: none"> (i) Ms G.R Tobias acting appointment as General Manager for Economic and Development Planning be extended until the post has been filled; (ii) The Panel appointed by Council to process the filling of the post be encouraged to speed up the process and (iii) Representatives from SALGA, DLGTA and the Audit Committee be invited to form part of the Interviewing Panel.
CR 207/13/04/2012	13 April 2012	<u><i>Report on the Office of the Mayor's Professional Assitant (PA) and Driver Cum Body Guard</i></u>	<p>That the posts of:</p> <ul style="list-style-type: none"> (i) Professional Assistant to the Mayor and (ii) Driver cum Body Guard to the Mayor be advertised and filled as soon as possible and (iii) Management must put in place urgent interim measures to fill the posts until the recruitment and selection process has run its course.
CR 208/13/04/2012	13 April 2012	<u><i>Developments following the Council Meeting of 29 March 2012</i></u>	<ul style="list-style-type: none"> (i) The report on the developments subsequent to the Council meeting of 29 March 2012, altering the composition of EXCO, be noted; (ii) The action taken by the Municipal Manager to defend the High Court Action instituted by the former Mayor, Cllr N S Nkopane, be noted and accepted and

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			(iii) The appointment of Attorneys: Conradie & De Wet Inc to represent the Municipality at the mentioned High Court Action be terminated and substituted by McLeod and Associates.
CR 209/13/04/2012	13 April 2012	<u>Report on the Municipal Manager's Contract</u>	The extension of the Municipal Manager's Contract of Employment be deferred for further consultation.
CR 211/11/05/2012	11 May 2012	<u>Consideration of our of court settlement proposal by Cllr. N.S. Nkopane relating to the High Court Matter between Cllr. N.S. Nkopane and the Municipality</u>	That the matter be deferred back to EXCO for more deliberations and subsequent report back to the next Council meeting.
CR 212/11/05/2012	11 May 2012	<u>Proposed Door to Door visit by the Audit General</u>	That the proposed date of 17 May 2012 be accepted and the report be noted.
CR 213/11/05/2012	11 May 2012	<u>Finalization of the extension of the Municipal Manager's Employment Contract which expires at the end of May 2012</u>	That the contract of employment for the Municipal Manager be allowed to continue to 30 November 2013 as per the original fixed contract signed between the Matatiele Local Municipality and the Municipal Manager, Dr. D.C.T. Nakin.
CR 214/11/05/2012	11 May 2012	<u>Application for the usage of Municipal premises by SEDIBA SA THSEPO to tender Palliative and a Place of Safety for Vulnerable and Orphaned Children</u>	That the matter be referred back to Economic Development and Planning Standing Committee for deliberations
CR 215/30/05/2012	30 May 2012	<u>Draft Integrated Development Plan (IDP) 2012/2017</u>	The Draft IDP Document for the period: 2012 to 2017 be adopted by Council subject to being reviewed on an annual basis.
CR 216/30/05/2012	30 May 2012	<u>Draft Budget 2012/2013</u>	(i) The annual Budget of the Municipality for the Financial Year 2012/2013 and indicative for the two projected outer years 2013/2014 and 2014/2015 be approved as set out in the following: <ul style="list-style-type: none"> • Operating Revenue by Source 1.4 • Operating Expenditure by Source 1.5

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			<ul style="list-style-type: none">• Capital Funding by Source 1.3• Capital Expenditure by Vote 1.6 <p>(ii) That the Council approves the property rates reflected in item number 2.5 and any other municipal taxes reflected in item number 2.5 are imposed for the budget year 2012/2013;</p> <p>(iii) Council approves that the Tariffs of Changes reflected in item number 2.5 are approved for the budget year 2012/2013;</p> <p>(iv) Council approves the measurable performance objectives for each vote reflected in item number 2.3 are approved for the budget year 2012/2013</p> <p>(v) Council approves that the amended policies for Credit, Debt Collection and Indigent as reflected in item 2.4 are approved for the budget year 2012/2013</p> <p>(vi) Council approves that the amended budget related policies reflected in item number 2.4 are approved for the budget year 2012/2013</p> <p>(vii) Council notes the SDBIP tabled with the budget for subsequent approval by the Mayor;</p> <p>(viii) Council resolves that the Municipal Manager and Chief Financial Officer implement the budget and have authority to sign required documentation regarding obtaining funding as indicated as Source of Funding of both Operating and Capital nature as reflected in the schedules listed per item no.1.4</p> <p>(ix) Council approves attendance of meetings as per the attached schedule (Annexure A) and all other approved as follows: Councillors by the Mayor, Officials by the Municipal Manager and</p> <p>(x) That the Budget Outreach Report containing inputs from the community be noted.</p>
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			<p>(xi) That the rating policy for property rates be reviewed to further grant 100% rebates for all municipal properties disposed and already occupied by prospective owners or purchaser but not yet transferred to those affected prospective owners or purchasers and further 65% rebates for non-availability of certain municipal services on farm and agricultural properties be granted and no further rebates will be provided for such non-availability of services to those properties.</p> <p>(xii) That the draft budget external loan amount of R98 million be reviewed as be reduced for affordability as follows,</p> <p>a. Only loan amount of R42, 500, 000 for Area M Services for sites to be disposed be raised for the amount of R12, 500, 000 and for surfacing internal roads for Matatiele, Cedarville and Maluti of R30, 000, 000.</p> <p>b. The funding allocation of R26, 200, 000 for acquisition of Plant (R11, 200, 000) and construction of Municipal Offices (R15, 000, 000) be reviewed and be funded from the council internal reserves.</p> <p>c. Arrangements are facilitated with Development Bank of Southern Africa and Department of Energy for the grant loan advancement of R30, 000, 000 for the electrification projects.</p>
CR 217/30/05/2012	30 May 2012	<u>Financial Report for the Quarter ended 31 March 2012</u>	<p>(i) That the following reports be approved:</p> <ul style="list-style-type: none">• C.F.O Report• Withdrawals Report• Quarterly Budget Review• SDBIP Q3• SCM Report Q3• Deviation Report Q3

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			<ul style="list-style-type: none"> • Debt Report as at 31 March 2012 • IDP/Budget 2012/2013 MTREF • Risk Progress Report as at 31 March 2012 <p>Based on the report from the Budget and Finance Standing Committee to EXCO, EXCO proposed the following;</p> <p>(a) <u>MIG</u></p> <p>Urgent request for the detailed report on the under spending on Grants and on which projects are causing backlog.</p> <p>(b) <u>LOAN</u></p> <p>(a) The funding for the plant and the building of Municipal offices be obtained from internal resources and internal investments instead of incurring more debt by taking out the R98,000 000.00 loan</p> <p>(b) The only loan to be obtained will be for Area M and surfacing of roads which will be R42 500 000.00</p> <p>(c) Facilitation of DBSA and DoE arrangement of funding of R30 000 000.00 for the substation must be done.</p>		
CR 218/30/05/2012	30 May 2012	<u>Financial and Budget Management Policies</u>	POLICY	AMENDEMENT	COMMENTS
			Property Rates Policy	Farmers rebates to be provided at 65% and to cover for all types of services not provided by the municipality to the properties.	Proposal received from farmers requesting 70% rebates to cover

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				No further rebates will be granted for the non available services.	for their services non provided for the municipality on the farms properties.
			Property Rates Policy	100% Rebates to be granted to all disposed municipal properties but no yet transferred to the purchases or prospective owners	Due to Maluti property ownership challenges to non transfer of ownership by the seller (municipality) which results in disputes of payment on property rates.
CR 220/30/05/2012	30 May 2012	<u>Street Naming Report</u>	The Street Names be noted and be advertised for public comments for a period of 21 days.		
CR 221/30/05/2012	30 May 2012	<u>Progress Report on Music Festival earmarked for 29 September 2012</u>	(i) the Musical Festival report earmarked for 29 September 2012 be noted, pending a detailed report to be tabled and presented to Council of the 2011 Jazz Festival. (ii) the name change from "MATATIELE JAZZ FESTIVAL" to "MATATIELE MUSIC FESTIVAL" be accepted		
CR 222/30/05/2012	30 May 2012	<u>Report on City of Johannesburg (CoJ) Twinning Programme</u>	The trip to the City of Johannesburg, based on the Twinning Programme, be undertaken by the following delegation on a date yet to be determined: a) The Mayor		

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			<ul style="list-style-type: none"> b) All other EXCO Members; c) The Speaker; d) The Chief Whip; e) The Municipal Manager; f) All Section 56 Managers; g) MPAC Chairperson; h) Manager: Council Support; i) Communications Officer; j) Secretary: Executive Support and k) Mayoral Driver
CR 223/30/05/2012	30 May 2012	<u>Establishment of Reanetsi Jabase Trust Fund</u>	<ul style="list-style-type: none"> (i) The Municipality plays its role with regards to the welfare of Reanetse Jabare; (ii) Council condones travel and accommodation arrangements to Kingsway Hospital to consult with Plastic and Reconstruction Surgeon and the meeting with Blue Faith Foundation; (iii) Council acknowledges and appreciates the gesture made by RA Matubatuba and Associates to register the Trust Fund for Reanetse; (iv) Council donates ERF 1176 in Harry Gwala to Jabare family so as to have a house erected for the benefit of Reanetse and (v) The following members be approved by Council and recognized as constituting the Board of Trustees: <ul style="list-style-type: none"> (a) His Worship The Mayor, Councillor MM Mbedla; (b) Councillor G.M Letuka; (c) Councillor N Nkukhu; (d) Councillor T. Dyantyi; (e) Mr. L. Ndzelu (Chief Financial Officer); (f) Mr. R.A. Matubatuba (Attorney);

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			<ul style="list-style-type: none"> (g) Mr. G.L. Maphoyi (Social Development); (h) Mrs. N. Ndukwana (Health Department) and (i) Mr. L.E. Mthatyana (Education Department)
CR 224/30/05/2012	30 May 2012	<u>2012/2013 Performance Management System Framework and Performance Management System Policy</u>	<ul style="list-style-type: none"> (i) the 2012/2013 Performance Management System Framework and (ii) the Performance Management System Policy be approved by Council.
CR 225/30/05/2012	30 May 2012	<u>Food for Waste Programme</u>	<ul style="list-style-type: none"> (i) The Food for Waste EPWP program be adopted; (ii) The Food for Waste Programme be implemented in terms of National Department of Public Works Policy Framework and Implementation Guidelines; (iii) Independent Development Trust (IDT) will be the implementation Agent of the project (appointed by the NDPW); (iv) Matatiele Local Municipality Food for Waste Steering Committee will be appointed as in terms of the National Department of Public Works Policy Framework and Implementation Guidelines; (v) The program will create 100 jobs opportunity and servicing 10 000 households in rural areas in Matatiele Local Municipality; (vi) Food for Waste Programme is a pilot project and will be piloted in 9 wards; (vii) The programme will aim to increase the waste collection capacity of Matatiele Local Municipality thereby reducing the amount of un-serviced areas; (viii) Reducing poverty and hunger through provision of food parcels to compensate (at a value of a wage) for a labour; (ix) Councilors will be responsible for the recruitment of beneficiaries in their respective wards; (x) For the 1st phase of the project, IDT Supply Chain Policy will apply;

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			<p>(xi) Grocery list will be determined by the 100 beneficiaries; and</p> <p>(xii) The Food for Waste Programme commences on the 1st of July 2012</p>
CR 226/30/05/2012	30 May 2012	<u>Report on the short-listing of applicants for the Post of General Manager: Economic Development and Planning: 29 May 2012</u>	<p>(i) The post of General Manager: Economic and Development Planning be re-advertised so as to attract more applicants and the advertisement be couched such that registration as Professional Planner is a basic requirement;</p> <p>(ii) In the event of the Municipality not being able to find a Professional Planner, it shall apply to the MEC, in terms of Section 56(6) of the Municipal Systems Act 32 of 200, as amended, to waive the requirement of a Professional Planner and thus employ a Technical Planner;</p> <p>(iii) Applicants who submitted applications in terms of the advertisement, need not re-apply, unless they have in the meantime, acquired Registration as Professional Planners and</p> <p>(iv) Ms GR Tobia should continue to act in the post of General Manager: Economic Development and Planning until the post has been appropriately filled.</p>
CR 227/14/06/2012	14 June 2012	<u>Taking of Oath/Affirmation and Signing the Code of Conduct as Councillor by Mr. Tsiliso Patrick Motjope</u>	<p>(i) The Honourable Speaker, Cllr. N. Mshuqwana presided over the taking of the Oath of Office/Affirmation by Councillor Tsiliso Patrick Motjope.</p> <p>(ii) Councillor Tsiliso Patrick Motjope was duly sworn into Office and signed the individual Creed Certificate; and</p> <p>(iii) Councillor Tsiliso Patrick Motjope also signed the Code of Conduct for Councillors, as per Schedule 1 to the Local Government: Municipal Systems Act 32 of 2000.</p>
CR 228/14/06/2012	14 June 2012	<u>Resignation of the Mayor and some Executive Committee (EXCO)members</u>	<p>(i) The resignations of the following Councillors were accepted: Cllr. M.M. Mbedla as Mayor, Cllr. C.V. Sigalelana as Chairperson:</p>

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			<p>Economic Development & Planning, Cllr. N.A. Nkuku as Chairperson: Community Services and Cllr. S. Mngenela as Chairperson: Infrastructure and Planning;</p> <p>(ii) The following Councillors be elected to fill the EXCO Vacancies:</p> <ol style="list-style-type: none"> 1. Cllr. N.S. Nkopane 2. Cllr. M.M. Mbobo 3. Cllr. P.M. Stuurman <p>(iii) The elected Councillors fill the portfolios as follows:</p> <ol style="list-style-type: none"> 1. Cllr. N.S. Nkopane Her Worship the Mayor 2. Cllr. M.M. Mbobo Chairperson: Community Services 3. Cllr. P.M. Stuurman Chairperson: Economic Development and Planning
CR 229/14/06/2012	14 June 2012	<u>Establishment of a Disciplinary Committee</u>	<p>The Honourable Speaker announced that the names of the Committee that will constitute the investigation into irregularities by Councillors are as follows:</p> <ol style="list-style-type: none"> 1. Cllr. C.V. Sigalelana 2. Cllr. S. Baba 3. Cllr. M.C. Setenane 4. Cllr. N.C. Ludidi-Mzonke 5. Cllr. B.W. Potwana
CR 232/14/06/2012	14 June 2012	<u>Consideration of Motions received on 14 June 2012</u>	<p>9.1 Cllr. K.C. Biggs Seconded by Cllr. T.V. Mongoato moved that Council be supplied with a detailed report on the process followed and where funding was obtained with regards to the Re-deployment/Resignation of EXCO Members and the Court Case between Cllr. N.S. Nkopane and the Matatiele Local Municipality. He</p>

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			<p>further requested that this report be submitted to Council within two (2) weeks.</p> <p>9.2 Cllr. T.V. Mongoato Seconded by Cllr. S.M. Jafta further requested that the terms of reference for the Disciplinary Committee should be adopted by Council and this motion was. Cllr. S.M. Jafta requested that the Committee's functions and duties be clearly defined to Council.</p> <p>9.3 Cllr. P.A. Mohale requested that a time frame be given to the Disciplinary Committee to conduct its investigations. The Honourable Speaker agreed and it was resolved that the Time Frame for the Committee to conclude its business be from 14 to 21 June 2012 (7 days) and that the report be presented to Council at its next meeting.</p> <p>9.4 Cllr. S.A. Sello Seconded by Cllr. S. Mngenela advised that there is a standing resolution that Council mandated EXCO to deal with the matter as per item 9.1 which will include the issues of expenses. He therefore objected to the motion for a report on expenses incurred including the Court Case within two (2) weeks as the resolution indicated that Management and EXCO will submit a comprehensive report when it is complete. This objection to the motion was</p> <p>9.5 Cllr. K.C. Biggs therefore amended his motion in line with suggestion by Cllr. S.A. Sello acceding to time frame as adjusted but further indicated that the previous resolution and report did not include the monetary value.</p> <p>9.5 Cllr. N.S. Nkopane accepted her nomination as a member of the EXCO and the Mayor of Matatiele. She further advised that information regarding item 9.1 will be available in the ordinary municipal monthly reports and distributed accordingly.</p>
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CR 233/29/06/2012	29 June 2012	<u><i>Minutes of the 3rd Ordinary Council Meeting, 22 March 2012</i></u>	That the Minutes of 22 March 2012 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 234/29/06/2012	29 June 2012	<u><i>Minutes of the Special Council Meeting, 29 March 2012</i></u>	That the Minutes of 29 March 2012 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 235/29/06/2012	29 June 2012	<u><i>Minutes of the Special Council Meeting, 13 April 2012</i></u>	That the Minutes of 13 April 2012 be accepted as a True Reflection of the Proceedings of the Meeting, subject to the following changes being made: (a) Cllr. N. Ngwanya be reflected as been present. (b) Cllr. C.P. Ntsolo be reflected as been present as he came late due to his attendance at the Outreach on the same day.
CR 236/29/06/2012	29 June 2012	<u><i>Minutes of the Special Council Meeting, 11 May 2012</i></u>	That the Minutes of 11 May 2012 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 237/29/06/2012	29 June 2012	<u><i>Minutes of the Special Council Meeting, 30 May 2012</i></u>	That the Minutes of 30 May 2012 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 238/29/06/2012	29 June 2012	<u><i>Minutes of the Special Council Meeting, 14 June 2012</i></u>	That the Minutes of 14 June 2012 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 239/29/06/2012	29 June 2012	<u><i>Section 79 Committee Reports: Municipal Public Accounts Committee (MPAC)</i></u>	That the <i>Municipal Public Accounts Committee (MPAC)</i> report and the following recommendations be ACCEPTED <ol style="list-style-type: none"> <i>A meeting between Exco (Mayor) and ANDM to facilitate and negotiate a matter of MLM being appointed as the agent in providing water services.</i> <i>Develop a language policy as to enhance a vision of community centered.</i> <i>Reviewal of the service level agreement with Umnotho to include the skills transfer and a recourse for none performance.</i> <i>The consultant appointed on Khoapha T69 to pay for the fine imposed by the department for none compliance with the provision of ROD.</i>

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5. That the council adopts a draft works program for the 2012/2013 financial year as a plan the committee will follow.

The following items (Deliberations of 22 & 28 June 2011) were submitted for noting

CR 240/29/06/2012	29 June 2012	<u>Special Programmes Unit (SPU) & Communications Report – Items for Noting</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Matatiele Local Municipality Bursary Fund (ii) Graduates Workshop (iii) Financial Management Training (iv) Disability Round Table (v) Sports Indaba (vi) Youth Summit (vii) Reanetsi Jabare Trust Fund (viii) Communications Strategy Reviewal Workshop (ix) A report on the report of the GCIS Visit (x) Media Engagement Session (xi) Purpose of the Media Engagement Session (xii) Findings of the Media Engagement Session (xiii) New Municipal Logo (xiv) Service Delivery Phamphlet
CR 241/29/06/2012	29 June 2012	<u>Infrastructure and Planning Report – Items for Noting</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Project Management Unit (PMU) Ongoing Projects <ul style="list-style-type: none"> a) Felleng Access Road b) Moliko Access Road c) Diaho Great Place Access Road d) Rehabilitation of Matatiele Internal Road e) Rehabilitation of Cedarville Access Road f) Malubaluba Access Road g) T69-Moqhobi Access Road

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			<ul style="list-style-type: none"> h) Ngcwengane to Esifolweni Access Road i) Berdivalle-Mahlahleng Access Road j) T69-Khoapa Access Road k) Rantshiki Access Road l) Sehlabeng Access Road m) Tshita-Mabua Access Road (iii) Equitable Share Projects ó Ongoing Projects <ul style="list-style-type: none"> a) Pamlaville Community Facility b) Dalibhunga Community Facility c) Luvuyo Siyabonga Novuka Community Facility d) Moeaneng Community Facility e) Moriting Community Facility f) Thabaneng Access Road g) Upgrading of Matatiele Airfield h) Moeketsi Access Road i) Mafube-Nkosana Bridge (iii) Electrical Unit <ul style="list-style-type: none"> a) Maintenance Operations b) Capital Projects (High Mast lights, Smart metering, Main street cable, Tools and Equipment) c) Electricity Supply d) Electrification of Rural Areas
CR 242/29/06/2012	29 June 2012	<i><u>Economic Development and Planning (EDP) Report – Items for Noting</u></i>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Additional Report on the 2011 Jazz Festival (Supplements the Report to the Council Meeting of 31 January 2012 <ul style="list-style-type: none"> a) Budgeted amount b) Tickets sold

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			c) Financial amount spent d) Sponsorships e) Non Performance by DJ Cleo f) Change of date for the 2012 Music Festival (ii) Progress Report: Matatiele Mill (iii) Community Work Programme (iv) Progress on the Informal Trading Facility funded by Thina Sinakho (v) Applications (Matatiele Waterfront Project R2 m at the Pleasure Dam and Light Industries in Leather Making and Glass blowing in Cedarville for R2m) submitted to the Alfred Nzo Development Agent (ANDA) (vi) Application for the Construction of Kinirha Dam submitted to the Jobs Fund (DBSA) (vii) Progress report on Maluti land Tenure Project (viii) Progress on the Municipal Land Audit Report (ix) Implementation guidelines for Land Administration (x) Progress on the Development of Area M (xi) Progress Report on Matatiele Alignment Bill (xii) Progress on the Spatial Planning Land Use Management Bill (xiii) Progress on Nkhoesa Mofokeng (EPWP) Project (xiv) Rea Hloekisa EPWP Project (xv) Progress on Human Settlements Projects (xvi) Housing Awareness Campaign (xvii) Housing needs register (xviii) Cedarville 201
CR 243/29/06/2012	29 June 2012	<i><u>Corporate Services Report – Items for Noting</u></i>	The report dealing with the following matters be NOTED; (i) Human Resource Management

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			<ul style="list-style-type: none"> a) Posts advertised and are to be filled in the 2011/2012 Financial Year b) Training matters c) Local Labour Forum Meeting (ii) Risk Management (iii) Information Technology (iv) Proper Functioning of Council, Executive Committee (EXCO) and Standing Committee Meetings (v) Tender: Supply, Delivery and Maintenance of Cellular Phones and 3G Modems (vi) Employee Assistance and Wellness Programme (vii) Occupational Health and Safety (OHS) (viii) Security Services (ix) Performance Management (in line with the Adopted SDBIP) as at 31 March (HR) & 31 May 2012 (Admin Unit) (x) Temporary Employment of the PA and Driver to Mayor (xi) SALGA Consultative Meeting on Salary and Wage Negotiations: Robbie De Lange Hall (xii) Council Support Unit (xiii) Public participation Stake Holders Forum held at O.R. Tambo District Municipality on 6 and 7 June 2012 (xiv) Progress on Mrs. M.E. Nombungu's Arbitration Hearing (xv) Local Labour Forum Decisions (xvi) Employees on Short-term Contract
CR 244/29/06/2012	29 June 2012	<u>Community Services Report – Items for Noting</u>	<p>The report dealing with the following matters be NOTED;</p> <ul style="list-style-type: none"> (i) Environment and Conservation Unit ó 2012/2013 Programmes (ii) 2012/2013 Capital Projects for Community Services Department

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			<ul style="list-style-type: none"> (iii) Public Amenities <ul style="list-style-type: none"> a) Pre-schools maintained b) Monthly report for May 2012 according to SDBIP c) Halls and Preschools to be maintained for 2012/2013 Financial Year, allocated budget is R650,000.00 (iv) Public Safety - KPAs (v) Public Safety Income (vi) Public Safety Capital Project 2012/2013 (vii) Solid Waste Unit <ul style="list-style-type: none"> a) Capital Projects budgeted for 2011/2012 ó Electrification at the Landfill Site b) Construction of Matatiele Recycling c) Fencing of the Recycling d) Landfill External Audit e) Waste Information f) Education and Awareness Campaigns g) Refuse Collection h) Grass Cutting i) Expanded Public Works Programme - Operation Reahloekisa j) Progress on Food for Waste Proposal (viii) Budget Report ó Community Services Department for 2012/2013 (ix) Department of Health: Project Description/Programme (x) Scholar Transport Data for 2011/201, District: Maluti: 2010/11 (xi) Infrastructure Report 2012/2013 (xii) FET Schools Learners for 2012 (xiii) Transfer of the Museum to the District
CR 245/29/06/2012	29 June 2012	<i><u>Candle Light Memorial Day 2012</u></i>	The SPU Councillors must be involved and hands-on regarding the Special

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			Programmes Events.
CR 246/29/06/2012	29 June 2012	<u>Skills Development for In-school Youth Class of 2012</u>	(i) The Department of Education must cater for the school youth in terms of transport and food because it's difficult for the parents to transport them and (ii) The Municipality pays for tutors only.
CR 247/29/06/2012	29 June 2012	<u>Miss Matatiele</u>	Miss Matatiele be held on the 07 December 2012.
CR 248/29/06/2012	29 June 2012	<u>Mayoral Cup</u>	A Special SPU Standing Committee Meeting be arranged where the Municipal Manager, Dr DCT Nakin and the Mayor Cllr Nkopane would be invited to clarify about the SPU funds.
CR 249/29/06/2012	29 June 2012	<u>Local Communicators Forum (LCF)</u>	(i) The Municipality Facilitate the Campaign Programme and (ii) The dates and the areas will be submitted to councillors
CR 250/29/06/2012	29 June 2012	<u>Radio Slot for the Mayor</u>	(i) All Ward Councillors be informed that the talk to your Councillor radio show will commence in August 2012 and (ii) Government service delivery in all Wards be recorded for purpose of this programme and submitted to Communication office for compilation.
CR 251/29/06/2012	29 June 2012	<u>Door to Door Findings</u>	(i) The dates for the Communications Strategy Reviewal be proposed, (ii) The Door to Door Programmes be strengthened and be championed by Political principals, (iii) Where necessary, certain Council Resolutions be communicated to media houses to avoid them miscommunicating the decisions of Council. (iv) That the Report be adopt
CR 252/29/06/2012	29 June 2012	<u>Operations and Maintenance Unit</u>	(i) Management should speed up procurement procedures with regards to acquiring of own plant. (ii) An enclosed suitable, safe and compatible vehicle for transportation of workers to their work areas be purchased.

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			<ul style="list-style-type: none"> (iii) Nkhoesa Mofokeng staff as well as budget in the upcoming financial year be incresed. (iv) That an amount of R1, 241,677.57 (incl of VAT and fees) be used to top up Diaho Access Road for completion. (v) That the management report of the Infrastructure Services Department be noted and adopted. (vi) A meeting with Ward Committees and Ward Councillors be held to prioritize projects for 2013/14 ó 2017, (vii) A Special Standing Committee be convened a week following the Council Meeting scheduled for 29 June 2012, to formalize the prioritization of the above projects.
CR 253/29/06/2012	29 June 2012	<u>Progress Report on the Development of the Matatiele Training Centre</u>	That the training centre be located on Erf 54 at Cedarville
CR 254/29/06/2012	29 June 2012	<u>Support for Matatiele Fees</u>	<ul style="list-style-type: none"> (i) The Fees is hosted as an annual event by the Municipality together with the main event organizer, Mr. Maartens and (ii) The Matatiele Fees be supported with an amount of R200, 000.00 from the tourism event Funds in the 2012 / 2013 financial year.
CR 255/29/06/2012	29 June 2012	<u>Removal of Containers along Station Road opposite Kentucky Fried Chicken</u>	That the Container traders that are trading opposite Kentucky along Station road be allocated space temporarily at the site reserved for the informal Trading Facility behind the Municipal Stores.
CR 256/29/06/2012	29 June 2012	<u>Amendment to the LED Policy</u>	The amended Local Economic Development Policy be adopted.
CR 257/29/06/2012	29 June 2012	<u>Development of a Fresh Produce Market</u>	That Erf 19 be allocated for the Fresh Produce Market
CR 258/29/06/2012	29 June 2012	<u>Establishment of a Municipal Entity</u>	Authorisation to conduct a research on the feasibility of establishing a Municipal Entity is granted in line with Section 84 of the Local Government: Municipal Finance Management Act, Act No. 56 of 2003.
CR 259/29/06/2012	29 June 2012	<u>Granting of permission to use</u>	That the mentioned co-operatives be granted permission to use the identified

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		<u>Municipal Land for Co-operatives</u>	Municipal Properties or Municipal land as indicated below.			
			Applicant	Name of Cooperatiave	Location and Size	Nature of Land Use
			Nomawethu Somdaka	Sikhululiwe Bawo Women P.O. Box 1441 Matatiele	Site to be identified in Matatiele ó 1000 square metres in extent.	Agricultural ó aloe plantation
			Mr. Mqolombeni	Matatiele Re-cycling primary cooperative project	Next to the land fill site - 2000 square metres.	Recycling
			Ntataise youth project	Ntataise youth project	Structure on erf 54 ó (Need it on a temporary basis).	Toilet paper manufacturing
CR 260/29/06/2012	29 June 2012	<u>Disposal of Erf 53 & Erf 29, Matatiele</u>	Erven 53 and 29 are:- (i) Not required for basic service delivery. (ii) The sites are leased on a long term lease.			

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			(iii) The sites be consolidated and leased as one site. (iv) A notice calling for Public Tender for long term lease be issued.
CR 261/29/06/2012	29 June 2012	<u>Disposal of Industrial Sites</u>	(i) That Erven 1082, 1083, 1084, 1085, 1086, 1087, 1088, 1089, 1090, 1091, 1092, 1093, 1094, 1095, 1096, 1097, 1098, 1099, 1100 and 1101(Reserved for the fresh produce Market) be disposed off by sale through Public Tender after they have been fully serviced because they are not needed for basic service delivery and (ii) Be advertised accordingly
CR 262/29/06/2012	29 June 2012	<u>Preparation of Land for Future Development</u>	It was RESOLVED that Land be identified, planned and surveyed for the development of:- (i) a middle income residential township in Cedarville and (ii) a Light industrial Park in Cedarville.
CR 263/29/06/2012	29 June 2012	<u>Permission to Use land by Social Welfare Organisations</u>	It was RESOLVED that :- The mentioned welfare organisations be granted permission to use the mentioned Municipal land or properties subject to:- (i) The land remaining in the ownership of the Municipality. (ii) A signed lease is entered into between the Municipality and the organisation and (iii) The organisation may only use land or property for the duration of the project.
CR 264/29/06/2012	29 June 2012	<u>EPWP Policy</u>	That the EPWP Policy be adopted.
CR 265/29/06/2012	29 June 2012	<u>Hosting of an LED Summit by</u>	That the LED Summit be held in Matatiele Local Municipality on the 21

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		<u><i>Matatiele Local Municipality</i></u>	August 2012.
CR 266/29/06/2012	29 June 2012	<u><i>Offer by Loyiso ICT Consulting: to Train Twenty (20) Youth</i></u>	That a mechanism be devised to select the 26 youth members to be trained by Loyiso ICT Consulting at the time to be arranged with the Loyiso ICT Consulting.
CR 267/29/06/2012	29 June 2012	<u><i>Out-of-Pocket expenses for Traditional Leaders who are members of the Municipal Council</i></u>	It was RESOLVED that Traditional Leaders serving in the Municipal Council be: (i) compensated for both travelling and sitting at the rate of R1000.00 per sitting and (ii) given a Cellphone allowance of R500.00 per month so as to facilitate communication between the Municipality and Traditional Leaders.
CR 268/29/06/2012	29 June 2012	<u><i>Employment Contracts for Employees working in Political Office-Bearers' Offices</i></u>	NOT SURE OF RESOLUTION TAKEN
CR 269/29/06/2012	29 June 2012	<u><i>Matatiele Museum</i></u>	That the Municipality uses the museum curator in the Public Amenities sub-unit and hand over the museum to the DSRAC.
CR 270/29/06/2012	29 June 2012	<u><i>Cedarville Clinic</i></u>	The building of the Cedarville Clinic be put in abeyance.
CR 271/29/06/2012	29 June 2012	<u><i>Tintswalo Developers Presentation: Update on the Golf Club, Office Park and Residential Development</i></u>	(i) That Tintswalo Developers and the municipality convene a stakeholders meeting as part of engagement on this developmental initiative. (ii) That Management to obtain an update from Eskom with regards to the building of the sub-station and what steps should be taken to fast track the electrification so as to initiate the commencement of the development project in November 2012 as proposed. (iii) That Council/municipality needs to engage with the Golf Club owners regarding the Court Interdict against the developers in order to ensure that the conflict/misunderstanding is amicably resolved.

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			<p>(iv) That Council should look into the issue of granting the developer a concession with regards to the plan fees after comparing charges around the country as the property after 40 years will become a municipal asset.</p> <p>(v) That the Concession is subject to the plans of the development and it is agreed in principle until receipt of same.</p>
CR 272/29/06/2012	29 June 2012	<u><i>African Migrants Solidarity</i></u>	<p>(i) That the above project should be referred to the SPU, EDP and Corporate Services Standing Committees for deliberation and recommendations, as these are lead departments in matters relating to women and youth training programmes and economic growth.</p> <p>(ii) That with regards to the funding the Proposers were tasked with assisting the municipality in obtaining funds for the initiative as the municipal budget has been adopted.</p> <p>(iii) That should the above proposal by the municipality be not successful the municipality would opt to include the programme through the Budget Adjustment in December 2012.</p> <p>(iv) That the proposal is accepted in principle as part of information and skills transfer to fight poverty.</p>
CR 273/29/06/2012	29 June 2012	<u><i>Presentation by Pharox Lumen Africa to EXCO on 28 June 2012</i></u>	That the matter concerning the energy saving project of installing appropriate lights within Matatiele be referred to Infrastructure Services Standing Committee for further deliberations before it is finally considered by EXCO with recommendations to Council.
CR 274/29/06/2012	29 June 2012	<u><i>Court Cases opened against the Municipality (i) Magistrate Court Order, as a result of an interaction between Mr D. Mfolozi, who is our Traffic Officer and Mr P.G. Hattingh, who is the litigant (ii) The</i></u>	<p>(i) Claim of R55000-00 by Mr Hattingh against Mr D Mfolozi (in his capacity as Municipal Traffic Officer), arising out of alleged wrongful arrest and</p> <p>(ii) High Court matter wherein Mr Nazir Ahmed Ismail Mulla wants a</p>

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		<i>Second Case is in the Pietermaritzburg High Court and is a matter that involves Mr Nazir Ahmed Ismail Mulla.</i>	Court Order, compelling the Municipality to process his application for a Special Consent for Erf 125, whereas the Municipality has no legal power to do so because the Matatiele Realignment Bill has not yet been enacted.
CR 275/29/06/2012	29 June 2012	<u>Report on the case between the Municipality and the Mayor</u>	That the out-of-court settlement proposal by the Applicant, in the High Court matter between the Applicant, Mrs NS Nkopane, and the Respondent, the Matatiele Local Municipality (Case No. 701/12), wherein the Applicant has to be re-instated as Mayor and each party bearing its own costs, be accepted.
CR 276/29/06/2012	29 June 2012	<u>Service Delivery and Budget Implementation Plan (SDBIP)</u>	That the 2012/2013 Municipal SDBIP be accepted. Further that training on SDBIP be arranged for Councillors in order to enhance their oversight role.
CR 277/29/06/2012	29 June 2012	<u>Risk Register 2012/2013</u>	That the 2012/2013 Municipal Risk Management Register be noted and accepted and further that a workshop on Municipal Risk Management be arranged for EXCO members.
CR 278/29/06/2012	29 June 2012	<u>Fraud Prevention Plan Policy</u>	That the Fraud Prevent Plan Policy be noted and accepted.
CR 279/29/06/2012	29 June 2012	<u>Draft Calendar of Meetings 2012/2013</u>	That the 2012/2013 Draft Calendar of Meetings be adopted.
CR 280/29/06/2012	29 June 2012	<u>Draft Staff Retention Strategy</u>	That the Staff Retention Strategy be adopted with the amendments for implementation as from the beginning of the 2012/2013 Financial Year.
CR 281/29/06/2012	29 June 2012	<u>Office Space Shortage</u>	While awaiting the finalisation of the processes for the erection of office blocks at the Micro Centre near Mountain View, Management be mandated to look for temporary rental office accommodation for a period of around 12 months so as to deal with the current plight of office accommodation.
CR 282/30/07/2012	30 July 2012	<u>3rd and 4th Quarter Performance Reports</u>	That the 3 rd and 4 th Quarter Performance Reports be noted and adopted by Council.
CR 283/30/07/2012	30 July 2012	<u>2012/2013 IDP/Budget Process Plan</u>	That Council notes and adopts the 2012/2013 IDP/Budget process Plan.
CR 284/30/07/2012	30 July 2012	<u>2011/2012 Annual Performance Report</u>	That the 2011/2012 Annual Performance Report be noted and adopted by Council.
CR 285/30/07/2012	30 July 2012	<u>Financial Management Performance</u>	(i) That, the contents of the quarter four ended 30 June 2012 for Financial

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		<u><i>Report</i></u>	<p>Management Report be noted by Council.</p> <p>(ii) That, the amount of R2 091 208 overcharged in the prior years for electricity consumption by Taylor Bequest Hospital as adjusted to credit the services accounts be noted and approved by council.</p> <p>(iii) That, the Supply Chain Management deviations done as at the end of the fourth quarter amounted to R5 846 283 be noted and approved by council.</p> <p>(iv) That, the Supply Chain Management policy and regulations respectively section 31 and 32 procurements done be noted and approved by the Executive Committee.</p> <p>(v) That, the section 71 reports submitted before the 10th day of every month to both Treasuries and Mayor be noted by Council.</p>
CR 286/30/07/2012	30 July 2012	<u><i>Report on the Arbitration Hearing: Mrs. M.E. Nombungu: Case No. KPD 051113.</i></u>	<p>i) To pay Mrs. M.E Nombungu the sum of Three Hundred and Sixty Four Thousand Five Hundred Rand, subject to Tax, being an equivalent of six months salary</p> <p>ii) The settlement amount, less Tax, be paid into Mrs ME Nombungu's Bank Account on or before 31 August 2012.</p>
CR 403/30/07/2012	30 July 2012	<u><i>Reviewal of the list of the Municipality's Representatives to the Alfred Nzo District Municipality</i></u>	That Cllr. S.A. Sello replace Cllr. S.B. Macuphe as the representative of Matatiele Local Municipality to the Alfred Nzo District Municipality.
CR 287/26/09/2012	26 September 2012	<u><i>Establishment of a Migration Support Office in Matatiele</i></u>	<p>(i) That the Council approves the initiative to establish a Migration Support Office in partnership with the United Nations Development Programme and DHA.</p> <p>(ii) That the Council accepts the UNDP Grant for the amount of R140 000.00 and the budget be adjusted accordingly.</p>

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			<p>(iii) That the office of the Municipal Manager enters into a Memorandum of Understanding (MOU) with the UNDP regarding the grant funding.</p> <p>A report on the status of the project be presented to Council prior to the official launch.</p>
CR 288/26/09/2012	26 September 2012	<u>Promulgation of the Land Use Planning Ordinance – Ordinance No. 15 of 1985 to be applicable in Matatiele</u>	<p>(i) The gazette Extraordinary gazette no 2803 (together with related delegations in terms of the Land Use Planning Ordinance, No.15 of 1985 are adopted as a working documents of the Council.</p> <p>(ii) The Natal Ordinance No. 27 of 1949 should be repealed in order for Matatiele to be excluded from its provisions.</p> <p>(iii) A scheme be prepared in terms of the Land Use Planning Ordinance of 1985 to cover Matatiele Rural Areas, Maluti, Cedarville and Matatiele town.</p> <p>(iv) The Land Use Management System of 2004 area of operation should be extended to include Maluti Township and rural areas of Matatiele.</p> <p>(v) The Municipal Manager delegates the administrative powers to approve all Town Planning applications to General Manager EDP.</p>
CR 289/26/09/2012	26 September	<u>Progress Report on the Employment of the</u>	The item was not discussed and it was deferred back to the short listing

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	2012	<u>General Manager: Economic Development and Planning</u>	Panel.
CR 290/26/09/2012	26 September 2012	<u>Filling of the post of General Manager for Infrastructure Services Department</u>	<p>(a) The Panel consisting of the following Members</p> <ul style="list-style-type: none"> (i) Cllr. V.C. Sigalelana- Chairperson (ii) Cllr. N. Kotelana (iii) Cllr. P.T. Hloele (iv) Cllr. M.C. Setenane (iv) The Municipal Manager and (v) The Union Rep <p>be set up to process the short-listing and interviews of applicants for the post of General Manager for Infrastructure Services and</p> <p>(b) Ms Nomahlubi Ntloko (Manager: Project Management Unit) be appointed as Acting General Manager for the Infrastructure Services Department for a period of three months as from 01 September 2012, in terms of Section 56 of the Municipal Systems Act 32 of 2000 as amended.</p>
CR 291/26/09/2012	26 September 2012	<u>Filling of the post of General Manager for Corporate Services Department</u>	<p>(i) The Panel consisting of the following Members</p> <ul style="list-style-type: none"> - Cllr. V.C. Sigalelana- Chairperson

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			<ul style="list-style-type: none"> - Cllr. N. Kotelana - Cllr. P.T. Hloele - Cllr. M.C. Setenane - The Municipal Manager - The Union Rep <p>be set up to process the short-listing and interviews of applicants for the post of General Manager for Corporate Services and</p> <p>(iii) Someone be appointed as Acting General Manager for the Corporate Services Department for a period of three months as from 01 December 2012, in terms of Section 56 of the Municipal Systems Act 32 of 2000 as amended.</p>
CR 292/26/09/2012	26 September 2012	<u>Appointment of Cllr. S.A. Sello as a full time member of Mayoral Committee at Alfred Nzo District Municipality</u>	<p>(i) the communiqué from Alfred Nzo be adopted</p> <p>(ii) As a vacancy is declared at Budget and Finance Standing Committee, it was advised that according to the MFMA the Honourable Mayor has to act as an overseer at that Department</p>
CR 293/30/10/12	30 October 2012	<u>Minutes of the Special Council Meeting, 30 July 2012</u>	
CR 294/30/10/12	30 October 2012	<u>Minutes of the Special Council Meeting, 26 September 2012</u>	

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CR 295/30/10/12	30 October 2012	<u>Municipal Budget and Finance Standing Committee</u>	It was
		<u>Bids For Considered By Adjudication:</u>	RESOLVED
		(a) Mafube ó Nkosana Bridge	To award the contract to Balintulo Trading because they scored the highest points at an amount of R 1,197,658.59
		(b) Valuation Roll	To award the contract to Kanyisa Property and Management Services because they scored the highest points at an amount of R 499,405.00
		(c) Maintanace Of Computer And It Services	To award the contract to Ci Concinitas Intellect because they scored the highest points at an amount of R 35 200.00 per month (R 1 267 200.00 for 3 years).
		(d) Supply Security And Cleaning Services	To award the contract to Panasonic Security and Guarding Services at an amount of R6 500 000.00.
		(E) Music Festival	To award the contract to Soul Good because they scored the highest points at an amount of R1,549,886.60
CR 296/30/10/12	30 October	<u>Budget And Treasury Quaterly Report As At 30 September 2012</u>	It was

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	2012		<p>RESOLVED that</p> <p>(i) The contents of the quarter one (1) ended 30 September 2012 for financial management report be noted by Council</p> <p>(iii) The Supply Chain Management deviations done as at the end of the firstquarter amounted to R828,168 be noted and approved by Council</p> <p>(iv) The section 71 reports submitted before the 10th day of every month to both Treasuries and Mayor be noted by Council</p> <p>(v) The following financial reports be approved</p> <ul style="list-style-type: none">• C.F.O. Financial Report• Withdrawal Report• SDBIP Q1• SCM Report Q1• Deviation Report Q1• Debt Report as at 30 September 2012• Risk Progress Report

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CR 297/30/10/12	30 October 2012	<u><i>Community Services Standing Committee</i></u> <u><i>Community Halls Damaged By Snow Disaster</i></u>	(i) Specifications for future halls be disaster resistant e.g.: fire, heavy rains, snow etc and to accommodate our weather conditions. (ii) Standing Committee should consider prioritizing other basic services because halls are being underutilized; and (iii) Future halls should be built through EPWP and be managed by PMU.
CR 298/30/10/12	30 October 2012	<u><i>Swimming Pool</i></u>	To appoint a professional assessor so he/she could tell us exactly what needs to be done and a budget for the year 2013/2014 needs to be allocated for the swimming pool equipment.
CR 299/30/10/12	30 October 2012	<u><i>Matatiele Museum</i></u>	That DSRAC should take over the Museum and Libraries or offer hundred percent of the total cost of running these services.
CR 300/30/10/12	30 October 2012	<u><i>Fire, Rescue & Disaster Management</i></u>	(i) Seasonal Fire Fighters have their contracts extended and an additional 10 Fire Fighters be appointed. This will entail the unit to have a 24 hour service with no overtime being involved (ii) a more advanced training for the Fire Fighters be organized/arranged.
CR 301/30/10/12	30 October 2012	<u><i>Law Enforcement</i></u>	(i) a replacement of Traffic Vehicles by new and relevant vehicles for law enforcement across the Municipality (ii) the Department of Transport must supply the Municipality with all contracts issued to bus owners for scholar transport purposes and all

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			buses must first be tested for road worthiness here in Matatiele before permits are issued.
CR 302/30/10/12	30 October 2012	<u><i>Corporate Services Standing Committee Information Technology Steering Committee</i></u>	That the following members be approved to serve on the Information Technology Steering Committee: (i) Municipal Manager (ii) General Manager Corporate Services (iii) Chief Financial Officer (iv) General Manager Economic and Development Planning (v) General Manager Community Services (vi) Representative from Infrastructure Services (vii) Manager: IT Support Services/Representative
CR 303/30/10/12	30 October 2012	<u><i>Job Evaluation Matters</i></u>	That in line with SALGA's recommendation, a Job Evaluation Unit be established within Corporate Services Department so as to handle all the Job Evaluation related matters.
CR 304/30/10/12	30 October 2012	<u><i>Furniture For The Courtyard In The Civic Building</i></u>	That Management be mandated to look for and provide budgetary allocation so that necessary Courtyard furniture can be obtained and placed in the Courtyard at the Civic Building for use by Councillors and employees whenever they have their meals during lunch breaks.
CR 305/30/10/12	30 October 2012	<u><i>Economic And Development Planning Standing Committee Consideration Of Final Street Names For</i></u>	That the Street names for Harry Gwala, Harry Gwala Park, Maluti, Njongweville, Njongweville extension & Mountain View be adopted by Council.

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		<u><i>Harry Gwala, Harry Gwala Park, Maluti, Njongweville, Njongweville Extension & Mountain View</i></u>	
CR 306/30/10/12	30 October 2012	<u><i>Upgrading of Municipal hostels to community</i></u>	(i) The report be noted and approved (ii) Land for Community residential Units be prioritized in Mini Town.
CR 307/30/10/12	30 October 2012	<u><i>Tabling Of The Municipal Housing Sector Plan (Mhsp)</i></u>	That the tabling of the draft Housing Sector Plan be noted
CR 308/30/10/12	30 October 2012	<u><i>Matatiele Milling Project</i></u>	(i) The report be noted and approved. (ii) Possible alternative land is reserved for the Matatiele Milling, and Silos next to the railway station. (iii) The R1 000 000.00 MIG funding that was allocated for access road to Mokhosi Milling site be re-prioritized.
CR 309/30/10/12	30 October 2012	<u><i>Matatiele Liquor Trading By-Law</i></u>	(i) The By-Law be noted (ii) The Liquor Trading By-Law be adopted
CR 310/30/10/12	30 October 2012	<u><i>Proposed Consent Use On Remainder Of Erf 125, Matatiele District, Province Of The Eastern Cape</i></u>	That the special consent for the development of Medium Density Housing (six duplex houses) on the Remainder of Erf 125 Matatiele as per provision of the scheme clauses of the Land Use Management System: 2004 be

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			<p>approved subject to the following conditions:-</p> <ul style="list-style-type: none"> (i) All the requirements of the scheme clauses being complied to. (ii) No commencement of building / construction work being done prior to submission and approval of building plans. (iii) Provision of all necessary basic services being made prior to approval of building plans. (iv) All ancillary development costs arising as a result of this application will be borne by the applicant. (v) Only six dwelling units being developed as per site development plan.
CR 311/30/10/12	30 October 2012	<u>The Status Quo Of Town Planning Legislation Which Relates To The Matatiele Local Municipality</u>	<p>that</p> <ul style="list-style-type: none"> (i) The scope of work of the Land Use Management System of 2012 (under preparation) should be extended to include the Maluti Township and rural areas of Matatiele. (ii) The crafting of a Council By-Law for incorporating the Land Use Management System as a component of the IDP should be commissioned.
CR 312/30/10/12	30 October 2012	<u>SPU & Communications Report</u> <u>A. COMMUNICATIONS REPORT</u> <u>Media Briefing</u>	That SPU Standing Committee member attend media breakfast

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CR 313/30/10/12	30 October 2012	<u>NEWSPAPER ARTICLES AND PRESS RELEASES</u>	That there is no need for the Afrikaans speaking intern to be employed.
CR 314/30/10/12	30 October 2012	<u>RADIO SLOTS PROGRAMMES AND INTERVIEWS</u>	(i) That the talk to your Councillor show must proceed and the Councillor who is not ready will indicate and special arrangement will be made for them to attend After deliberations herein, It was proposed that an application for the rescindment of the Council Resolution be made the Talk to your Councillor show be postponed till further notice
CR 315/30/10/12	30 October 2012	<u>THE MUNICIPAL LOGO COMPETITION</u>	(i) The draft logo be distributed to All Councillors for comments, (ii) Following the above, the Launch of the logo be prepared (iii) Logo completion report be adopted and one logo be chosen from the two drafts and recommendation be made to EXCO on the particular Logo (iv) The Communications strategy be adopted (v) The Quarterly report be adopted
CR 316/30/10/12	30 October 2012	<u>SPU REPORT</u> <u>DISCOVERY SPORTS HEROES WALK</u>	(i) North End Stadium be the final destination for the marathon on the 26 November 2012. (ii) A marquee be erected 5km before North End Stadium where the rest of

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		<u>AGAINST HIV/AIDS</u>	<i>the community will be waiting to join the heroes for the last 5km leg of the marathon. (iii) That a braai to network with the heroes be held on the evening of the 26 November 2012.</i>
CR 317/30/10/12	30 October 2012	<u>GENDER MAINSTREAMING WORKSHOP</u>	That the gender mainstreaming workshop be held from the 22 ó 23 November 2012.
CR 318/30/10/12	30 October 2012	<u>MISS MATATIELE</u>	That the programme be noted and adopted as per the SDBIP
CR 319/30/10/12	30 October 2012	<u>MUNICIPAL MANAGER'S OFFICE STRAT PLAN</u>	That the Municipal Managers office Strat plan be held from 8-9 November 2012
CR 320/30/10/12	30 October 2012	<u>HIV/AIDS TRAINING OR WORKSHOP</u>	That the report on HIV/AIDS Training or Workshop be noted and adopted.
CR 321/30/10/12	30 October 2012	<u>Infrastructure and Planning Standing Committee</u> <i>(a) Diaho Great Place Access Road Rehabilitation of Matatiele Internal Roads</i>	(i) the Report be noted and adopted. (ii) Supply Chain Committees be given a maximum period of one month (30days) to conclude their recommendations after the closing date of each tender (iii) ABET Classes be extended to Nkhoesa Mofokeng and Re-Ya Hloekisa workers at ward level.

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		<p><i>(b) Rehabilitation of Cedarville Access Road</i></p> <p><i>(c) Ngcwengane to Esifolweni Access Road</i></p> <p><i>(d) Berdivalle-Mahlahleng Access Road</i></p> <p><i>(e) T69-Khoapa Access road</i></p> <p><i>(f) Rantshiki Access Road</i></p> <p><i>(g) Sehlabeng Access Road</i></p> <p><i>(h) Tshita –Mabua Access Road</i></p> <p><i>(i) Fiva Access Road</i></p> <p><i>(j) Lunda Access Road</i></p> <p><i>(k) Zingcuka-Madlangeni Access Road & Bridge</i></p> <p><i>(l) Nyanzela Access Road</i></p> <p><i>(m) Kuyasa Poultry Project Access Road</i></p> <p><i>(n) Sekhutlong Access Road</i></p> <p><i>(o) Mzongwana-Vimba Access Road</i></p> <p><i>(p) Moriting Community Facility</i></p> <p><i>(q) Moeaneng Community Facility</i></p> <p><i>(r) Luvuyo Siyabonga Novuka Community Facility</i></p> <p><i>(s) Dalibhunga Community Facility</i></p> <p><i>(t) Buyeye Consulting Engineers was appointed to carry out designs of all</i></p>	<p>(iv) Special Standing Committee be convened for prioritization of projects for 2013/14-2017 financial year.</p> <p>(v) A trip for all Standing Committee members be arranged to visit all wards so as to familiarize themselves with projects on the ground.</p> <p>(vi) Budget for rural roads maintenance be adjusted during budget adjustment in January 2013.</p>
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		<p><i>five community facilities.</i></p> <p><i>(u)Pamlaville Community Facility</i></p> <p><i>(t) Khuthalani Sinosizo Access Road</i></p> <p><i>(v) Cross to St John's Access Road</i></p> <p><i>(w) Finance offices</i></p> <p><i>(x) Bethel Community Facility</i></p> <p><i>(y) Khaue Community Facility</i></p> <p><u>ACCESS ROADS</u></p> <p><i>(a)Upgrading of Matatiele Airfield</i></p> <p><i>(b)Moeketsi Access Road</i></p> <p><i>(c)Lukholweni Access Road</i></p> <p><i>(d)Ntloa Access Road</i></p> <p><i>(e)Sabasaba Access Road</i></p> <p><i>(f) Manzi Access Road</i></p> <p><i>(g) Mnqayi Access Road</i></p>	
CR 322/30/10/12	30 October 2012	<p><i>(a) Community Halls and Sports Fields</i></p> <p><i>(b) Libraries</i></p> <p><i>(c) Stock pound</i></p> <p><i>(d) Human resource management</i></p> <p><i>(e) Employees on short-term contract</i></p> <p><i>(f) Terminations</i></p> <p><i>(g) Training matters</i></p> <p><i>(h) Study assistance</i></p> <p><i>(i) Attendants of finance training offered by Stellenbosch University</i></p> <p><i>(j) Councillors who need to acquire matriculation/senior certificate</i></p> <p><i>(k) Metrofile workshop on electronic archiving system</i></p>	<u>NOTED</u>

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		<p>(l) Bid notices placed</p> <p>(m) Maintenance of computers and it systems</p> <p>(n) Tender: security services</p> <p>(o) Secretarial services: council and executive support</p> <p>(p) Executive support services</p> <p>(q) Councillors support</p> <p>(r) Ward committees</p> <p>(S) Applications for march</p> <p>(t) Occupational health and safety programme</p> <p>(u) Policies to be formulated and reviewed during the year</p> <p>(v) Human resources plan</p> <p>Quarterly report for the economic developmnt & planning department for the period 01 July 2012 to 30th September 2012</p> <p>(x) Local action team (led forum)</p> <p>(y) Local tourism organisation</p> <p>(z) Cedarville emerging farmers</p> <p>(aa) Cooperatives training centre</p> <p>(bb) Renovation of the led support centre</p> <p>(cc) Matatiele music festival</p> <p>(dd) Matat fees</p> <p>(ee) Destination marketing</p> <p>(ff) Reviewed town planning (zoning) scheme for ward 19 and 26 by 30 june 2013</p> <p>(gg) Functional land use management system by 30 june 3013.</p> <p>(hh) Bed and breakfast policy to be adopted by 30 june 2013.</p> <p>(ii) Upgrade of land tenure rights for the maluti township by june 2013</p> <p>(jj) Completed matatiele land audit by December 2013</p> <p>(kk) Building plan approval</p>	
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		<i>(ll) Municipal land management plan</i> <i>(mm) Implementation of municipal land management plan</i> <i>(nn) Forestry support</i> <i>(oo) Community work programme (cwp) reference group</i> <i>(pp) Matatiele fresh produce market</i> <i>(qq) Report on visit to mangaung fresh produce market</i> <i>(rr) Agricultural support and bank initiative</i> <i>(ss) Salga provincial working group</i> <i>(tt) Land invasion within the maluti commonage and it's immediate surrounds</i> <i>(uu) Awareness campaign (mnikazi womzi buyela kwakho)</i> <i>(vv) Benchmarking trip to the bloemfontein fresh produce market</i> <i>(ww) Progress on electrification</i> <i>(xx) Litigations</i> <i>(yy) Auditor General Dashboard Report</i>	
CR 322 (a) /30/10/12	30 October 2012	<u>QUARTERLY PERFORMANCE REPORT (QUARTER ONE)</u>	Council approves the Quarter One Performance Report .
CR 323/30/10/12	30 October 2012	<u>MUNICIPAL RISK REGISTER 2012/2013</u>	That the Municipal Risk Register 2012/2013 be noted.

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CR 324/20/11/12	20 November 2012	<u>REPORT OF A RECOMMENDATION FOR AN INVESTIGATION MADE BY THE MAYOR TO THE AUDITOR GENERAL</u>	(i) the report be noted (ii) Her Worship the Mayor be given seven days to explain in details why the Council cannot charge her.
CR 325/3/12/12	3 December 2012	<u>NEW MUNICIPAL LOGO</u>	(i) The new Municipal Logo be adopted (ii) That it be made available to the members of the public for comments
CR 326/3/12/12	3 December 2012	<u>MUSIC FESTIVAL</u>	(i) The report be noted; (ii) The current logo be used in all marketing and branding for the Music Festival; (iii) That a revised project plan and breakdown list of expenditure be submitted to the Executive Committee; (iv) A briefing/presentation be made to the Executive Committee before the event and (v) The service provider should submit a detailed report, after the event, regarding the funds spent and the beneficiaries thereof.
CR 327/3/12/12	3 December 2012	<u>PROGRESS REPORT ON BACK TO SCHOOL CAMPAIGN AND MISS MATATIELE 2012</u>	(i) That the report be noted
CR 328/3/12/12	3 December	<u>REPORT ON CENSUS 2011 RESULTS</u>	(i) The results be noted and be used for IDP situational analysis and (ii) The Municipality conducts its own census within the Municipal jurisdiction and forward same to Statistics SA

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	2012		(iii) The Municipality employs five people per ward to conduct the job.
CR 329/3/12/12	3 December 2012	<u>COUNCIL DELEGATE EXPENSES</u>	(i) Trips be undertaken where necessary; (ii) The number of attendants travelling to be limited; (iii) The officials (PAs and Secretaries) should no longer accompany their Principals; (iv) Bed & Breakfast facilities be used for accommodation purposes and (v) A detailed audit be conducted and a report be submitted relating to travelling, indicating: a) Who travelled and b) Who authorized the trip undertaken.
CR 330/3/12/12	3 December 2012	<u>UPPER LIMITS FOR COUNCILLORS</u>	(i) The upper limits proposed be accepted for adoption; (ii) An application be made to the MEC for concurrence once the final Gazette has been issued by the National Minister; (iii) The Municipal Manager writes a letter to the MEC indicating that the Municipality has budgeted 8% increase for Councillors; (iv) That Honourable Speaker be allocated a Municipal Car as per the Gazette; (v) The Mayor be afforded a Municipal House as per the Gazette; (vi) The MPAC Chairperson be declared full time and the MEC be requested to issue a Section 12 Notice confirming such and (vii) The MEC be informed that 2007 Census Results will be used instead, as there was no Matatiele Local Municipality in 2001.
CR 331/3/12/12	3 December 2012	<u>OUTSTANDING MONIES OWED BY COUNCILLORS</u>	(i) All Councillors owing the Municipality must be included in the list and (ii) All current serving Councillors must make arrangements internally regarding settlement of amounts owed to the Municipality.

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CR 332/3/12/12	3 December 2012	<u>ISSUE OF THE DEVELOPMENT AT THE GOLF CLUB</u>	(i) The Council needs to advise/resolve on seeking an alternative site for the development and (ii) A meeting with the developers namely Tintswalo, Matatiele Developers and the Executive Committee be arranged.
CR 333/3/12/12	3 December 2012	<u>THE GENERAL MANAGERS: CORPORATE SERVICES: MR. Z. J. MKHIZE</u>	That the Municipal be the Acting Manager of the Department until January 2013
CR 334/3/12/12	3 December 2012	(a) <u>Draft Roles And Responsibilities Of Troika + 1</u> (b) <u>Section 56 Managers Vacancies</u> (c) <u>Perfomance Management Sytem Implementation For Section 56 Managers</u> (d) <u>Pension Fund And Uif</u> (e) <u>Municipal Councillors Pension Fund</u> (f) <u>Uif</u> (g) <u>Visit To Dme, Dbsa And Eskom Head Offices</u> (h) <u>Igr Visit To The City Of Johannesburg</u> (i) <u>Mig 2010/2011 Under Spending</u> (j) <u>General Manager: Infrastructure Services</u>	NOTED
CR 335/29/01/13	29 January 2013	<u>STRATEGIC PLANNING SESSION FOR THE MUNICIPALITY</u>	The Municipal Strategic Planning Session be held during the period: 03 to 07 February 2013.

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CR 336/29/01/13	29 January 2013	<u>2011/2012 DRAFT ANNUAL REPORT</u>	That Council notes the tabling of the 2011/2012 Draft Annual report which has been prepared in terms of Section 121(1) of the Municipal Finance Management Act (MFMA) 56 of 2003 and tabled as per Section 127(2) MFMA.
CR 337/29/01/13	29 January 2013	<u>SITUATIONAL ANALYSIS- 2012/2013</u> <u>MID- YEAR ASSESSMENT REPORT</u>	(i) The report be noted; (ii) The Revised SDBIPs be considered; (iii) The Situational Analysis 2012/2013 be considered; and (iv) The Mid-year Assessment Report together with its recommendations be approved.
CR 338/29/01/13	29 January 2013	<u>REPORT ON MUNICIPAL LOGO</u>	(i) The new Municipal Logo be launched and be adopted; and (ii) The report be adopted.
CR 339/26/02/13	26 February 2013	<u>ADJUSTMENT BUDGET</u>	(i) That the adjustment budget for R210, 579, 674 (Original: R196, 601, 800) and R157, 796, 535 (Original: R179, 969, 283) on Operating and Capital Expenditure respectively for the financial year 2012/2013 be approved. (ii) That tariffs of charges as approved on original 2012/2013 budget remains unchanged. (iii) To note the submission of the adjustment budget by the Municipal Manager within five working days after the council approval to National and Provincial Treasuries. (iv) To note the publication of approved adjustment budget within five working

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			days after the council has approved the adjustment budget.
CR 340/26/02/2013	26 February 2013	<u>MLM LOGO LAUNCH</u>	That the Municipal Logo Launch be held on the 27 April 2013.
CR 341/26/03/2013	26 March 2013	<u>DRAFT BUDGET 2013/2014</u>	<p>Council RESOLVED:</p> <ol style="list-style-type: none"> 1. That Council approves the amended 2013/2014 IDP/Budget Process Plan; 2. That the 2013/14 Draft IDP be approved; 3. That the 2013/14 Draft Budget be approved as per section 21 of the MFMA. and indicative for the two projected outer years 2014/2015 and 2015/2016 be approved as set out in the following; <ul style="list-style-type: none"> - Operating Revenue by Source 1.4 - Operating Expenditure by Source 1.5 - Capital Expenditure by vote 1.6 - Capital Funding by source 2.6.2 4. That the Council approves the 2012/13 Draft Annual Budget of the Municipality for the financial year; 5. That Council approves the property rates reflected in item number 1.4.1 and any other municipal taxes reflected in item number 1.4.1 are imposed for the budget year 2013/14. 6. Council approves that the Tariffs of Charges reflected in item number 2.5

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			<p>are approved for the budget year 2013/14.</p> <p>7. Council approves that the measurable performance objectives for each vote reflected in item number 2.2 are approved for the budget year 2013/14.</p> <p>8. Council approves that the other proposed amended budget related policies reflected in item number 2.4 are approved for the budget year 2013/14 public consultation.</p> <p>9. That the Council approves the budget consultative meetings as set out in the revised budget process plan.</p>
CR 342/26/03/2013	26 March 2013	<u>INTRODUCTION OF NEW GOVERNANCE FRAMEWORK</u>	<p>(i) That a report on a new governance process framework and timelines for the Matatiele Local Municipality be noted</p> <p>(iii) That formulation of a policy for deepening the municipal culture of accountable and transparent reporting and clean governance be supported.</p> <p>(iv) That adoption of the government process framework for pilot implementation by the Municipality with immediate effect and for formal implementation with effect from 1 July 2013 be approved.</p> <p>(v) That proposed new names of the management structures be approved.</p> <p>(vi) That the current calendar of meetings as adopted by Council on 29 June 2012 be amended accordingly.</p> <p>(vii) That the Interim calendar of meetings starting from April to June 2013 be adopted.</p>
CR 343/26/03/2013	26 March 2013	<u>CORPORATE GOVERNANCE REPORTING FORMAT</u>	

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CR 344/26/03/2013	26 March 2013	<u>DRAFT IDP DOCUMENT 2013/2014</u>	That the Draft IDP Document for the period: 2013 to 2014 be adopted by Council
CR 345/26/03/2013	26 March 2013	<u>REPORT ON THE LAND USE MANAGEMENT SYSTEM</u>	<ul style="list-style-type: none"> a) The report tabling the 2013 Matatiele Land Use Management System be adopted b) The 2013 Matatiele Land Use Management System is put for Public Participation and comments for a period of 21 days.
CR 346/26/03/2013	26 March 2013	<u>REPORT ON THE DEVELOPMENT OF MULTI PURPOSE COMMUNITY CENTRES (MPCC'S) IN MATATIELE</u>	<ul style="list-style-type: none"> (i) The report on the development of the Multi-Purpose Community centres in Matatiele be noted and adopted. (ii) Multi-Purpose Centres be developed in the following areas: <ul style="list-style-type: none"> a) Maritseng b) Queenø Mercy c) Harry Gwala Park d) Cedarville e) Mafube f) Thabachicha g) Caba óMdeni h) Mvenyane i) Masakala (iii) The proposed centres are included in the 2013/14 IDP Review. (v) The assets will be developed, owned and maintained by the Municipality.
CR 347/26/03/2013	26 March 2013	<u>REPORT BY HONOURABLE SPEAKER ON A NEED FOR THE CONSIDERATION OF AN EXTENSION OF APPOINTMENT OF AUDIT COMMITTEE TO</u>	<ul style="list-style-type: none"> (i) Extension of the workings of the Audit Committee to 31 August 2013. (ii) This should be done taking into account the concerns that were made by AG during the Audit Committee meeting on 8 March 2013. (iii) That the term should be extended up until the 31 August 2013 when all submissions (Financial Statements) to the Auditor General that need a review

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		<u>AUGUST 2013.</u>	by the Audit Committee would have been done.
CR 348/26/03/2013	26 March 2013	<u>OVERSIGHT REPORT ON 2011/2012 ANNUAL REPORT- CHAIRPERSON OF MPAC</u>	<ul style="list-style-type: none"> (i) Council having fully considered the Annual Report of the Matatiele Local Municipality and representations thereon adopts the oversight report; and that council adopts the annual report without reservations. (ii) The accounting officer complies with section 127(2) (b) and 127(3) of the MFMA. (iii) A follow up be and remedial action be made on the funded LED projects that are not taking off or where progress is very slow. (iv) The executive committee and each portfolio head should strengthen their oversight role on management and the Mayor to strengthen oversight on the accounting officer. (v) Critical posts are filled as this poses a challenge to the institution to function with 50% vacancy rate. (vi) Confirmation of the municipal grading is provided. (vii) Council to look into the strategic partner that will carry out the re-counting of the Matatiele population as the current stats report is not satisfying. (viii) Capacity in the infrastructure department be considered as to eliminate the issue of the under spending of the MIG funds.
CR 349/26/03/2013	26 March 2013	<u>APPOINTMENT OF SECTION 56 MANAGERS</u> <u>GM: EDP</u>	<ul style="list-style-type: none"> (i) That the first ranked candidate Ms. G.R. Tobia be offered employment in the vacant post of the General Manager: Economic and Development Planning with effect from the date that accords with her applicable contractual period; and (ii) The Municipal Manager writes to the MEC in terms of Section 56 (6) of the Municipal Systems Act 32 of 2000 as amended to waive the requirement of a Professional Planner.

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CR 350/26/03/2013	26 March 2013	<u>APPOINTMENT OF SECTION 56 MANAGERS</u> <u>GENERAL MANAGER CORPORATE SERVICES</u>	<ul style="list-style-type: none">(a) Mr. Thamsanqa Lucas Somtseu be offered employment in the vacant post of The General Manager: Corporate Services with effect from the date that accords with his applicable contractual notice period;(b) In the event of Mr. Somtseu declining the offer, it must be made to the next applicant in their order of ranking;(c) Notwithstanding the fact that the total remuneration package is negotiable, it is proposed that the job offer should be made at a total annual remuneration package of R894 600;(d) Should the above be not acceptable, the Remuneration Committee shall be activated to commence such negotiations guided by the following factors:-<ul style="list-style-type: none">(i) Current Annual Total Remuneration Package of the Applicant;(ii) Possible accumulation of the appointee's cost resulting from him accepting the job offer with Matatiele Local Municipality;(iii) The above shall include relocation and travelling to and from home and shall be considered where the applicant originates outside functional boundaries of Alfred Nzo District Municipality.

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			<p>(e) Mr. L.T. Somtseu must sign a Contract of Employment prior to commencement of his duties and</p> <p>(f) Mr. L.T. Somtseu must sign a Performance Agreement within 60 days of the commencement of his duties.</p> <p>(ii) Mr. Somtseu to serve a probation period of twelve months as required by the Local Government Municipal Systems Act.</p>
CR 351/26/03/2013	26 March 2013	<p><u>APPOINTMENT OF SECTION 56 MANAGERS</u></p> <p><u>GENERAL MANAGER</u></p> <p><u>INFRASTRUCTURE SERVICES</u></p>	<p>After the interviews, the Panel discussed the performance of all candidates and unanimously agreed on the scores. The applicants were then ranked according to their scores and as per agreement among the panelists as follows:</p> <p>a) Mr. E.N. Ngcobo was ranked the 1st; b) Mr. M. Somi was ranked the 2nd; c) Mr. K. Clock was ranked the -3rd and d) Mr. B.V. Rosi was ranked the -4th</p> <p>Although the first ranked candidate Mr. Ngcobo scored higher than the rest of other candidates, he had a worrying factor of job hoping. His curriculum vitae showed that he is someone who does not stay long in a job. The panelist concluded that the Municipal Manager undertake a reference check on Mr. Ngcobo from the previous institutions that he worked for.</p> <p>The reference check was then done and reported back to the panelist by the Municipal Manager on Mr. Ngcobo and it painted a very negative picture on him.</p> <p>Therefore the panelist concluded that the second ranked candidate Mr. Somi be considered for appointment after a reference check is done on him.</p>

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			The preferred applicant had indicated that he would be available to assume duties with after 30 days of notice
CR 352/26/03/2013	26 March 2013	<u>EXTENSION OF CONTRACT FOR GENERAL MANAGER COMMUNITY SERVICES</u>	That the post of General Manager Community Services currently occupied by Mr. S.M. Mbedla be extended in three(3) years which is the year equal to the existence of the term of office for the current Council.
CR 353/13/05/2013	13 May 2013	<u>MINUTES OF THE FIFTH ORDINARY COUNCIL MEETING, 30 OCTOBER 2012</u>	That the Minutes of 30 October 2012 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 354/15/05/2013	15 May 2013	<u>MINUTES OF THE SPECIAL COUNCIL MEETING, 20 NOVEMBER 2012</u>	That the Minutes of 20 November 2012 be accepted as a True Reflection of the Proceedings of the Meeting.
CR /15/05/2013	15 May 2013	<u>MINUTES OF THE SPECIAL COUNCIL MEETING, 03 DECEMBER 2012</u>	That the Minutes of 03 December 2012 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 356/15/05/2013	15 May 2013	<u>MINUTES OF THE SPECIAL COUNCIL MEETING, 29 JANUARY 2013</u>	That the Minutes of 29 January 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 357/15/05/2013	15 May 2013	<u>MINUTES OF THE SPECIAL COUNCIL MEETING, 26</u>	That the Minutes of 26 February 2013 be accepted as a True Reflection of the Proceedings of the Meeting.

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CR 358/15/05/2013	15 May 2013	<u>MINUTES OF THE SPECIAL COUNCIL MEETING, 26 MARCH 2013</u>	That the Minutes of 26 March 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 359/15/05/2013	15 May 2013	<u>ECONOMIC DEVELOPMENT AND PLANNING</u> <u>REPORT ON PRIORITISATION OF LED INFRASTRUCTURE PROJECTS FOR MIGFUNDING.</u>	<ol style="list-style-type: none"> 1. That the report on the prioritisation of LED projects for MIG funding be noted and adopted. 2. The following projects be prioritised for LED infrastructure <ol style="list-style-type: none"> 2.1 Epiphany piggery infrastructure 6 Ward 22 for R400 000.00. 2.2 Hawker Stalls in ward 19 for R600 000.00 2.3 Khohlong Access road to the ploughing fields for R500 000.00 6 Ward 26 2.4 Access Road to Sindezama project 6 R500 000.00 in ward 6.
CR 360/15/05/2013	15 May 2013	<u>REPORT ON THE LED SUMMIT</u>	<ol style="list-style-type: none"> 1. That the report on Local Economic Development Summit for Matatiele Local Municipality be noted and adopted. 2. That the Summit be held on 26th May 2013 to 28th may 2013.
CR 361/15/05/2013	15 May 2013	<u>PROPOSED MUNICIPAL LAND MANAGEMENT PLAN</u>	<ol style="list-style-type: none"> 1. That the report for Land Management Plan be noted and adopted. 2) That a notice be taken that mentioned sites are not needed for basic service delivery.

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			<ul style="list-style-type: none"> 3) That the mentioned sites be disposed of as per the attached annexure. 4) That the sites to be disposed be identified 5) That Land Management Plan be adopted as the municipal land disposal strategy
CR 362/15/05/2013	15 May 2013	<p><u>DISPOSAL OF A PORTION OF THE REMAINDER OF ERF 1 CEDARVILLE FOR EDUCATIONAL PURPOSES TO THE DEPARTMENT OF EDUCATION</u></p>	<ul style="list-style-type: none"> 1. That the report on disposal of a Portion of the Remainder of Erf 1 Cedarville measuring 5 ha in extent be considered for approval as per provision of Municipal Asset Transfer Regulations, Reg. 20 (2) and Matatiele Supply Chain Policy Section 39 (2) (ii).be noted and adopted. 2. That the subject property be alienated and subdivided for educational purposes. 3. That Land ownership be vested to the Department of Rural Development and Traditional Affairs and the management thereof be vested to the Department of Education.
CR 363/15/05/2013	15 May 2013	<p><u>CORPORATE SERVICES DEPARTMENT</u></p> <p><u>LOCAL LABOUR FORUM CONSTITUTION</u></p>	<ul style="list-style-type: none"> 1. That a report on a draft LLF constitution for the Matatiele Local Municipality be noted. 2. That a daft LLF Constitution be adopted. 3. A notice must be taken that attempts to have this item debated with the LLF fell in vain
CR 364/15/05/2013	15 May 2013	<p><u>PROPOSED IMPLEMENTATION OF THE TASK BENCHMARKING</u></p>	<ul style="list-style-type: none"> 1. That the TASK benchmarking results for the Matatiele Local Municipality be

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		<u>RESULTS AND PURSUIT OF THE DISTRICT BASED JOB EVALUATION PROCESS AS PER SALGA POLICY</u>	<p>noted.</p> <ol style="list-style-type: none">2. That implementation of the TASK benchmarking results and municipal category be approved.3. That the SALGA job evaluation policy be considered and adopted4. That communication to all employees about the conversion of their posts from the Van der Merwe job grading system to the TASK job grading system and implications thereof be approved.5. That review, realignment and rewriting of the job descriptions of all employees by a competent service provider subject to compliance with the supply chain management policy be approved.6. That pursuit for setting up of a District based job evaluation unit as per the SALGA policy be approved.
CR 365/15/05/2013	15 May 2013	<u>PROPOSED DRAFT FOUR (4) TOP PRIORITY HUMAN RESOURCES POLICIES</u>	<ol style="list-style-type: none">1. That a report on a set of top priority Human Resources policies for the Matatiele Local Municipality be noted.2. That the previous resolution on adoption of the staff placement policy be rescinded.3. That four (4) Human Resources policies , namely, Human Capital Retention , Cell Phone Usage and Allowance, Human Capital Placement and Young People

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			<p>Practical Training policies be adopted.</p> <p>4. That a notice be taken that attempts to have this item debated within the LLF fell in vain.</p>
CR 366/15/05/2013	15 May 2013	<u>RENEWAL OF LEASE AGREEMENTS</u>	<p>1. That a report on the renewal of a lease agreement for Erf 8, 9 and 10 of Portion 1 of Cedarville be noted.</p> <p>2. That a renewal of a lease agreement for ERF 8,9 and 10 of portion 1 of Cedarville with Wozani Berg Gasoline Co.subject to the terms and conditions of a lease greement and payment of a market related rental for a period five(5) years be approved.</p> <p>3. That a renewal of a lease agreement for the outdoor adverstisement with Sekure Afrique Outdoor Advertising Cc subject to the terms and conditions of a lease agreement and payment of a market related rental for the period of five years be approved.</p> <p>4. That the Municipal Manager be mandated to sign lease agreements on behalf of the Municipality.</p>
CR 367/15/05/2013	15 May 2013	<u>RATIFICATION OF THE IMPLEMENTATION OF THE PAYABLE TOTAL REMUNERATION PACKAGES TO THE THREE (3) RECENTLY APPOINTED SECTION 56 MUNICIPAL OFFICIALS.</u>	<p>1. That a report about the requested ratification of the implementation of the payable total remuneration packages to the three (3) recently appointed section 56 Municipal Officials be noted.</p> <p>2. That the Council's attention to its earlier resolution on payment of equal total remuneration package to the section 56 Municipal Officials in terms of the adoption of the retention strategy be noted .</p>

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			<ol style="list-style-type: none">3. That the rescission of the Council resolution taken on 26 March 2013 in respect of payment of total remuneration package of R894 600 per annum to the three (3) section 56 municipal officials, namely, General Manager : Economic Planning and Development , Ms R. Tobia, General Manager : Infrastructure Services, Mr S. Somi and the General Manager: Corporate Services, Mr T. Somtseu be effected.4. That ratification of the implementation of the payment of the total remuneration packages of R896 836 .50 per annum to the General Manager : Economic Planning and Development ,Ms R. Tobia, General Manager : Infrastructure Services, Mr S. Somi and the General Manager: Corporate Services, Mr T. Somtseu be effected.
CR 368/15/05/2013	15 May 2013	<u>CORPORATE GOVERNANCE REPORTING FORMAT</u>	<ol style="list-style-type: none">1. Recommendations must be framed as follows (for example):2. That the report on supply chain management transactions for the month of August 2013 be noted by the Council.3. That the proposed Governance reporting format be adopted.
CR 369/15/05/2013	15 May 2013	<u>PROPOSED MLM GOVERNANCE PROCESS FRAMEWORK</u>	<ol style="list-style-type: none">1. That a report on a new governance process framework and timelines for the Matatiele Local Municipality be noted2. That formulation of a policy for deepening the municipal culture of accountable and transparent reporting and clean governance be supported.3. That adoption of the government process framework for pilot implementation by the Municipality with immediate effect and for formal implementation with effect from 1 July 2013 be approved.

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			<ol style="list-style-type: none">4. That proposed new names of the management structures be approved.5. That the current calendar of meetings as adopted by Council on 29 June 2012 be amended accordingly.6. That the Interim calendar of meetings starting from April to June 2013 be adopted.
CR 370/15/05/2013	15 May 2013	<u>ECONOMIC DEVELOPMENT AND PLANNING</u> <u>REPORT ON THE DEVELOPMENT PLANNING QUARTER THREE PERFORMANCE AGAINST THE 2012/2013 REVISED SDBIP AND OTHER PROJECTS</u>	<ol style="list-style-type: none">1. That the quarter three performance report of the Economic Development and Planning Department against the 2012/2013 revised SDBIP be noted adopted.2. That the progress on current projects outside the SDBIP be noted and adopted.
CR 371/15/05/2013	15 May 2013	<u>HUMAN RESOURCES DIVISION: MONTHLY REPORT FOR MARCH 2013</u>	That the report for Corporate Services Department, Human Resources Division on the Human Resources activities for the month of March 2013 be noted.
CR 372/15/05/2013	15 May 2013	<u>ADMINISTRATION SUPPORT DIVISION: QUARTERLY REPORT AS OF MARCH 2013</u>	That the monthly report for Corporate Services Department on activities performed by the Administration Division for the month of March 2013 be noted by the Council.

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CR 373/15/05/2013	15 May 2013	<u>LEGAL SERVICES UNIT REPORT FOR MARCH 2013</u>	That the Legal Services report for March 2013 be noted.
CR 374A/15/05/2013	15 May 2013	<u>COUNCIL SUPPORT (CS) DIVISION: QUARTERLY REPORT 2013</u>	That the report for Corporate Services Department, Council Support Division on the Council Support activities for the months of January, February and March, 2013 be noted.
CR 374/15/05/2013	15 May 2013	<u>INFRASTRUCTURE SERVICES DEPARTMENT</u> <u>PROJECT MANAGEMENT DIVISION: MUNICIPAL INFRASTRUCTURE GRANTS PROJECTS PROGRESS REPORT FOR MARCH 2013</u>	That the report be noted.
CR 375/15/05/13	15 May 2013	<u>PROJECT MANAGEMENT DIVISION: EQUITABLE SHARE PROJECTS FOR MARCH 2013</u>	<ol style="list-style-type: none"> 1. That the Lukholweni Access Road be registered under MIG to speed up expenditure. 2. That the Manzi, Mnqayi and Sabasaba Access Roads be registered under MIG.
CR 376/15/05/2013	15 May 2013	<u>ELECTRICAL SERVICES DIVISION: 2012/2013 FINANCIAL</u>	That 2012/2013 electrification programme report for March 2013 be noted.

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		<u>YEAR ELECTRIFICATION PROGRESS REPORT FOR MARCH 2013</u>	
CR 377/15/05/2013	15 May 2013	<u>ELECTRICAL SERVICES DIVISION: MONTHLY ELECTRIFICATION CAPITAL PROJECTS PROGRESS REPORT FOR MARCH 2013</u>	That electrical services capital projects report for March 2013 be noted
CR 378/15/05/2013	15 May 2013	<u>ELECTRICAL SERVICES DIVISION: ELECTRIFICATION PROGRESS REPORT ON REPAIR AND MAINTENANCE OF STREETLIGHTS</u>	That the monthly progress report for maintenance of street lights for March 2013 be noted by Council.
CR 379/15/05/2013	15 May 2013	<u>ELECTRICAL SERVICES DIVISION: ELECTRIFICATION PROGRESS REPORT AND MAINTENANCE OF DISTRIBUTION SYSTEM</u>	That the monthly progress report for maintenance of main distribution system for March 2013 be noted by Council.
CR 380/15/05/2013	15 May 2013	<u>OPERATIONS & MAINTENANCE DIVISION: PROGRESS REPORT</u>	The monthly progress report for Maintenance of streets for March 2013 be noted

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CR 381/15/05/2013	15 May 2013	<u>COMMUNITY SERVICES DEPARTMENT</u> <u>ENVIRONMENT AND CONSERVATION UNIT: QUARTERLY REPORT FOR JANUARY - MARCH 2013</u>	That environment and conservation unit report for March 2013 be noted.
CR 382/15/05/2013	15 May 2013	<u>PUBLIC AMENITIES UNIT: QUARTELY REPORT FOR JANUARY – MARCH 2013</u>	That the Public amenities report for March 2013 be noted.
CR 383/15/05/2013	15 May 2013	<u>PUBLIC SAFETY UNIT: QUARTERLY REPORT FOR JANUARY - MARCH 2013</u>	<ol style="list-style-type: none">1. Approve the Budget allocated for the following projects for new financial year.2. Approval is sought for the acceptance of a Donation from Mr. Leon Van Rensburg of a weigh bridge for the weighing of overloaded trucks and vehicles that are damaging our roads. The weighbridge complies with legislation and can be used for law enforcement functions. Should Council approve such then it is envisaged that a dedicated weighbridge station be constructed near Portershoek at the entrance of town, with a dedicated stop for trucks to be weighed. This is becoming a very efficient tool to save our roads and ensure compliance pertaining to overloading throughout the country, not to mention the revenue that is associated with the law enforcement and saving that will occur in lieu of roads not

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			<p>being damaged.</p> <p>3. The report be noted</p>
CR 384/15/05/2013	15 May 2013	<p><u>COMMUNITY SERVICES</u> <u>DEPARTMENT: SOLID WASTE</u> <u>UNIT: QUARTERLY REPORT FOR</u> <u>JANUARY - MARCH 2013</u></p>	<p>That progress made on implementation of 2012/13 SDBIP by the Solid Waste be noted and accepted.</p>
CR 385/15/05/2013	15 May 2013	<p><u>BUDGET & TREASURY</u> <u>DEPARTMENT</u></p> <p><u>BUDGET AND TREASURY</u> <u>DEPARTMENT: BUDGET</u> <u>PLANNING AND FINANCIAL</u> <u>REPORTING DIVISION: THIRD</u> <u>QUARTER ENDED 31 MARCH 2013</u></p>	<p>1. That, the contents of the quarter three (3) ended 31 March 2013 for financial management report be noted by noted and approved</p> <p>2. That, the Section 71 reports submitted before the 10th working day of every month to both treasuries and mayor be noted and approved.</p> <p>3. That the following financial reports be approved.</p> <ul style="list-style-type: none"> • Financial Report • Withdrawal Report • SDBIP Q3 • Risk Progress Report
CR 386/15/05/2013	15 May 2013	<p><u>BUDGET AND TREASURY</u> <u>DEPARTMENT: REVENUE AND</u> <u>EXPENDITURE MANAGEMENT</u> <u>DIVISION: PROGRES REPORT FOR</u> <u>THIRD QUARTER ENDED 31</u> <u>MARCH 2013</u></p>	<p>1. That, the contents of the third quarter for revenue and expenditure report be noted.</p> <p>2. That the Debt Report as at end of the third quarter ended 31 March 2013 be noted.</p> <p>3. That the Expenditure Report as at end of the third quarter ended 31 March 2013 be noted.</p> <p>4. That the write off of the irrecoverable debt of R 1 478,211.83 due to deceased debtors with no estate be approved.</p> <p>5. That the write off of the irrecoverable debt of R1 412,413.90 due to back pay to municipal staff until the final results of job evaluation has been received be</p>

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			reconsidered. 6. That a go ahead be given to the debt collectors to proceed to institute legal actions against debtors who refuse to pay. 7. That a settlement proposal from Mr. Mzozoyana be considered subject to reaching a favourable settlement. 8. That the SDBIP Report for the third quarter ended 31 March 2013 be noted. 9. That risk progress report for the third quarter ended 31 March 2013.
CR 387/15/05/2013	15 May 2013	<u>BUDGET AND TREASURY DEPARTMENT: ASSETS MANAGEMENT DIVISION: PROGRESS REPORT THIRD QUARTER ENDED 31 MARCH 2013</u>	1. That, the report on Assets Management for the Third quarter ended 31 March 2013 be noted. 2. That, the obsolete assets totalling to R 259 995.56 be disposed off through the public bidding and be written off from the municipal register.
CR 388/15/05/2013	15 May 2013	<u>BUDGET AND TREASURY DEPARTMENT: FLEET MANAGEMENT DIVISION: PROGRESS REPORT FOR THIRD QUARTER ENDED 31 MARCH 2013</u>	That the report on Fleet management for the third quarter ended 31 March 2013 be noted by the Council.
CR 389/15/05/2013	15 May 2013	<u>BUDGET & TREASURY DEPARTMENT: SUPPLY CHAIN MANAGEMENT DIVISION: PROGRESS REPORT FOR THIRD QUARTER ENDED 31 MARCH 2013</u>	1. That the report on supply chain management for the third quarter ended 31 March 2013 be noted by the Council. 2. That the report on deviations for the third quarter ended 31 March 2013 amounting to R 1 307 440.34 be noted and approved by council.

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CR 390/15/05/2013	15 May 2013	<u>OFFICE OF THE MUNICIPAL MANAGER</u> <u>SPECIAL PROGRAMMES DIVISION: PROGRESS REPORT FOR MARCH 2013</u>	That the above mentioned policies and upcoming SPU projects as per SDBIP be noted and adopted.
CR 391/15/05/2013	15 May 2013	<u>COMMUNICATIONS, IGR & PROTOCOL DIVISION: MONTHLY REPORT FOR MARCH 2013</u>	That the Communication and IGR report for March 201 be noted
CR 392/15/05/2013	15 May 2013	<u>CONFIRMATION OF APPOINTMENT OF TWO SECTION 79 COMMITTEE CHAIRPERSONS</u>	<ol style="list-style-type: none"> 1. That a report about the confirmation of appointment of the chairpersons of the two section 79 committees be noted. 2. That a notice be taken to drawing of Council's attention to chairing of the meetings of the two section 79 committees by Councillors. 3. That confirmation of appointment of the two Cllrs C. V. Sigalelana and M. S. Mzozoyana as chairpersons of the Public Participation and Women Caucus Committees with effect from 1 July 2012 be approved. 4. That condonation of chairing of the two sections 79 committees by the two Councillors respectively with effect from 1 July 2012 be approved.
CR 393/15/05/2013	15 May 2013	<u>LAUNCH OF THE MUNICIPAL LOGO</u>	

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CR 394/28/05/2013	28 May 2013	<u>BUDGET FOR 2013/2014 TO 2015/16 MTREF</u>	<p>The Council resolves that:</p> <ol style="list-style-type: none">1. The final annual Budget of the Municipality for the financial year 2013/2014; and indicative for the two projected outer years 2014/2015 and 2015/2016 as outlined on budget report be approved as set out in the following:<ul style="list-style-type: none">• Revenue by Source 1.4 of R361, 490, 096.• Operating Expenditure by Source 1.5 of R217, 538, 746.• Capital Funding by Source 1.3 of R143, 792, 500.• Capital Expenditure by Vote 1.6 of R143, 792, 500.2. That the council approves the property rates charges as reflected in item number 2.5 and any other municipal taxes reflected in item number 2.5 as proposed for the budget year 2013/2014;3. Council approves that the Tariffs of Changes reflected in item number 2.5 as proposed for the budget year 2013/2014;4. Council approves that the proposed amendments on policies for Credit Control and Debt Collection Policy, 2013/2014 TO 2015/16 MTREF Banking and Investment Guide, Fixed Asset Management Policy and Implementation Guide, Budget Policy and Implementation Guide, Property Rates Policy, Transport Policy, Tariff Policy, Supply Chain Management Policy and Code of Conduct,
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			<p>Indigent Policy, GRAP Framework Policy, Risk Management Policy, Data Backup Policy, Cash Management Policy, Special Service Tariff Policy, Grant and Donation Policy, Donor Finance Policy, Procurement Policy, Payment Policy, Virement Policy, Cash-up Policy, Cash Shortage Policy, Electricity Policy, Credit Card Policy, Entertainment / Refreshment Policy, Customer Incentive Scheme Policy, Strategy to Improve Debtor Payment Policy, Customer Care Policy, fraud Prevention and Response Plan Policy, Debt Capacity Policy, Borrowing Policy, Funding and Reserves Policy, and All Promulgated By-Laws as reflected in item 2.4 are approved.</p> <p>5. Council approves the total budget of both operating and capital for the amount of R361, 331, 246.</p> <p>6. Council notes the comments and suggestions received during budget public consultative meetings.</p> <p>7. Council notes that, there were no written submission received for budget by stakeholders and individuals.</p>
CR 395/28/05/2013	28 May 2013	<u>DRAFT IDP REVIEW 2013/2014</u>	That the draft IDP review for 2013/2014 be considered and adopted.
CR 396/28/05/2013		<u>PROVISION OF MATATIELE RISK AND AUDIT SERVICES (MRAS)</u>	<p>1. That a report about the state of rendering MRAS within the Matatiele Local Municipality be noted.</p> <p>2. That the contract expiry for the service provider currently rendering the risk and</p>

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	28 May 2013		<p>audit services at the Municipality be noted.</p> <p>3. That a report on the state of non-readiness of the MRAS unit to function independently without the support of service provider be noted.</p> <p>4. That the intended re-procurement of services of a service provider for the provision of the MRAS for a maximum period of three (3) years subject to annual review be noted.</p>
CR 397/28/05/2013	28 May 2013	<u>MANAGEMENT STRATEGIC PLANING WORKSHOP</u>	<p>1. That a report about the planned management strategic planning workshop be noted.</p> <p>2. That a notice be taken that the intended strategic planning workshop is for the Senior and Middle Management of the Municipality.</p> <p>3. That a notice be taken that the strategic planning workshop for management is planned to take place on 1, 2, 3 and 4 of June 2013.</p> <p>4. That the Strategic Planning be extended by two (2) days and Exco Members, Office of the Chief Whip, Office of the Speaker, Sector Departments and the Municipal Public Accounts Committee (MPAC) be included to partake in the Strategic Planning.</p>
CR 398/28/05/2013	28 May 2013	<u>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) 2013/14 ANNUAL PLAN</u>	<p>1. That a report about the MPAC 2013/14 annual plan be noted.</p> <p>2. That the MPAC annual plan be noted and adopted.</p>

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			3. That the annual financial expenditure estimates for the MPAC be approved.
CR 399/28/05/2013	28 May 2013	<u>LAND USE MANAGEMENT SYSTEM</u>	<ol style="list-style-type: none"> 1. That adoption of a draft of the Land Use Management System (LUMS) document on 26 March 2013 be noted. 2. That the advertisement of LUMS for a period of 21 days lapsed without comments and objections from public be noted by Council. 3. That the 2013 LUMS be adopted by Council.
CR 400/28/05/2013	28 May 2013	<u>PROGRESS REPORT ON THE LED SUMMIT</u>	<ol style="list-style-type: none"> 1. That the report on the planned LED Summit be noted and adopted. 2. That the LED Summit be rescheduled to a later date as and when the Municipality is ready to hold it.
CR 401/28/05/2013	28 May 2013	<u>ELECTION OF INVESTIGATION COMMITTEE MEMBERS</u>	<p>Hon. Speaker advised Council to elect a committee to investigate the matter of Cllr. G.M. Letuka, they were as follows:</p> <ul style="list-style-type: none"> • Cllr. V.C. Sigalelana- Chairperson • Cllr. S.M. Jafta • Cllr. S. Mavuka • Cllr. N. Nkukhu • Cllr. S.M. Mzozoyana
CR 402/31/07/2013	31 July 2013	<u>MINUTES OF THE SIXTH ORDINARY COUNCIL MEETING, 15 MAY 2013</u>	(i) That the Minutes of 15 May 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 403/31/07/2013	31 July 2013	<u>MINUTES OF THE SPECIAL COUNCIL MEETING, 28 MAY 2013</u>	(i) That the Minutes of 28 May 2013 be accepted as a True Reflection of the Proceedings of the Meeting.

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CR 404/31/07/2013	31 July 2013	<u>ANNUAL SALARY & WAGE AND BARGAINING COUNCIL LEVY INCREASES FOR 2013/2014 FINANCIAL YEAR</u>	<ol style="list-style-type: none">1. That a report pertaining to the implementation of salary and wage, Bargaining Council levy and medical aid subsidy increases be noted.2. That an increase of salaries for employees by 6, 84% with effect from 01 July 2013 be noted.3. That the medical aid subsidy increase by 3.42% with effect from 01 July 20134. That an increase in Bargaining Council levy from R11, 70 to 12.70 per month with effect from 01 July 2013 be noted.5. That the implementation of salary and wage, Bargaining Council levy and medical aid subsidy increases for all permanent and fixed-term contract employees and experiential trainees be endorsed.
CR 405/31/07/2013	31 July 2013	<u>PROPOSED CALENDAR OF MEETINGS AND EVENTS FOR THE 2013/2014 FINANCIAL YEAR FOR MATATIELE LOCAL MUNICIPALITY</u>	Item was deferred
CR 406/31/07/2013	31 July 2013	<u>RATIFICATION OF THE IMPLEMENTATION OF THE PAYABLE TOTAL REMUNERATION PACKAGES TO THE THREE (3) RECENTLY APPOINTED SECTION</u>	<ol style="list-style-type: none">1. That a report about the requested ratification of the implementation of the payable total remuneration packages to the three (3) recently appointed Section 56 Municipal Officials and extension of the employment contract for Mr S.M. Mbedla be noted.

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		<u>56 MUNICIPAL OFFICIALS</u>	<ol style="list-style-type: none"> 2. That the Council's attention to its earlier resolution on payment of equal total remuneration package to the Section 56 Municipal Officials in terms of the adoption of the retention strategy be noted. 3. The remuneration packages for the Section 56 Managers be equalized as per the previous Council resolution. 4. That the rescission of the Council resolution taken on 26 March 2013 in respect of payment of total remuneration package of R894 600 per annum to the three (3) Section 56 municipal officials, namely, General Manager: Economic Planning and Development, Ms R. Tobia, General Manager: Infrastructure Services, Mr M. Somi, General Manager: Community Services, Mr S.M. Mbedla and the General Manager: Corporate Services, Mr T.L. Somtseu be effected. 5. That ratification of the implementation of the payment of the total remuneration packages of R899 073.00 per annum to the General Manager: Economic Planning and Development, Ms R. Tobia, General Manager: Infrastructure Services, Mr M. Somi, General Manager: Community Services, Mr S.M. Mbedla and the General Manager: Corporate Services, Mr T.L. Somtseu be effected. <i>(Additional recommendation from the Remuneration Committee)</i> 6. That the equalization of the remuneration packages for all Section 56 Managers be effected in line and tune with the 2012 Council resolution.
CR 407/31/07/2013	31 July 2013	<u>PROPOSED DRAFT TWO (2) TOP PRIORITY ADMINISTRATIVE</u>	<ol style="list-style-type: none"> 1. That the previous Telephone Policy be repealed. 2. That the report on new draft and reviewed policies be noted. 3. That a provision for a sound governance framework within the institution be

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		<u>SUPPORT POLICIES</u>	<p>noted.</p> <ol style="list-style-type: none"> That a provision for sound corporate governance norms and values within the Municipal establishment be noted That a provision of a framework for the adequate, efficient and effective utilization of Municipal resources be noted. That a provision of a platform for deepening the municipal culture of clean administration and governance be noted. That the three (3) administration policies namely; Telephone Usage Management Policy, Municipal Records & Information Management Policy and Records Handbook be adopted.
CR 408/31/07/2013	31 July 2013	<u>EXPIRY OF EMPLOYMENT CONTRACT FOR THE MUNICIPAL MANAGER</u>	<ol style="list-style-type: none"> That the report on the nearing expiry of the Municipal Manager's employment contract be noted. That the drawing of the Council's attention to the 30th of November 2013 being the expiry date of the Municipal Manager's employment contract be noted. That a need for proactively dealing with this issue by the Council as a matter of providing good leadership to the institution be noted. That the act of dealing with this matter by the Council as required by section 13 of the recently approved Municipal Human Capital Retention Policy be noted. That the handling of the expiry of the Municipal Manager's employment contract in the most suitable and appropriate manner be approved.
CR 409/31/07/2013	31 July 2013	<u>ORGANOGRAM REVIEW</u>	<ol style="list-style-type: none"> That the report on the organogram-review-process based on the TASK grades for the Matatiele Local Municipality be noted and accepted. That the replacement of the current organogram with the reviewed organogram

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			<p>within the Municipality be approved.</p> <p>3. That the financial implications of the reviewed organogram be noted and accepted.</p> <p>4. That the Council resolution on adoption of the current organogram be rescinded.</p> <p>5. That the reviewed TASK grades based-organogram with its projected financial implications be adopted for implementation with effect from 1 July 2013.</p> <p>6. That waiver of the Placement Policy-based process of staff placement on the TASK grades-based posts of the new organogram be approved.</p> <p>7. That a simplified benchmarking- driven and qualification-based process of staff placement on the TASK grades-based positions within the reviewed organogram be approved with effect from 1 July 2013.</p> <p>8. That placement of those staff members on a personal-to-incumbent basis, who do not meet one or more of the minimum requirements of the respective posts in respect of which they have to be placed on, as a result of the migration from the Van der Merwe grading or ranking system to the TASK grading System and job matching principle be approved.</p> <p>9. That implementation of the new TASK grades based organogram with a view of paying relatively market-related and retention-driven salaries based on both externally and internally benchmarked post grades within the 2013/14 financial year salaries and benefits budget be approved with effect from 1 July 2013.</p> <p>10. That a notice be taken that SAMWU as sole labour representative within the</p>
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			<p>Municipality has been adequately consulted on the proposed organogram and its broader implications.</p> <p>11. That staff members not meeting one or more post requirements be put on terms for a maximum of five years to undertake and complete the necessary programmes of studies.</p>
CR 410/31/07/2013	31 July 2013	<u>COMMUNICATION IGR & PROTOCOL UNIT REPORT</u>	That the report and the Action Plan be adopted.
CR 411/31/07/2013	31 July 2013	<u>2013/14 SDBIP, 2014/15 IDP/BUDGET PROCESS PLAN, 2012/13 - 4TH QUARTER PERFORMANCE REPORT</u>	<ol style="list-style-type: none">1. That Council considers the 2014/2015 IDP/Budget Process Plan.2. That Council considers the 2012/2013 Fourth Quarter Performance Report.3. That Council notes the 2013/14 Service Delivery and Budget Implementation Plan.
CR 412/31/07/2013	31 July 2013	<u>REVENUE MANAGEMENT: RECOVERY OF COUNCILLORS OUTSTANDING DEBT AS AT 30 JUNE 2013</u>	<ol style="list-style-type: none">1. That the contents of the report be noted.2. That Councillors who have not made arrangements for settlement of their debt on overpayments of allowances be deducted from their monthly salaries over a period of the Council term effective from 25 August 2013.3. That Councillors` accounts on property rates and Municipal Services of more than 90 days as required by Municipal Systems Act 32 of 2000 be deducted from their monthly salaries, effective from 25 August 2013.

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CR 413/31/07/2013	31 July 2013	<u>PROVISION OF MATATIELE WHISTLE BLOWING POLICY BY THE OFFICE OF THE MUNICIPAL MANAGER (MRAS)</u>	The Office of the Municipal Manager (MRAS) kindly requests the Management of the Municipality to review the policy and make suggestions where applicable and encourage the processing / adoption of the policy as one of the Municipal policies in the 2013 ó 2014 financial year.
CR 414/31/07/2013	31 July 2013	<u>TURN AROUND STRATEGY FOR THE ELECTRONIC DELIVERY OF THE MEETING AGENDAE AND REPORTS</u>	<ol style="list-style-type: none">1. That the report on a myriad of challenges faced by the Municipality in the ICT arena be noted.2. That the report on the proposed solution for the electronic delivery of the agenda and reports for various meetings be accepted.3. That the use of the drop box electronic delivery system for all agenda and reports for different meetings be approved.4. That the roll out of this alternative electronic mailing service within the Municipality with immediate effect be adopted.
CR 415/31/07/2013	31 July 2013	<u>PROGRESS REPORT ON PROCUREMENT OF PLANT AND ITS MANAGEMENT SERVICE</u>	<ol style="list-style-type: none">1. That the contents of the report on procurement of both plant and its management service be noted and accepted.2. That the official launch date of the plant be decided as when the plant is ready.
CR 414/31/07/2013	31 July 2013	<u>TURN AROUND STRATEGY FOR THE ELECTRONIC DELIVERY OF THE MEETING AGENDAE AND REPORTS</u>	<ol style="list-style-type: none">1. That the report on a myriad of challenges faced by the Municipality in the ICT arena be noted.2. That the report on the proposed solution for the electronic delivery of the agenda and reports for various meetings be accepted.

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			<ol style="list-style-type: none"> That the use of the drop box electronic delivery system for all agenda and reports for different meetings be approved. That the roll out of this alternative electronic mailing service within the Municipality with immediate effect be adopted.
CR 417/31/07/2013	31 July 2013	<u>NOTICE OF INTENTION TO PASS LUMS BY-LAWS</u>	<ol style="list-style-type: none"> That the report be noted. That the notice of the intention to pass the LUMS By-Law be adopted. That the Public Participation on the LUMS By-Law may commence.
CR 418/31/07/2013	31 July 2013	<u>REPORT ON THE REQUEST FOR ASSISTANCE FROM COGTA</u>	<ol style="list-style-type: none"> That Council condones the application. That the Hon. Mayor and the Municipal Manager are mandated to sign on behalf of the Municipality.
CR 419/31/07/2013	31 July 2013	<u>MUNICIPAL MANAGER'S OFFICE</u> <u>Special Programmes Unit: Progress Report For April 2013</u> <u>Integrated Development Planning/Monitoring & Evaluation Unit May 2013 Report</u> <u>Communications, Igr & Protocol Unit: Monthly Report For May 2013</u> <u>Office Of The Municipal Manager: Special Programmes Unit: Progress Report For May 2013</u>	That the reports be noted and adopted

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**Monthly Report From The Project
Management Unit for April 2013**

**INFRASTRUCTURE SERVICES
DEPARTMENT**

**Infrastructure Services Department:
Monthly Progress Report On Repair And
Maintenance Of Distribution System**

**Infrastructure Services Department:
Monthly Progress Report On Capital
Expenditure**

**Infrastructure Services Department:
Electrification Programme For 2012 - 2013
Financial Year**

**Infrastructure Services Department:
Operations And Maintenance**

**Monthly Report From The Electrical Unit
For May 2013**

**Infrastructure Services Department:
Monthly Progress Report On Capital
Expenditure**

Infrastructure Services Department:

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		<p><u>Electrical Services Unit: Electrification Programme For 2012 - 2013 Financial Year</u></p> <p><u>Operations & Maintenance Unit: Monthly Progress Report On Repair And Maintenance Of Streetlights</u></p> <p><u>Operations And Maintenance Unit: Monthly Progress Report On Kerbing And Channeling</u></p> <p><u>Operations And Maintenance Unit: Monthly Progress Report On Surfaced Roads Maintenance</u></p> <p><u>Infrastructure Services Department: Operations And Maintenance Unit Monthly Progress Report On Rural Gravel Roads Maintenance</u></p> <p><u>Operations And Maintenance Unit: Progress Report On Stormwater Piping And Driveway Entrances</u></p> <p><u>Operations And Maintenance Monthly Progress Report On Stormwater Drainage</u></p> <p><u>Report From The Project Management Unit For May 2013</u></p>	
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**ECONOMIC DEVELOPMENT AND
PLANNING DEPARTMENT**

**Development Planning Unit: Performance
Against The 2012/2013 Revised Sdbip And
Other Projects For The Month Of April
2013**

**Local Economic Development Unit:
Performance Against The 2012/2013
Revised Sdbip And Other Projects For The
Month Of April**

**Human Settlement Section: Performance
Against The 2012/2013 Revised Sdbip And
Other Projects For The Month Of April
2013**

**Epwp Section: Performance Against The
2012/2013 Revised Sdbip And Other
Projects For The Month Of April 2013**

**Local Economic Development Unit
Progress Report For May 2013**

**That The May 2013 Monthly Report For
The LED Unit Be Noted And Adopted.**

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Local Economic Development Unit
Progress Report On The Community Work
Programme

Local Economic Development Unit
Progress Report On The Forestry Projects
In Matatiele (Sappi And Merensky

Local Economic Development Unit Progres
Report On Masakala/Sibi Mining

Local Economic Development Unit
Progress Report On The Masakala /Sibi
Conflict Resolution

Human Settlements Unit Progress Report
For May 2013

Expanded Public Works Programme Unit
Progress Report For May 2013

**CORPORATE SERVICES
DEPARTMENT**

Corporate Services Department: Council
Support (Cs) Unit: Monthly Report For
April 2013

Corporate Services Department: Human
Resources Unit Monthly Report For April

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		<p><u>2013</u></p> <p><u>Corporate Services Department:</u> <u>Administration Support Unit For Report</u> <u>April 2013</u></p> <p><u>Corporate Services Department: Legal</u> <u>Services Unit Monthly Report For April</u> <u>2013</u></p> <p><u>Corporate Services Department: Council</u> <u>Support Unit: Progress Report For May</u> <u>2013</u></p> <p><u>Administration Support Unit: Progress</u> <u>Report For May 2013</u></p> <p><u>Legal Services Unit Monthly Report For</u> <u>May 2013</u></p> <p><u>Human Resources Unit: Progress Report</u> <u>For May 2013</u></p> <p><u>COMMUNITY SERVICES</u> <u>DEPARTMENT</u></p> <p><u>Community Services Department: Public</u> <u>Amenities Unit: Monthly Report For April</u> <u>2013</u></p>	
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*Community Services Department: Public
Safety Unit: Progress Report For April
2013*

*Community Services Department: Solid
Waste Unit: Progress Report For April
2013*

*Department: Environment & Nature
Conservation Unit: Progress Report For
April 2013*

*Community Services Department: Public
Safety Unit: Progress Report For May 2013*

*Community Services Department:
Environment & Nature Conservation Unit:
Progress Report For May 2013*

*Community Services Department: Public
Amenities Unit: Progress Report For May
2013*

*Community Services Department: Solid
Waste Unit: Progress Report For May 2013*

*Fleet Management Report For The
Eleventh Month Ended 31 May 2013*

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CR 420/31/07/2013	31 July 2013	<u>OFFICE OF THE MUNICIPAL MANAGER: IDP AND M&E DIVISION: MONTHLY REPORT FOR APRIL 2013</u>	<ol style="list-style-type: none"> 1. That Assessment dates for Middle Managers be agreed upon. 2. That Management assist in filling in gaps on the 2013/2014 Draft IDP
CR 421/31/07/2013	31 July 2013	<u>OFFICE OF THE MUNICIPAL MANAGER: COMMUNICATIONS, IGR & PROTOCOL UNIT: MONTHLY REPORT FOR APRIL 2013</u>	<ol style="list-style-type: none"> 1. That draft IGR terms of references be adopted 2. That Communications report be noted and adopted
CR 422/31/07/2013	31 July 2013	<u>MUNICIPAL MANAGER'S DEPARTMENT: SPECIAL PROGRAMMES UNIT: HIV/AIDS AND DISABILITY PROGRESS REPORT FOR MAY</u>	<ol style="list-style-type: none"> 1. That HIV/AIDS programmes be divided into two; other programmes should be implemented by the office (SPU) and others by LAC, so that whilst the LAC is having political challenges and instability the office should continue with its programmes. 2. DAC be informed and about the dis-functionality of the newly elected LAC. 3. Given the above mentioned background, it is highly recommended that the municipality must establish the centre. 4. Based on the nature of HIV/AIDS function it is recommended that the municipality must make provision for space for counselling
CR 423/31/07/2013	31 July 2013	<u>MUNICIPAL MANAGER'S DEPARTMENT: SPECIAL PROGRAMMES UNIT: YOUTH</u>	<ol style="list-style-type: none"> 1. That arrangement should be made in terms of availability of municipal cars because sometimes vehicles are not available when there is a need to visit wards.

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		<u>DEVELOPMENT PROGRESS REPORT FOR THE 11 MONTH ENDED MAY 2013</u>	<ol style="list-style-type: none">2. That provision be made for the office since counseling cannot possibly be made in an office shared by 5 staff members and it becomes hard for young people to open up.3. That the municipality allocates budget specifically for Sport, arts and culture for assistance of clubs and formation of new ones in order to encourage sport.4. That the municipality provides the Youth Support Centre where all young people from all wards may be able to access information.
CR 424/31/07/2013	31 July 2013	<u>BUDGET AND TREASURY DEPARTMENT: EXPENDITURE MANAGEMENT UNIT: PROGRES REPORT FOR THE MONTH ENDED 30 APRIL 2013</u>	<ol style="list-style-type: none">1. That the contents of the 10 month period ended 30 April 2013 for expenditure management be noted.2. That late submission of changes relating to salaries is still a challenge.3. That late submission of invoices is still a challenge.
CR 425/31/07/2013	31 July 2013	<u>BUDGET AND TREASURY DEPARTMENT: REVENUE MANAGEMENT UNIT: FREE BASIC SERVICES REPORT FOR THE MONTH ENDED 30 APRIL</u>	<ol style="list-style-type: none">1. That the contents of the 10th month period ended 30 April 2013 for the implementation of Free Basic Services be noted.2. Establishment of FBS Steering Committee to address FBS challenges.3. That the consideration to increase the FBS budget to accommodate the beneficiaries who are not yet benefiting as a result of budget constraints.4. That the Ward Councillors co-ordinate the delivery of Gel and Oil from the

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			<p>centre to the villages after consideration of the distance from the centre to the village.</p> <p>5. That the Municipality advise Ward Councillors on the amounts or rates to be used to pay for the delivery from the centre to the village.</p> <p>6. That the Ward Councillors, Ward Clerks and CDWs be available when the delivery date has been set in order to dispatch to the villages in order to avoid that the Gel and Oil returning back to the office.</p>
CR 426/31/07/2013	31 July 2013	<u>BUDGET AND TREASURY DEPARTMENT: REVENUE AND EXPENDITURE MANAGEMENT UNIT: PROGRES REPORT FOR THE MONTH ENDED 30 APRIL 2013</u>	<p>1. That the contents of the 10th month period ended 30 April 2013 for revenue and debt collection management be noted.</p> <p>2. That the interest charged for National, Provincial Public Works and Education Departments be waived.</p> <p>3. That Councillors who have not made arrangements for settlement of their debt on overpayments of allowances be deducted from their monthly salaries over a period of the Council term.</p> <p>4. That Councillors and staff accounts on property rates and Municipal services of more than 90 days as required by Municipal Systems Act 32 of 2000 be deducted from their monthly salaries.</p> <p>5. That consumer data cleansing exercise to improve accuracy of customers` details on their accounts be done.</p> <p>6. That electricity meter tempering, theft and illegal connections be followed up by</p>

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			<p>the electrical section on weekly basis.</p> <p>7. That the objection period on Valuation Roll has been extended for a period of 20 days from 22/04/2013 to 17/05/2013 be noted and approved.</p>
CR 427/31/07/2013	31 July 2013	<p><u>BUDGET AND TEREARY DEPARTMENT: BUDGET, PLANNING AND FINANCIAL REPORTING FOR THE 10 MONTH PERIOD ENDED 30 APRIL</u></p>	<p>1. That the contents of the 10th month period report ended 30 April 2013 for financial and budget management be noted.</p> <p>2. That Section 71 reports submitted before the 10th working day of every month to both Treasuries and the Mayor be noted.</p> <p>3. That 20% on approved conditional grant be noted.</p> <p>4. That the budget Virement of R6 472 106 for the 10th month period ended 30 April 2013 be approved.</p> <p>5. That the monthly financial statements for the 10th month period ended 30 April 2013 be noted.</p>
CR 428/31/07/2013	31 July 2013	<p><u>BUDGET AND TREASURY DEPARTMENT: FLEET MANAGEMENT REPORT FOR THE TENTH MONTH PERIOD ENDED 30 APRIL 2013</u></p>	<p>1. That the report on Fleet management for the tenth month period ended 30 April 2013 be noted.</p> <p>2. That tracking device systems need to be installed to all Municipal fleet as a way of a security measure and control of use.</p> <p>3. That all Driver Medical Testing should be done annually by all Municipal drivers.</p> <p>4. That the Transport Management Policy must be workshopped to all the Municipal</p>

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			<p>drivers.</p> <p>5. That the parking area for the Municipal vehicles must be repaired so that it will not collapse and cause damage.</p>
CR 429/31/07/2013	31 July 2013	<p><u>BUDGET AND TREASURY DEPARTMENT: ASSETS MANAGEMENT REPORT FOR THE TEN MONTH PERIOD ENDED 30 APRIL 2013</u></p>	<p>1. That the contents of the report on Asset Management for the 10th month period ended 30 April 2013 be noted.</p> <p>2. That Khauwe Community Hall and Itsokolele pedestrian bridge be written off under the year review.</p> <p>3. That re-valuation of both Bultfontein Community Hall and Zibi Meyer Community be done so they will be added into the Asset Register before 30 June 2013.</p>
CR 430/31/07/2013	31 July 2013	<p><u>BUDGET, PLANNING AND FINANCIAL REPORTING FOR THE 11TH MONTH PERIOD ENDED 31 MAY 2013</u></p>	<p>1. That the contents of the 11th month period report ended 31 May 2013 for financial and budget management be noted.</p> <p>2. That Section 71 reports submitted before the 11th working day of every month to both Treasuries and the Mayor be noted.</p> <p>3. That the budget Virement of R2 279 679 for the 11th month period ended 31 May 2013 be approved.</p> <p>4. That the monthly financial statements for the 11th month period ended 31 May 2013 be noted.</p>
CR 431/31/07/2013	31 July 2013	<p><u>EXPENDITURE MANAGEMENT UNIT: PROGRES REPORT FOR THE 11TH MONTH ENDED 31 MAY</u></p>	<p>1. That the contents of the 11th month period ended 31 May 2013 for expenditure management be noted.</p>

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		<u>2013</u>	<ol style="list-style-type: none">2. That the late submission of changes relating to salaries is still a challenge be note.3. That the late submission of invoices is still a challenge be noted.
CR 432/31/07/2013	31 July 2013	<u>REVENUE MANAGEMENT UNIT: FREE BASIC SERVICES REPORT FOR THE 11TH MONTH ENDED 31 MAY 2013</u>	<ol style="list-style-type: none">1. That the contents of the 11th month period ended 31 May 2013 for the implementation of Free Basic Services be noted.2. The Establishment of FBS Steering Committee to address FBS challenges.3. That the Consideration to increase the FBS budget to accommodate the beneficiaries who are not yet benefiting as a result of budget constraints.4. That the Ward Councillors co-ordinate the delivery of Gel and Oil from the centre to the villages after consideration of the distance from the centre to the village.5. That the Municipality advise Ward Councillors on the amounts or rates to be used to pay for the delivery from the centre to the village.6. That the Ward Councillors, Ward Clerks and CDWs be available when the delivery date has been set in order to dispatch to the villages in order to avoid that the Gel and Oil returning back to the office.
CR 433/31/07/2013	31 July 2013	<u>REVENUE MANAGEMENT UNIT: PROGRES REPORT FOR THE 11TH MONTH ENDED 31 MAY 2013</u>	<ol style="list-style-type: none">1. That the contents of the 11th month period ended 31 May 2013 for revenue and debt collection management be noted.2. That the interest charged for National, Provincial Public Works and Education

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			<p>Departments be waived.</p> <p>3. That Councillors who have not made arrangements for settlement of their debt on overpayments of allowances be deducted from their monthly salaries over a period of the Council term.</p> <p>4. That Councillors and staff accounts on property rates and Municipal services of more than 90 days as required by Municipal Systems Act 32 of 2000 be deducted from their monthly salaries.</p> <p>5. That the consumer data cleansing exercise to improve accuracy of customers` details on their accounts be done.</p> <p>6. That electricity meter tempering, theft and illegal connections be followed up by the electrical section on weekly basis.</p> <p>7. That the objection period on Valuation Roll of Maluti is closing on 30 June 2013.</p>
CR 434/31/07/2013	31 July 2013	<u>ASSETS MANAGEMENT REPORT FOR THE ELEVENTH MONTH PERIOD ENDED 31 MAY 2013</u>	<p>1. That the eleventh month ended 31 May 2013 Assets Management report be noted.</p> <p>2. That an impairment testing be carried out on all the assets which have reached their residual value.</p>

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CR 435/31/07/2013	31 July 2013	<u>BUDGET AND TREASURY DEPARTMENT: SUPPLY CHAIN MANAGEMENT REPORT FOR THE ELEVENTH MONTH PERIOD ENDED 31 MAY 2013</u>	<ol style="list-style-type: none">1. That the report on Supply Chain Management for the eleventh month period ended 31 May 2013 be noted.2. That the report on deviations for the eleventh month period ended 31 May 2013 amount to R 521,561.15 be noted and approved.4. That the obsolete assets be noted and fair value of these assets be determined before disposal.
CR 436/31/07/2013	31 July 2013	<u>BUDGET AND TREASURY DEPARTMENT: BUDGET, PLANNING AND FINANCIAL REPORTING FOR THE 12TH MONTH PERIOD ENDED 30 JUNE 2013</u>	<ol style="list-style-type: none">1. That the contents of the 12th month period report ended 30 June 2013 for financial and budget management be noted.2. That Section 71 reports submitted before the 10th working day of every month to both Treasuries and the Mayor be noted.3. That the budget Virement of R380 000 for the 12th month period ended 30 June 2013 be noted and approved.4. That the monthly financial statements for the 12th month period ended 30 June 2013 be noted.5. That the irregular expenditure of R525 351 which was identified during the preparation of 2011/2012 Annual Financial Statements relined to be condoned in the 2012/2013 financial year.6. That the non current assets held for sale amounting to R67300.00 be re-

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			<p>classified and be put on the investment properties of the Municipality as per GRAP 16 requirements.</p> <p>7. That the following financial reports be forwarded to Council for approval:</p> <ul style="list-style-type: none"> • Withdrawal Report • SDBIP Q3 • Risk Progress Report
CR 437/31/07/2013	31 July 2013	<u>BUDGET AND TREASURY DEPARTMENT: ASSETS MANAGEMENT REPORT FOR THE TWELFTH MONTH PERIOD ENDED 30 JUNE</u>	<p>1. That the monthly report for Assets Management be noted.</p> <p>2. That an impairment test be carried out on all the assets which are on the Asset Register.</p>
CR 438/31/07/2013	31 July 2013	<u>BUDGET AND TREASURY DEPARTMENT: SUPPLY CHAIN MANAGEMENT REPORT FOR THE TWELFTH MONTH PERIOD ENDED 30 JUNE 2013</u>	<p>1. That the report on Supply Chain Management for the twelfth month period ended 30 June 2013 be noted.</p> <p>2. That the report on deviations for the twelfth month period ended 30 June 2013 amount to R 1 828 274.79 be noted and approved.</p>
CR 439/31/07/2013	31 July 2013	<u>BUDGET AND TREASURY DEPARTMENT: REVENUE AND EXPENDITURE MANAGEMENT UNIT: PROGRES REPORT FOR THE 4TH QUARTER ENDING 30 JUNE 2013</u>	<p>1. That the contents of the 12th month period ended 30 June 2013 for revenue and debt collection management be noted.</p> <p>2. That the interest charged for National, Provincial Public Works and Education Departments be waived.</p> <p>3. That Councillors who have not made arrangements for settlement of their debt</p>

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			<p>on overpayments of allowances be deducted from their monthly salaries over a period of the Council term.</p> <p>4. That Councillors` and staff accounts on property rates and Municipal services of more than 90 days as required by Municipal Systems Act 32 of 2000 be deducted from their monthly salaries.</p> <p>5. That the consumer data cleansing exercise to improve accuracy of customers` details on their accounts be done.</p> <p>6. That electricity meter tempering, theft and illegal connections be followed up by the electrical section on weekly basis.</p> <p>7. That the objection period on the Valuation Roll for Maluti has been closed on the 01/07/2013.</p>
CR 440/31/07/2013	31 July 2013	<u>INVESTIGATION COMMITTEE REPORT</u>	<p>1. That rehabilitation from alcohol abuse be afforded to Cllr GM Letuka with immediate effect, as the Hon. Cllr herself voluntarily declared a substance abuse problem, and affirmed willingness to attend rehabilitation centre.</p> <p>2. Further the committee recommends that Cllr Letuka be reimbursed the July salary which would assist her, in any financial difficulties which she has suffered due to the sanction, also to assist her undergoing rehabilitation program.</p> <p>3. The Hon. Speaker, Cllr. N. Mshuqwana and Chief Whip, Cllr. P.A. Mohale of council are to ensure their performance oversight role in ensuring that Cllr. G.M. Letuka performs her delegated duties as a member of Council.</p>

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			4. It is highly recommended, that these recommendations made by the investigation mandatory board be endorsed by the Council.
CR 441/31/07/2013	31 July 2013	<u>MATAT FEES</u>	That the report be deferred to the EDP Standing Committee, for that Standing Committee to resolve the matter.
CR 442/09/09/2013	09 September 2013	<u>RESIGNATION OF THE MAYOR</u>	<ol style="list-style-type: none"> 1. That a report pertaining to the resignation of Cllr. N.S. Nkopane as the Mayor, Executive Committee member and Councillor be noted and accepted. 2. That the resignation of Cllr. N.S. Nkopane as the Mayor, Executive Committee member and Councillor with effect from 05 September 2013 be accepted.
CR 443/13/09/2013	13 September 2013	<u>RESIGNATION OF CLLR. K.J. BOSMAN-MAGANGANA AS AN EXCO MEMBER</u>	That the resignation of Cllr. K.J. Bosman-Magangana as an EXCO member be accepted.
CR 444/13/09/2013	13 September 2013	<u>RESIGNATION OF CLLR. N. MSHUQWANA AS HONOURABLE SPEAKER</u>	That the resignation of Cllr. N. Mshuqwana as the Honourable Speaker be accepted.
CR 445/13/09/2013	13 September 2013	<u>ELECTION OF THE SPEAKER</u>	<p>Cllr. P.A. Mohale proposed, Seconded by Cllr. R.T. Mnika, nominated Cllr. K.J. Bosman- Magangana for the position of Speaker and signed the nomination form.</p> <p>Councillor K.J. Bosman- Magangana indicated her acceptance of the</p>

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			<p>nomination by signing the nomination form.</p> <p>Councillor K.J. Bosman- Magangana was elected as the Speaker of Matatiele Local Municipality.</p>
CR 446/13/09/2013	13 September 2013	<u>ELECTION OF EXCO MEMBER</u>	<p>Cllr P.A Mohale proposed, Seconded by Cllr R.T. Mnika, nominated Councillor N. Mshuqwana to serve on the Executive Committee.</p> <p>Councillor N. Mshuqwana was elected as an EXCO Member</p>
CR 447/13/09/2013	13 September 2013	<u>ELECTION OF THE MAYOR</u>	<p>There being no other nominations, the Speaker declared Cllr. M.M. Mbedla as the duly elected Mayor of the Matatiele Local Municipality.</p> <p>Councillor M.M. Mbedla indicated her acceptance of the nomination by signing the nomination form</p> <p>Councillor M.M. Mbedla was elected as the Mayor of Matatiele Local Municipality.</p>
CR 448/25/09/2013	25 September 2013	<u>REPORTS CONCERNING THE APPOINTMENT OF A PANEL FOR SHORT LISTING AND INTERVIEWS OF CANDIDATES</u>	<p>(i) That Council condone the panel for the short listing and interview of candidates for the audit committee.</p> <p>(ii) To approve the panel members and allow them to proceed with the</p>

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		<u>FOR THE AUDIT COMMITTEE</u>	process. (iii) The following members were constituted as a panel: Honourable Mayor Councilor MM Mbedla, Madam Speaker Councilor J Bosman-Magangana, MPAC Chairperson Councilor TV Mongoato, Municipal Manager Dr DCT Nakin and General Manager LT Somtseu.
CR 449/25/09/2013	25 September 2013	<u>REPORT ON THE SALGA AND MUNICIPAL PARTICIPATION IN THE 4TH CONGRESS, RABAT, MOROCCO 1-4 OCTOBER 2013</u>	1. That a report pertaining to the attendance of the UCLG congress be noted. 2. That the Honourable Mayor and the Municipal Manager be authorized to attend the UCLG 4 th Congress in Morocco on 1 to 4 October 2013 on behalf of the Matatiele Local Municipality with or without conditions.
CR 450/25/09/2013	25 September 2013	<u>KUYASA POULTRY PROJECT ACCESS ROAD</u>	1. That the report be noted. 2. That the saving from Matatiele internal streets be used to cover shortfall R459 083.01 for Kuyasa Access Road.
CR 451/25/09/2013	25 September 2013	<u>LAND USE MANAGEMENT SYSTEM BY-LAWS</u>	1. That the report be noted. 2. That the LUMS By-Law be adopted. 3. That the LUMS By-Law be gazetted.
CR 452/25/09/2013	25 September 2013	<u>MATATIELE LAND LEASE AND DISPOSAL POLICY</u>	1. That the Matatiele Land lease and disposal Policy be adopted.

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CR 453/25/09/2013	13 September 2013	<u>APPOINTMENT OF REPRESENTATIVES TO NATAL JOINT MUNICIPAL PENSION FUNDS GENERAL COMMITTEE</u>	<ol style="list-style-type: none">1. That a report pertaining to the appointment of two Councillors to be the Representatives to Natal Joint Municipal Pension and KwaZulu Natal Joint Municipal Provident Funds General Committee be noted.2. That the appointment of two Councillors to be the representatives to Natal Joint Municipal Pension and KwaZulu Natal Joint Municipal Provident Funds General Committee be approved3. That Cllr. N. Mshuqwana and Cllr. S. Mngenela be appointed as representatives and alternates respectively to the General Committee of the NJMPF(S) and KZNJMPF.4. That the appointed Councillors be authorized to attend all general committee meetings in the stipulated 12 month-period.
CR 454/11/10/2013	11 October 2013	<u>ANNOUNCEMENTS</u> <u>Resignation of Cllr. G.M. Letuka</u>	<ol style="list-style-type: none">1. That the resignation of Cllr. G.M. Letuka as an EXCO member and the Chairperson of the Special Programmes Unit Standing Committee be accepted.
CR 455/11/10/2013	11 October 2013	<u>DESIGNATION OF FULL TIME COUNCILLOR POSITIONS</u>	<ol style="list-style-type: none">1. That a report pertaining to the designation of the chairpersons of the MPAC and the Public Participation and Petitions Committee be noted.2. That the portfolios of the chairpersons of the Municipal Public Accounts Committee

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			<p>(MPAC) be designated as a full time positions subject to approval and gazetting by the MEC for Local Government and Traditional Affairs in the Province of the Eastern Cape.</p> <p>3. That the portfolios of the chairpersons of the Public Participation and Petitions committee be designated as a full time position subject to approval and gazetting by the MEC for local government and traditional affairs in the province of the Eastern Cape.</p> <p>4. An application for designation of both chairpersons of the Municipal Public Accounts Committee and Public Participation and Petitions Committee as fulltime positions be submitted to the MEC for Local Government and Traditional affairs in the Eastern Cape.</p>
CR 456/11/10/2013	11 October 2013	<u>APPOINTMENT OF THE MEMBERS OF THE AUDIT COMMITTEE FOR THE MATATIELE LOCAL MUNICIPALITY</u>	<p>1. The interviewing procedure and process followed and conducted respectively for filling the positions of the Audit Committee members within the Municipal Manager's Office be noted.</p> <p>2. That a need for an appointment of culturally and academically diverse audit committee be noted.</p> <p>3. That the following candidates be appointed as members of the Audit Committee based on the following diverse interests within the broader membership of Audit Committee:</p> <p>1. Adv. A.R. Duminy as a person with a legal background,</p>

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			<p>familiar with the community and previous Audit Committee Member.</p> <ol style="list-style-type: none">2. Mrs. S.J.K. Earl as a person with a finance background and also a previous Audit Committee Member.3. Mr. M.S. Panicker as a person with a finance background, and a new member.4. Mr. T.W. Tsabo as a local person with a finance background, someone that can be groomed and a new member.5. Ms. N. Thipa as a local person with knowledgeable of local community dynamics and issues and a new member.4. That Advocate AR Duminy be appointed as a Chairperson of the Audit Committee.5. That the newly appointed Audit Committee be given a term of three years reckoned from 14 October 2013
CR 457/11/10/2013	11 October 2013	<u>FILLING OF VACANCIES WITHIN THE EXECUTIVE COMMITTEE OF THE MATATIELE LOCAL MUNICIPAL COUNCIL</u>	<ol style="list-style-type: none">1. That the resignation of Cllr. G.M. Letuka as an EXCO member and the Chairperson of the Special Programmes Unit Standing Committee be accepted.2. That Cllr. G.M. Letuka be removed from the Executive Committee of the Matatiele Local Municipality.3. That Cllrs. S. Mngenela, N. Nkukhu and N. Ngwanya be elected to serve in the Executive Committee of the Matatiele Local Municipality.

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			<ol style="list-style-type: none">4. That the previous resolution on election of Cllr. N. Nkukhu as a representative of the Matatiele Local Municipality at the Alfred Nzo District Municipality be rescinded.5. That the previous resolution on election of Cllr. P.M. Stuurman as the Chairperson of the Economic Development Planning Committee be rescinded.6. That Cllr. P.M. Stuurman be elected as the Chairperson of the BTO Committee as a full time Councillor.7. That Cllr. S. Mngenela be elected as the Chairperson of Infrastructure Services Committee as a full time Councillor8. That Cllr. N. Ngwanya be elected as the Chairperson of Communications and SPU Committee as part time Councillor.9. That Cllr. N. Mshuqwana be elected as the Chairperson of Corporate Services Committee as a full time Councillor.10. That Cllr. N. Nkukhu be elected as the Chairperson of Economic Development Planning Committee as full time Councillor.
CR 458/11/10/2013	11 October 2013	<u>ELECTION OF THE MUNICIPALITY'S REPRESENTATIVE TO THE ALFRED NZO DISTRICT</u>	That Councillor S.B. Macuphe be elected to represent Matatiele Local Municipality at the Alfred Nzo District Municipality:

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		<u>MUNICIPALITY</u>	
CR 459/29/10/2013	29 October 2013	<u>MINUTES OF 7TH ORDINARY COUNCIL MEETING, 31 JULY 2013</u>	That the Minutes of 31 July 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 460/29/10/2013	29 October 2013	<u>SPECIAL COUNCIL MEETING, 9 SEPTEMBER 2013</u>	That the Minutes of 9 September 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 461/29/10/2013	29 October 2013	<u>SPECIAL COUNCIL MEETING, 13 SEPTEMBER 2013</u>	That the Minutes of 13 September 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 462/29/10/2013	29 October 2013	<u>SPECIAL COUNCIL MEETING, 25 SEPTEMBER 2013</u>	That the Minutes of 25 September 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 463/29/10/2013	29 October 2013	<u>SPECIAL COUNCIL MEETING, 11 OCTOBER 2013</u>	That the Minutes of 11 October 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 464/29/10/2013	29 October 2013	<u>RESTRUCTURING OF THE MEMBERSHIP TO THE LOCAL LABOUR FORUM (LLF)</u>	<ol style="list-style-type: none"> 1. That the report on the restructuring of the LLF membership be noted. 2. That the Local Labour Forum membership of Cllr K.J. Bosman-Magangana and Cllr. T. S. Maqhashalala be terminated. 3. That Cllr. N. Mshuqwana as the Portfolio Head of Corporate

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			<p>Services be a member of the Local Labour Forum.</p> <p>4. That the following Councillor be appointed or confirmed as the standing member of the LLF:</p> <p>1. Cllr. C. L. Nxesi</p> <p>5. That the following Councillors be elected as alternate members of the LLF:</p> <p>1. Cllr. P. T. Hloele</p> <p>2. Cllr. L. M. Ntshayisa</p> <p>6. That the following Officials be appointed or confirmed as the members of the LLF:</p> <p>1. Human Resources Manager</p> <p>2. General Manager: Corporate Services</p> <p>3. General Manager: Community Services</p> <p>7. That the following officials be appointed as the alternate members of the LLF:</p> <p>1. Council and Executive Support Manager</p> <p>2. Manager: Budget and Reporting</p> <p>8. That the following Union representatives be confirmed as the standing members of the LLF:</p> <p>1. Mr. D. Mfolozi</p>
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			<p>2.Ms. B. Mpeto 3.Mr. M. van Whye 4.Ms. N. Makupula 5.Mr. M. Mokhatshane</p> <p>9. That the following Union representatives be confirmed as the alternate members of the LLF:</p> <p>1.Mr. F. Sissing 2. Ms. M. Mbuyazi 3.Mr. Luthuli</p>
CR 465/29/10/2013	29 October 2013	<u>CORPORATE SERVICES</u> <u>DEPARTMENT: LEGAL SERVICES</u> <u>UNIT: INTENT TO INTRODUCE</u> <u>AND REVIEW BY LAWS</u>	<p>1. That a report pertaining to the introduction and review of by-laws be noted.</p> <p>2. That an intent to review and introduce the following list of by-laws be approved:</p> <p>By-Laws to be reviewed:</p> <p>1. Keeping of Animals By-Laws 2. Street Trading By-Laws 3. Cemetery and Crematoria By-Laws</p>

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			<p>4. Electric Supply By-Laws</p> <p>By-Laws to be introduced:</p> <ol style="list-style-type: none">1. Fire Prevention By-Laws2. Public Roads By-laws3. Credit control and Debt Collection By-Laws4. Parking By-Laws5. Public Amenities By-Laws6. Standing Rules By-Laws7. Tariff Policy By-Laws8. Cemetery and crematoria By-laws9. Pollution Control By-Laws10. Refuse Removal and Disposal By-Laws11. Environmental Health By-Laws12. Childcare Services By-Laws13. Law Enforcement By-Laws14. Lease of Halls and Conference Facilities By-Laws15. Liquor By-Laws16. Nuisance and Offensive Conditions By-Laws17. Property Rates By-Laws18. Building controls By-Laws19. Fire Works By-Laws20. Indigent Tariffs By-Laws21. Civic Symbols and Honours By-Laws
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			22. Library and Archives By-Laws 23. Pounds By-Laws 24. Traffic By-Laws 25. Land Use Management System By-Laws 26. Public Participation By-Laws
CR 466/29/10/2013	29 October 2013	<u>PROPOSED CALENDAR OF MEETINGS AND EVENTS FOR THE 2013/2014 FINANCIAL YEAR FOR MATATIELE LOCAL MUNICIPALITY</u>	<ol style="list-style-type: none">1. That a final draft Municipal calendar for the 2013/2014 financial year be noted.2. That a Municipal calendar for the 2013/2014 financial year attached as Annexure “A” to this report be adopted.3. That a further notice be taken that the 2012/2013 calendar of meetings has expired, given that the 2012/2013 financial has already come to an end.4. That the dates of the Constituency meetings, which according to the Local Government Municipal Systems Act were supposed to sit once every quarter, be included in the calendar of meetings.

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CR 467/29/10/2013	29 October 2013	<u>JOB DESCRIPTION WRITING AND EVALUATION PROCESSES</u>	<ol style="list-style-type: none">1. That the report on the Job Description writing for the Matatiele Local Municipality be noted and accepted.2. That the financial implications for job description writing be noted.3. That co-operation given to the service provider by the employees, the Union and Management be appreciated.4. That the time extension & variation order requested by the services provider be noted.5. That the proposed District 6 based job evaluation process be noted.
CR 468/29/10/2013	29 October 2013	<u>HEALTH AND SAFETY POLICY FOR MATATIELE LOCAL MUNICIPALITY</u>	<ol style="list-style-type: none">1. That the report on the Health and Safety Programme for the Matatiele Local Municipality be noted and accepted.2. That the financial implications for Health and Safety Programme be noted.3. That co-operation given to the service provider by the employees, the Union and Management be appreciated.4. That the Proposed Wellness and Health & Safety Day on 15 November 2013 be approved.5. That the work stoppage accompanying the celebration of the Wellness and Health & Safety Day be noted and accepted.

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			6. That the Health and Safety Policy be adopted by Council.
CR 469/29/10/2013	29 October 2013	<u>EXPIRY OF EMPLOYMENT CONTRACT FOR THE MUNICIPAL MANAGER</u>	<ol style="list-style-type: none">1. That the contract be renewed under the same terms and conditions of the previous contract.2. That the contract will lapse a year after the election of a new Council in 2016.3. The following Councillors were elected to form an Adhoc Remuneration Committee to negotiate the new remuneration package for the Municipal Manager:<ol style="list-style-type: none">i. Cllr. P.M. Stuurmanii. Cllr. R.T. Mnikaiii. Cllr. N. Mshuqwanaiv. Cllr. S.M. Jaftav. Cllr. L.M. Ntshayisa4. The General Manager: Corporate Services, Mr. L.T. Somtseu will provide administrative support to the remuneration committee.
CR 470/29/10/2013	29 October 2013	<u>SEPTEMBER 2013 - GOLF CLUB REPORT</u>	That Council approves the cancellation of the Golf Club Lease giving them 3 months notice alternatively the non renewal of the lease next year once the initial 25 years has lapsed.

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CR 471/29/10/2013	29 October 2013	<u>MUNICIPAL MANAGERS OFFICE: POSTPONEMENT OF THE ECONOMIC DEVELOPMENT SUMMIT</u>	(i) That the report on the postponement of the Economic Development Summit be noted and adopted. (ii) That the Summit be postponed to a date in February 2013.
CR 472/29/10/2013	29 October 2013	<u>REPORT ON COUNCIL DELEGATES EXPENSES</u>	1. That attendance of meeting and functions should only be when it is necessary. 2. That no Councillor is to attend any meeting without authorisation. 3. That SALGA Working Group meetings to be attended only if approved by the Mayor.
CR 473/29/10/2013	29 October 2013	<u>COOPERATIVE TRAINING CENTRE BUSINESS PLAN</u>	(i) That the report on the Matatiele Cooperatives Training / Development centre business Plan be noted and adopted. (ii) The Co-operative Development Centre should be registered as no profit organisation constituted by co-operative members, Municipal officials, and a Business person.
CR 474/29/10/2013	29 October 2013	<u>REPORT ON FEASIBILITY STUDY FOR ESTABLISHMENT OF A MUNICIPAL ENTITY</u>	1. That the Municipal Entity feasibility study be noted and adopted. 2. That the Public participation on the Municipal entity commence for a period of three months. 3. That an information statement to be publicised on the Municipal entity in terms of section 84 (2) (a) (i) (aa) of the Local Government Municipal Finance Management Act, act No 56 of 2003.

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			<p>4. That the Comments from the community, organised labour and other interested parties be solicited in terms of section 84 (2) (a) (i) (bb) of the Local Government Municipal Finance Management Act, act No 56 of 2003.</p> <p>5. That the views of National Treasury be solicited in line with Section 84 2 (a) (ii) of the Local Government Municipal Finance Management Act, act No 56 of 2003.</p> <p>6. That the views of the Provincial and National government responsible for Local Government be solicited in terms of section 84 (a) (ii) (bb) of the Local Government Municipal Finance Management Act, act No 56 of 2003.</p> <p>7. That the views of the MEC for Local Government be solicited in terms of Section 84 (ii) (cc) of the Local Government Municipal Finance Management Act, act No. 56 of 2003.</p>
CR 475/29/10/2013	29 October 2013	<p><u>LAND OWNERSHIP EXCHANGE BETWEEN MOPHUTHI (ERF 120 - ITSOKOLELE TOWNSHIP) AND MATATIELE LOCAL MUNICIPALITY (ERF 246 -</u></p>	<p>That the land ownership exchange between Ms Mophuti (Erf 120 (Itsokolele Township) and Matatitele Local Municipality (Erf 246 Itsokolele Township) be endorsed subject to the following:</p> <ul style="list-style-type: none"> • Purchase price of Erf 246 being off-set by the total purchase price for Erf 120. • Applicant to liaise with relevant service departments to

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		<u>ITSOKOLELE TOWNSHIP)</u>	make arrangement for installation of services prior to construction.
CR 476/29/10/2013	29 October 2013	<u>PROGRESS REPORT ON HAWKER TRADING IN MATATIELE</u>	<ol style="list-style-type: none"> 1. That the progress report on hawker trading in Matatiele be noted and adopted. 2. That the streets recommended for hawker trading in Matatiele be, Market street and Station road. 3. That the number of hawkers trading in Matatiele town be regulated to three hundred.
CR 477/29/10/2013	29 October 2013	<u>2013/14 FIRST QUARTER PERFORMANCE REPORT</u>	That Council adopts the 2013/2014 First Quarter Performance Report.
CR 478/29/10/2013	29 October 2013	<u>BUDGET AND TREASURY DEPARTMENT: EXPENDITURE MANAGEMENT UNIT: PROGRESS REPORT FOR THE 1st QUARTER ENDED 30 SEPTEMBER 2013</u>	<p>That, the contents of the report for the 1st Quarter ended 30 September 2013 for expenditure management be noted.</p> <ol style="list-style-type: none"> 1. That, late submission of changes relating to salaries is still a challenge and lack of checking the accuracy of information by Human Resources before it is dispatched to Finance for capturing. 2. That, human resources must ensure that they resign an employee on payday when that employee has resigned.

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			<ol style="list-style-type: none">3. That, human resources must ensure that changes are submitted on time.4. That, human resources must ensure that leave days are captured on a regular basis5. That, human resources must ensure that tax numbers are captured on new employees when assuming duty
CR 479/29/10/2013	29 October 2013	<u>REVENUE MANAGEMENT UNIT: PROGRESS REPORT FOR THE 1ST QUARTER ENDED 30 SEPTEMBER 2013</u>	<ol style="list-style-type: none">1. That, the contents of the 1st Quarter ended 30 September 2013 for revenue and debt collecting management be noted.2. That, consumer data cleansing exercise to improve accuracy of customer's details on their accounts be done.3. That, the new valuation roll implementation be noted.
CR 480/29/10/2013	29 October 2013	<u>BUDGET, PLANNING AND FINANCIAL REPORTING FOR THE 03rd MONTH PERIOD ENDED 30 SEPTEMBER 2013</u>	<ol style="list-style-type: none">1. That, the contents of the 03rd month period report ended 30 September 2013 for financial and budget management be noted.2. That, section 71 reports submitted before the 10th working day of every month to both treasuries and mayor be noted.3. That, there were no budgets Virement in the 03rd month as at 30 September 2013.4. That, the monthly financial statements for the 03rd month period ended

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			<p>30 September 2013 be noted.</p> <p>5. That the following financial reports be forwarded to Council for approval:</p> <ul style="list-style-type: none">• Withdrawal Report• SDBIP Q1• Risk Progress Report
CR 481/29/10/2013	29 October 2013	<u>ASSETS MANAGEMENT REPORT FOR THE QUARTER ENDED 30 SEPTEMBER 2013</u>	<p>1. That, the report on assets management for the quarter ended 30 September 2013 be noted by Council.</p> <p>2. Assets that can no longer be verified to be written off on the fixed asset register.</p> <p>3. Assets below the current asset threshold to be written off from the asset register.</p>
CR 482/29/10/2013	29 October 2013	<u>FLEET MANAGEMENT SECTION FIRST QUARTER REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2013</u>	<p>That the first quarter period report ended 30 September 2013 from Fleet Management Section be noted.</p>
CR 483/29/10/2013	29 October 2013	<u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE QUARTER</u>	<p>1. That, the report on supply chain management for the first quarter report ended 30 September 2013 be noted by Council.</p>

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		<u>ENDED 30 SEPTEMBER 2013</u>	2. That, the report on the deviations for the quarter ended 30 September 2013 amount R 4 130 834.02 be noted and approved by Council.
CR 484/29/10/2013	29 October 2013	<u>COUNCIL SUPPORT: QUARTER 1 REPORT 2013</u>	That the report on Council Support activities for the quarter 1 report 2013 be noted.
CR 485/29/10/2013	29 October 2013	<u>ADMINISTRATION SUPPORT UNIT: 1ST QUARTERLY REPORT</u>	That the monthly report for Corporate Services Department on activities performed by the Administration Division for the 1 st quarter of 2013/2014 be noted by the Council.
CR 486/29/10/2013	29 October 2013	<u>HUMAN RESOURCES SECTION QUARTERLY REPORT FOR JULY - SEPTEMBER 2013</u>	That the quarterly report for the Human Resources Section for July - September 2013 be noted.
CR 487/29/10/2013	29 October 2013	<u>LEGAL SERVICES DEPARTMENT QUARTERLY (1st) REPORT FOR 2013/ 2014</u>	That the first quarter report of the 2013/2014 financial year for the Legal Services Section be noted.
CR 488/29/10/2013	29 October 2013	<u>LOCAL ECONOMIC DEVELOPMENT UNIT PROGRESS REPORT FOR SEPTEMBER 2013</u>	That the September 2013 quarterly report for the LED Unit be noted and adopted.
CR 489/29/10/2013	29 October 2013	<u>LOCAL ECONOMIC DEVELOPMENT UNIT PROGRESS REPORT ON THE</u>	That the progress report on the forestry initiatives be noted adopted.

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		<u>FORESTRY PROJECTS IN MATATIELE (SAPPI AND MERENSKY)</u>	
CR 490/29/10/2013	29 October 2013	<u>LOCAL ECONOMIC DEVELOPMENT UNIT PROGRESS REPORT ON THE COMMUNITY WORK PROGRAMME</u>	That the progress report on the Community Work Programme be noted and adopted.
CR 491/29/10/2013	29 October 2013	<u>DEVELOPMENT PLANNING UNIT (FORWARD PLANNING) SEPTEMBER 2013 QUARTERLY REPORT</u>	That the progress report for the Development Planning Unit for July - September 2013 be adopted.
CR 492/29/10/2013	29 October 2013	<u>COMMUNICATIONS, IGR & PROTOCOL UNIT</u>	That the report be noted and adopted.
CR 493/29/10/2013	29 October 2013	<u>SPECIAL PROGRAMMES UNIT PROGRESS REPORT</u>	<ol style="list-style-type: none"> 1. That the budget for the talent search be adjusted to R 650 000. 2. That the reviewed HIV/AIDS strategy be adopted. 3. That the Strategy Development Workshop for mainstreaming the designated groups be held 19-21 November 2013. 4. That the issue of the above mentioned child be noted for future assistance should the need arise. Pre and post counselling preparing for reconstruction is recommended for both the parent and the child. 5. That the monthly reports and the quarterly report be noted and adopted.

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			6. That the Municipality will be hosting SALGA Municipal games 2013 starting from 27 to 30 November 2013.
CR 494/29/10/2013	29 October 2013	<u>QUARTERLY REPORT FOR THE ELECTRICAL UNIT FOR THE QUARTER OF SEPTEMBER 2013</u>	That the quarterly report on progress of electrical unit to be adopted by Council.
CR 495/29/10/2013	29 October 2013	<u>QUARTERLY REPORT FROM THE PROJECT MANAGEMENT UNIT FOR SEPTEMBER 2013</u>	That the report be adopted by Council.
CR 496/29/10/2013	29 October 2013	<u>QUARTERLY REPORT FOR THE BUILDING UNIT FOR THE QUARTER ENDED SEPTEMBER 2013</u>	That Human Settlements Unit report for the quarter ended September 2013 be adopted.
CR 497/29/10/2013	29 October 2013	<u>QUARTERLY REPORT FOR OPERATIONS AND MAINTENANCE UNIT FOR THE QUARTER ENDED SEPTEMBER 2013</u>	That the Operations and Maintenance Unit report for July - September 2013 and relative recommendations be adopted.
CR 498/29/10/2013	29 October 2013	<u>ENVIRONMENT, CONSERVATION & WASTE MANAGEMENT</u>	That the quarter 1 report for the Environment, Conservation & Waste Unit activities be noted by Council.
CR 499/29/10/2013	29 October 2013		To recommend noting and acceptance of the contents of the report.

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		<u>PUBLIC AMENITIES UNIT: QUARTERLY REPORT</u>	
CR 500/29/10/2013	29 October 2013	<u>PUBLIC SAFETY UNIT: QUARTERLY REPORT</u>	That the first quarter Public Safety Unit report be noted.
CR 501/29/10/2013	29 October 2013	<u>REPORT ON EPWP QUARTER ONE</u>	The speeding of processes of EPWP recruitment.
CR 502/29/10/2013	29 October 2013	<u>CONSIDERATION OF APPLICATIONS FOR FINANCIAL STUDY ASSISTANCE</u>	<ol style="list-style-type: none">1. That a report pertaining to the applications for financial study assistance be noted.2. That applications for financial study assistance for the above-listed thirteen (13) employees be approved.
CR 503/29/10/2013	29 October 2013	<u>REPORT ON ACQUISITION OF LAND AT BULTFONTEIN BY HOUSING DEVELOPMENT AGENCY</u>	<ol style="list-style-type: none">1. That Council supports the housing development in Bultfontein.2. That Council supports the purchase of the 9 hectares by the Department of Human Settlements for the construction of houses.

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CR 504/25/09/2013	25 September 2013	<u>THE ANNUAL FINANCIAL STATEMENTS AS AT 30 JUNE 2013</u>	That the 2012/2013 Annual Financial Statements be adopted.
CR 505/13/12/13	13 December 2013	<u>2014/2015 DRAFT IDP CURRENT SITUATIONAL ANALYSIS</u>	That Council notes the 2014/2015 draft IDP Current Situational Analysis
CR 506/13/12/13	13 December 2013	<u>THE NEGOTIATED REMUNERATION PACKAGE FOR THE MUNICIPAL MANAGER</u>	<ol style="list-style-type: none"> 1. That the report pertaining to the proposed negotiated remuneration package for the Municipal Manager be noted. 2. That the proposed negotiated remuneration package of R 1, 200 000.00 for the Municipal Manager as from 01 December 2013 be approved. 3. That the further proposed negotiated remuneration package of R 1, 250 000.00 excluding the 2014/15 annual increase for the Municipal Manager as from 01 July 2014 be approved.
CR 507/13/12/13	13 December 2013	<u>HUMAN CAPITAL EXCELLENCE AWARDS - KHANYA NALEDI</u>	<ol style="list-style-type: none"> 1. That a report pertaining to the hosting of the 2013 Human Capital excellence awards branded and themed Khanya Naledi oDayö 2013 be noted. 2. That the 21 categories identified for recognition of excellence be noted and accepted. 3. That the hosting of the event and its temporary work stoppage on 13 December 2013 be noted and accepted. 4. That selections for all public participation-related awards be made by the Management of the Municipality without the affected people

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			participating in the process
CR 508/13/12/13	13 December 2013	<u>PAYDAY DATE FOR DECEMBER 2013 AND JANUARY 2014</u>	<ol style="list-style-type: none">1. That the report pertaining to the early pay of salaries in December 2013 and January 20142. That the early payment of salaries on 13 December 2013 be noted and accepted.3. That the early payment of salaries on 15 January 2014 be noted and accepted.4. That a standing arrangement of early payment of salaries on 15 December of every year or on any logistically suitable date preceding the 15th day of December be approved.5. That the practice of early payment of salaries in January be considered for phasing out as a code of good practice and implementing necessary austerity measures and enforcement of financial discipline within the Municipality and the workforce.
CR 509/13/12/13	13 December 2013	<u>REVIEW OF TWO HUMAN RESOURCES POLICIES</u>	<ol style="list-style-type: none">1. That a report on a two draft Human Resources policies for the Matatiele Local Municipality be noted.2. That the previous Council resolutions on adoption of the Recruitment & Selection and Subsistence and Travel policies be rescinded.

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			<ol style="list-style-type: none">3. That the two (2) draft Human Resources policies namely, Employment as well as Subsistence and Travel policies be noted for further processing.4. That comments and questions on the draft reviewed policies be forwarded to the Corporate services department not later than 12 January 2014.
CR 510/13/12/13	13 December 2013	<u>REVIEW OF MLM GOVERNANCE FRAMEWORK</u>	<ol style="list-style-type: none">1. That a report on review of the governance framework for the Matatiele Local Municipality be noted2. The draft reviewed governance tools namely, the delegated framework and a set of ten terms of reference for governance committees be considered.3. That comments and questions on these tools of governance be forwarded to the Corporate Services Department no later than 12 January 2014.
CR 511/13/12/13	13 December 2013	<u>REPORT OF AUDITOR- GENERAL ON THE FINANCIAL AND OTHER LEGAL REGULATORY REQUIREMENTS OF MATATIELE LOCAL MUNICIPALITY FOR THE YEAR ENDED 30 JUNE 2013</u>	<ol style="list-style-type: none">1. That, the contents of the final audit report be noted and accepted by council.2. That, the management strategic session will be held to develop audit action plan so to achieve 2014 clean audit target.3. That, management operation clean audit task team or committee will be established and sits on monthly basis with recommendations to management and executive committee.

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CR 512/13/12/13	13 December 2013	<u>URGENT MATTER: SELECTION OF DELEGATES TO CAPE RETIREMENT FUND GENERAL MEETING</u>	<ol style="list-style-type: none">1. That a report pertaining to the selection of one Councillor delegate and alternate to the annual general meeting of the Cape Retirement Fund be noted.2. That Councillor N. Mshuqwana be selected as the Councillor delegate to Cape Retirement Fund annual general meeting.3. That Councillor P.T. Hloele be selected as an alternate delegate to the annual general meeting of the Cape Retirement Fund.4. That the two Councillors and the member delegates selected by the members of the Cape Retirement Fund be authorized to attend the annual general meeting in the stipulated 12 month-period.5. That any motion relevant to the protection of the interests of the Council and the members be forwarded to the Fund in compliance with the Notice.
CR 513/13/12/13	13 December 2013	<u>URGENT MATTER: PROVISION OF HOUSING LOAN TO</u>	<ol style="list-style-type: none">1. That a report on provision of housing loans to Councillors by ABSA as

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		<u>COUNCILLORS BY ABSA</u>	<p>per the agreement entered into by and between the ABSA and Municipal Councillors Pension Fund be noted.</p> <p>2. That support for the provision of the Pension-supported Housing Loan to Councillors in terms of the Rules of the Fund and the Pension Act 24 of 1956 be approved.</p> <p>3. That approval of undertaking by the Municipality to deduct the housing loan installments from the earnings of the Councillors concerned until the housing loan is fully paid up be granted.</p>
CR 514/13/12/13	13 December 2013	<u>URGENT MATTER: INTERNET AND E-MAIL CHALLENGES FACED BY THE MUNICIPALITY</u>	<p>On Proposal by the Chief Whip, Seconded by Cllr. P.M. Stuurman</p> <p>It was RESOLVED</p> <p>1. That EXCO and Management investigate and report to Council the causes of the internet and e-mail challenges faced by the Municipality.</p>
CR 515/13/12/13	13 December 2013	<u>URGENT MATTER: WATER, ELECTRICITY, ROADS AND OTHER BASIC SERVICES DELIVERY CHALLENGES</u>	<p>On Proposal by Cllr. P.G. Muir, Seconded by Cllr. K.C. Biggs</p> <p>It was RESOLVED</p> <p>1. That EXCO and Management to investigate and report to Council the causes of the non-delivery of basic services to the communities.</p>

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CR 516/24/01/14	24 January 2014	<u>MINUTES OF THE 8TH ORDINARY COUNCIL MEETING, 29 OCTOBER 2013</u>	That the Minutes of 29 October 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 517/24/01/14	24 January 2014	<u>MINUTES OF THE SPECIAL COUNCIL MEETING, 13 DECEMBER 2013</u>	That the Minutes of 13 December 2013 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 518/24/01/14	24 January 2014	<u>DRAFT 2012/2013 ANNUAL REPORT</u>	(i) Council notes and considers the Draft 2012/2013 Annual Report.
CR 519/24/01/14	24 January 2014	<u>2013/2014 MID-YEAR PERFORMANCE REPORT</u>	(i) Council considers and adopts 2013/2014 Mid-Year Assessment Report.
CR 520/24/01/14	24 January 2014	<u>MID-TERM PERFORMANCE ASSESSMENT REPORT AS PER MFMA SECTION 72 FOR THE 2013/2014 FINANCIAL YEAR</u>	<p>(i) The council needs to review the capital budget with the turnaround strategy to ensure that approved projects are implemented with speed and all are complete or towards completion by end of the year 30 June 2014.</p> <p>(ii) Management need to move with speed on the implementation of the projects included in the approved budget and deviations in compliance with the MFMA SCM regulations should be explored on procurement of urgent projects.</p>
CR 521/24/01/14	24 January 2014	<u>2013/2014 ADJUSTMENT OPERATING AND CAPITAL BUDGET REPORT</u>	<p>Council resolves the following,</p> <p>1. That, the operating expenditure adjustment budget for R245 421 479</p>

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			<p>from Original approved budget of R217 538 746 is approved.</p> <p>2. That, the revenue adjustment budget for R366 038 656 from Original approved budget of R361 490 096 is approved.</p> <p>3. That, the Capital adjustment budget for R123 692 263 from original approved budget of R143 951 350 is approved.</p> <p>4. Council resolve that, tariffs of charges as approved on original 2013/2014 budget remains unchanged.</p> <p>5. Council resolves to note the submission of the adjustment budget by the Municipal Manager within five working days after the council approval to National and Provincial Treasuries.</p> <p>6. Council resolves to note the publication of approved adjustment budget within five working days after the council has approved the adjustment budget.</p>
CR 522/24/01/14	24 January 2014	<u>LIQUOR TRADING BY-LAW</u>	(i) That the comments and responses on the Liquor Trading hours by-

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			law be noted. (ii) That the liquor trading bylaw be gazetted.
CR 523/24/01/14	24 January 2014	<u>BUDGET AND TREASURY DEPARTMENT: REVENUE MANAGEMENT UNIT: PROGRESS REPORT FOR THE QUARTER ENDED 31 DECEMBER 2013</u>	<ol style="list-style-type: none">1. That, the contents of the 6th month period ended 31 December 2013 for revenue and debt collection management be noted.2. That, consumer data cleansing exercise to improve accuracy of customers` details on their accounts be done.3. That, on electricity meter tempering, theft and illegal connections be followed up by the electrical section on weekly basis.
CR 524/24/01/14	24 January 2014	<u>ASSETS MANAGEMENT REPORT FOR THE SECOND QUARTER ENDED 31 DECEMBER 2013</u>	<ol style="list-style-type: none">1. That, the report on assets management for the second quarter ended 31 December 2013 be noted by Council.2. Assets that can no longer be verified to be written off on the fixed asset register.3. Assets below the current asset threshold to be written off from the asset register4. The Service Provider (Notary and Conveyancer) to be appointed to register the properties at Maluti Township under the Matatiele Local Municipality.5. That the Investment Property which has been encroached be fenced-off and this be communicated to the affected parties (offenders).

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CR 525/24/01/14	24 January 2014	<u>FLEET MANAGEMENT SECTION SECOND QUARTER ENDED 31 DECEMBER 2013</u>	<ol style="list-style-type: none">1. That, the report of Fleet Management for the second quarter ended 31 December 2013 be noted by council.2. That the traffic officers must test all the drivers using vehicles on weekends and public holidays before they are allowed to use council vehicles.3. That the security must assist in checking jacks, jack handles and wheel spanners on the arrivals after hours.
CR 526/24/01/14	24 January 2014	<u>URGENT MATTER: ROLES AND RESPONSIBILITIES OF FULL TIME COUNCILLOR POSITIONS</u>	<ol style="list-style-type: none">1. That a report on further information requested by the office of the MEC for Local Government in respect of designation of councilors as full-time be noted.2. That the prepared roles and responsibilities of both Chairpersons and their respective committees being, the Municipal Public Account Committee (MPAC) and Public Participation and Petitions Committee (PPPC) be noted and accepted.3. That acceptance of the roles and responsibilities of the two chairpersons and their committees that is MPAC and PPPC be approved by the Council.4. That the Municipal Manager be mandated to forward the adopted roles and responsibilities of both Chairpersons of MPAC and PPPC and their respective committees to the office of the MEC for Local Government

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			and Traditional Affairs in the Eastern Cape.
CR 527/24/01/14	24 January 2014	<u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE SECOND QUARTER PERIOD ENDED 31 DECEMBER 2013</u>	<ol style="list-style-type: none"> 1. That, the report on supply chain management for the Second quarter period ended 31 December 2013 be noted by Council. 2. That, the report on deviations for the Second quarter period ended 31 December 2013 amount to R 3, 700, 911.89 be noted and approved by Council.
CR 527/24/01/14	24 January 2014	<u>BUDGET AND TREASURY DEPARTMENT: BUDGET, PLANNING AND FINANCIAL REPORTING FOR THE 06th MONTH PERIOD ENDED 31 DECEMBER 2013</u>	<ol style="list-style-type: none"> 1. That, the contents of the 06th month period report ended 31 December 2013 for financial and budget management be noted. 2. That, section 71 reports submitted before the 10th working day of every month to both treasuries and mayor be noted. 3. That, there were no budgets Virement in the 06th month as at 31 December 2013. 4. That, the monthly financial statements for the 06th month period ended 31 December 2013 be noted. 5. That the following financial reports be forwarded to Council for

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			approval: <ul style="list-style-type: none">• Withdrawal Report• SDBIP Q2• Risk Progress Report
CR 528/24/01/14	24 January 2014	<ul style="list-style-type: none">• <i>Budget And Treasury Department: Expenditure Management Unit: Progress Report For The 6th Month Period Ended 31 December 2013</i>• <i>Corporate Services Department: Council Support Unit: Quarter 2 Report 2013/2014</i>• <i>Corporate Services Department: Administration Support Unit: Quarterly Report</i>• <i>Corporate Services Department: Human Resources Union Quarterly Report for October - December 2014</i>• <i>Corporate Services Department: Legal Services Unit Quarter 2 Report for 2013/ 2014</i>• <i>Environment, Conservation & Waste Management Unit Quarter</i>	<i>Noted</i>

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		<p><i>Two Report</i></p> <ul style="list-style-type: none">• <i>Community Services Department: Public Amenities Unit: Quarter 2 Report</i>• <i>Public Safety Unit Quarter Two Report</i>• <i>Economic Development And Planning Department: Development Planning Unit Progress Report For Quarter 2 SDBIP 2013/14 Financial Year economic Development And Planning Department: Local Economic Development Unit Progress Report For Quarter 2 SDBIP 2013/14 Financial Year</i>• <i>Economic Development And Planning Department: Local Economic Development Unit Progress Report On The Community Work Programme</i>• <i>Economic Development And Planning Department: Local</i>• <i>Economic Development Unit Progress Report On The Forestry Projects In Matatiele</i>	
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		<p><i>(Sappi And Merensky)</i></p> <ul style="list-style-type: none"> • <i>Communications Igr And Protocol</i> • <i>Operations And Maintance Unit Operational Programmes</i> • <i>Infrastructure Services Department: Quarterly Report From The Project Management Unit For December 2013</i> • <i>Infrastructure Services Department: Quarterly Report For The Building Unit For The Period Ended December 2013</i> • <i>Infrastructure Services Department: Human Settlement Quarterly Report For December 2013</i> 	
CR 529/24/01/14	24 January 2014	<p><u>URGENT MATTER:</u> <u>DEVELOPMENT PLANNING UNIT-</u> <u>REPORT ON DISPOSAL OF 30</u> <u>MUNICIPAL SITES</u></p>	<p>(i) The report of the disposal of erven :- 1945 Harry Gwala, 1947 Harry Gwala, 1948 Harry Gwala, 1949 Harry Gwala, 1951 Harry Gwala, 1952 Harry Gwala, 1956 Harry Gwala, 2289 Harry Gwala, 2290 Harry Gwala, 2292 Harry Gwala, 1488 Harry Gwala, 3083 Harry Gwala, 1493 Harry Gwala, 367 Cedarville, 368 Cedarville, 379 Cedarville, 387 Cedarville, 388 Cedarville, 389 Cedarville, 390 Cedarville, 11 Mzingisi, 14 Mzingisi, 95 Mzingisi, 96</p>

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			Mzingisi, 358 Itsokolele, 359 Itsokolele, 360 Itsokolele, 361 Itsikolele, 2672 Matatiel be noted and approved. (ii) The sites are not needed for basic service delivery. (iii) The sites be sold by Public Auction. (iv) That the sites be advertised for disposal. (vi) That an auctioneer be appointed to assist with the disposal of the mentioned sites.
CR 530/24/01/14	24 January 2014	<u>COMMUNITY SERVICES DEPARTMENT: REPORT ON EPWP QUARTER TWO</u>	<ol style="list-style-type: none">1. EPWP be managed at the relevant office for the quality of work and proceedings.2. That the Municipal Manager take over the recruitment processes of Nkhoesa Mofokeng project and investigate the cause of the stalemate in wards 11 and 12.
CR 531/24/01/14	24 January 2014	<u>MUNICIPAL MANAGERS OFFICE: SPECIAL PROGRAMMES UNIT: REPORT FOR THE 6th MONTH ENDED 31 DECEMBER 2013</u>	<ol style="list-style-type: none">1. That the report be noted.2. That an Autumn season or Winter season school programme be established.

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CR 532/24/01/14	24 January 2014	<u>INFRASTRUCTURE SERVICES DEPARTMENT: QUARTERLY REPORT FOR THE ELECTRICAL UNIT FOR 2013/2014 FINANCIAL YEAR</u>	<ol style="list-style-type: none">1. That existing funding be reprioritised to replace old cables in town.2. That Replacement of town-2 cable to be postponed pending the outcome of the new substation.3. That the quarterly report on progress of electrical unit to be accepted and adopted.
CR 533/24/01/14	24 January 2014	<u>URGENT MATTER: AMENDED SECTION 79 AND SECTION 80 COMMITTEES OF THE MATATIELE LOCAL MUNICIPALITY</u>	<p>That the report on the amended section 79 and section 80 committees of the Matatiele Local Municipality be adopted by Council.</p> <p><u>SECTION 79 COMMITTEES</u></p> <p><u>WHIPPERY</u></p> <ol style="list-style-type: none">1. Cllr. Polelo Mohale (CHAIRPERSON)2. Cllr. Lulamile Nxesi3. Cllr. Nomonde Abegail Nkukhu4. Cllr. Robert Thabo Mnika5. Cllr. Steven Mahlubandile Jafta6. Cllr. Kenneth Charles Biggs7. Cllr. Lebohang Ezakiel Stuurman8. Cllr. Teboho Victor Mongoato <p><u>RULES AND ORDERS (9 members)</u></p>

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			<ol style="list-style-type: none">1. Cllr. Jacqueline Bosman-Magangana (CHAIRPERSON)2. Cllr. Polelo Mohale3. Cllr. Sonwabile Mngenela4. Cllr. Shumikazi Mzozoyana5. Cllr. Lebohang Ezakiel Stuurman6. Cllr. Alfred Mboniswa Saliwavikwa7. Cllr. Steven Mahlubanzima Jafta8. Cllr. Kenneth Charles Biggs9. Chief Jeremiah D. Moshoeshoe <p><u>MPAC (9 members)</u></p> <ol style="list-style-type: none">1. Cllr. Thabo Victor Mongoato (CHAIRPERSON)2. Cllr. Sonwabile Mavuka3. Cllr. Vuyelwa Mina Mlandu4. Cllr. Joseph Zama Munyu5. Cllr. Lebohang Doris Shemane6. Cllr. Sibongiseni Baba7. Cllr. Nobuhle Beauty Nkomo8. Cllr. Nontuntuzelo Nancy Ndukwana9. Cllr. Zolile Bono <p><u>PUBLIC PARTICIPATION COMMITTEE AND PETITIONS COMMITTEE</u></p> <ol style="list-style-type: none">1. Cllr. Vuyani Collin Sigalelana (CHAIRPERSON)2. Cllr. Matshepo Cecelia Setenane
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3. Cllr. Thembeke Dyantyi
4. Cllr. Sonwabile Mngenela
5. Cllr. Iris Ntlokomelang Maketela
6. Cllr. Tshiliso Patrick Motjope

SECTION 80 COMMITTEES

BUDGET AND TREASURY

Members:

1. Cllr. P.M. Stuurman ó **Chairperson**
2. Cllr. K. Biggs
3. Cllr. S. Mzozoyana
4. Cllr. N. Sithole
5. Cllr. M. Saliwavikwa
6. Cllr S.T. Maqhashalala
7. Cllr.S. Sephuhle
8. Cllr. M. Lebeso
9. Cllr S.A. Sello

Traditional Leaders

10. Chief T. Kuali
11. Chief Moshoeshoe

LED, RURAL DEVELOPMENT & AGRARIAN (EDP)

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			<p><i>Members:</i></p> <ol style="list-style-type: none">1. Cllr. N.A. Nkukhu ó Chairperson2. Cllr. N. Kotelana3. Cllr. P. Muir4. Cllr. V.C. Sigalelana5. Cllr. R. Mnika6. Cllr. K.B. Pakkies7. Cllr. B. Makholwa8. Cllr. S.T. Stuurman <p><i>Traditional Leaders</i></p> <ol style="list-style-type: none">9. Chief R.J. Maketela10. Chief T. Tyhali <p><u>COMMUNITY SERVICES</u></p> <p><i>Members:</i></p> <ol style="list-style-type: none">1. Cllr. M.M. Mbobo ó Chairperson2. Cllr. T. Dyantyi3. Cllr. L.E. Stuurman4. Cllr. P. Muir5. Cllr. M.C. Setenane
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			<div>6. Cllr. T.P. Motjope</div> <div>7. Cllr. S. Ndlela</div> <div>8. Cllr. S.B. Macuphe</div> <div>Traditional Leaders</div> <div>9. Chief N. Zibi</div> <div>10. Chief T. Lebenya</div> <div><u>INFRASTRUCTURE & DEVELOPMENT PLANNING</u></div> <div><i>Members:</i></div> <div>1. Cllr.S. Mngenela - Chairperson</div> <div>2. Cllr. W. Potwana</div> <div>3. Cllr. N. Sambane</div> <div>4. Cllr. N. Paula</div> <div>5. Cllr. M. Saliwavikwa</div> <div>6. Cllr. S. Jafta</div> <div>7. Cllr. P. Ntsolo</div> <div>Traditional Leaders</div> <div>8. Chief N. Ludidi</div> <div><u>SPECIAL PROGRAMMES UNIT & COMMUNICATION</u></div>
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			<p><i>Members:</i></p> <ol style="list-style-type: none">1. Cllr. N. Ngwanya ó Chairperson2. Cllr. M. Letuka3. Cllr. M. Maketela4. Cllr. S. Macuphe5. Cllr. L.E. Stuurman6. Cllr. N.C. Ludidi ó Mzonke7. Cllr. W. Potwana8. Cllr. N. Njobe <p>Traditional Leaders</p> <ol style="list-style-type: none">9. Chief K. Letuka10. Chief T. Quali <p><u>CORPORATE SERVICES</u></p> <p><i>Members:</i></p> <ol style="list-style-type: none">1. Cllr. N. Mshuqwana ó Chairperson2. Cllr. M. Ntshayisa3. Cllr. L. Nxesi4. Cllr. T. Hloele5. Cllr. L.E. Stuurman6. Cllr. M. Tsholoane
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			<p>7. Cllr. W. Potwana</p> <p>Traditional Leaders</p> <p>8. Chief J.D. Moshoeshoe</p> <p>9. Chief M. Ntlola</p>
CR 534/24/01/14	24 January 2014	<u>MOTION</u>	<p>On Proposal by Cllr. K.C. Biggs, Seconded by Cllr. P.G. Muir</p> <p>It was</p> <p>RESOLVED</p> <p>(i) That the Matatiele Local Municipality resolves to endorse the social upliftment project of Matatiele and Cedarville as presented by Dr. M.V. Kok, JMA Trading Enterprise, on 13 December 2013.</p> <p>(ii) That all reasonable support will be given to the project noting that private external funding is secured as per the report.</p> <p>(iii) That the entire proposed project be dealt with by the Management in compliance with the Supply Chain Management regulations.</p>

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CR 535/24/01/14	24 January 2014	<u>REPORT ON THE PROJECTS VISITED BY MPAC AND THE RECOMMENDATIONS TO COUNCIL</u>	That the report be withdrawn , to be brought back to the next Council meeting.
CR 536/24/01/14	24 January 2014	<u>REPORT OF THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2013</u>	<ol style="list-style-type: none">1. That the Audit Committee report be adopted by Council.2. That the Matatiele Local Municipality Audit Committee Charter be noted by Council.

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CR 537/07/02/14	07 February 2014	<u>REQUEST FOR THE INCREASE OF COUNCILLORS' SALARIES, ALLOWANCES AND BENEFITS AS PER NOTICE NO 37281 OF 29 JANUARY 2014</u>	<ol style="list-style-type: none">1. The report on 2013/14 financial year determination of upper limits of salaries, allowances and other benefits of different members of the Municipal Council as published in Government Notice No 33867 of 29 January 214 be noted.2. That the tabling of the determination of upper limits of salaries, allowances and benefits of the members of Council in terms of the Circular letter No.9/2/1/1 of the Eastern Cape Department of Local Government and Traditional Affairs (ECDLGTA) be noted.3. That an inherent change of the Municipal grade for the purposes of paying the salaries, allowances as well as benefits of the members of Council arising from the reduction of the population size of the Matatiele local Municipality in terms for the official statistics of population determined by the statistician-General for 2011 census which has dropped from Grade 4 to Grade 3 be noted.4. That the increase of the upper limits of salaries, allowances and benefits of the members of Council in terms of the criteria and requirements set out in the Government Notice No 37281 of 29 January 2014 be approved.5. That a monthly cellphone allowance of R1739.00 be paid to all members of Council in addition to the total remuneration packages, as per item 11 (b) of the Government Notice no 37281 of 29 January 2014.6. That in addition to the Annual Total packages, payment of R300.00 per
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			<p>month to all Councillors be approved.</p> <p>7. That in addition to the total remuneration packages, taking out of a risk insurance cover for all Councillors with the current Municipal Insurance service provider be noted.</p> <p>8. The Municipal Manager be mandated to submit a request for increase of the upper limits of salaries, allowances and benefits of the members of Council to the Member of the Executive Council (MEC) for Department of Local Government and Traditional Affairs in terms of the Government Notice No 37281 of 29 January 2014.</p> <p>9. That the Municipal Manager be mandated to implement the decision of the MEC on the approval for the increase of the upper limits of salaries, allowances and benefits of the members of Council upon conclusion.</p> <p>10. That the issue of the downgrading of the Municipality from Grade 4 to Grade 3 resulting from official population statistics of Matatiele Municipality released by the Statistician - General for 2011 Census be taken up and referred to the MEC for Local Government and Traditional Affairs in the Eastern Cape for intervention.</p>
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CR 538A/24/01/14	24 January 2014	<u>DEPUTATION: S. ZOKO</u> <u>CONSULTING – CIVIL AND</u> <u>STRUCTURAL ENGINEERS</u>	1. That the Consolidated Infrastructure Plan be adopted by the Council.
CR 538/31/03/14	31 March 2014	<u>SECTION 79 COMMITTEES</u> <u>REPORTS</u> <u>Oversight Report On The 2012/2013</u> <u>Annual Report</u>	1. That Council approves the oversight report on the annual report 2012/2013 in terms of section 129 (1) of the Local Government Municipal Finance Management Act N0 56 of 2003. 2. That Council approves the annual report 2012/2013 in terms of section 129 (1)(a) of the Local Government Municipal Finance Management Act N0 56 of 2003 with no reservations. 3. That the 2012/2013 Oversight report of the Matatiele Local Municipality is made public in terms of Section 129(3) of the Local Government Municipal Finance Management Act No 56 of 2003. 4. That the Oversight report be submitted to the provincial legislature in terms of section 132(2) of the Local Government Municipal Finance Management Act N0 56 of 2003.

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CR 539/31/03/14	31 March 2014	<u>TABLING OF THE DRAFT IDP REVIEW 2014/2015, DRAFT 2012/13 ANNUALREPORT AND THE STRATEGIC PLANNING REPORT</u>	<ol style="list-style-type: none"> 1. That Council must consider the Draft IDP and Draft Budget as proposed for recommendation to council for approval and to be presented to communities and stakeholders for input, comments and suggestions. 2. That Council considers the draft Annual Report as presented for recommendation to council for adoption 3. That the Strategic Planning Report be deferred. 4. That Community Outreach on the Presentation of IDP/Budget Outreach starting from 15-17 April 2014. Once public participation has been done, the budget Steering Committee and Executive Committee to consider the received comments and prepare for the final IDP and Budget which will be tabled to council for final approval.
CR 540/31/03/14	31 March 2014	<u>BUDGET AND TREASURY OFFICE: 2014/2015 TO 2016/17 DRAFT MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK REPORT FOR MARCH 2014</u>	<p>The Council resolves that:</p> <ol style="list-style-type: none"> 1. The draft annual Budget of the Municipality for the financial year 2014/2015; and indicative for the two projected outer years 2015/2016 and 2016/2017 as outlined on budget report be approved as set out in the following: <ul style="list-style-type: none"> • Revenue by Source <u>table 1</u> of R393, 520, 175. • Operating Expenditure by Source <u>table 2</u> of R275, 737, 329. • Capital Funding by Source <u>table 3</u> of R147, 297, 392.

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			<ul style="list-style-type: none">• Capital Expenditure by Vote <u>table 3</u> of R147, 297, 392. <ol style="list-style-type: none">2. That the council notes the property rates charges as reflected in table 8 and any other municipal taxes reflected in <u>table 8</u> as proposed for the budget year 2014/2015;3. Council notes that the Tariffs of Changes reflected in <u>table 8</u> as proposed for the budget year 2014/2015;4. Council notes that the proposed amendments on policies for Credit Control and Debt Collection Policy, Banking and Investment Guide, Fixed Asset Management Policy and Implementation Guide, Budget Policy and Implementation Guide, Property Rates Policy, Transport Policy, Tariff Policy, Supply Chain Management Policy and Code of Conduct, Indigent Policy, GRAP Framework Policy, Risk Management Policy, Data Backup Policy, Cash Management Policy, Special Service Tariff Policy, Grant and Donation Policy, Donor Finance Policy, Procurement Policy, Payment Policy, Virement Policy, Cash-up Policy, Cash Shortage Policy, Electricity Policy, Credit Card Policy, Entertainment / Refreshment Policy, Customer Incentive Scheme Policy, Strategy to Improve Debtor Payment Policy, Customer Care Policy, fraud
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			<p>Prevention and Response Plan Policy, Debt Capacity Policy, Borrowing Policy, Funding and Reserves Policy, and All Promulgated By-Laws as reflected in item 2.4 are approved.</p> <p>5. Council notes the draft total budget of both operating and capital as reflected on <u>table 7</u> for the amounts of R423, 034, 720.</p>
CR 541/31/03/14	31 March 2014	<u>OUTCOME OF THE DISCIPLINARY HEARING INVOLVING THE SUPPORT STAFF IN THE OFFICE OF THE SPEAKER</u>	<p>1. That a report on the matter affecting the support staff in the Office of the Speaker be noted and accepted.</p> <p>2. That a report on steps taken by the Municipal Manager in dealing with the situation be noted and accepted.</p> <p>3. That the outcome of the disciplinary hearing involving the two support staff members be noted and accepted.</p> <p>4. That steps taken by the Administration thus far be noted and scrutinized.</p> <p>5. That the matter be referred back to the Municipal Manager to resolve and take into account a need to protect the good name of the Municipality.</p>

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CR 542/31/03/14	31 March 2014	<u>A LEGAL OPINION ON THE EXTENSION AND RENEWAL OF EMPLOYMENT OF THE MUNICIPAL MANAGER</u>	<ol style="list-style-type: none">1. That a report on the correspondence on received by the Office of the Mayor from the Attorneys representing the Matatiele Business Owners and Rate Payersø Association in respect of the extension and renewal of employment of the Municipal Manager be noted and accepted2. That the steps taken by the Office of the Mayor in dealing with the correspondence from the Association as addressed to his Office be noted and accepted.3. That a legal opinion in respect of the extension and renewal of employment of the Municipal Manager noted and accepted.4. That the actions of the Mayor in terms of dealing with this matter be ratified.
CR 543/31/03/14	31 March 2014	<u>URGENT MOTION FROM THE CHIEF WHIP</u> <u>DISPOSAL OF MUNICIPAL SITES</u>	<ol style="list-style-type: none">1. That Council resolution CR 529/24/01/14 which deals with the Disposal of 30 Municipal Sites be rescinded.2. That the disposal of the Municipal sites be postponed until EXCO, Whippery and MPAC has visited the sites and reviewed their usage.

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CR 544/31/03/14	31 March 2014	<u>MOTION RECEIVED FROM CLLR. BIGGS</u>	That the motion on transparency of Supply Chain Management be dismissed.
CR 545/30/05/14	30 May 2014	<u>RESIGNATIONS OF CLLR. L.M. NTSHAYISA AND CLLR. S.M. JAFTA</u>	That the resignation of Cllr. L.M. Ntshayisa and Cllr. S.M. Jafta as Councillors of the Matatiele Local Municipality be accepted.

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CR 546/30/05/14	30 May 2014	<u>SWEARING IN OF TWO NEW AIC COUNCILLORS</u>	Councillors S. Mgolombane and T.A. Mhlongo were duly sworn into Office and signed Creed Certificates.
CR 547/30/05/14	30 May 2014	<u>ELECTION OF AIC COUNCILLOR AS AN EXECUTIVE COMMITTEE MEMBER</u>	Cllr. T.S. Maqhashalala be elected as the Executive Committee member to replace Cllr. L.M. Ntshayisa.

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CR 548/30/05/14	30 May 2014	<u>ELECTION OF AIC PARTY WHIP AND MEMBER OF WHIPPERY COMMITTEE</u>	Cllr. T.A. Mhlongo be elected as the AIC party whip and a member of the Matatiele Local Municipality Whippery Committee to replace Cllr. S.M. Jafta.
CR 549/30/05/14	30 May 2014	<u>MINUTES OF THE 9TH ORDINARY COUNCIL MEETING, 24 JANUARY 2014</u>	That the Minutes of 24 January 2014 be accepted as a True Reflection of the Proceedings of the Meeting.

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CR 550/30/05/14	30 May 2014	<u>MINUTES OF THE SPECIAL COUNCIL MEETING, 31 MARCH 2014</u>	That the Minutes of 31 March 2014 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 551/30/05/14	30 May 2014	<u>OFFICE OF THE MUNICIPAL MANAGER: DEVELOPMENT OF 2014/15 SDBIP AND RISK MANAGEMENT WORKSHOP: 7-10 JUNE 2014</u>	<ol style="list-style-type: none">1. That Council acknowledges that the management will be attending the SDBIP Development and Risk Management Workshop at Ingeli Forest Lodge as from the 7-10 June 2014.2. That EXCO and Whippery should also attend the SDBIP Development and Risk Management workshop as from the 07-10 June 2014.

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CR 552/30/05/14	30 May 2014	<u>ANNUAL PERFORMANCE BONUS: MUNICIPAL MANAGER</u>	That the Municipal Manager be awarded a performance Bonus of 13% of his Annual Total Remuneration Package for the 2012/2013 financial year.
CR 553/30/05/14	30 May 2014	<u>PROPOSED CALENDAR OF MEETINGS FOR THE 2014/2015 FINANCIAL YEAR FOR MATATIELE LOCAL MUNICIPALITY</u>	<ol style="list-style-type: none">1. That the Management Annual Performance Report Preparation Workshop scheduled to be held from 06 July 2014 to 08 July 2014 be noted and accepted.2. That the Management Mid-Year Performance Review Workshop scheduled to be held from 05 January 2015 to 07 January 2015 be noted and accepted.3. That the Annual Municipal Strategic Planning Workshop scheduled to be held from 16 February 2015 to 18 February 2015 be noted and accepted.4. That the Management Risk Assessment & SDBIP Preparation Workshop scheduled to be held from 01 June 2015 to 03 June 2015 be noted and accepted.5. That the draft Municipal calendar for the 2014/2015 financial year be noted.6. That a Municipal calendar for the 2014/2015 financial year attached as Annexure

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			<p>“A” to this report be adopted.</p> <p>7. That the month of June 2014 be set aside for giving feedback to the ward communities about the approved budget.</p>
CR 554/30/05/14	30 May 2014	<u>ANNUAL SALARY & WAGE AND BARGAINING COUNCIL LEVY INCREASES FOR 2014/2015 FINANCIAL YEAR</u>	<p>1. That a report for the implementation of salary and wage increases for the period starting from 01 July 2014 ending 30 June 2015 be noted.</p> <p>2. That a report for the implementation of increase in benefits listed in the collective agreement be noted.</p> <p>3. That a report on the new minimum wage of R5621.43 for the Local government sector as from 1 July 2014 be noted.</p> <p>4. That a report on the increase of medical aid subsidy by 1.69% as from 1 July 2014 be noted.</p> <p>5. That the implementation of the annual salary increases at a rate 6.79% for all full time employees, fixed term contract employees as well as experiential trainees as from 1 July 2014 in 2014/2015 financial year be noted and approved.</p>

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CR 555/30/05/14	30 May 2014	<u>APPROVAL AND REJECTION OF DESIGNATION OF FULL TIME COUNCILLOR POSITIONS BY THE MEC</u>	<ol style="list-style-type: none">1. That a feedback report on approval and rejection of the designation of full time Councillors by the MEC for local government be noted.2. That a report on approval of designation of the position of Chairperson of MPAC as full time and rejection of the designation of the position of Chairperson of Public Participation and Petitions Committee as full time be endorsed.3. That implementation of the designation of the Chairperson of MPAC as full time as per the government gazette be noted and endorsed.
CR 556/30/05/14	30 May 2014	<u>MATATIELE LOCAL MUNICIPALITY DELEGATION FRAMEWORK REVIEW</u>	<ol style="list-style-type: none">1. That a report on review of the governance framework for the Matatiele Local Municipality be noted.2. That the reviewed delegation of powers of the Matatiele Local Municipality and a set of ten terms of reference for governance committees be adopted.3. That ten (10) terms of references for four (4) section 79 committees and six (6) section 80 Committees be adopted.

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CR 557/30/05/14	30 May 2014	<u>NEW AND REVIEWED CORPORATE SERVICES DEPARTMENT POLICIES AND PLANS</u>	<ol style="list-style-type: none">1. That new policies prepared by the Corporate Services Department be noted2. That six (6) policies from the Council Support unit be adopted.3. That thirty (30) policies, two (2) plans and one (1) strategy from the Human Resources Unit be adopted.4. Two (2) ICT policies, a ICT Steering Committee Charter, Seven (7) procedures and an Information Technology General Control Framework be adopted.5. That the Section 14 manual from the Legal services Unit be adopted6. That the reviewed File Plan and Dress Code policy from the Administration Support unit be adopted.7. That the National Policy Framework For Public Participation be adopted.
CR 558/30/05/14	30 May 2014	<u>COGTA REGULATIONS ON CONDITIONS OF SERVICE AND REMUNERATION OF SENIOR MANAGERS</u>	<ol style="list-style-type: none">1. That a report on the regulations on appointment of and conditions of service and remuneration for Senior Managers in the Local government undertaking issued by the Minister of Co-operative Governance and Traditional Affairs on 17 January and 29 March 2014 respectively be noted.2. That a need for compliance with the requirements of these two sets of regulations from 17 January 2014 and 1 July 2014 respectively be noted.

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			<ol style="list-style-type: none">3. That a legal investigation on the broader implications of regulation 45 vis-a vis the requirements of section 58 of the Local Government: Municipal Systems Act No 32 of 2000 as amended be undertaken by Mayor and the Municipal Manager.4. That a critical analysis and view on the detrimental nature of the implications as well as the unintended consequences of the regulations on the determination of upper limits for Senior Managers be submitted to the South African Local Government Association and Eastern Cape Local Government and Traditional Affairs by Mayor and the Municipal Manager
CR 559/30/05/14	30 May 2014	<u>ORGANOGRAM REVIEW - 2014</u>	<ol style="list-style-type: none">1. That a report on the organogram review process for the Matatiele Local Municipality for 2014 be noted.2. That the proposed replacement of the current organogram with the reviewed organogram within the Municipality be approved.3. That a report on the financial implications of the reviewed organogram be noted.4. That a rescission of the Council resolution on adoption of the current organogram be made.5. That adoption of the reviewed organogram with its projected financial implications be made.

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CR 560/30/05/14	30 May 2014	<u>DEPLOYMENT OF CLLR Z. J. MUNYU TO THE NATIONAL COUNCIL OF PROVINCES (NCOP) BY SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION (SALGA)</u>	<ol style="list-style-type: none">1. That a report to Council about the additional deployment of Councillor Z.J. Munyu to the NCOP by SALGA be noted.2. That release of Cllr Z.J. Munyu to serve in the NCOP as per the deployment by SALGA be accepted.3. That Cllr Z. J. Munyu be congratulated for his deployment in the NCOP.
CR 561/30/05/14	30 May 2014	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR THE ADOPTION OF ECONOMIC DEVELOPMENT SUMMIT REPORT</u>	<ol style="list-style-type: none">(i) That the Summit report be noted and adopted.

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CR 562/30/05/14	30 May 2014	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR LOCATION AND OPERATIONS OF SILOS AND FRESH PRODUCE MARKET</u>	<ol style="list-style-type: none">1. That the report on the progress on the Operational Planning for the Silos and the Fresh Produce Market Projects be noted and adopted.2. That the Silos and the Fresh Produce Market be privatised for period of five years after which the farmers will operate the enterprises.
CR 563/30/05/14	30 May 2014	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT UNIT REPORT : TABLING OF MATATIELE TOURISM SECTOR PLAN</u>	<ol style="list-style-type: none">1. That tabling of the draft Matatiele Tourism Sector Plan be noted and adopted.2. The Matatiele Tourism Sector Plan be advertised for Public Comments for a period of 21 days.

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CR 564/30/05/14	30 May 2014	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: DEVELOPMENT PLANNING UNIT: 2014 ONGELUKSNECK PRECINCT PLAN</u>	<ol style="list-style-type: none">1. The report tabling the 2014 Ongelucksneck Precinct Plan be adopted2. The 2014 Ongelucksneck Precinct Plan be advertised for comments for a period of 21 days.
CR 565/30/05/14	30 May 2014	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: DEVELOPMENT PLANNING UNIT: 2014 MATATIELE SPATIAL DEVELOPMENT FRAMEWORK</u>	<p>The report tabling the 2014 Matatiele Spatial Development Framework be adopted</p> <p>The 2014 Matatiele Spatial Development Framework be advertised for comments for a period of 21 days</p>

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CR 566/30/05/14	30 May 2014	<u>APPLICATION FOR LEASE OF PORTION OF ERF 1, MATATIELE FOR FET COLLEGE</u>	That an in principle approval be granted for the disposal of Portion of Remainder of Erf 1, Matatiele (turnoff to Swartberg), measuring 25 ha by lease to Finlab24 Consulting order to allow for determination of market value.
CR 567/30/05/14	30 May 2014	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR THE ADOPTION OF MATATIELE MUSIC FESTIVAL REPORT</u>	<ul style="list-style-type: none">(i) That the Matatiele 2013/14 Music Festival be noted and adopted.(ii) The event should be leveraged as a District event, but should remain being hosted in Matatiele.

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CR 568/30/05/14	30 May 2014	<u>APPLICATION FOR ALIENATION AND SUBDIVISION OF REMAINDER OF PORTION 64 OF ERF 28 MATATIELE INTO A PORTION AND A REMAINDER</u>	<ol style="list-style-type: none">1. That the Subdivision and alienation of remainder of Portion 64 of Erf 28, Matatiele into a portion and a remainder.2. That the Subdivided portion be disposed of by long term lease.
CR 569/30/05/14	30 May 2014	<u>APPLICATION FOR LAND DONATION OF PORTION OF ERF 1, MATATIELE FOR A HOSPITAL DEVELOPMENT</u>	<ol style="list-style-type: none">1. That the unsolicited bid for the development of the Hospital be considered.2. That the Municipality donates a portion of Remainder of Erf 1, Matatiele (Porters Hoek, right side towards Cedarville), measuring 10 ha to the Department of Public Works on behalf of Tayler Bequest Hospital.3. That Permission to advertise in accordance with Section 113(2) of the MFMA be granted.4. That responsibility for the cost of transfer, rezoning, subdivision be of the applicant.5. That Submission of building plans be done prior to construction.

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CR 570/30/05/14	30 May 2014	<u>DRAFT 2014/15 DRAFT IDP AND ITS ANNEXURES, 2014 STRATEGIC PLANNING REPORT, 2013/14 QUARTER 3 PERFORMANCE REPORT, DRAFT 2014/15 SDBIP, ANNUAL PERFORMANCE BONUS OF THE MUNICIPAL MANAGER AND MANAGEMENT RISK AND SDBIP DEVELOPMENT WORKSHOP</u>	<p>It Recommended that Council adopt:</p> <ol style="list-style-type: none">1. Draft 2014/15 Draft IDP and its annexures.2. 2014 Strategic Planning Report.3. 2013/14 Quarter 3 Performance Report.4. Draft 2014/15 SDBIP.5. Annual Performance Bonus of the Municipal Manager.6. Management Risk and SDBIP Development Workshop.
CR 571/30/05/14	30 May 2014	<u>COMMUNITY SERVICES DEPARTMENT: PUBLIC AMENITIES UNIT: QUARTER 3 REPORT</u>	<ol style="list-style-type: none">1. To recommend, noting and acceptance of the contents of the report.

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CR 572/30/05/14	30 May 2014	<u>COMMUNITY SERVICES</u> <u>DEPARTMENT: PUBLIC SAFETY</u>	1. The noting and approval of the Public Safety Unit Report.
CR 573/30/05/14	30 May 2014	<u>COMMUNITY SERVICES</u> <u>DEPARTMENT: EPWP:</u> <u>QUARTERLY REPORT</u>	1. That the quarter three report for the EPWP Unit be noted.

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CR 574/30/05/14	30 May 2014	<u>ENVIRONMENT, CONSERVATION & WASTE REPORT - JANUARY TO MARCH 2014 ACCORDING TO THE 2013/2014 SDBIP</u>	That the Environment, Conservation and Waste 3 rd Quarter report be noted by Council.
CR 575/30/05/14	30 May 2014	<u>ADMINISTRATION SUPPORT UNIT: REPORT FOR JANUARY TO MARCH 2014</u>	That the quarterly report for Corporate Services Department on activities performed by the Administration Unit for the months January, February and March 2014 be noted by the Council.

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CR 576/30/05/14	30 May 2014	<u>CORPORATE SERVICES</u> <u>DEPARTMENT: HUMAN</u> <u>RESOURCES DIVISION</u> <u>QUARTERLY REPORT FOR</u> <u>JANUARY – MARCH 2014</u>	That the quarterly report for the Human Resources Division for January to March 2014 be noted.
CR 577/30/05/14	30 May 2014	<u>CORPORATE SERVICES</u> <u>DEPARTMENT: LEGAL SERVICES</u> <u>UNIT QUARTER 3 REPORT FOR</u> <u>2013/2014</u>	<ol style="list-style-type: none">1. That the contract between Concinnitas Intellect and MLM is terminated.2. That Quarter three 2013/2014 report for Legal Services be noted

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CR 578/30/05/14	30 May 2014	<u>CORPORATE SERVICES</u> <u>DEPARTMENT: ICT SERVICES</u> <u>UNIT: QUARTERLY REPORT FOR</u> <u>MARCH 2014</u>	That the ICT services unit quarterly report for March 2014 be noted and adopted
CR 579/30/05/14	30 May 2014	<u>CORPORATE SERVICES</u> <u>DEPARTMENT: COUNCIL</u> <u>SUPPORT UNIT:QUARTERLY</u> <u>REPORT FOR MARCH 2014</u>	That the report for Council Support Unit for the quarter ended March 2014 be noted.

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CR 580/30/05/14	30 May 2014	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT UNIT 2013/14 QUARTER 3 REPORT</u>	The progress report for 2013/14 Quarter 3 report for the Local Economic Development unit be noted and adopted.
CR 581/30/05/14	30 May 2014	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: DEVELOPMENT PLANNING UNIT: 2013/14 QUARTER 3 REPORT</u>	The 2013/14 Quarter 3 report be noted and adopted

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CR 582/30/05/14	30 May 2014	<u>INFRASTRUCTURE SERVICES</u> <u>DEPARTMENT: QUARTERLY</u> <u>REPORT FOR THE ELECTRICAL</u> <u>UNIT FOR THE 2013-2014</u> <u>FINANCIAL YEAR MARCH 2014</u>	That the quarterly report on progress of electrical unit to be noted by Council.
CR 583/30/05/14	30 May 2014	<u>OPERATIONS AND MAINTENANCE</u> <u>UNIT OPERATIONAL</u> <u>PROGRAMMES</u>	That the report be noted by Council

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CR 584/30/05/14	30 May 2014	<u>QUARTERLY REPORT FROM THE PROJECT MANAGEMENT UNIT FOR MARCH 2014</u>	That the report be noted by Council.
CR 585/30/05/14	30 May 2014	<u>INFRASTRUCTURE SERVICES DEPARTMENT: QUARTERLY REPORT FROM THE BUILDING UNIT FOR MARCH 2014</u>	That the report be adopted by Council.

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CR 586/30/05/14	30 May 2014	<u>INFRASTRUCTURE SERVICES DEPARTMENT: QUARTERLY REPORT FROM THE HUMAN SETTLEMENTS UNIT FOR MARCH 2014</u>	That Human Settlements Unit report for the quarter ended March 2014 be noted and adopted.
CR 587/30/05/14	30 May 2014	<u>OFFICE OF THE MUNICIPAL MANAGER: IDP AND M&E UNIT: QUARTERLY REPORT FOR THE QUARTER ENDED MARCH 2014</u>	That the report be noted.

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CR 588/30/05/14	30 May 2014	<u>OFFICE OF THE MUNICIPAL MANAGER: SPECIAL PROGRAMMES UNIT: HIV/AIDS AND DISABILITY PROGRAS REPORT FOR THE QUARTER ENDED 31 MARCH 2014</u>	That the report be noted.
CR 589/30/05/14	30 May 2014	<u>OFFICE OF THE MUNICIPAL MANAGER: SPECIAL PROGRAMMES UNIT: CHILDREN AND YOUTH DEVELOPMENT REPORT FOR THE QUARTER ENDED 31 MARCH 2014</u>	That the report be noted.

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CR 590/30/05/14	30 May 2014	<u>OFFICE OF THE MUNICIPAL MANAGER: GENDER AND ELDERLY REPORT FOR THE QUARTER ENDED 31 MARCH 2014</u>	<ol style="list-style-type: none">1. That the Risk and Audit Services report for the ninth month ended 31 March 2014 be noted.2. That the internal audit recommendations should be considered for implementation and areas of concern be addressed.
CR 591/30/05/14	30 May 2014	<u>OFFICE OF THE MUNICIPAL MANAGER: COMMUNICATIONS UNIT:REPORT FOR THE QUARTER ENDED 31 MARCH 2014</u>	<ol style="list-style-type: none">3. Cooperation from Internal Departments on information that is of public interest.4. Policies be noted and adopted.5. This report be noted and adopted.

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CR 592/30/05/14	30 May 2014	<u>BUDGET, PLANNING AND FINANCIAL REPORTING FOR THE 09th MONTH PERIOD ENDED 31 MARCH 2014</u>	<ol style="list-style-type: none">1. That, the contents of the 09th month period report ended 31 March 2014 for financial and budget management be noted.2. That, section 71 reports submitted before the 10th working day of every month to both treasuries and mayor be noted.3. That, the budgets Virement as at 31 March 2014 amounts to R3 290 000.4. That, the monthly financial statements for the 09th month period ended 31 March 2014 be noted.5. That the following financial reports be forwarded to Council for approval:<ul style="list-style-type: none">• Withdrawal Report• SDBIP Q3• Risk Progress Report
CR 593/30/05/14	30 May 2014	<u>EXPENDITURE MANAGEMENT UNIT: PROGRES REPORT FOR THE 3RD QUARTER PERIOD ENDED 31 MARCH 2014</u>	That, the contents of the expenditure management report for the 3 rd quarter ended 31 March 2014 be noted.

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CR 594/30/05/14	30 May 2014	<u>REVENUE MANAGEMENT UNIT: PROGRESS REPORT FOR THE 3RD QUARTER ENDED 31 MARCH 2014</u>	<ol style="list-style-type: none">6. That, the contents of the 3rd quarter ended 31 March 2014 for revenue and debt collection management be noted.7. That, consumer data cleansing exercise to improve accuracy of customers' details on their accounts be done and the service provider to carry the work has been appointed8. That, on electricity meter tempering, theft and illegal connections be followed up by the electrical section on weekly basis. That, the Electricity Smart Metering be implemented to reduce the electricity losses.9. That, an Indigent Steering Committee be established to address any challenges that occur in the implementation.
CR 595/30/05/14	30 May 2014	<u>ASSETS MANAGEMENT REPORT FOR THE THIRD QUARTER ENDED 31 MARCH 2014</u>	<ol style="list-style-type: none">1. That, the report on assets management for the third quarter ended 31 March 2014 be noted by Council.2. The construction of new roads to be clearly identifiable with the aid of map therefore the PMU to submit the bill of quantity and a map.3. Auction to be considered than trade in of Vehicles as this is more than likely to attract a wider market and this will be beneficial to the municipality.

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CR 596/30/05/14	30 May 2014	<u>FLEET MANAGEMENT SECTION THIRD QUARTER ENDED 31 MARCH</u>	<ol style="list-style-type: none">4. That, the report of Fleet Management for the third quarter ended 31 March 2014 be noted by Council.5. That the traffic officers to assist to test all the drivers using vehicles on weekends and public holidays before they are allowed to use Council vehicles6. That the security to assist in checking jacks, jack handles and wheel spanners on the arrivals.
CR 597/30/05/14	30 May 2014	<u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE THIRD QUARTER PERIOD ENDED 31 MARCH 2014</u>	<ol style="list-style-type: none">10. That, the report on supply chain management for the third quarter period ended 31 March 2014 be noted by Council.11. That, the report on deviations for the third quarter period ended 31 March 2014 amount to R2 220 121.24 be noted and approved by Council.

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CR 598/30/05/14	30 May 2014	<u>BUDGET AND TREASURY OFFICE: TABLING OF THE 2014/2015 TO 2016/17 FINAL MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK</u>	<p>The Council resolves that: The final annual Budget of the Municipality for the financial year 2014/2015; and indicative for the two projected outer years 2015/2016 and 2016/2017 as outlined on budget report be approved as set out in the following:</p> <ul style="list-style-type: none"> • Revenue by Source 1.4 of R375, 460, 759. • Operating Expenditure by Source 1.5 of R257, 880, 519. • Capital Funding by Source 1.3 of R117, 577, 392. • Capital Expenditure by Vote 1.6 of R117, 577, 392. <p>That the council approves the property rates charges as reflected below:</p>		
			Categories	Rate Randages/Rand Value – c/R	Ratio in relation to residential property
			Residential property	0.0082748	1:1
			Farm property as defined in Section 8(2) (d)(i) and 8 (2) (f) (i) of the Act (being	0.002069	1: 0.25

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			Farm property used for agricultural purposes and smallholdings used for agricultural purposes)		
			Agricultural property used predominantly for commercial and / or industrial purposes	0.002069	1:1.2
			Smallholdings used predominantly for commercial and / or industrial purposes	0.002069	1: 1.2
			Commercial / Business properties	0.00993	1: 1.2
			Industrial properties	0.00993	1:1.2
			Public Service Infrastructure properties	0.002069	1:0.25
			Municipal properties	0.00000	1:0
			Mining properties	0.01241	1:1.5
			Vacant Land	0.018054	
			Government Property	0.018054	

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			<p>3. Council further to approve property rates rebates and exemption as follows, 3.1. Residential rebates ó 35% 3.2. Business and Industrial ó 10% 3.3. Residential exemption ó R55, 000.</p> <p>4. Council notes that the other Tariffs of Changes to increase as follows, 4.1. Electricity charges ó 7.39% subject to NERSA approval limits. 4.2. All other charges ó 5%.</p> <p>5. Council notes that the proposed amendments on policies for Credit Control and Debt Collection Policy, Banking and Investment Guide, Fixed Asset Management Policy and Implementation Guide, Budget Policy and Implementation Guide, Property Rates Policy, Transport Policy, Tariff Policy, Supply Chain Management Policy and Code of Conduct, Indigent Policy, GRAP Framework Policy, Risk Management Policy, Data Backup Policy, Cash Management Policy, Special Service Tariff Policy, Grant and Donation Policy, Donor Finance Policy, Procurement Policy, Payment Policy, Virement Policy, Cash-up Policy, Cash Shortage Policy, Electricity Policy, Credit Card Policy, Entertainment / Refreshment Policy, Customer Incentive Scheme Policy, Strategy to Improve Debtor Payment Policy, Customer Care Policy, fraud Prevention and Response Plan Policy, Debt Capacity Policy, Borrowing Policy, Funding and Reserves Policy, and All Promulgated By-Laws as reflected in item 2.4 are approved.</p> <p>6. Council notes the final total budget of both operating and capital for the</p>

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			amount of R375, 407, 911.
CR 599/30/05/14	30 May 2014	<u>BUDGET AND TREASURY: 2013/2014 2ND ADJUSTMENT OPERATING AND CAPITAL BUDGET REPORT</u>	<p>Council resolves the following,</p> <ol style="list-style-type: none">1. That, the operating expenditure for 2nd adjustment budget for R259 071 479 from 1st Approved Adjustment budget of R245 421 479 is approved.2. That, the revenue 2nd adjustment budget for R317 058 032 from 1st adjustment budget approved budget of R303 408 032 is approved.3. Council resolves to note the submission of the adjustment budget by the Municipal Manager within five working days after the council approval to National and Provincial Treasuries.4. Council resolves to note the publication of approved adjustment budget within five working days after the council has approved the adjustment budget.
CR 600/30/05/14	30 May 2014	<u>CONSIDERATION OF URGENT MATTERS</u>	<p>That the Madam Sepaker should take action against the SPU and Community Services Standing Committees members who did not attend the respective meetings on 20 May 2014</p> <p>That in the next Council meeting, the Council should be furnished with the performance assessment of all senior managers</p>

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CR 601/30/05/14	30 May 2014	<u>STANDARD CHARTS OF ACCOUNTS (SCOA) REGULATIONS</u>	1. That the Council notes the Municipal Regulations on a Standard Charts of Accounts as per the report from Budget and Treasury.
CR 570/30/06/14	30 June 2014	<u>THE ANNUAL REVIEW AND AMENDMENT OF THE 2014/15 INTERGRATED PLAN AND THE 2014/15 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN</u>	1. That Council notes the amended 2014/15 IDP Review and recommend to Council for adoption of the amendment; and 2. That Council notes the 2014/15 SDBIP. 3. 2014 Strategic Planning Report. 4. 2013/14 Quarter 3 Performance Report. 5. Annual Performance Bonus of the Municipal Manager. 6. Management Risk and SDBIP Development Workshop.
CR 598/30/06/14	30 June 2014	<u>2014/2015 TO 2016/17 FINAL MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK REPORT FOR JUNE 2014</u>	The Council resolves that: 1. The final annual Budget of the Municipality for the financial year 2014/2015; and indicative for the two projected outer years 2015/2016 and 2016/2017 as outlined on budget report be approved as set out in the following: <ul style="list-style-type: none">• <i>Revenue by Source 1.4 of R405, 460, 759.</i>

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			<ul style="list-style-type: none">• <i>Operating Expenditure by Source 1.5 of R257, 880, 519.</i>• <i>Capital Funding by Source 1.3 of R147, 577, 392.</i>• <i>Capital Expenditure by Vote 1.6 of R147, 577, 392.</i> <p>2. That the council approves the property rates charges as reflected below:</p>			
			Categories	Rate Randages/Rand Value – c/R	Ratio in relation to residential property	C at eg or ies
			Residential property	0.0082748	1:1	Re si de nti al pr op erty
			Farm property as defined in Section	0.002069	1: 0.25	Fa rm

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			8(2) (d)(i) and 8 (2) (f) (i) of the Act (being Farm property used for agricultural purposes and smallholdings used for agricultural purposes)			pr op ert y as de fin ed in Se cti on 8(2) (d) (i) an d 8 (2) (f) (i) of
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						th e A ct (b ei ng Fa rm pr op ert y us ed fo r ag ric ult ur al pu rp os
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						es an d s m all ho ldi ng s us ed fo r ag ric ult ur al pu rp os es)
			Agricultural property	0.002069	1:1.2	A

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			used predominantly for commercial and / or industrial purposes			agri cu ltu ral pr op ert y us ed pr ed o mi na ntl y fo r co m m er ci al
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						an d / or in du str ial pu rp os es
			Residential property	0.0082748	1:1	Re si de nti al pr op ert y
			Farm property as defined in Section 8(2) (d)(i) and 8 (2) (f) (i) of the Act	0.002069	1: 0.25	Fa rm pr op

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			(being Farm property used for agricultural purposes and smallholdings used for agricultural purposes)			ert y as de fin ed in Se cti on 8(2) (d) (i) an d 8 (2) (f) (i) of th e
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						A ct (b ei ng Fa rm pr op ert y us ed fo r ag ric ult ur al pu rp os es an
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						d s m all ho ldi ng s us ed fo r ag ric ult ur al pu rp os es)
			Agricultural property used predominantly for commercial and /	0.002069	1:1.2	A gri cu

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			or industrial purposes			ltu ral pr op ert y us ed pr ed o mi na ntl y fo r co m m er ci al an d /
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						or in du str ial pu rp os es
			Smallholdings used predominantly for commercial and / or industrial purposes	0.002069	1: 1.2	S m all ho ldi ng s us ed pr ed o mi na ntl y

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						fo r co m m er ci al an d / or in du str ial pu rp os es
			Commercial / Business properties	0.00993	1: 1.2	C o m m er ci

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						al / B u s i n e s s p r o p e r t i e s
			Industrial properties	0.00993	1:1.2	In d u s t r i a l p r o p e r t i e s
			Public Service Infrastructure properties	0.002069	1:0.25	Pu b l i c S e r v i c e

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						In fra str uc tur e pr op ert ies
			Municipal properties	0.00000	1:0 Municipal properties	
			3. Council further to approve property rates rebates and exemption as follows, a. Residential rebates ó 35% b. Business and Industrial ó 10% c. Residential exemption ó R55, 000. 4. Council notes that the other Tariffs of Changes to increase as follows, a. Electricity charges ó 7.39% subject to NERSA approval limits. b. All other charges ó 5%.			

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			<p>5. Council notes that the proposed amendments on policies for Credit Control and Debt Collection Policy, Banking and Investment Guide, Fixed Asset Management Policy and Implementation Guide, Budget Policy and Implementation Guide, Property Rates Policy, Transport Policy, Tariff Policy, Supply Chain Management Policy and Code of Conduct, Indigent Policy, GRAP Framework Policy, Risk Management Policy, Data Backup Policy, Cash Management Policy, Special Service Tariff Policy, Grant and Donation Policy, Donor Finance Policy, Procurement Policy, Payment Policy, Virement Policy, Cash-up Policy, Cash Shortage Policy, Electricity Policy, Credit Card Policy, Entertainment / Refreshment Policy, Customer Incentive Scheme Policy, Strategy to Improve Debtor Payment Policy, Customer Care Policy, fraud Prevention and Response Plan Policy, Debt Capacity Policy, Borrowing Policy, Funding and Reserves Policy, and All Promulgated By-Laws as reflected in item 2.4 are approved.</p> <p>6. Council notes the final total budget of both operating and capital for the amount of R405, 457, 911.</p> <p>7. Council notes and approves the securing of R 30 million loan from DBSA through INEP grant funding pledging for the upgrade of Electricity capacity supply for the construction of the Sub-station.</p>
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CR 602/31/07/14	31 July 2014	30 January 2014	That the Minutes of 30 June 2014 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 603/31/07/14	31 July 2014	<u>MINUTES OF THE SPECIAL COUNCIL MEETING, 30 MAY 2014</u>	That the Minutes of 30 May 2014 be accepted as a True Reflection of the Proceedings of the Meeting.
CR 604/31/07/14	31 July 2014	<u>SECTION 79 COMMITTEES REPORTS REPORT TO COUNCIL ON THE OPERATIONS AND ACTIVITIES OF THE MPAC FROM THE 31ST OF MARCH 2014 TO THE 24TH OF JULY 2014</u>	<ol style="list-style-type: none"> 1. That the section 80 terms of reference be reviewed so as to empower the standing committee to play a departmental oversight on the work of the relevant department. 2. All in-year reports of a municipality must be accompanied by quality certificate signed by the accounting officer as per chapter two item 5 of the MFMA regulations budget and budget related matters .71, 72, and 52 3. That MPAC office is resourced so as to perform optimally.
CR 605/31/07/14	31 July 2014	<u>TABLING OF MATATIELE TOURISM SECTOR PLAN</u>	<ol style="list-style-type: none"> 1. That the report of the Tourism Sector Plan be noted and adopted. 2. That Tourism Sector Plan be adopted.
CR 606/31/07/14	31 July 2014	<u>DEVELOPMENT PLANNING UNIT: CONSIDERATION OF THE MATATIELE SPATIAL DEVELOPMENT FRAMEWORK REVIEW</u>	That the Matatiele Spatial Development Framework be adopted.

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CR 607/31/07/14	31 July 2014	<u>CONSIDERATION OF ONGELUK'SNEK PRECINCT PLAN</u>	That the Ongeluk'sneck Precinct Plan be adopted.
CR 608/31/07/14	31 July 2014	<u>CONSIDERATION OF THE DRAFT MATATIELE TOWN PLANNING SCHEME</u>	<ol style="list-style-type: none">1. That the tabling of the Draft Matatiele draft Town Planning Scheme be noted and adopted.2. That the Matatiele Town Planning Scheme be advertised for public comments for a period of 21 days.
CR 609/31/07/14	31 July 2014	<u>CONSIDERATION OF LEASE THE GOLF CLUB AND GROUNDS (ERF 493 MATATIELE)</u>	<ol style="list-style-type: none">1. That an in principle approval of the lease of the Golf Club house and golf grounds (situated on Erf 493 Matatiele) to Mr. C.T. Benecke be approved.2. The unsolicited bid be advertised for comments from the community.
CR 610/31/07/14	31 July 2014	<u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR THE ADOPTION OF MATATIELE MUSIC FESTIVAL ARTISTS LINE-UP</u>	That the report to be noted and adopted.
CR 611/31/07/14	31 July 2014	<u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR THE ESTABLISHMENT OF LOCAL TOURISM ORGANISATION</u>	<ol style="list-style-type: none">1. The report on the establishment of the LTO be noted and adopted.

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		<u>(LTO) IN MATATIELE</u>	2. The process plan for the establishment of the LTO be adopted.
CR 612/31/07/14	31 July 2014	<u>TERMS OF REFERENCE FOR A DISTRICT – BASED JOB EVALUATION PROCESS</u>	<ol style="list-style-type: none">1. That the nomination the Chief Personnel Officer Mrs. E. Moeti; Human Resources Manager Mr. W. Zwane; Senior Personnel Officer Mr. A. Bubu and Trainee Labour Relations Practitioner Ms. L. Seshea as representatives to serve in the District Job Evaluation Unit be endorsed.2. That the terms of reference for the District Job Evaluation be endorsed.3. That the contents of Job Evaluation Terms of Reference as binding to each participating municipality be endorsed.4. That nomination of the General Manager: Corporate Services namely: Mr. L.T. Somtseu to serve in the Job Evaluation Provincial Audit Committee be endorsed.5. That an amount of R150,000.00 from the consulting fees vote of the Corporate Services Department be set aside for the job evaluation process and related or incidental expenses on an annual basis.
CR 613/31/07/14	31 July 2014	<u>HUMAN SETTLEMENTS REPORT FOR JUNE 2014: MUNICIPAL ACCREDITATION</u>	That an application for a developer status for housing projects be allowed by Council
CR 614/31/07/14	31 July 2014	<u>PROCEDURE MANUALS FOR DEPARTMENTAL UNITS</u>	That procedure manual for Infrastructure Services Departmental Units be adopted by Council.

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CR 615/31/07/14	31 July 2014	<u>ELECTRICAL UNIT – DBSA LOAN FOR RURAL ELECTRIFICATION</u>	<ol style="list-style-type: none">1. That application for a R100 million front loading application to DBSA be allowed by Council.2. That Ward 14 should be included in the list of Wards to be electrified.3. That a fundraising team be established with the following members:<ol style="list-style-type: none">a. Cllr. M.M. Mbedlab. Cllr. P.A. Mohalec. Cllr. N.A. Nkukhud. Cllr. R.T. Mnikae. Dr. D.C.T. Nakin
CR 616/31/07/14	31 July 2014	<u>REPORT ON IMPAIREMENT OF ALFRED NZO DISTRICT MUNICIPALITY DEBT AS AT END OF 30 JUNE 2014</u>	<ol style="list-style-type: none">1. That, Council notes and approves the debtors impairment on Alfred Nzo District Municipality Debt raised due to transfer of water and sanitation functions and not yet settled amounting R8 617 640.24 at 100% as at 30 June 2014.2. That Council delegates Cllr. P.M. Stuurman, Cllr. K.C. Biggs, the Mayor with Municipal Manager and Chief Financial Officer to meet with Alfred Nzo and resolve the matter.

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CR 617/31/07/14	31 July 2014	<u>REPORT ON FRUITLESS AND WASTEFUL, IRREGULAR AND UNAUTHORISED EXPENDITURE AS AT END OF 30 JUNE 2014 27.</u>	<ol style="list-style-type: none">1. That, the contents of Fruitless and Wasteful, Irregular and Unauthorised Expenditure report for the financial year ended 30 June 2014 be noted.2. That, the amount of fruitless and wasteful expenditure incurred due to late payments of creditors amounting to R1830.25 be considered to be recovered by the administrative arm of the Municipality.
CR 618/31/07/14	31 July 2014	<u>BUDGET, PLANNING AND FINANCIAL REPORTING ON FRUITLESS AND WASTEFUL EXPENDITURE FOR CONDONEMENT PERIOD ENDED 30 JUNE 2012 AND 30 JUNE 2013</u>	<ol style="list-style-type: none">1. That, the fruitless and wasteful expenditure incurred in 2011/2012 financial year to the amount of R67 477 be condoned by Council as an investigation was done and no officials were found to be negligent.2. That, Council notes the recovery of fruitless and wasteful expenditure amounting to R100 000 by DEDEA incurred due to construction of access road on wetland without approved environmental impact assessment from the responsible Service Provider found to have failed to advise the municipality.3. That, the fruitless and wasteful expenditure incurred in 2012/2013 financial to the amount of R8 422 be condoned by Council as an investigation was done with no officials found to be negligent.4. That, the irregular expenditure incurred in 2011/2012 financial year to the amount of R525 351 be condoned by Council as an investigation was done and official was found to be negligent.
CR 619/31/07/14	31 July 2014	<u>THE 2015/16 INTEGRATED DEVELOPMENT PLAN/BUDGET</u>	Council notes and adopts the 2015/2016 IDP/Budget Process Plan.

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		<u>PROCESS PLAN FOR MATATIELE LOCAL MUNICIPALITY</u>	
CR 620/31/07/14	31 July 2014	<u>THE EXECUTIVE COMMITTEE REPORT TO COUNCIL CONCERNING THE MANAGEMENT ATTENDING THE PERFORMANCE MANAGEMENT WORKSHOP SCHEDULED FOR 30TH JULY 2014 UNTIL 1ST AUGUST 2014</u>	Council notes the Management Team attending the Performance Management Workshop on the 30th July 2014 until 1st August 2014
CR 621/31/07/14	31 July 2014	<u>OFFICE OF THE MUNICIPAL MANAGER: 2013/14 QUARTER 4 PERFORMANCE REPORT FOR THE QUARTER ENDED JUNE 2014</u>	That Council adopts the 2013/14 Quarter 4 Performance Report and notes the 2013/2014 Draft Annual Performance Report.
CR 622/31/07/14	31 July 2014	<u>LOCAL ECONOMIC DEVELOPMENT UNIT PROGRESS REPORT FOR QUARTER 4 SDBIP 2013/14</u>	The progress report for Quarter 4 for 2013/14 Financial year be noted and adopted
CR 623/31/07/14	31 July 2014	<u>DEVELOPMENT PLANNING UNIT PROGRESS REPORT FOR QUARTER 4 SDBIP 2013/14 FINANCIAL YEAR</u>	The progress report for Quarter 4 of the 2013/14 financial year be noted and adopted.

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CR 624/31/07/14	31 July 2014	<u>LEGAL SERVICES UNIT QUARTER 4 REPORT FOR 2013/2014</u>	<ol style="list-style-type: none"> 1. That Legal Services report for the 4th Quarter ended June 2014 be noted. 2. That Venns Attorneys Services be terminated because they are not satisfactorily performing. 3. That Attorney service (conveyancing) of Sergie Brimiah and Associates for transfer of properties be terminated.
CR 625/31/07/14	31 July 2014	<u>ADMINISTRATION SUPPORT UNIT: REPORT FOR JUNE 2014</u>	<ol style="list-style-type: none"> 1. That the monthly report for Corporate Services Department on activities performed by the Administration Division for the months of April to June 2014 be noted by the Council.
CR 626/31/07/14	31 July 2014	<u>COUNCIL SUPPORT UNIT: REPORT FOR QUARTER FOUR (4) 2014</u>	<ol style="list-style-type: none"> 1. That the report for Council Support Unit on the activities of 4th Quarter 2014 be noted and adopted. 2. It is to recommend to Council that the Council Support Unit report for the 4th Quarter 2014 be noted and adopted.
CR 627/31/07/14	31 July 2014	<u>HUMAN RESOURCES UNIT REPORT FROM APRIL - JUNE 2014</u>	That a monthly report for the Human Resources Unit for Quarterly April to June 2014 be noted.
CR 628/31/07/14	31 July 2014	<u>ICT SERVICES UNIT: MONTHLY REPORT FOR JUNE 2014</u>	That the report be noted.
CR 629/31/07/14	31 July 2014	<u>MONTHLY REPORT FOR THE ELECTRICAL UNIT FOR THE 2013- 2014 FINANCIAL YEAR</u>	That the monthly report on progress of electrical unit to be noted by Council.

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CR 630/31/07/14	31 July 2014	<u>OPERATIONS AND MAINTENANCE UNIT OPERATIONAL PROGRAMMES</u>	That the Operations and Maintenance Unit report for June 2014 be noted.
CR 631/31/07/14	31 July 2014	<u>MONTHLY REPORT FROM THE PROJECT MANAGEMENT UNIT FOR JUNE 2014</u>	That the report be noted and adopted by Council
CR 632/31/07/14	31 July 2014	<u>MONTHLY REPORT FOR THE BUILDING UNIT FOR THE MONTH OF JUNE 2014</u>	That the report be noted and adopted by Council
CR 633/31/07/14	31 July 2014	<u>MONTHLY REPORT FOR THE HUMAN SETTLEMENTS FOR THE MONTH OF JUNE 2014</u>	That Human Settlements Unit report for the month of June 2014 be noted and adopted.
CR 634/31/07/14	31 July 2014	<u>THE ENVIRONMENT, CONSERVATION & WASTE REPORT COVERS PROGRESS MADE IN APRIL TO JUNE 2014 ACCORDING TO THE 2013/ 2014 SDBIP</u>	<ol style="list-style-type: none">1. That the 4th Quarter report be noted by the Council.2. The Standing Committee would like to meet with the said service providers for accountability; discussing matters related to their poor performance.3. The Standing Committee would like to gain access to all contracts given to service providers & request to have a special standing committee meeting on Monday the 28th of July 2014.

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CR 635/31/07/14	31 July 2014	<u>PUBLIC AMENITIES UNIT: QUARTER 4 REPORT</u>	<ol style="list-style-type: none">1. That the report be noted by Council.2. Public Amenities Unit should remain at Community Services Department3. Issues around shortage of cleaning material assigned for Rural Community Halls, Harry Gwala, Nokhwezi & Town Hall needs special attention.
CR 636/31/07/14	31 July 2014	<u>PUBLIC SAFETY</u>	The noting and approval of the Public Safety Unit Report.
CR 637/31/07/14	31 July 2014	<u>REPORT ON EPWP QUARTER FOUR</u>	<ol style="list-style-type: none">1. That the municipal Plant (machinery) should be used to provide gravel for road maintenance (Nkhoesa Mofokeng Programme).2. That the hiring of EPWP employees and signing of relevant contracts be done by Community Services Department without any Political interference.
CR 638/31/07/14	31 July 2014	<u>INTEGRATED DEVELOPMENT PLANNING AND MONITORING & EVALUATION UNIT: MONTHLY REPORT FOR THE MONTH OF JUNE 2014</u>	That Council notes and adopt the June 2014 report.
CR 639/31/07/14	31 July 2014	<u>SPECIAL PROGRAMMES UNIT: REPORT FOR THE 12th MONTH ENDED 30 JUNE 2014</u>	That the report be noted.

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CR 640/31/07/14	31 July 2014	<u>RISK AND AUDIT SERVICES UNIT: INTERNAL AUDIT REPORT FOR THE TWELVE MONTH ENDED 30 JUNE 2014</u>	<ol style="list-style-type: none">1. That the, municipal departments and units are urged to review their working documents / guides (Policies, Standards, Charters and manuals) every year even if there are no changes in relevant regulations. The modification of the date would be convincing enough to reflect such review of the guiding document.2. That the internal audit services report for the twelve month ended 30 June 2014 be noted.
CR 641/31/07/14	31 July 2014	<u>RISK AND AUDIT SERVICES UNIT: RISK AND COMPLIANCE REPORT FOR THE TWELVE MONTH ENDED 30 JUNE 2014</u>	<ol style="list-style-type: none">1. That, all quarterly risk reports should be sent together with their portfolios of evidence.2. That, the risk and compliance report for the twelve month ended 30 June 2014 be noted.
CR 642/31/07/14	31 July 2014	<u>MIGRATION SUPPORT OFFICE</u>	That the report be noted and adopted
CR 643/31/07/14	31 July 2014	<u>BUDGET, PLANNING AND FINANCIAL REPORTING FOR THE 12th MONTH PERIOD ENDED 30 JUNE 2014</u> 50.	<ol style="list-style-type: none">1. That, the contents of the 12th month period report ended 30 June 2014 for financial and budget management be noted.2. That, section 71 reports submitted before the 12th working day of every month to both treasuries and mayor be noted.3. That, the budgets Virement as at 30 June 2014 amounts to R3 288 186.4. That, the monthly financial statements for the 12th month period ended 30 June 2014 be noted.5. That the following financial reports be forwarded to Council for approval:

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			<ul style="list-style-type: none"> • Withdrawal Report • SDBIP Q4 • Risk Progress Report
CR 644/31/07/14	31 July 2014	<u>REVENUE MANAGEMENT UNIT: PROGRESS REPORT FOR THE MONTH 4th QUARTER ENDED 30 JUNE 2014</u>	<ol style="list-style-type: none"> 1. That, the contents of the 4th Quarter ended 30 June 2014 for revenue management be noted. 2. That, on electricity meter tempering, theft and illegal connections be followed up by the electrical section on weekly basis.
CR 645/31/07/14	31 July 2014	<u>EXPENDITURE MANAGEMENT UNIT: PROGRES REPORT FOR THE 4TH QUARTER ENDED 30 JUNE 2014</u>	That, the contents of the expenditure management report for the 4 th Quarter ended 30 June 2014 be noted
CR 646/31/07/14	31 July 2014	<u>ASSETS MANAGEMENT REPORT FOR THE FOURTH QUARTER PERIOD ENDED 30 JUNE 2014</u>	<ol style="list-style-type: none"> 1. That, the report on assets management for the for the fourth quarter period ended 30 June 2014 be noted. 2. Auction to be considered than trade in of Vehicles as this is more than likely to attract a wider market and this will be beneficial to the municipality.
CR 647/31/07/14	31 July 2014	<u>FLEET MANAGEMENT FOR THE FOURTH QUARTER PERIOD ENDED 30 JUNE 2014</u>	That the fourth quarter period ended 30 June 2014 from Fleet Management Section be noted.
CR 648/31/07/14	31 July 2014	<u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE FOURTH</u>	<ol style="list-style-type: none"> 1. That, the report on supply chain management for the Fourth quarter period ended 30 June 2014 be noted by Council.

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		<u>QUARTER PERIOD ENDED 30 JUNE 2014</u>	<ol style="list-style-type: none"> 2. That, the report on deviations for the fourth quarter period ended 30 June 2014 amount to R 13, 762, 930.69 be noted. 3. That, the inventory loss identified during year end stock take amounting to R 9 512.46 be noted and written off.
CR 649/31/07/14	31 July 2014	<u>CONSIDERATION OF URGENT MATTERS</u> <u>ALLOCATION OF TWO (2) NEW COUNCILLORS TO STANDING COMMITTEES</u>	<ol style="list-style-type: none"> 1. That Cllr. T.A. Mhlongo be elected to serve in the Community Services Standing Committee 2. That Cllr. S. Mgolombane be elected to serve in the Corporate Services Standing Committee. 3. That the two (2) Councillors be furnished with the tools of trade as soon as possible.
CR 650/31/07/14	31 July 2014	<u>FILLING OF VACANT POSTS</u>	<ol style="list-style-type: none"> 1. That filling of advertised posts should be frozen and only the following critical positions to be filled during the 2014/15 financial year: <ol style="list-style-type: none"> (a) Manager: ICT (b) Coordinator: Public Amenities and Sports Facilities (c) EPWP 2. That a consolidated report on the progress of the service provider who was appointed to write job descriptions be presented to Council.
CR 651/29/10/14	29 October 2014	<u>CONSIDERATION OF 2014 MATATIELE TOWN PLANNING SCHEME FOR ADOPTION</u>	<ol style="list-style-type: none"> 1. The report tabling the 2014 Matatiele Town Planning Scheme be adopted. 2. The Matatiele Town Planning Scheme be recommended for approval by the MEC.

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CR 652/29/10/14	29 October 2014	<u>REPORT ON CROPPING PROGRAMME</u>	<ol style="list-style-type: none"> 1. The report on the Alfred Nzo Cropping Programme is noted and adopted. 2. The programme be undertaken in wards 8, 17, 23 and 24.
CR 653/29/10/14	29 October 2014	<u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR THE APPROVAL OF 2014 MEHLODING HERITAGE EVENT</u>	To recommend the approval of 2014 Mehlooding heritage event, horse riding and mountain bike racing event.
CR 654/29/10/14	29 October 2014	<u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR APPROVAL OF FOUR ADDITIONAL WARDS TO MATATIELE COMMUNITY WORK PROGRAMME</u>	<ol style="list-style-type: none"> 1. The report on the implementation of CWP be noted and adopted. 2. Addition of ward 1, 14, 15 and 19 to Matatiele Community work programme be approved.
CR 655/29/10/14	29 October 2014	<u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR LAND RESERVATION FOR THE MILLING AND THE SILO FACILITIES</u>	That portion of the remainder Erf 1 Matatiele, next to the grave yard, be reserved for the Matatiele Silos and Milling.
CR 656/29/10/14	29 October 2014	<u>DEVELOPMENT PLANNING UNIT: CONSIDERATION OF LEASE OF THE PORTION OF REMAINDER OF ERF 1, MATATIELE FOR BRICKYARD (MANUFACTURING OF BUILDING BLOCKS)</u>	That the report be deferred back to the EDP Standing Committee in order for Imida-Yam Developments to present their business plan to the Standing Committee.

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CR 657/29/10/14	29 October 2014	<u>REPORT ON THE DISPOSAL OF 30 MUNICIPAL SITES</u>	<p>That:</p> <ol style="list-style-type: none">(i) That the report on the disposal of the following erven :- (1)1945 Harry Gwala, (2)1947 Harry Gwala,(3) 1948 Harry Gwala, (4)1949 Harry Gwala, (5)1951 Harry Gwala, (6)1952 Harry Gwala, (7)1956 Harry Gwala, (8) 2289 Harry Gwala, (9) 2290 Harry Gwala, (10) 2290 Harry Gwala, (11)2292 Harry Gwala, (12)1488 Harry Gwala, (13)3083 Harry Gwala, (14) 1493 Harry Gwala, (15)367 Cedarville, (16)368 Cedarville, (17)379 Cedarville, (18) 387 Cedarville, (19)388 Cedarville, (20)389 Cedarville, (21)390 Cedarville, (22)11 Mzingisi, (23)14 Mzingisi, (24)95 Mzingisi, (25)96 Mzingisi, (26)358 Itsokolele, (27) 359 Itsokolele, (28)360 Itsokolele, (29)361 Itsokolele, (30)2672 Matatiele be noted and approved.That a notice be taken that the above vacant sites are not needed by the Municipality for basic service delivery.That the sites be sold through a process that will enable the people of Matatiele to receive first preference.That the sites be advertised for disposal.That a proper supply chain management process consistent with
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			resolution number three of this report be followed.
CR 658/29/10/14	29 October 2014	<u>DISPOSAL OF PORTION ERF 53 AND PORTION OF THE REMAINDER OF ERF 1 MATATIELE (LAND OPPOSITE TO TRAFFIC DEPARTMENT) FOR DEVELOPMENT OF MUNICIPAL ABLUTION FACILITY</u>	that: <ol style="list-style-type: none"> 1. The Council Resolution Number CR 260/29/06/2012 be rescinded. 2. The use of a Portion of Erf 53 Matatiele for municipal public toilets be approved. 3. Permission to subdivide Erf 53 Matatiele to create a portion measuring 250m/2 in extent and a remainder of Erf 53 Matatiele measuring 1 632m/2 in extent be approved. 4. Permission to use of a Portion of the Remainder of Erf 1 Matatiele (land opposite the Traffic Department) for municipal public toilets be approved. 5. Permission to subdivide the Remainder of Erf 1 Matatiele (land opposite the Traffic Department) to create a portion measuring 250m/2 in extent be approved. 6. Permission to rezone a Portion of Remainder of Erf 1 Matatiele Erf 53 Matatiele from Agriculture to Health and Social Services 1 (Public Building and Institutions) be approved.
CR 659/29/10/14	29 October 2014	<u>ANNUAL MUNICIPAL HUMAN CAPITAL RECOGNITION AWARDS (KHANYA NALEDI "DAY" 2014)</u>	<ol style="list-style-type: none"> 1. That a report on holding the Matatiele Local Municipality excellence awards day (KHANYA NALEDI DAY) for both employees and Members of Council on 12 December 2014 be noted. 2. That an outline of a modus operandi for determination of different excellence awards and different categories for anticipated prospective

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			<p>achievers be noted.</p> <p>3. That holding of excellence awards day for both employees and Members of Council including those who retired and passed away in terms of the outlined modus operandi be noted and endorsed.</p> <p>4. That the recognition of excellence programme and its accompanying financial implications or planning be adopted as a standing year-to-year programme and event of the Matatiele Local Municipality.</p>
CR 660/29/10/14	29 October 2014	<u>OVERTIME THRESHOLD DETERMINATION BY THE DEPARTMENT OF LABOUR: PROPOSED MUNICIPAL INTERNAL OVERTIME PAYMENT THRESHOLD DETERMINATION</u>	<p>1. That an enquiry about the flexibility of the overtime threshold determined by the Department of Labour from time to time be noted.</p> <p>2. That a report on this current year's determination of overtime threshold in terms of the Basic Conditions of Employment Act (75/1997), as appearing in the Government Gazette No, 37795, and advertised by Department of Labour be noted.</p> <p>3. That a determination of internal overtime payment threshold exclusively for Electrical Services, Public Safety Services and Disaster and Fire and Rescue Services up to TASK grade 13 irrespective of the earnings of the individual employee concerned be noted and endorsed.</p>

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CR 661/29/10/14	29 October 2014	<u>APPOINTMENT OF REPRESENTATIVES OF THE MATATIELE LOCAL MUNICIPALITY TO THE NATAL JOINT MUNICIPAL PENSION FUNDS GENERAL COMMITTEE</u>	<ol style="list-style-type: none">1. That a report pertaining to the appointment of two Councillors to be the representatives to Natal Joint Municipal Pension and KwaZulu Natal Joint Municipal Provident Funds General Committee be noted.2. That the appointment of two Councillors to be the representatives to Natal Joint Municipal Pension and KwaZulu Natal Joint Municipal Provident Funds General Committee be approved.3. That appointment of Councillors Nomasomi Mshuqwana and Sonwabile Mngenela as representatives and alternates respectively to the General Committee of the NJMPF(S) and KZNJMPF in 2013 for a 12 month- period reckoned from September 2013 be noted4. That the appointment of Councillors Nomasomi Mshuqwana and Sonwabile Mngenela as representatives and alternates to the general committee meetings be sustained for the duration of their term of office in the current term of Council.
CR 662/29/10/14	29 October 2014	<u>ZODIAC TRADING (PTY) LTD: THE ROYAL COURTYARD LEGAL MATTER</u>	<ol style="list-style-type: none">1. That the matter that is in court for non-payment of hospitality services hired at Royal Courtyard be noted.2. That the Municipality be furnished by Royal Courtyard with the supporting documents proving that hospitality services were offered as well as the names of the persons who received hospitality services.3. That the persons whom hospitality services were offered to, without the Municipal authority for such hospitality services should pay the money

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			<p>owed to the Royal Courtyard.</p> <ol style="list-style-type: none">4. That should the Royal Courtyard fail to provide the requested supporting documents as well as the names of the persons who received hospitality services from the Royal Court yard, the Municipality will have no option but to defend its interests accordingly.5. That a committee be formed to meet with the management of the Royal Courtyard to investigate the legal matter.6. That the committee to investigate the legal matter consist of the following members:<ol style="list-style-type: none">i. Cllr. N. Mshuqwana Chairpersonii. Cllr. P.M. Stuurmaniii. Cllr. S. Mngenelaiv. Municipal Managerv. General Manager: Corporate Services
CR 663/29/10/14	29 October 2014	<u>CONDONATION OF THE APPOINTMENT OF THE TEMPORARY EMPLOYMENT OF THE SECRETARY OF THE SPEAKER</u>	<ol style="list-style-type: none">1. That a report for the condonation of the temporary employment of the secretary of the Speaker be noted.2. That the temporary employment of the secretary of the Speaker be condoned and approved
CR 664/29/10/14	29 October 2014	<u>CRITICAL, VACANT AND BUDGETED-FOR POSITIONS TO BE FILLED IN THE 2014/2015 FINANCIAL YEAR</u>	<ol style="list-style-type: none">1. That a report on all critical vacant and budgeted for post in the 2014/15 financial year be noted.

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			<p>2. That a Council resolution No. CR 650/31/07/14 of 31 July 2014 with regard to the non- filling of critical, vacant and budgeted-for posts be reviewed and changed or amended in so far as the critical, vacant and budgeted- for posts in 2014/15 financial year reflected in Annexure öBö of this report.</p> <p>3. That the filling of the list of all critical, vacant and budgeted-for posts in 2014/15 financial year as per Annexure öBö of this report be approved subject to compliance with the employment requirements of the Municipality.</p> <p>4. That the critical post identified within the Corporate Services Department be approved and inserted into the Departmental organogram accordingly.</p> <p>5. That the Municipal Manager be granted authority to fill the identified critical, vacant and budgeted-for posts accordingly.</p> <p>6. That a possibility of funding the Co-ordinator: Public Amenities post through 2014/15 mid-year budget review be explored in line with the previous Council resolution.</p> <p style="text-align: center;">ADDITIONAL RESOLUTION FROM COUNCIL</p> <p>7. That notwithstanding resolutions number one(1) to six(6), highly critical posts be identified by the Municipal Manager for consultative consideration by the Speaker, the Mayor and the Chief Whip or a motivation for filling of such highly critical posts</p>
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			be submitted to the Council meeting during the process of conducting a work study.
CR 665/29/10/14	29 October 2014	<u>REPORT: PROTOCOL TRAINING WORKSHOP HELD ON THE 08 SEPTEMBER 2014 AT MATATIELE TOWN HALL</u>	MATTERS TO BE NOTED: <ol style="list-style-type: none"> 1. That the public tends to abuse the number on the Municipal vehicles of report bad driving, the council should consider this matter. 2. Designated parking for the Mayor, Speaker, and Chief Whip and Municipal Manager should not be used. 3. Political principles and senior managers should not refuse issuing work numbers to the public. 4. On internal and external communiques it should be ðenquiriesö not ðperson dealing with the matterö.
CR 666/29/10/14	29 October 2014	<u>MUNICIPAL MANAGER'S REPORT ON THE NON ATTENDANCE OF MEETINGS BY ONE OF THE AUDIT COMMITTEE MEMBERS</u>	<ol style="list-style-type: none"> 1. That the report be noted by Council. 2. That Council considers and decides on the faith of Mr. M.S. Panicker.
CR 667/29/10/14	29 October 2014	<u>ORGANIZATIONAL WORK STUDY AND RESTRUCTURING</u>	<ol style="list-style-type: none"> 1. That the report on the staff establishment -review-process based on requirements of Regulation 4 and 5 be noted. 2. That the legal requirements for undergoing the organizational study as well as the significance of organizational over hauling as part of this process be noted.

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			<ol style="list-style-type: none">3. That undertaking of the organizational work study and pertinent review of the staff establishment thereof be approved.4. That funds be set aside for the organizational work study process.5. That any intended renewal and extension of employment contracts as well as the filling of positions be submitted to the Council for sanctioning prior to implementation until the work study and necessary restructuring has been finalised.
CR 668/29/10/14	29 October 2014	<u>ALFRED NZO COMMUNITY RADIO SLOTS</u>	That the report on the radio slot for the Mayor and the Municipal Manager on the Alfred Nzo Community Radio be noted and adopted.
CR 669/29/10/14	29 October 2014	<u>MUNICIPAL QUARTER 1 MUNICIPAL PERFORMANCE REPORT FOR 2014/15 FINANCIAL YEAR</u>	That the report for Quarter 1 Performance report of 2014/15 Financial year be noted and adopted by Council.
CR 670/29/10/14	29 October 2014	<u>PROJECT PRIORITIZATION FOR 2015/16 AND 2016/17 FINANCIAL YEARS</u>	That: <ol style="list-style-type: none">1. The prioritised projects be adopted by Council.2. All new gravel roads be surfaced using of alternative methods of surfacing.

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CR 671/29/10/14	29 October 2014	<u>MATATIELE LOCAL MUNICIPALITY BE THE WATER SERVICE PROVIDER</u>	That: <ol style="list-style-type: none">1. The report be noted by the Council.2. The political leadership liaise with the political leadership of the Alfred Nzo District Municipality with regards to the issue, and,3. Matatiele Local Municipality be the Water Service Provider.
CR 672/29/10/14	29 October 2014	<u>ELECTRICITY UNIT – RURAL ELECTRIFICATION</u>	<ol style="list-style-type: none">1. That the Eskom requirements report be noted.2. That reported for the construction of 24km electricity line be adopted.
CR 673/29/10/14	29 October 2014	<u>CONTRACTOR DEVELOPMENT PROGRAMME</u>	<ol style="list-style-type: none">1. The contractor development programme be approved2. The programme commences in 2014/15 financial year3. The programme be implemented in Nkau, Afsonderring, and Mahangwe Sportfields.4. A company be appointed to mentor contractors in the construction industry for a period of <u>3 years</u> from 2014/15 financial year.5. The counter-founding for the programme through the equitable share for an amount of R740 000 per sports field totalling R2 200 000.00 for all the sports fields.6. The programme be reviewed annually.

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CR 674/29/10/14	29 October 2014	<u>BUDGET AND TREASURY DEPARTMENT: STANDARD CHART OF ACCOUNT</u>	<ol style="list-style-type: none">1. That the SCOA plan implementation report be noted and approved by Council.2. That the SCOA plan be noted and approved by Council.3. That the Accounting Officer be delegated to appoint the Chief Financial Officer as the SCOA Project Leader.4. That the Accounting Officer be delegated to appoint the Technical Project Steering Committee inclusive of all departments of the Municipality and this be chaired by the Project Leader.5. That sufficient funding is allocated for SCOA implementation.6. That the fully compliant SCOA Financial Management System as per requirements of regulations be fully implemented and functional by 1 July 2016.
CR 675/29/10/14	29 October 2014	<u>STATEMENT OF FINANCIAL PERFORMANCE AND THE IMPLEMENTATION OF THE 2014/15 BUDGET FOR THE PERIOD ENDING 30 SEPTEMBER 2014 – FIRST QUARTER</u>	<p>that:</p> <ol style="list-style-type: none">1. Council considers and notes the report on the statement of financial performance and the implementation of the 2014/15 budget for the first quarter period ending 30 September 2014 including supporting documentation attached as Annexureø for all first quarter financial transactions recorded up to close of business 30 September 2014.2. Council notes the 13% spending rate on capital and 42% operating

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			projects financial transactions recorded up to close of business 30 September 2014.
CR 676/29/10/14	29 October 2014	<u>SPECIAL RISK INSURANCE COVER FOR COUNCILLORS</u>	<ol style="list-style-type: none">1. That, the report on special risk insurance cover for Councillors be noted and be approved by Council.2. Councillors to provide all the necessary details to the municipality, regarding the Councillors` property or assets to be covered by special risk insurance.3. That it be noted in the event of any loss Councillors will be compensated directly, not by the municipality.
CR 677/29/10/14	29 October 2014	<u>BUDGET AND TREASURY DEPARTMENT: SUPPLY CHAIN MANAGEMENT REPORT FOR THE FIRST QUARTER PERIOD ENDED 30 SEPTEMBER 2014</u>	<ol style="list-style-type: none">1. That, the report on supply chain management for the first quarter period ended 30 September 2014 be noted by Council.2. That, the report on deviations for the third month period ended 30 September 2014 amount to R 340 472.12 be noted and approved by Council.3. That, the report on deviations for the first quarter period ended 30 September 2014 amount to R 2 030 060.64 be noted and approved by Council.

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CR 678/29/10/14	29 October 2014	<u>CAPACITY BUILDING FOR DEBT COLLECTION IMPROVEMENT REPORT TO COUNCIL</u>	<ol style="list-style-type: none"> 1. That the report be noted. 2. That the budgeted position of an Accountant: Debt collection and credit control be filled. 3. That debt collection officers be appointed and the debt collection officers should be registered with the relevant debt collection bodies. 4. That the Accountant: Debt Collection and credit control be appointed on a contract basis that is commission based.
CR 679/29/10/14	29 October 2014	<u>BUDGET AND TREASURY DEPARTMENT: SUPPLY CHAIN MANAGEMENT REPORT FOR THE FIRST QUARTER PERIOD ENDED 30 SEPTEMBER 2014 – ADOPTION OF THE PROCUREMENT PLAN</u>	That the report on Procurement Plan for the 2014/2015 financial year be adopted by the Council.
CR 680/29/10/14	29 October 2014	<u>REPORT ON NATIONAL MUNICIPAL APPLIED GREEN INITIATIVE CONCEPT</u>	That the National Municipal Applied Green Initiative Concepts report be approved by Municipal Council.
CR 681/29/10/14	29 October 2014	<u>ITEMS FOR NOTING</u>	<p><u>9.1.1 revenue management and expenditure unit: progress report for the 1st quarter ended 30 september 2014</u></p> <p><u>9.1.2 fleet management section monthly report for first quarter period ended 30 september 2014</u></p> <p><u>9.1.3 assets management report for the first quarter period ended 30 september 2014</u></p> <p><u>9.2.1 corporate services department: administration support unit: report for the</u></p>

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			<p><u>first quarter (july, august & september 2014)</u></p> <p>9.2.2 <u>corporate services department: legal services quarterly report for the first quarter 2014/15</u></p> <p>9.2.3 <u>corporate services department: council support unit: quarter one report – 2014/2015</u></p> <p>9.2.4 <u>corporate services department: ict services unit: report for september 2014</u></p> <p>9.2.5 <u>corporate services department: human resources unit : quarter one report – 2014/2015</u></p> <p>9.2.6 <u>council resolutions implementation report from 31 may 2011 until 31 july 2014</u></p> <p>9.3.1 <u>environment, conservation and waste unit report for the first quarter period ended 30 september 2014</u></p> <p>9.3.2 <u>public amenities unit report for the first quarter period ended 30 september 2014</u></p> <p>9.3.3 <u>epwp unit report for the first quarter period ended 30 september 2014</u></p> <p>9.3.4 <u>public safety unit: quarterly report for july – september 2014</u></p> <p>9.4.1 <u>economic and development planning department: development planning unit for the 03rd month</u> <u>b1: quarter 1 performance report 2014/15 fy</u></p> <p>9.4.2 <u>economic and development planning department: local economic development unit for the 03rd month period</u></p> <p>9.5.1 <u>electrical unit</u></p> <p>9.5.2 <u>operations and maintenance quarterly report</u></p> <p>9.5.3 <u>monthly report for the building control unit for the month of september</u></p>
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			<p><u>2014</u></p> <p>9.5.4 <u>monthly report for the human settlements report for september 2014</u></p> <p>9.5.5 <u>project management unit</u></p> <p>9.6.1 <u>Special Programmes Unit: Report For The 3rd Month Ended 30 September 2014</u></p> <p>9.6.2 <u>communication igr and protocol unit</u></p> <p>9.6.3 <u>Marketing, Branding, Events And Protocol</u></p> <p>9.6.4 <u>office of the municipal manager: risk and audit services unit: risk and audit services report for the third month ended 30 september 2014</u></p> <p>9.6.5 <u>integrated development planning/monitoring & evaluation (idp/m&e) unit month 3 report</u></p>
CR 682/29/10/14	29 October 2014	<u>MINUTES OF THEELEVENTH ORDINARY COUNCIL MEETING, 31 JULY 2014</u>	That the Minutes of 31 July 2014 be ACCEPTED , with AMENDMENTS , as a True Reflection of the Proceedings of the Meeting.
CR 683/29/10/14	29 October 2014	<u>CALENDAR OF EVENTS</u>	That the Calendar of events be adopted by Council.
CR 684/29/10/14	29 October 2014	<u>PROPOSED 2014/15 COMMUNICATION STRATEGY ACTION PLAN</u>	That the 2014/15 Communication Strategy Action Plan be adopted by Council.
CR 685/12/12/14	12 December 2014	<p><u>AUDIT COMMITTEE REPORT</u></p> <p><u>THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY (HEREINAFTER REFERRED TO AS "THE</u></p>	<ol style="list-style-type: none"> That Council adopts the reviewed Audit Committee Charter. That Council adopts the reviewed Internal Audit Charter. That Council adopts the reviewed Fraud Prevention Plan. <p>The Audit Committee will report finally on all matters relating to the 2013 / 2014 Financial Year in its report when the Annual Report of the Municipality</p>

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		<u>MUNICIPALITY” or “MLM”) PRESENTS THE FOLLOWING REPORT TO THE HONOURABLE SPEAKER COUNCILLOR BOSMAN-MANGANGANA ON OUTSTANDING MATTERS FOR THE 2013 / 2014 FINANCIAL YEAR AND FIRST QUARTER MATTERS 2014 / 2014 FINANCIAL YEAR:</u>	is presented in January 2015 to Council.
CR 686/12/12/14	12 December 2014	<u>THE 2015/16 IDP REVIEW- SITUATIONAL ANALYSIS/STATUS QUO REPORT, 2013/14 ANNUAL ASSESSMENT REPORT FOR THE MUNICIPAL MANAGER AND MANAGERS DIRECTLY REPORTING TO THE MUNICIPAL MANAGER, AND ALSO THE 2013/14 ANNUAL PERFORMANCE ASSESSMENT FOR MIDDLE MANAGERS</u>	<ol style="list-style-type: none"> 1. That Council notes 2015/2016 Situational Analysis/Status Quo Report. 2. That Mr. L. Ndzelu, the CFO be awarded a performance Bonus of 5% of his total Annual Salary Package.
CR 687/12/12/14	12 December 2014	<u>REPORT ON THE DISPOSAL OF MALUTI, CEDARVILLE AND MATATIELE MUNICIPAL VACANT SITES</u>	<ol style="list-style-type: none"> 1. That the report on the disposal of the following erven :- (1) 2672 Matatiele, (2) 2681 Matatiele, (3) 398 Matatiele, (4) 363 Itsokolele, (5) 365 Itsokolele, (6) 2503 Matatiele, (7) 2504 Matatiele, (8) 16 Mzingisi, (9) 23 Mzingisi, (10) 109 Mzingisi, (11) 380 Cedarville, (12) 391 Cedarville, (13) 392 Cedarville, (14) 393 Cedarville, (15) 356 Maluti,

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			<p>(16) 1244 Maluti, (17) 672 Maluti, (18) 1105 Maluti, (19) 1155 Maluti, (20) 1275 Maluti, (21) 1276 Maluti, (22) 1277 Maluti, (23) 1278 Maluti, (24) 1279 Maluti, (25) 1280 Maluti, (26) 1281 Maluti, (27) 1282 Maluti, (28) 1283 Maluti, (29) 1284 Maluti, (30) 1285 Maluti, (31) 1286 Maluti, (32) 1287 Maluti, (33) 1288, (34) 1289 Maluti, (35) 1290 Maluti, (36) 1291 Maluti, (37) 1292 Maluti, (38) 1293 Maluti be noted and approved.</p> <p>2. That a notice be taken that the above vacant sites are not needed by the Municipality for basic service delivery.</p> <p>3. That the sites be sold through a process that will enable the people of Matatiele to receive first preference.</p> <p>4. That the sites be advertised for disposal.</p> <p>5. That a proper supply chain management process consistent with resolution number three of this report be followed.</p>
CR 688/12/12/14	12 December 2014	<u>COUNCIL RECESS PERIOD FOR 2014-15 YEAR</u>	<p>1. That a report on the recess period of the Council in 2014-15 year be noted.</p> <p>2. That commencement of the 2014-15 Council recess for the period of 15 December 2014 and 10 January 2015 be approved.</p> <p>3. That a notice be taken that the labour of the members of Council may be needed only under circumstances of emergency or exceptional nature.</p> <p>4. That handling of matters of emergency by the Municipal Manager during the recess period be approved.</p>
CR 689/30/01/15	30 January 2015	<u>MINUTES OF THE 12TH ORDINARY COUNCIL MEETING, 29 OCTOBER 2014</u>	That the Minutes of the ordinary Council meeting of 29 October 2014 be ADOPTED, WITH AMMENDMENTS , as a True Reflection of the Proceedings.

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CR 690/30/01/15	30 January 2015	<u>MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 12 DECEMBER 2014</u>	That the Minutes of the Special Council meeting of 12 December 2014 be ADOPTED, WITH AMMENDMENTS , as a True Reflection of the Proceedings.
CR 691/30/01/15	30 January 2015	<u>SECTION 79 COMMITTEES REPORTS</u> <u>ACTIVITIES AND FUNCTIONS OF THE AUDIT COMMITTEE FOR THE 2013 / 2014 FINANCIAL YEAR</u>	That the Audit Opinion of the Auditor General for the Financial year ending 30 June 2014 be accepted.
CR 692/30/01/15	30 January 2015	<u>MATATIELE LOCAL MUNICIPALITY MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) REPORT</u>	<ol style="list-style-type: none">1. That the Section 80 Portfolio Chairperson of the BTO and the BTO Standing Committee play oversight on the Operation Clean Audit Committee.2. That the Chairperson of the BTO Standing Committee report to the Mayor on the progress achieved and challenges.3. That the Mayor keep Council informed of the activities and progress achieved by the Operation Clean Audit Committee4. That the terms of reference of the BTO Section 80 committee be amended to include this responsibility.5. That all the audit action plans be aligned with the programme of the Operation Clean Audit Committee.

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CR 693/30/01/15	30 January 2015	<u>REPORT FROM THE ROYAL COURTYARD TASK TEAM COMMITTEE</u>	<ol style="list-style-type: none">1. That the Budget and Treasury Office verify invoices/documentation provided and reconciliations to be effected.2. That the matter should be settled out of Court with the Royal Courtyard3. That each of the parties will pay their own costs.4. That the Matatiele Local Municipality Attorneys, Goollam and Associates proceed with the Drafting of the Settlement agreement.5. That the amount owing to be accommodated in the Adjustment Budget.6. That Council take note of the shortcomings of the issue and to Adopt the Recommendations for finalization of the issue as soon as possible.
CR 694/30/01/15	30 January 2015	<u>2014/15 MID-YEAR BUDGET PERFORMANCE ASSESSMENT REPORT</u>	<ol style="list-style-type: none">1. That the Council needs to review the capital budget with the turnaround strategy to ensure that approved projects are implemented with speed and all are complete or towards completion by end of the year 30 June 2015.2. That Management need to move with speed on the implementation of the projects included in the approved budget and deviations in compliance with the MFMA SCM regulations should be explored on procurement of urgent projects.3. That Management to consider the proposed Adjustments Budget 2014/15.

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CR 695/30/01/15	30 January 2015	<u>BUDGET AND TREASURY: 2014/2015 ADJUSTMENT OPERATING AND CAPITAL BUDGET REPORT</u>	<ol style="list-style-type: none">1. That, the operating expenditure adjustment for R264, 249, 948 from approved budget of R257, 880, 520 is approved.2. That, the revenue adjustment budget for R379, 352, 856 from approved budget of R375, 460, 759 is approved.3. That, the capital adjustment budget for R126, 565, 812 from approved budget of R147, 577, 392 is approved.4. That, tariffs charges as approved on original 2014/2015 budget remain unchanged.5. That, the submission of the adjustment budget by the Municipal Manager within five (5) working days after the Council approval to National and Provincial Treasuries be noted by Council.6. That, the publication of the approved adjustment budget within five (5) working days after the Council has approved the adjustment budget be noted by the Council.
CR 696/30/01/15	30 January 2015	<u>STATEMENT OF FINANCIAL PERFORMANCE AND THE IMPLEMENTATION OF THE 2014/15 BUDGET FOR THE PERIOD ENDING 31 DECEMBER 2014</u>	<ol style="list-style-type: none">1. That Council considers and notes the report on the statement of financial performance and the implementation of the 2014/15 budget for the period ending 31 December 2014 including supporting documentation attached as Annexure for all second quarter financial transactions recorded up to close of business 31 December 2014.2. That Council notes the spending rate on capital and operating projects financial transactions recorded up to close of business 31 December 2014.

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CR 697/30/01/15	30 January 2015	<u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE SECOND QUARTER PERIOD ENDED 31 DECEMBER 2014</u>	<ol style="list-style-type: none"> 1. That, the report on supply chain management for the second quarter period ended 31 December 2014 be noted by Council. 2. That, the report on deviations for the sixth month period ended 31 December 2014 amount to R 1,202,391.75 be noted and approved by Council. 3. That, the report on deviations for the Second quarter period ended 31 December 2014 amount to R2,106, 219.30 be noted and approved by Council.
CR 698/30/01/15	30 January 2015	<u>REPORT ON IRREGULAR EXPENDITURE FOR THE SECOND QUARTER ENDED 31 DECEMBER 2014</u>	<ol style="list-style-type: none"> 1. That, the contents of the irregular expenditure report for the 2nd quarter ended 31 December 2014 be noted. 2. That, the municipality did not identify any irregular expenditure for the 2nd quarter ended 31 December 2014.
CR 699/30/01/15	30 January 2015	<u>CORPORATE SERVICES DEPARTMENT: 2014/2015 REVISED SDBIP</u>	That the Corporate Services Department 2014/2015 Revised SDBIP be adopted by the Council.
CR 700/30/01/15	30 January 2015	<u>NEW CORPORATE SERVICES DEPARTMENT POLICIES</u>	<ol style="list-style-type: none"> 1. That two new draft Human Resources policies prepared by the Corporate Services Department be noted. 2. That two (2) draft Human Resources policies from the Human Resources Unit be adopted for further consultation. 3. That consultative processes be rolled out during the months of February and March 2015.
		<u>CORPORATE SERVICES DEPARTMENT: LEGAL SERVICES UNIT DRAFT AND</u>	<ol style="list-style-type: none"> 1. That the report pertaining to the newly introduced and reviewed draft by-laws be noted. 2. That the newly introduced and reviewed draft by-laws be pre-

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CR 701/30/01/15	30 January 2015	<u>REVIEWED DRAFT BY-LAWS</u>	adopted prior to the roll out of the public participation process. 3. That the public participation process be rolled out across the Municipal area of jurisdiction, during the months of February and March 2015.
CR 702/30/01/15	30 January 2015	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: 2014/2015 REVISED SDBIP</u>	That the Economic Development And Planning Department: 2014/2015 Revised SDBIP be adopted by the Council.
CR 703/30/01/15	30 January 2015	<u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT ON MATATIELE BUSINESS CHAMBER</u>	That the report on the Matatiele business Chamber be noted and adopted.
CR 704/30/01/15	30 January 2015	<u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT ON MATATIELE MULTI SECTORAL SECONDARY COOP</u>	1. That the report on the Matatiele Multi Sectoral Secondary Cooperation be noted and adopted. 2. That an MoU be entered into between Matatiele Local Municipality and the Matatiele Multi Sectoral Secondary Cooperation on economic issues.
CR 705/30/01/15	30 January	<u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT : CONSIDERATION OF THE MATATIELE SMME</u>	1. That the report on the SMME Sector Plan be noted and adopted. 2. That the SMME Sector Plan be approved.

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	2015	<u>SECTOR PLAN</u>	
CR 706/30/01/15	30 January 2015	<u>DEVELOPMENT PLANNING UNIT: CONSIDERATION OF CAR WASH AND SCRAPYARD AND PANEL BEATING POLICIES</u>	<ol style="list-style-type: none"> 1. That the Car Wash Policy be noted and adopted. 2. The Carwash Policy be approved. 3. That the Scrapyard and Panel Beating Policy be approved.
CR 707/30/01/15	30 January 2015	<u>DEVELOPMENT PLANNING UNIT: LEASE OF LAND (PORTION OF ERF 356 MALUTI) TO NTATAISE OLD AGE PROJECT FOR SOCIAL WELFARE PURPOSES</u>	<ol style="list-style-type: none"> (i) That the approval of lease of land (Portion of Erf 356 Maluti) to Ntataise Old Age Project) for social welfare purposes be noted and adopted. (ii) That the portion of land to be leased is not needed for basic service delivery. (iii) That Erf 356 Maluti be subdivided accordingly. (iv) That the land be leased to Ntataise at a market value.
CR 708/30/01/15	30 January 2015	<u>DEVELOPMENT PLANNING UNIT: CONSIDERATION OF CEDARVILLE PRECINCT PLAN</u>	<ol style="list-style-type: none"> 1. That the report tabling the Cedarville Precinct Plan be noted and adopted. 2. That the Cedarville Precinct Plan be approved.
CR 709/30/01/15	30 January 2015	<u>CONSIDERATION OF LAND INVASION POLICY FOR NOTING AND ADOPTION</u>	That the Land Invasion Policy be approved.
		<u>CONSIDERATION OF TOWNSHIP LAYOUT FOR CEDARVILLE MIDDLE</u>	<ol style="list-style-type: none"> 1. That the report on the Township Layout for Cedarville Middle Income Housing Development be noted and adopted. 2. That the Cedarville middle income layout be approved.

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CR 710/30/01/15	30 January 2015	<u>INCOME HOUSING DEVELOPMENT</u>	
CR 711/30/01/15	30 January 2015	<u>SERVICE PROVIDER FOR THE MANAGEMENT OF OUTDOOR ADVERTISING AND BILLBOARDS & DIGITAL SIGNAGE MANAGEMENT</u>	<ol style="list-style-type: none">1. That the report on the signage management be noted and adopted.2. That the expiry of the Contract of Director Signs on the 01 November 2014 be noted.3. That the Contract of Director Sign should not be renewed further.4. That Ingeneous Management Solutions be appointed as the Service Provider for signage management with effect from the 02 November 2014 for a period of 10 years.5. That Ingeneous Marketing Solutions be provided sole rights to erect signs and digital signs in Matatiele for a period of 10 years.6. That the appointment of Ingenious Management Solutions be advertised for Public comments for a period of 30 days.
CR 712/30/01/15	30 January 2015	<u>ELECTRICITY UNIT: REPORT ON THE INSTALLATION OF ADDITIONAL CAPACITY IN MAIN STREET</u>	<ol style="list-style-type: none">1. That the Council notes the report.2. That Council adopts the procurement of services by Heinz for additional capacity at R61 000.00.
		<u>HUMAN SETTLEMENT AND BUILDING CONTROL UNIT: MATATIELE FEASIBILITY STUDY COMMUNITY RENTAL UNITS (CRU) DECEMBER 2014</u>	<ol style="list-style-type: none">1. That the progress on the proposed Feasibility Study for the Community Residential Units at Matatiele be noted and approved by Council.2. That the appointment of the Multi-Disciplinary Professional Team (Mott MacDonald PDNA) by the Eastern Cape

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CR 713/30/01/15	30 January 2015		<p>Department of Human Settlements to carry out Feasibility Studies on Community Residential Units in Fifteen (15) Municipalities in the Eastern Cape Province for the fixed project duration of 18 months be noted by Council.</p> <p>3. That the buying-in, owning and commitment to the proposed Community Residential Units at Matatiele be approved by Council.</p> <p>4. That the Council notes and approves the project to be implemented in the following areas:</p> <p>a) Matatiele ward 1 Maluti Erf 136</p> <p>b) Matatiele Ward 19 Mataiele Erf 2401</p> <p>c) Matatiele ward 20 Matatiele Reminder of Erf 1 Commonage land</p> <p>d) Matatiele ward 26 Cedarville Erf 53</p> <p>5. That the Council notes and approves that the Economic Development Planning Service Department to identify pockets of land registered under Matatiele Local Municipality to be subdivided, consolidated and rezoned for the proposed development at Matatiele ward 1, 19,20 and 26.</p> <p>6. That the Council notes that the programme targets low income persons and households earning between R800.00 to R3500.00</p>
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			<p>per month, who are not able to enter the formal private rental and social housing market.</p> <p>7. That the Council notes that the Community Residential Units (CRU) are for rental purpose not for ownership.</p> <p>8. That the Council notes that the Community Residential Units (CRU) will enhance revenue collection for the Municipality.</p> <p>9. That the Council notes that the appointed services provider will conduct site visits and conduct interviews with stakeholders as part of the feasibility study, therefore the date will be communicated in due course.</p>
CR 714/30/01/15	30 January 2015	<u>HUMAN SETTLEMENTS UNIT: MISSING AND DECEASED BENEFICIARIES DECEMBER 2014</u>	<p>1. That the Council note and accept the proposed Matatiele Local Municipality Human Settlements Missing and Deceased Beneficiaries Policy.</p> <p>2. That the Council note and accept that the first priority would be the most needy people and those with special needs as follows:</p> <ul style="list-style-type: none">a) <i>Old Aged</i>b) <i>Disabled people</i>c) <i>Child headed household</i>d) <i>Venerable or destitute people due to do natural disaster (Homeless)</i>

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CR 715/30/01/15	30 January 2015	<u>BUILDING UNIT - APPOINTMENT OF MANAGER HUMAN SETTLEMENTS & BUILDING CONTROL UNIT AS A BUILDING CONTROL OFFICER FOR MATATIELE LOCAL MUNICIPALITY DECEMBER 2014</u>	<ol style="list-style-type: none">1. That the appointment of the Building Control Officer (BCO) as prescribed in the Section 5 of the National Building Regulations and Building Standards Act 103 of 1977 be noted by Council.2. That Mr Thobile Orlandini Mfene (Manager: Human Settlements and Building Control) be appointed as the Municipality's Building Control Officer (BCO) as prescribed in Section 5 of the National Building Regulations and Building Standards Act 103 of 1977.3. That the appointment of Mr Thobile Orlandini Mfene (Manager: Human Settlements and Building Control) as the Building Control Officer (BCO) has no financial implication, but to comply with the National Building Regulations and Building Standards Act 103 of 1977 be noted by Council.4. That the delegations of power as prescribed in Section 5 of the National Building Regulations and Building Standards Act 103 of 1977 to Mr Thobile Orlandini Mfene (Manager: Human Settlements and Building Control) be appointed as the Municipality's Building Control Officer (BCO) be noted and accepted by Council.
		<u>BUILDING UNIT- HUMAN SETTLEMENTS ALLOCATION POLICY DECEMBER 2014</u>	<ol style="list-style-type: none">1. That the Council notes and accepts the proposed Matatiele Local Municipality Human Settlements

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CR 716/30/01/15	30 January 2015		<p>Allocation Policy.</p> <ol style="list-style-type: none">2. That the Council notes and accepts the establishment of the Allocation Committee in terms of the National Housing Allocation Guidelines.3. That the Council notes that the Allocation Committee will recommend to the Municipal Manager for approval by the Executive Committee (EXCO).4. That the Council notes that the Allocation Committee will deal with all Human Settlements Projects and Programmes.5. That the Council notes that the Human Settlements Allocation Policy is the tool to address the replacement of missing beneficiaries and illegal occupations of Low Income Houses in Matatiele Local Municipality.6. That the Council notes and accepts the Municipal Manager to appoint the Allocation Committee National Housing Allocation Guidelines.7. That the Council notes and accepts that the first priority would be the most needy people and those with special needs as follows:<ol style="list-style-type: none">a) <i>Old Aged</i>b) <i>Disabled people</i>
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			<p>c) <i>Child headed household</i></p> <p>d) <i>Venerable or destitute people due to do natural disaster (Homeless)</i></p>
CR 717/30/01/15	30 January 2015	<u>HUMAN SETTLEMNTS UNIT: DEMOLISHING OF COMMUNITY FACILITIES AT (WARD 10 AND 21) AND MATATIELE HOSTEL FACILITY AT (WARD 20)</u>	<ol style="list-style-type: none"> 1. That the Council notes that the extensive damage facilities cannot be updated in the assets register, therefore which may course audit query. 2. That the Council notes and approves the demolition of the three community halls as they are nuisance in the face of the Municipality, impose a public risk and are showing structural failure. 3. That the Council notes and approves the demolition of the Matatiele Hostel Facility as it is a nuisance in the face of the Municipality, as the facility was extensively damaged by heavy storm and not good for human settlement.
CR 718/30/01/15	30 January 2015	<u>CANCELLATION OF TWO PROJECTS (PARKHOME AND RHOLWENI BRIDGE) FROM 2014/15 FINANCIAL YEAR SDBIP</u>	<ol style="list-style-type: none"> 1. That the report be adopted by Council. 2. That the two projects (Rholweni Bridge and Park home) be cancelled by Council.
CR 719/30/01/15	30 January 2015	<u>OFFICE OF THE MUNICIPAL MANAGER: 2014/2015 REVISED SDBIP</u>	That the 2014/2015 Revised SDBIP of the Office of the Municipal Manager be adopted by the Council.

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CR 720/30/01/15	30 January 2015	<u>2014/15 MUNICIPAL MID-TERM PERFORMANCE REPORT, IDP UNIT REVISED SDBIP & DRAFT MUNICIPAL 2013/2014 ANNUAL REPORT</u>	<ol style="list-style-type: none"> 1. That a report on Municipal Mid-term Performance Assessment, IDP, M&E Unit Revised SDBIP; and the Draft Municipal 2013/2014 Annual Report be noted by Council. 2. That a report on Municipal Mid-term Performance Assessment be approved. 3. That a report on the IDP, M&E Unit Revised SDBIP be approved. 4. That a report on the Draft Municipal 2013/2014 Annual Report be approved by Council.
CR 721/30/01/15	30 January 2015	<u>INFRASTRUCTURE SERVICES DEPARTMENT: 2014/2015 REVISED SDBIP</u>	That the Infrastructure Services Department: 2014/2015 Revised SDBIP be adopted by the Council.
CR 722/30/01/15	30 January 2015	<u>Items For Noting</u>	<p>10.1 <u>BUDGET AND TREASURY OFFICE</u></p> <p>10.1.1 <u>BUDGET, PLANNING AND FINANCIAL REPORTING UNIT</u></p> <p>10.1.1.1 2014/2015 Mid Year Performance Report</p> <p>10.1.2 <u>SUPPLY CHAIN MANAGEMENT UNIT</u></p>

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			<p>10.1.2.1 Assets Management Report For The Second Quarter Period Ended 31 December 2014</p> <p>10.1.3 <u>REVENUE MANAGEMENT AND EXPENDITURE UNIT</u></p> <p>10.1.3.1 2014/2015 Mid Year Performance Report</p> <p>10.2 <u>COMMUNITY SERVICES DEPARMENT</u></p> <p>10.2.1 <u>ENVIRONMENTAL WASTE UNIT</u></p> <p>10.2.1.1 2014/2015 Mid Year Performance Report</p> <p>10.2.2 <u>EPWP & PUBLIC AMENITIES</u></p> <p>10.2.2.1 2014/2015 Mid Year Performance Report</p> <p>10.2.3 <u>PUBLIC SAFETY UNIT</u></p> <p>10.2.3.1 2014/2015 Mid Year Performance Report</p> <p>10.3 <u>CORPORATE SERVICES DEPARTMENT</u></p>
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			10.3.1 <u>ADMINISTRATION SUPPORT UNIT</u> 10.3.1.1 2014/2015 Mid Year Performance Report 10.3.2 <u>COUNCIL SUPPORT UNIT</u> 10.3.2.1 2014/2015 Mid Year Performance Report 10.3.3 <u>HUMAN RESOURCES MANAGEMENT UNIT</u> 10.3.3.1 2014/2015 Mid Year Performance Report 10.3.4 <u>ICT SERVICES UNIT</u> 10.3.4.1 2014/2015 Mid Year Performance Report 10.3.5 <u>LEGAL SERVICES UNIT</u> 10.3.5.1 2014/2015 Mid Year Performance Report 10.4 <u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u> 10.4.1 EDP 2014/2015 Mid-Year Performance Report
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10.5 INFRASTRUCTURE SERVICES DEPARTMENT

10.5.1 ELECTRICITY UNIT

10.5.1.1 2014/2015 Mid Year Performance Report

10.5.2 HOUSING AND BUILDING CONTROL UNIT

10.5.2.1 2014/2015 Mid Year Performance Report

10.5.3 OPERATIONS AND MAINTENANCE UNIT

10.5.3.1 2014/2015 Mid Year Performance Report

10.5.4 PROJECT MANAGEMENT UNIT

10.5.4.1 2014/2015 Mid Year Performance Report

10.6 OFFICE OF THE MUNICIPAL MANAGER

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			10.6.1 <u>COMMUNICATIONS, INTER GOVERNMENTAL RELATIONS AND PROTOCOL UNIT</u> 10.6.1.1 2014/2015 Mid Year Performance Report 10.6.2 <u>MUNICIPAL RISK AUDIT SERVICES UNIT</u> 10.6.2.1 2014/2015 Mid Year Performance Report 10.6.3 <u>SPECIAL PROGRAMMES UNIT</u> 10.6.3.1 2014/2015 Mid Year Performance Report
CR 723/30/01/15	30 January 2015	<u>CONSIDERATION OF URGENT MATTERS</u> <u>THE EXTENSION OF THE DATES OF THE STRATEGIC PLANNING SESSION</u>	On Proposal by Cllr. P.A. Mohale, Seconded by Cllr. R.T. Mnika It was RESOLVED That the dates of the Strategic Planning Session be extended from the 16 th to the 20 th February 2015.
		<u>ALLOWANCES FOR THE TRADITIONAL LEADERS</u>	On Proposal by Cllr. P.A. Mohale, Seconded by Cllr. R.T. Mnika

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CR 724/30/01/15	30 January 2015		<p>It was RESOLVED</p> <p>That the issue of Allowances for the Traditional Leaders be concluded and reported by the office of the Mayor in the next Council meeting.</p>
CR 725/30/01/15	30 January 2015	<u>INVITATION FROM THE SOUTH AFRICAN LOCAL GOVERNMENT ASSOCIATION (SALGA) TO ATTEND THE NATIONAL MEMBERS ASSEMBLY</u>	<p>On Proposal by Cllr. P.A. Mohale, Seconded by Cllr. R.T. Mnika</p> <p>It was RESOLVED</p> <p>That the delegation to attend the National Members Assembly from the 24th to the 26th March 2015 be the Mayor, the Speaker, the Chief Whip, the Chairperson of the Budget and Treasury Standing Committee, Municipal Manager and the Chief Financial Officer.</p>
CR 726/30/03/15	30 March 2015	OVERSIGHT REPORT TO THE 2013/14 ANNUAL REPORT	<ol style="list-style-type: none">1. Council approves the Oversight report on the 2013/2014 annual report in terms of section 129 (1) of the Local Government Municipal Finance Management Act N0 56 of 2003 without reservation.2. Council approves the 2013/2014 annual report in terms of section 129 (1) of the Local Government Municipal Finance

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			<p>Management Act N0 56 of 2003 without reservations.</p> <p>3. 2013/2014 Oversight report of the Matatiele Local Municipality is made public in terms of Section 129(3) of the Local Government Municipal Finance Management Act No 56 of 2003.</p> <p>4. The Oversight report be submitted to the provincial legislature in terms of section 132(2) of the Local Government Municipal Finance Management Act N0 56 of 2003.</p>
CR 727/30/03/15	30 March 2015	<u>DRAFT BUDGET 2015/16-2018</u> <u>MEDIUM TERM REVENUE</u> <u>EXPENDITURE FRAMEWORK</u>	<p>Council resolves the following:</p> <p>1. The draft annual Budget of the Municipality for the financial year 2015/2016;and its indicative for the two projected outer years 2016/2017 and 2017/2018 as outlined on the report be approved as set out in the following :</p> <ul style="list-style-type: none">• Operating Revenue by source <u>table 2</u> of R 401, 633 ,097• Operating Expenditure by source <u>table 3</u> of R 282, 115, 425• Capital Expenditure by source and municipal vote <u>table 4</u> of R137, 671, 401

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			<ul style="list-style-type: none">• Total budget <i>table 5</i> of R 419, 786, 826 <p>2. That the council notes the following tariff increases for the 2015/16 financial year</p> <ul style="list-style-type: none">• Property rates tariff increase of 5% ,• Refuse tariff increase of 5%• Electricity tariff increase between 5 and 12 %• That all other municipal tariff will increase by 5%. <p>3. Council notes that, the following budget related policies will be provided for public consultation to source comments and suggestions for any possible amendments on credit Control and debt collection policy, Banking and investment management policy ,Fixed Asset Management policy and implementation guide , Budget policy and implementation guide , Property rates policy , Procurement Policy , Payment Policy , Virement Policy , Cash-Up Policy , Cash Shortage Policy, Electricity Token Policy , Credit Card Policy , Entertainment / Refreshment Policy , Customer incentive Scheme Policy , Strategy to Improve Debtor Payment Policy , Customer Care Policy , Fraud Prevention & Response Plan , Debt Capacity</p>
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			<p>Policy ,Tariff Policy ,indigent Policy and the new Consultants Policy.</p> <p>4. Council notes that, only 3 policies of Credit Control and Debt Collection, Supply Chain Management and Asset Management policy have been proposed to be reviewed and proposals will be subjected to public consultation process for comments and additional suggestions.</p> <p>5. Council notes that, the draft budget for 2014/16-18 will be made available for comments and suggestions by stakeholders and public through public consultative meeting.</p>
CR 728/30/03/15	30 March 2015	<u>2015/16 DRAFT IDP AND 2013/14 ANNUAL REPORT</u>	<p>1. Council adopts the 2013/2014 Annual Report.</p> <p>2. Council notes the 2015/16 Draft IDP.</p>
CR 729/30/03/15	30 March 2015	<u>REVITALIZATION AND CONVERSION OF MAYORAL SECURITY POST INTO A MAYORAL AIDE POST</u>	<p>1. That a report on revitalization and conversion of a Mayoral Security Post into a Mayoral Aide Post be noted.</p> <p>2. That an approval for the revitalization and conversion of a Mayoral Security Post into a Mayoral Aide Post be granted.</p> <p>3. That the Municipal Manager be mandated to fill the post of a Mayoral Aide as soon as its revitalization and conversion is approved by the Council.</p>

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CR 730/30/03/15	30 March 2015	<u>CONSIDERATION OF LEASE OF THE PORTION OF REMAINDER OF ERF 1, MATATIELE FOR BRICKYARD (MANUFACTURING OF BUILDING BLOCKS)</u>	<ol style="list-style-type: none">1. That the consideration of unsolicited bid be granted.2. That the land is not needed for basic service delivery.3. That the Portion of Remainder of Erf 1, Matatiele be disposed of by lease for a period of 1 year, subject to renewal.4. That the land be leased to the applicant (Imida-Yam Developments) at a market related price.5. That the unsolicited bid be advertised for comments in accordance with Section 113 (2) of the MFMA.
CR 731/30/03/15	30 March 2015	<u>CONSIDERATION OF URGENT MATTERS</u> <u>THE INCREASE OF COUNCILLORS' SALARIES, ALLOWANCES AND BENEFITS</u>	That the Increase of Councillors` Salaries, Allowances and Benefits be implemented on the 15 th of April 2015.
		<u>CONSIDERATION OF URGENT MATTERS</u> <u>CORPORATE SERVICES DEPARTMENT: REQUEST FOR THE INCREASE OF</u>	<ol style="list-style-type: none">1. That the report on 2014/15 financial year determination of upper limits of salaries, allowances and other benefits of Municipal Councillorsø as published in Government be noted.2. That the tabling of the determination of upper limits of salaries, allowances and benefits of Councillorsø in terms of the Circular letter No.9/2/1/1 of the Eastern Cape

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CR 732/10/03/15	10 March 2015	<u>COUNCILLORS' SALARIES, ALLOWANCES AND BENEFITS</u>	<p>Department of Cooperative Governance and Traditional Affairs (COGTA-EC) be noted.</p> <ol style="list-style-type: none">3. That the use of the Municipal grade for the purposes of paying the salaries, allowances as well as benefits of Councillors arising from the official statistics of population determined by the Statistician-General from the 2011 census be noted.4. That the increase of the upper limits of salaries, allowances and benefits of the Councillors in terms of the criteria and requirements set out in the Government Notice be approved.5. That the Municipal Manager be mandated to submit a request for increase of the upper limits of salaries, allowances and benefits of Councillors to the Member of the Executive Council (MEC) for Cooperative Governance and Traditional Affairs based on the final gazette as promulgated by the National Minister of Cooperative Governance and Traditional Affairs.6. That the Municipal Manager be mandated to implement the decision of the MEC on the request for the increase of the upper limits of salaries, allowances and benefits of Councillors upon conclusion.
CR 733/30/04/15	30 April 2015	<u>MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THE 30TH JANUARY 2015</u>	That the Minutes of 30 January 2015 be ACCEPTED , as a True Reflection of the Proceedings of the Meeting.

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CR 734/30/04/15	30 April 2015	<u>MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON THE 10TH MARCH 2015</u>	That the Minutes of 10 March 2015 be ACCEPTED , as a True Reflection of the Proceedings of the Meeting.
CR 735/30/04/15	30 April 2015	<u>MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON THE 30TH MARCH 2015</u>	That the Minutes of 30 March 2015 be ACCEPTED , as a True Reflection of the Proceedings of the Meeting.
CR 736/30/04/15	30 April 2015	<u>REVENUE AND EXPENDITURE REPORT: ADOPTION OF REVENUE ENHANCEMENT STRATEGY</u>	That Council adopts the Revenue Enhancement Strategy.
CR 737/30/04/15	30 April 2015	<u>STATEMENT OF FINANCIAL PERFORMANCE AND THE IMPLEMENTATION OF THE 2014/15 BUDGET FOR THE PERIOD ENDING 31st MARCH 2015 STATEMENT OF FINANCIAL PERFORMANCE AND THE IMPLEMENTATION OF THE 2014/15 BUDGET FOR THE PERIOD ENDING 31st MARCH 2015</u>	<ul style="list-style-type: none">i. That Council considers and notes the report on the statement of financial performance and the implementation of the 2014/15 budget for the period ending 31st March 2015 including supporting documentation attached as Annexure for all March 2015 financial transactions recorded up to close of business 31st March 2015.ii. That Council notes the spending rate on capital and operating projects financial transactions recorded up to close of business 31st March 2015.

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CR 738/30/04/15	30 April 2015	<u>SUPPLY CHAIN MANAGEMENT UNIT PERFORMANCE REPORT FOR THE 3RD QUARTER ENDED 31ST MARCH 2015</u>	<ol style="list-style-type: none">1. That, the report on supply chain management for the third quarter period ended 30 March 2015 be noted by Council.2. That, the report on deviations for the third quarter period ended 31 March 2015 amount to R 2,115,701.16 be noted and approved by Council.
CR 739/30/04/15	30 April 2015	<u>CONDONATION OF IRREGULAR EXPENDITURE BY COUNCIL</u>	<ol style="list-style-type: none">1. That the Council notes the contents of this report.2. That the Council appoints the Municipal Public Accounts Committee to investigate the disclosed irregular expenditure in the audited 2013/2014 annual financial statements; to determine the nature, extent and root.3. Institute a process to identify any fraudulent, corrupt and criminal activities or actions that deprived the state of value for money and may result in the state instituting a civil claim against a third party.4. Confirmation that the irregular expenditure was not the result of fraudulent, corrupt and criminal activities or actions that deprived the state of value for money that may result in the state instituting a civil claim against a third party.5. That the Municipal Public Accounts Committee in a report to Council to be submitted at the June 2015 Council meeting, recommend to Council what irregular expenditure should be recovered or be written-off; and6. That the Municipal Manager appoints the appropriate members of

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			<p>the administration to support and advise the Municipal Public Accounts Committee.</p> <p>7. That Council approves the inclusion of all transactions, amounting to R7, 489, 689.00 as included in the irregular expenditure schedule in the application National Treasury for the condonation.</p>
CR 740/30/04/15	30 April 2015	<u>REPORT ON IRREGULAR EXPENDITURE FOR THE THIRD QUARTER ENDED 31 MARCH 2015</u>	<p>1. That, the contents of the irregular expenditure report for the 3rd quarter ended 31 March 2015 be noted.</p> <p>2. That the municipality has identified the amount of R2, 710, 618.60 as Irregular expenditure for the 3rd quarter ended 31 March 2015.</p> <p>3. That the processes of investigation by MPAC for recommendations to Council of write-off and condonation where necessary be done.</p>
CR 741/30/04/15	30 April 2015	<u>ASSETS MANAGEMENT REPORT FOR THE THIRD QUARTER ENDED 31 MARCH</u>	<p>1. That, the report on assets management for the third quarter ended 31 March 2015 be noted by Council.</p> <p>2. That asset to the value of R 58, 642.84 to be written-off as they have been identified as obsolete during the 31 March 2015 physical verification approved by the Council.</p> <p>3. That assets to the value of R 58, 642.84 to be disposed via a process that is fair, transparent, equitable and consistent with the supply chain management policy be approved by Council.</p>

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CR 742/30/04/15	30 April 2015	<u>RECORDS MANAGEMENT POLICY</u>	That the new policy on Records Management be adopted.
CR 743/30/04/15	30 April 2015	<u>REPRIORITISATION OF TARGETS FOR THE APPOINTMENT OF AGENTS TO MANAGE THE FRESH PRODUCE MARKET & THE SILOS</u>	<ol style="list-style-type: none">1. That appointment target for the appointment of the Fresh Produce Market and Silo Facility agents be reprioritized.2. That the agents for the management of the operations of the Fresh Produce Market and the Silos be undertaken in 2015/16 financial year.
CR 744/30/04/15	30 April 2015	<u>APPROVAL OF THE BUSINESS LICENCE POLICY</u>	That the business licence policy be approved.
CR 745/30/04/15	30 April 2015	<u>APPROVAL OF THE GRANT-IN -AID POLICY</u>	That the Grant In Aid policy be approved.
CR 746/30/04/15	30 April 2015	<u>REPORT ON THE IMPLEMENTATION OF THE SPATIAL PLANNING AND LAND USE MANAGEMENT ACT (ACT 16 OF 2013) AND</u>	<ol style="list-style-type: none">1. The final Spatial Planning and Land Use Management Act regulations as passed on 23 March 2015 as a working document of the Municipality be adopted.2. The establishment of the Matatiele Municipal Planning Tribunal in

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		<u>REGULATIONS</u>	<p>terms of Section 35 of the Act and Section 2(1) SPLUMA regulation 2015 be approved.</p> <p>3. The establishment of a separate Municipal tribunal be approved.</p> <p>4. The post of a Land Development Officer in terms of section 39 of the Act be approved.</p> <p>5. The preparation of land use schemes including rural areas and agricultural areas be approved.</p> <p>6. The intention to pass the Spatial Planning and land Use management By-Law be approved.</p> <p>7. An amount of R50 000.00 for the gazetting of the Spatial Planning and land Use management By-Law be approved</p> <p>8. The process plan for the implementation of the Spatial Planning and Land Use Management Systems Act be noted and adopted.</p>
CR 747/30/04/15	30 April 2015	<u>CONSIDERATION OF DISPOSAL OF MUNICIPAL LAND</u>	<p>It is resolved that: -</p> <p>a) The sale of Erf 2949, Matatiele for church purposes to Presbyterian Christian Apostolic Church be approved.</p> <p>b) The sale of Erf 3082, Matatiele (Harry Gwala) for church purposes to St Johns Apostolic Faith Mission be approved.</p> <p>c) The sale of Erf 1519, Matatiele (Harry Gwala) for church purposes to Christ is the Lord Ministries be approved.</p> <p>d) The sale of Erf 1478, Matatiele (Harry Gwala) for church purposes to Twelve Apostle Church in Christ be approved.</p> <p>e) The sites are not needed for basic service delivery.</p>

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			f) The disposal of above sites be advertised for public comments.
CR 748/30/04/15	30 April 2015	<u>REPORT FOR APPROVAL OF THE RELAXATION POLICY FOR LIQUOR TRADING HOURS</u>	That the relaxation policy for liquor trading hours be approved.
CR 749/30/04/15	30 April 2015	<u>APPROVAL OF POLICY ON ALLOCATION OF LAND FOR ESTABLISHMENT OF CONSTRUCTION SITES</u>	<ol style="list-style-type: none">1. That the Policy on allocation of land for the establishment of construction sites be noted and adopted.2. That the policy on allocation of land for the establishment of construction sites be approved.
CR 750/30/04/15	30 April 2015	<u>DISPOSAL OF MUNICIPAL LAND: ERF 175 MATATIELE – TINTSWALO</u>	That the report be deferred to the Executive Committee.
CR 751/30/04/15	30 April 2015	<u>AREA M TOWNSHIP DEVELOPMENT</u>	<ol style="list-style-type: none">1. That the decision for Surveyor General be noted.2. The application for Township Establishment for Area M Township development (as amended) be noted and approved.3. Reallocation of funds for registration of Area M project to registration of Area J Township be approved.
CR 752/30/04/15	30 April 2015	<u>AREA J TOWNSHIP DEVELOPMENT</u>	<ol style="list-style-type: none">1. That the decision for Surveyor General be noted.2. That the registration of Area J Township be noted and approved.

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CR 753/30/04/15	30 April 2015	<u>PROJECT MANAGEMENT POLICY</u>	That the Project Management policy be noted and adopted by Council.
CR 754/30/04/15	30 April 2015	<u>INTEGRATED DEVELOPMENT PLANNING; MONITORING AND EVALUATION UNIT</u> <u>MATATIELE LOCAL MUNICIPALITY QUARTER 3 PERFORMANCE REPORT FOR 2014/2015 FINANCIAL YEAR</u>	That Council adopts the 2014/15 Quarter 3 Performance Report.
CR 755/30/04/15	30 April 2015	<u>BUDGET AND TREASURY DEPARTMENT: BUDGET, PLANNING AND FINANCIAL REPORTING FOR THE 09th MONTH PERIOD ENDED 31st MARCH 2015</u>	That the Budget, Planning and Financial Reporting unit Report for the 09 th month period ended 31 March 2015 be noted.
CR 756/30/04/15	30 April 2015	<u>FLEET MANAGEMENT SECTION QUATERLY REPORT FOR PERIOD ENDED 31 MARCH 2015</u>	<ol style="list-style-type: none">1. That the report on fleet management for the period ended 31 March 2015 from Fleet Management Section be noted.2. That staff must adhere to Fleet Management Policy and their behavior towards the Municipal Vehicles must change.
CR 757/30/04/15	30 April 2015	<u>REVENUE AND EXPENDITURE REPORT FOR THE 3RD</u>	That, the revenue and expenditure reports for the third quarter ended 31 March 2015 be adopted.

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		<u>QUARTER ENDED 31 MARCH 2015</u>	
CR 758/30/04/15	30 April 2015	<u>ENVIRONMENTAL AND SOLID WASTE MANAGEMENT QUARTER 3 REPORT FOR THE 2014/15 FINANCIAL YEAR</u>	That the 2014/15 third (3rd) quarter report for the environmental and solid waste management Unit be noted.
CR 759/30/04/15	30 April 2015	<u>EPWP 2014/15 THIRD (3RD) QUARTER REPORT</u>	That the 2014/15 third (3rd) quarter report for the EPWP Unit be noted.
CR 760/30/04/15	30 April 2015	<u>PUBLIC SAFETY QUARTERLY REPORT FOR JANUARY – MARCH 2015</u>	That the 2014/15 third (3rd) quarter report for the Public Safety Unit be noted.
CR 761/30/04/15	30 April 2015	<u>FEEDBACK TO STANDING COMMITTEE 2015/04/10: GREATER EAST GRIQUALAND FPA (MATATIELE) PROGRESS REPORT</u>	That the report on the feedback to standing Committee 2015/04/10: Greater East Griqualand FPA (Matatiele) Progress report be noted.
CR 762/30/04/15	30 April 2015	<u>PROGRESS REPORT ON THE KOEGA SIMULATOR TRAINING</u>	That the progress report on the Koega Simulator Training be noted by the Council.

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CR 763/30/04/15	30 April 2015	<u>ADMINISTRATION SUPPORT UNIT: REPORT FOR JANUARY, FEBRUARY AND MARCH 2015</u>	That the 2014/15 third (3 rd) quarter report for the Administrative Support Unit be noted.
CR 764/30/04/15	30 April 2015	<u>COUNCIL SUPPORT UNIT: REPORT FOR JANUARY, FEBRUARY AND MARCH 2015</u>	That the 2014/15 third (3 rd) quarter report for Council Support Unit be noted.
CR 765/30/04/15	30 April 2015	<u>HUMAN RESOURCES MANAGEMENT UNIT: REPORT FOR JANUARY, FEBRUARY AND MARCH 2015</u>	That the 2014/15 third (3 rd) quarter report for .Human Resources Unit be noted.
CR 766/30/04/15	30 April 2015	<u>ICT SERVICES UNIT: REPORT FOR JANUARY, FEBRUARY AND MARCH 2015</u>	That the 2014/15 third (3 rd) quarter report for the Information, Communication and Technology Unit be noted.
CR 767/30/04/15	30 April 2015	<u>LEGAL AND RISK SERVICES UNIT MONTHLY REPORT FOR JANUARY, FEBRUARY AND MARCH 2014</u>	That the 2014/15 third (3 rd) quarter report for the Legal and Risk Services be noted.
CR 768/30/04/15	30 April 2015	<u>DEVELOPMENT PLANNING UNIT QUARTER 3 PERFORMANCE REPORT 2014/15 FINANCIAL YEAR</u>	That the 2014/15 third (3 rd) quarter report for the Development Planning Unit be noted.

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CR 769/30/04/15	30 April 2015	<u>REPORT ON DECLINED LAND DISPOSAL APPLICATIONS</u>	That the report on the declined unsolicited bids be noted and adopted.
CR 770/30/04/15	30 April 2015	<u>REPORT ON THE 2014 MATATIELE FEES</u>	That the close out report on Matatiele Fees be noted.
CR 771/30/04/15	30 April 2015	<u>REPORT ON THE 4th ANNUAL MATATIELE MUSIC FESTIVAL</u>	That Matatiele Music Festival close out report be noted and adopted.
CR 772/30/04/15	30 April 2015	<u>PROGRESS REPORT FOR SILO FACILITY</u>	That the progress report on Silo facility be noted.
CR 773/30/04/15	30 April 2015	<u>REPORT ON THE 2014 MATATIELE TOURISM MONTH CELEBRATION</u>	That the Matatiele Tourism Month celebration close out report be noted.
CR 774/30/04/15	30 April 2015	<u>REPORT ON THE 2014 CED MATAT TRIPPLE CHALLENGE</u>	That the close out report on Ced Matat Triple challenge be noted and adopted.
CR 775/30/04/15	30 April 2015	<u>THE 2014 MEHLODING HERITAGE EVENT CLOSE OUT REPORT</u>	That report on the 2014 Mehlooding heritage event be noted and adopted.

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CR 776/30/04/15	30 April 2015	<u>LED QUARTER 3 PERFORMANCE REPORT 2014/15 FINANCIAL</u>	That the Local Economic Development Unit 2014/15 Quarter 3 (Three) Report be noted.
CR 777/30/04/15	30 April 2015	<u>ELECTRICAL UNIT QUARTER 3 (THREE) REPORT</u>	That the report by the Electrical Unit for March 2015 be noted by Council.
CR 778/30/04/15	30 April 2015	<u>BUILDING CONTROL UNIT QUARTER 3 (THREE) REPORT</u>	That the 2014/15 third (3rd) quarter report for the Building Control Unit be noted.
CR 779/30/04/15	30 April 2015	<u>HUMAN SETTLEMENTS QUARTER 3 (THREE) REPORT</u>	That the 2014/15 third (3rd) quarter report for the Human Settlements Unit be noted.
CR 780/30/04/15	30 April 2015	<u>OPERATIONS AND MAINTENANCE UNIT QUARTER 3 (THREE) REPORT</u>	That the 2014/15 third (3rd) quarter report for the Operations and Maintenance Unit be noted.
CR 781/30/04/15	30 April 2015	<u>PROJECT MANAGEMENT UNIT QUARTER 3 (THREE) REPORT</u>	That the 2014/15 third (3rd) quarter report for the Project Management Unit be noted.

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CR 782/30/04/15	30 April 2015	<u>COMMUNICATIONS QUARTER 3 (THREE) REPORT FOR THE 2014/2015 FINANCIAL YEAR</u>	That the Communication, IGR & Protocol Unit 2014/15 Quarter 3 (Three) Report be noted.
CR 783/30/04/15	30 April 2015	<u>INTERNAL AUDIT UNIT 2014/15 QUARTER 3 PERFORMANCE REPORT INTERNAL AUDIT</u>	That the Internal Audit Unit 2014/15 Quarter 3 (Three) Report be noted.
CR 784/30/04/15	30 April 2015	<u>SPECIAL PROGRAMMES UNIT</u>	That the SPU Unit 2014/15 Quarter 3 (Three) Report be noted.
CR 785/30/04/15	30 April 2015	<u>CONSIDERATION OF URGENT MATTERS: TAXATION OF UPPER LIMITS FOR COUNCILLORS</u>	That Management review the taxation of the 2015 Upper Limits Of Councillors and rectify the matter if the taxes were too high.
CR 786/30/04/15	30 April 2015	<u>CONSIDERATION OF MOTIONS</u>	A motion on the role of the PR Councillors was raised for discussion in the next Council meeting.
CR 787/29/05/15	29 May 2015	<u>RULES AND ORDERS COMMITTEE REVIEW OF THE STANDING RULES AND ORDERS OF THE</u>	<ol style="list-style-type: none">1. That a report to Council about the proposed new version of the Standing Rules and Orders of the Council be noted.2. That a Council resolution on adoption of the current Rules and Orders be rescinded upon gazetting of the new version of the Rules and Orders of the Council.

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		<u>MATATIELE MUNICIPAL COUNCIL</u>	<ol style="list-style-type: none">3. That the proposed new version of Standing Rules and Orders of the Council be adopted.4. That the adopted new version of the Standing Rules and Orders of the Council be gazetted after adoption by the Council.
CR 788/29/05/15	29 May 2015	<u>REVIEW OF THE TERMS OF REFERENCE FOR RULES COMMITTEE</u>	<ol style="list-style-type: none">1. That a report on review of the Terms of Reference for the Rules Committee of the Matatiele Local Municipality be noted.2. That the reviewed Terms of Reference for the Rules Committee of the Matatiele Local Municipality be adopted.
CR 789/29/05/15	29 May 2015	<u>FINAL BUDGET 2015/16-2018 MEDIUM TERM REVENUE EXPENDITURE FRAMEWORK</u>	<p>Council resolves the following:</p> <ol style="list-style-type: none">1. That the annual Budget of the Municipality for the financial year 2015/2016;and its indicative for the two projected outer years 2016/2017 and 2017/2018 as outlined on the report be approved as set out in the following :<ul style="list-style-type: none">• Operating Revenue by source <u>table 2</u> of R 365,248,563• Operating Expenditure by source <u>table 3</u> of R 289,979,111• Capital Expenditure by source and municipal vote <u>table 4</u> of R143,606,401

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			<ul style="list-style-type: none">• Total budget <i>table 5</i> of R 433,585,512 <p>2. That the council notes the following tariff increases for the 2015/16 financial year</p> <ul style="list-style-type: none">• Property rates tariff increase of 5% ,• Refuse tariff increase of 5%• Electricity tariff increase between 5 and 12 %• That all other municipal tariff remains unchanged. <p>3. Council notes reviewed budget related policies for credit Control and debt collection policy, Banking and investment management policy, Fixed Asset Management policy and implementation guide, Budget policy and implementation guide, Property rates policy, Payment Policy, Virement Policy, Cash Shortage Policy, Electricity Token Policy, Credit Card Policy, Entertainment / Refreshment Policy, Customer incentive Scheme Policy, Strategy to Improve Debtor Payment Policy, Customer Care Policy, Debt Capacity Policy, Cash Management Policy ,Back-up Policy, Donor Finance Policy, Unclaimed Deposits Policy , Gifts for Officials Policy , Grant & Donation Policy,</p>
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			GRAP Framework Policy, Indigent Policy, Petty Cash Policy, Special Services Policy, Supply Chain Management Policy , the Tariff Policy cash up policy , fraud prevention policy and the new policy on appointment of Consultants 4. Council motes the budget 2015/16 outreach report.
CR 790/29/05/15	29 May 2015	<u>PROPOSED CALENDAR OF MEETINGS FOR THE 2015/2016 FINANCIAL YEAR FOR MATATIELE LOCAL MUNICIPALITY</u>	That the Municipal calendar of meetings and events for 2015/2016 financial year be noted and adopted.
CR 791/29/05/15	29 May 2015	<u>ORGANOGRAM REVIEW FOR 2015/16 FINANCIAL YEAR</u>	<ol style="list-style-type: none">1. That a report on the 2015/16 organogram review process for the Matatiele Local Municipality be noted.2. That inclusion of the post of Senior Officer: Land Development at TASK grade 11 within the Economic Development Department as required by the Special Planning and land Use Management Act and previously authorized by the Council be approved.3. That inclusion of the post of Mayoral Aide at TASK grade 8 within the Office of the Mayor as previously adopted by the

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			<p>Council be approved.</p> <p>4. That the transfer of the risk management services from the Internal Audit Services Unit to the legal services unit for creation of the Legal and Management Services unit be noted.</p> <p>5. That the transfer of the Individual Performance Office from the Human Resources Unit to the IDP and Evaluation Unit be noted.</p> <p>6. That the transfer of the Reception Office from the Administrative Support to the ICT services unit be noted.</p> <p>7. That the transfer of the post of one Driver from the Administrative Support Unit to the Council Support unit be noted.</p> <p>8. That a further notice be taken that, there are no additional/new posts included in the organogram except the two posts mentioned above in line with moratorium on creation of new or additional posts pending the outcome of the organizational work study as agreed upon in the Municipal annual strategic planning workshop held in February 2015.</p>
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			<p>9. That a moratorium on creation of new posts as resolved at the annual Municipal Strategic planning workshop held in February 2015 be endorsed.</p> <p>10. That the Council resolution on adoption of the current organogram be rescinded</p> <p>11. That the organogram as presented together with highlighted changes be adopted.</p>
CR 792/29/05/15	29 May 2015	<u>TWO NEW HUMAN RESOURCE POLICIES</u>	<p>1. That two new draft Human Resources policies prepared by the Corporate Services Department be noted.</p> <p>2. That the failed intended presentation of the two HR policies to LLF meeting of 19 March 2015, due to the Union's insistence that the two draft policies be presented to a general staff meeting of the Municipality be noted.</p> <p>3. That two (2) final draft Human Resources policies from the Human Resources Unit, namely, Policy on Intra-Organizational Communication and Employee Assistance and Wellness Policy be adopted.</p>

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CR 793/29/05/15	29 May 2015	<u>RESTRUCTURING OF THE MEMBERSHIP TO THE LOCAL LABOUR FORUM (LLF)</u>	<ol style="list-style-type: none">1. That the report on the restructuring of the LLF membership be noted.2. That the following Councillors be appointed or confirmed as the standing members of the LLF:<ol style="list-style-type: none">1. Cllr. N Mshuqwana2. Cllr. C. L. Nxesi3. Cllr. P.T Hloele3. That the following Officials be appointed or confirmed as the standing members of the LLF:<ol style="list-style-type: none">1. General Manager: Corporate Services2. General Manager: Community Services3. General Manager: Infrastructure Services4. Human Resources Manager5. Manager: Revenue and Expenditure4. That the following officials be appointed as the alternate members of the LLF:<ol style="list-style-type: none">1. Municipal Manager2. Council and Executive Support Manager
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			3. Manager Communications & IGR Protocol 5. That Councillor. S. Mgolombane be recommended as an alternative member to the LLF.
CR 794/29/05/15	29 May 2015	<u>ICT STEERING COMMITTEE CHARTER</u>	1. That the ICT Steering Committee Charter be noted. 2. That the ICT Steering Committee Charter be approved.
CR 795/29/05/15	29 May 2015	<u>MATATIELE LOCAL MUNICIPALITY CORPORATE GOVERNANCE OF INFORMATION AND TECHNOLOGY POLICY FRAMEWORK (MLM CGICTPF)</u>	1. That the Matatiele Local Municipality Corporate Governance of Information and Technology Policy Framework considered and noted. 2. That Matatiele Local Municipality Corporate Governance of Information and Communication Technology Policy Framework be approved.
CR 796/29/05/15	29 May 2015	<u>LITIGATION MANAGEMENT STRATEGY</u>	1. That a report pertaining to Litigation Management strategy be noted 2. That MLM Litigation Management Strategy be adopted.
CR 797/29/05/15	29 May 2015	<u>THREE URGENT LEGAL MATTERS</u>	1. That a report on three urgent legal matters be noted. 2. That an act of putting Council on board with the pressing legal matters faced by the Municipality be noted.

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			<p>3. That an offer of R250 000 by the Matatiele Local Municipality for damages and other incidental losses in favour of Mrs. Nomawethu Moshoeshoe without prejudice, against her earlier demand of R4 million and the latest lowered demand of R1.4 million be withdrawn.</p> <p>4. That approval of institution of defense litigation against either a claim of R1.4m or R4m demanded by Mrs. Nomawethu Moshoeshoe be made.</p> <p>5. That a labour court application for the review of the arbitration award made by the South African Local Government Bargaining Council Commissioner in favour of Mrs. Rashida Shaikh be endorsed.</p> <p>6. That endorsement of the application for a court judgment on the Municipality's prior claim on pension benefits of Mrs. Desia Thurston be made.</p>
CR 798/29/05/15	29 May 2015	<u>2015/2016 DRAFT INTEGRATED DEVELOPMENT PLAN</u>	That the 2015/16 Integrated Development Plan (IDP) be adopted by Council.

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CR 799/29/05/15	29 May 2015	<u>THE RESIGNATION OF MS. G.R. TOBIA</u>	<ol style="list-style-type: none">1. That the resignation of Ms. G.R. Tobia be noted.2. That the resignation of Ms. G.R. Tobia be accepted.3. That the appointment of Mr. V. Ndaba to act as a General Manager: EDP for a period of three (3) Months subject to extension be approved.4. That Mr. V. Ndaba be paid an acting allowance according to the acting policy.5. That the Acting appointment be rotated between Managers.6. That the post of General Manager: EDP to be advertised for filling.7. That the Council elected a short-listing and interviewing panel for this position as follows:<ol style="list-style-type: none">i. The Municipal Manager - Chairpersonii. Cllr. N.A. Nkukhu 6 Portfolio Head of EDPiii. Cllr. N.E. Kotelana8. That a Special EXCO meeting be held to elect two short listing and interview panel members who have expertise in the Economic Development and Planning field.
CR 800/29/05/15	29 May 2015	<u>DONATION OF MUNICIPAL LAND (REMAINDER OF PORTION OF ERF 1 CEDARVILLE AND REMAINDER OF PORTION OF ERF 1MATATIELE) TO</u>	<ol style="list-style-type: none">1. The donation of Portion of the Remainder Erf 1 Matatiele and 3 portions of the Remainder Erf 1 Cedarville to ALFRED NZO District Municipality (WSA) for drilling of boreholes (16 m/2 each) be approved.2. The proposed four portions being subdivided, alienated and

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		<u>ALFRED NZO DISTRICT MUNICIPALITY (WSA) FOR DRILLING OF FOUR (4) BOREHOLES</u>	rezoned at the cost of the applicant. 3. The donation of land be advertised for public comments. 4. The site is not needed for service delivery. 5. Registration of a servitude being done at a cost of the applicant. 6. That the Alfred Nzo District Municipality be authorized to proceed with the boreholes prior to the finalization of the procedural factors.
CR 801/29/05/15	29 May 2015	<u>CONSIDERATION OF URGENT MATTERS</u> <u>INVESTIGATION OF NON- ATTENDANCE OF MEETINGS BY CLLR. G.M. LETUKA</u>	1. That an investigation on the number of meetings where Cllr. G.M. Letuka was absent be carried out. 2. That a course of action be taken as per the Matatiele Local Municipality Standing Rules of Council, with regards to such conduct.
CR 802/29/05/15	29 May 2015	<u>REPORT TO COUNCIL ON PROGRESS MADE THUS FAR BY LOBBYING COMMITTEE MEETING</u>	1. That a report to Council about the Lobby document be noted and endorsed as the operational document of the committee. 2. That a report to Council about the Stewardship Plan be noted by Council. 3. That Lima be endorsed by Council to lobby funds for Agri-hub on behalf of the Municipality.

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CR 803/29/05/15	29 May 2015	<u>CONSIDERATION OF MOTIONS</u> <u>MOTION WITH REGARDS TO CHURCHES / PLACES OF WORSHIP</u>	The motion be deferred back to the Executive Committee to investigate the issuing of land, and not only to churches.
CR 804/30/04/15	30 April 2015	<u>CONSIDERATION OF URGENT MATTERS</u> <u>THREE URGENT LEGAL MATTER</u>	That the report be deferred to the Executive Committee (EXCO).
CR 805/31/07/15	31 July 2015	<u>MINUTES OF THE FOURTEENTH ORDINARY COUNCIL MEETING HELD ON THE 30 APRIL 2015</u>	That the minutes of the fourteenth ordinary Council meeting held on 30 April 2015 be ADOPTED as a true reflection of the proceedings.
CR 806/31/07/15	31 July 2015	<u>MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON THE 29 MAY 2015</u>	That the minutes of the special Council meeting held on 29 May 2015 be ADOPTED as a true reflection of the proceedings.

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CR 807/31/07/15	31 July 2015	<u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE FOURTH QUARTER PERIOD ENDED 30 JUNE 2015</u>	<ol style="list-style-type: none">1. That, the report on supply chain management for the fourth quarter period ended 30 June 2015 be noted by Council.2. That, the report on deviations for the twelfth month period ended 30 June 2015 amount to R 5, 736, 883.06 be noted and approved by Council.3. That, the report on deviations for the fourth quarter period ended 30 June 2015 amount to R 9,731,587.59 be noted and approved by Council.4. That, the stock take variance loss to be written-off for the period ended 30 June 2015 amounted to R11, 710.47 be noted and approved by Council.
CR 808/31/07/15	31 July 2015	<u>REPORT ON IRREGULAR EXPENDITURE FOR THE FOURTH QUARTER ENDED 30 JUNE 2015</u>	<ol style="list-style-type: none">1. That, the contents of the irregular expenditure report for the 4th quarter ended 30 June 2015 be noted.2. That the municipality has identified the amount of R 559,382.03 as Irregular expenditure for the 4th quarter ended 30 June 2015.3. That the amount of R559, 382.03 form part of the irregular expenditure being investigated and resolution that will be taken by MPAC.

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CR 809/31/07/15	31 July 2015	<u>STATEMENT OF FINANCIAL PERFORMANCE AND THE IMPLEMENTATION OF THE 2014/15 BUDGET FOR THE PERIOD ENDING 30 JUNE 2015</u>	<ol style="list-style-type: none">1. That Council considers and notes the report on the statement of financial performance and the implementation of the 2014/15 budget for the period ending 30 June 2015 including supporting documentation attached as Annexure for all June 2015 financial transactions recorded up to close of business 30 June 2015.2. That Council notes the spending rate on capital and operating projects financial transactions recorded up to close of business 30 June 2015.
CR 810/31/07/15	31 July 2015	<u>IMPLEMENTATION OF FREE BASIC SERVICES FOR INDIGENT BENEFICIARIES WHO'S ELECTRICITY IS PROVIDED BY ESKOM</u>	<ol style="list-style-type: none">1. That, council resolve that the list of current beneficiaries with Eskom be removed as indigent beneficiaries.2. That, council approves the new beneficiaries for 2015/2016 and 2016/2017 financial year.
CR 811/31/07/15	31 July 2015	<u>FRUITLESS AND WASTEFULL EXPENDITURE AS AT END OF 30 JUNE 2015</u>	<ol style="list-style-type: none">1. That, the contents of Fruitless and Wasteful Expenditurereport for the 4th Quarter ended 30 June 2015 be noted.2. That, council approves the write off of the R 13 149.13 for the interest incurred as a result of late receipt of invoices from Telkom and Eskom.3. That, Council approves the write off of R 1 741.32 for interest incurred as a result of late receipt of invoice due to late delivery of account from the Post Office.

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			4. That, council notes the amount of R 91.14 recovered.
CR 812/31/07/15	31 July 2015	<u>BUDGET VIREMENT FOR THE PERIOD ENDED 30 JUNE 2015</u>	<ol style="list-style-type: none"> 1. That the Council notes that the approved budget through the adjustment budget did not change and remains as follows: <ol style="list-style-type: none"> (a) Operating budget ó R264 249 944 (b) Capital budget ó R126 565 812 2. That the Council notes and approves the virement movements as detailed on the report.
CR 813/31/07/15	31 July 2015	<u>REVIEW OF THE OPERATING TOOLS FOR THE PROOF OF RESIDENCE AND WARD COMMITTEE MEMBERSHIP CONFIRMATION AND TERMINATION</u>	<ol style="list-style-type: none"> 1. That a report on reviewed operating tools for the Proof of Residence and Ward Committee Membership confirmation and termination be noted. 2. That draft operating tools for the proof of residence and Ward Committee membership confirmation and termination be noted. 3. That endorsement of the operating tools for the proof of residence and Ward Committee membership confirmation and termination be made.
CR 814/31/07/15	31 July 2015	<u>THE PLEDGE ENDORSED BY ALL THE PARTICIPANTS AT THE TRADITIONAL LEADERS SUMMIT HELD ON 22-23 JUNE 2015 AND THE WAYFORWARD TOWARDS THE ENHANCEMENT OF THE WORKING RELATIONS WITH</u>	<ol style="list-style-type: none"> 1. That a report on the outcome of the Matatiele Local Municipality Traditional Summit held on 22-23 June 2015 be noted. 2. That the content of the deliberations at the summit be noted. 3. That commencement of the implementation of some of the undertakings made based on the signed pledge be endorsed. 4. That implementation of the payment of allowances and provision of the Tools of Trade to the participating Traditional Leaders as per the guidelines presented by the Member of the Executive

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		<u>THE PARTICIPATING TRADITIONAL LEADERS.</u>	<p>Council (MEC) at the Summit be endorsed.</p> <p>5. That payment of a commuted monthly sitting allowance of R3000.00 per participating Traditional Leader with effect from July 2015 be approved.</p> <p>6. That payment of a fixed monthly Cellphone and mobile data card allowance of R500.00 per participating Traditional Leader with effect from July 2015 be approved.</p>
CR 815/31/07/15	31 July 2015	<u>SOUTHERN AFRICAN INTEGRATED MUNICIPAL GAMES</u>	<p>1. That this report be on SAIMSA Games be noted.</p> <p>2. That a meeting of all ANDM family of municipalities held on 16 July 2015 to craft a plan for participation in the 2015 SAIMSA games be noted.</p> <p>3. That the Municipality be granted authority to participate in the SAIMSA games under the banner of ANDM.</p> <p>4. That notice be taken that each municipality will be making a R80, 000.00 contribution towards its participation in the 2015 SAIMSA games.</p> <p>5. That notice be taken that a financial provision for participation of the municipality in the SAIMSA games has been provided for in the Wellness Programme Budget.</p> <p>6. That a notice be taken that the Chairperson for Corporate Services, Cllr. N. Mshuqwana and Ms Sindiswa Tshaka were elected as members of the Core Committee which is preparing for the SAIMSA games.</p>

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			7. That notice be taken that the selection of the District Team will be held on Wednesday, 29 July 2015 in Matatiele.
CR 816/31/07/15	31 July 2015	<u>FACILTATOR'S PROPOSAL ON ANNUAL SALARIES & WAGES INCREASE FOR 2015/2016 FINANCIAL YEAR IN THE LOCAL GOVERNMENT UNDERTAKING</u>	<ol style="list-style-type: none">1. That a report on the Facilitator's proposal of a multi-year salaries & wages and benefits increase collective agreement be noted.2. That a report on the Facilitator's proposal for implementation of salaries & wages and benefits increase for the period starting from 01 July 2015 ending 30 June 2016 be noted.3. That a report on the position of the Eastern Cape SALGA Provincial HR Working group on the Facilitator's proposal be noted.4. That the position of the Eastern Cape SALGA Provincial HR Working on the Facilitator's proposal for implementation of the annual salaries & wages and benefits increase for employees in 2015/2016 financial year be endorsed.5. That mandate of the Municipal Manager by the Council to implement an SALGBC collective agreement on 2015/16 salaries & wages and benefits increase once concluded by the duly authorized parties to the SALGBC or as directed by SALGA be granted.6. That the implementation of salaries and wages increase be extended to all deserving experiential trainees and all fixed term contract employees of the Municipality
CR 817/31/07/15	31 July 2015	<u>MATATIELE MUNICIPAL BROADBAND NETWORK</u>	<ol style="list-style-type: none">1. That Matatiele Municipality Broadband Network (MMBN)

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		<u>(MMBN) OFFERING PROPOSAL BY CHESTNUT OAK (PTY) LTD</u>	<p>offering proposal by Chestnut Oak (Pty) LTD be noted.</p> <ol style="list-style-type: none">2. That approval of intent to partner with Chestnut Oak (Pty) LTD for broadband implementation as per Chestnut Oak (Pty) LTD preliminary proposal subject to conducting a comprehensive feasibility study as well as submission of a comprehensive business plan at risk by Chestnut Oak (Pty) LTD be granted.3. That the Municipal Manager be mandated to write a letter of intent to partner with Chestnut Oak (Pty) LTD for broadband network implementation subject to conditions mentioned in 2 above.4. That consideration of funding provision for broadband network implementation in the outer financial years be approved in principle.
CR 818/31/07/15	31 July 2015	<u>DRAFT AND REVIEWED DRAFT BY-LAWS</u>	<ol style="list-style-type: none">1. That a report pertaining to the newly introduced and reviewed draft by-laws be noted.2. That a notice be taken that Draft By-laws were advertised for comments on 27 March 2015 in the East Griqualand Newspaper.3. That a notice be taken that a Public Hearing was scheduled to take place on 14 April 2015 at 10h00 in the Matatiele Town Hall.4. That a notice be taken that there was no attendance of the above scheduled public hearing by any member of the public.5. That a notice be taken that no written and verbal comments were received from the members of the public about these draft bylaws.6. That the newly introduced and reviewed 23 draft by-laws be adopted.

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CR 819/31/07/15	31 July 2015	<u>EPWP BUSINESS PLAN AND ITINERARY OF RECRUITMENT</u>	That the report be deferred back to the Executive Committee (EXCO).
CR 820/31/07/15	31 July 2015	<u>DEVELOPMENT PLANNING UNIT REPORT ON CONSIDERATION OF SPATIAL PLANNING AND LAND USE MANAGEMENT BY-LAW, SCHEDULE OF FEES AND DELEGATION FRAMEWORK</u>	<ol style="list-style-type: none">1. Operation of the Spatial Planning and Land Use Management Act, 2013 (Act 16 of 2013) as from 01 of July 2015 be noted.2. Spatial Planning and Land Use Management By-Law be approved and adopted3. Schedule of the application fees for 2015/16 financial year be noted and adopted.4. Delegation Framework for implementation of the Act be noted and adopted.
CR 821/31/07/15	31 July 2015	<u>REPORT ON THE IDENTIFICATION OF MATATIELE LOCAL MUNICIPALITY AS A SITE FOR</u>	That Council approves the identification of Matatiele Local Municipality as a site for the implementation of the Agri- Park (Agriculture Industrialisation) programme in the Alfred Nzo district

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		<u>THE IMPLEMENTATION OF AGRI PARK PROGRAMME IN THE ALFRED NZO DISTRICT</u>	
CR 822/31/07/15	31 July 2015	<u>MAINTENANCE POLICY FOR THE MAINTENANCE AND REPAIRS OF ELECTRICAL ASSETS OF THE MATATIELE LOCAL MUNICIPALITY</u>	That the maintenance policy for the maintenance and repairs of electrical assets of the Matatiele Local Municipality be adopted.
CR 823/31/07/15	31 July 2015	<u>INCLUSION OF MALUTI AND CEDARVILLE TOWNS ONLY INTO MATATIELE DISTRIBUTION LICENSE</u>	<ol style="list-style-type: none">1. Council to note recommendation for approval2. Council to note financial implications of taking over Eskom infrastructure.3. Council adopts the inclusion of Cedarville and Maluti towns in the Matatiele electricity distribution license.
CR 824/31/07/15	31 July 2015	<u>PRE 1994 SUBSIDY PROGRAMME RETIFICATION</u>	<ol style="list-style-type: none">1. That the council note and approve the beneficiary list for the Pre 1994 units at Cedarville (Mzingisi and Coloured area) and Matatiele (Itsokolele and North Ends).2. That the council note and approve the Human Settlements Unit to apply for the Pre 1994 subsidy programme to the Department of Human Settlements for the ratification of these units.

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CR 825/31/07/15	31 July 2015	<u>EXECUTIVE COMMITTEE REPORT TO COUNCIL</u>	That the following reports be adopted. 1. Back To Basics Action Plan 2. 2014/15 Quarter 4 Performance Report 3. 2015/16 SDBIP 4. 2016/17 IDP/Budget Process Plan
CR 826/31/07/15	31 July 2015	<u>ITEMS FOR CONSIDERATION AND NOTING</u> <ul style="list-style-type: none">• <u>ASSETS MANAGEMENT QUARTER 4 REPORT FOR 2014/2015 FINANCIAL YEAR</u>• <u>FLEET MANAGEMENT SECTION QUARTER 4 REPORT FOR 2014/2015 FINANCIAL YEAR</u>• <u>BUDGET, PLANNING AND FINANCIAL REPORTING UNIT QUARTER 4 REPORT FOR 2014/2015 FINANCIAL YEAR</u>	Items submitted for Noting.

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- REVENUE MANAGEMENT
AND EXPENDITURE UNIT
QUARTER 4 REPORT FOR
2014/2015 FINANCIAL YEAR
- SUPPLY CHAIN
MANAGEMENT UNIT
QUARTER 4 REPORT FOR
2014/2015 FINANCIAL YEAR
- PUBLIC SAFETY UNIT:
QUARTER 4 REPORT FOR
2014/2015 FINANCIAL YEAR
- PUBLIC AMENITIES:
QUARTER 4 REPORT FOR
2014/2015 FINANCIAL YEAR
- ENVIRONMENTAL AND
WASTE MANAGEMENT
UNIT: QUARTER 4 REPORT
FOR 2014/2015 FINANCIAL
YEAR
- ADMINISTRATION SUPPORT
UNIT: QUARTER 4 REPORT
FOR 2014/2015 FINANCIAL
YEAR

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- COUNCIL SUPPORT UNIT:
QUARTER 4 REPORT FOR
2014/205 FINANCIAL YEAR
- CORPORATE SERVICES
DEPARTMENT: HUMAN
RESOURCES UNIT: QUARTER
4 REPORT FOR 2014/205
FINANCIAL YEAR
- ICT SERVICES UNIT:
QUARTER 4 REPORT FOR
2014/205 FINANCIAL YEAR
- LEGAL SERVICES UNIT:
QUARTER 4 REPORT FOR
2014/205 FINANCIAL YEAR
- DEVELOPMENT PLANNING
UNIT QUARTER 4 REPORT
FOR 2014/2015 FINANCIAL
YEAR
- LED UNIT QUARTER 4
REPORT FOR 2014/2015
FINANCIAL YEAR
- ELECTRICAL UNIT
QUARTER 4 REPORT FOR

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		<p><u>2014/2015 FINANCIAL YEAR</u></p> <ul style="list-style-type: none">• <u>OPERATIONS AND MAINTENANCE UNIT QUARTER 4 REPORT FOR 2014/2015 FINANCIAL YEAR</u>• <u>HUMAN SETTLEMENTS QUARTER 4 REPORT FOR 2014/2015 FINANCIAL YEAR</u>• <u>PROJECT MANAGEMENT UNIT QUARTER 4 REPORT FOR 2014/2015 FINANCIAL YEAR</u>• <u>COMMUNICATIONS, IGR AND PROTOCOL UNIT QUARTER 4 REPORT FOR 2014/2015 FINANCIAL YEAR</u>• <u>SPECIAL PROGRAMMES UNIT QUARTER 4 REPORT FOR 2014/2015 FINANCIAL YEAR</u>	
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CR 827 A/31/07/15	31 July 2015	<u>CONSIDERATION OF URGENT MATTERS</u>	<p>On proposal by Cllr. T.V. Mongoato, seconded by Cllr. K.C. Biggs</p> <p>It was RESOLVED</p> <p>That Management intervene urgently as the Maluti offices of the Municipality had no electricity and that had a negative impact on service delivery.</p>
CR 827/30/10/15	30 October 2015	<u>SWEARING IN OF NEW ANC COUNCILLOR</u>	<p>1. Councillor Thabo Jimmy Tshabalala was duly sworn into office and he signed a creed certificate. The Councillor also signed the Code of Conduct for Councillors, as per Schedule 1 to the Local Government: Municipal Systems Act 32 of 2000.</p> <p>2. That the AIC members in Council be excused during the swearing in of the new Councillor, as they had requested.</p>
CR 828/31/07/15	31 July 2015	<u>ASSETS MANAGEMENT QUARTER 4 REPORT FOR 2014/2015 FINANCIAL YEAR</u>	<p>1) That, the report on assets management for the quarter ended 30 June 2015 be noted by Council.</p> <p>2) That asset to the value of R32 642.84 to be written-off as they have been identified as obsolete during the 30 June 2015 physical verification.</p> <p>That assets to the value of R32 642.84 to be disposed via a process that is</p>

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			fair, transparent, equitable and consistent with the supply chain management policy.
CR 828 A/30/10/15	30 October 2015	<u>MINUTES OF THE FIFTEENTH ORDINARY COUNCIL MEETING HELD ON THE 31 JULY 2015</u>	That the minutes of the fifteenth ordinary Council meeting held on 31 July 2015 be ADOPTED as a true reflection of the proceedings
CR 829/30/10/15	30 October 2015	<u>SECTION 79 COMMITTEES REPORTS</u> <u>AUDIT COMMITTEE REPORT</u> <u>FIRST REPORT OF THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2015</u>	That the first report of the Audit Committee of the Matatiele Local Municipality for the financial year ending 30 June 2015 be noted by the Council.
CR 830/30/10/15	30 October 2015	<u>RULES AND ORDERS COMMITTEE REPORT</u>	1. That a report regarding the participation of Councillor G.M. Letuka in the processes of the Municipality be noted.

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		<u>REPORT ON COUNCILLOR G.M. LETUKA'S PARTICIPATION IN MUNICIPAL PROCESSES</u>	<ol style="list-style-type: none"> 2. That an analytical picture regarding the participation of Councillor G. M. Letuka in the processes of the municipality be considered for making an informed decision. 3. That the monthly salary of Cllr. G.M. Letuka be suspended until she cooperates by attending the Municipal meetings and events she is scheduled to part of. 4. That the report be deferred to the Rules and Order committee with the above recommendations.
CR 831/30/10/15	30 October 2015	<u>PUBLIC PARTICIPATION, PETITIONS AND EDUCATION COMMITTEE</u> <u>REPORT TO THE ORDINARY COUNCIL MEETING HELD ON 30 OCTOBER 2015 BY THE CHAIRPERSON OF PUBLIC PARTICIPATION, PETITIONS AND EDUCATION COMMITTEE (PPP&E)</u>	That the report be deferred to the next Council meeting.
CR 832/30/10/15	30 October 2015	<u>STATEMENT OF FINANCIAL PERFORMANCE AND THE IMPLEMENTATION OF THE 2015/16 BUDGET FOR THE</u>	<ol style="list-style-type: none"> 1. That, Council considers and notes the report on the statement of financial performance, position and the implementation of the 2015/16 budget (MFMA Section 71 Report) for 1st quarter of the

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		<u>PERIOD ENDING 30 SEPTEMBER 2015</u>	<p>period ended 30 September 2015 including supporting documentation attached as Annexure for all September 2015 financial transactions recorded up to close of business 30 September 2015.</p> <p>2. That, Council notes the 1st quarter of the period ended 30 September 2015 spending rate of 25% on capital and 20% on operating budgets as per financial transactions recorded up to close of business 30 September 2015.</p> <p>3. That, Council notes the outstanding debtors balance of R77 221 594 for the 1st Quarter period ended 30 September 2015 aged as follows,</p> <ul style="list-style-type: none">• Current ó R2, 937, 599• 30 days ó R1, 675 970• 90 days ó R695 358• 120 days ó R721 608• 150+ days ó R57 388 729 <p>4. That, Council notes the outstanding debtors categorised as follows,</p> <ul style="list-style-type: none">• Government ó R37 716 863• Businesses ó R4 613 354• Domestic ó R33 555 079
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			<ul style="list-style-type: none">• Sundry ó R1 336 297 <ol style="list-style-type: none">5. That, Council notes the cash and cash equivalents of R74 030 695 for 1st quarter period ended 30 September 2015.6. That, Council notes each department should prepare and implement the control measures to eliminate unnecessary expenditures and operating expenditures be maintained within the council raised revenues.7. That, Council notes the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the month for months of the 1st quarter period ended 30 September 2015 including the September month reported in October.
CR 833/30/10/15	30 October 2015	<u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE FIRST QUARTER PERIOD ENDED SEPTEMBER 2015</u>	<ol style="list-style-type: none">1. That, the report on supply chain management or the first quarter period ended 30 September 2015 be noted by Council.2. That, the report on deviations for the first quarter period ended 31 September 2015 amount to R 3, 661, 532.81 be noted and approved by Council.<ul style="list-style-type: none">• July 2015 ó R 1,591,250.15• August 2015 ó R 1, 046, 340.70

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			<ul style="list-style-type: none">• September 2015 - R 1, 023, 941.96 <p>3. That, council notes the awards totalling R 21 611 856 on both bids and quotations and above R30 000 have been allocated per jurisdiction as follows,</p> <ul style="list-style-type: none">• Local R 3 179 212 which is 14% of total procurements• District R78 000 which is 0,4% of total procurements• Province R1 238 325 which is 6% of total procurements• National R18 326 154 which is 78,6% of total procurements.
CR 834/30/10/15	30 October 2015	<u>ADOPTION OF PROCUREMENT PLAN</u>	1. That the report on Procurement Plan for the 2015/2016 financial year be noted, accepted and adopted by the Council.
CR 835/30/10/15	30 October 2015	<u>IRREGULAR EXPENDITURE FOR THE FIRST QUARTER ENDED 30 SEPTEMBER</u>	<p>1. That, the contents of the irregular expenditure report for the first quarter ended 30 September 2015 be noted.</p> <p>2. That, the municipality did not incur irregular expenditure for the first quarter ended 30 September 2015.</p>
CR 836/30/10/15	30 October 2015	<u>FRUITLESS AND WASTEFUL EXPENDITURE FOR THE</u>	1. That, the contents of Fruitless and Wasteful Expenditure report for the 1 st Quarter ended 30 September 2015 be noted.

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		<u>FIRST QUARTER ENDED 30 SEPTEMBER 2015</u>	2. That, the amount be recovered from the responsible officials.
CR 837/30/10/15	30 October 2015	<u>REPORT ON WRITE OFF DEBT AS AT END OF 31 AUGUST 2015</u>	1. That Council notes the debt transferred from Umzimvubu Local Municipality to Matatiele Local Municipality in 2006 for rates. 2. That Council approves an amount of R9, 504,513.83 to be written off.
CR 838/30/10/15	30 October 2015	<u>COLLABORATION AGREEMENT WITH DEPARTMENT OF ENERGY THROUGH SOUTH AFRICAN NATIONAL ENERGY DEVELOPMENT INSTITUTE (SANEDI) FOR SMART GRID PROJECT</u>	1. That, the council notes the financial and technical support to be provided by Department of Energy and SANEDI for the success of the Smart Grid project implementation. 2. That, the Council notes and accepts the Collaboration Agreement to be entered into between the Municipality and SANEDI for the Smart Grid project. 3. That, the Council approves and accept any kind of financial Grant and technical supports by Department of Energy and SANEDI for the implementation of the Smart Grid project. 4. That, the Council approves the signing of Collaboration Agreement by the Municipal Manager as per council delegations framework.
CR 839/30/10/15	30 October 2015	<u>OLD MUTUAL INVESTMENT SCHEME FOR COUNCILLORS AS WELL MONIES OWED TO THE MUNICIPALITY BY COUNCILLORS</u>	1. That the anomalies identified in the operation of the Councillors Old Mutual Investment Scheme since its inception in 2011 be noted. 2. That initiation of the recovery process for the monies owed by

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			individual councillors be approved.
CR 840/30/10/15	30 October 2015	<u>WITHDRAWAL OF INTENT BY MATATIELE LOCAL MUNICIPALITY TO PARTNER WITH CHESTNUT OAK (PTY) LTD FOR BROADBAND NETWORK (MMBN) PROJECT</u>	<ol style="list-style-type: none">1. That motivation for change of name of Chestnut Oak (Pty) LTD to Modus Telcoms (Pty) LTD as requested by Chestnut Management be noted.2. That motivate for withdrawal of intent to partner with Chestnut Oak (Pty) LTD for broadband network implementation be noted and approved.3. That the Municipal Manager is mandated to inform Chestnut Oak (Pty) LTD that Matatiele Local Municipality withdraws its intent to partner with Chestnut Oak (Pty) LTD for broadband network implementation
CR 841/30/10/15	30 October 2015	<u>CHANGE OF NAME OF MATATIELE MUNICIPAL BROADBAND NETWORK (MMBN) PARTNER FROM CHESTNUT OAK (PTY) LTD TO MODUS TELECOMS (PTY) LTD</u>	<ol style="list-style-type: none">1. That change of name of Matatiele Municipal Broadband Network partner from Chestnut Oak (Pty) LTD to Modus Telcoms (Pty) LTD be noted.2. That the report on Modus Telcoms (Pty) LTD as a legal partner to Matatiele Local Municipality for broadband network be noted.3. That the Municipal Manager be mandated to write a letter of intent to partner with Modus Telkom (Pty) LTD for broadband network

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			implementation subject to conditions set out for Modus Telcoms Oak (Pty) LTD.
CR 842/30/10/15	30 October 2015	<u>RISK ANALYSIS REPORT FOR THE CURRENT FINANCIAL MANAGEMENT SYSTEM: ABAKUS FINANCIAL MANAGEMENT SYSTEM</u>	<ol style="list-style-type: none">1. That risk analysis report on Abakus Financial Systems Operating System (SCO UNIX) be noted.2. That risk analysis report on Abakus Financial Systems server hardware be noted.3. That the Budget and Treasury Office be mandated to approach the National Treasury for a possible replacement of the ABAKUS Financial Management System on the grounds of the high risk it poses to the security of municipal information.
CR 843/30/10/15	30 October 2015	<u>OUTCOME OF THE ORGANIZATIONAL WORK STUDY AND PROPOSED STAFF ESTABLISHMENT PLAN</u>	That the report be deferred until the service provider presents the proposed organogram to the Council in a form of a workshop.
CR 844/30/10/15	30 October 2015	<u>REMUNERATION OF PARTICIPATING TRADITIONAL LEADERS POLICY FRAMEWORK</u>	<ol style="list-style-type: none">1. That a report on proposed policy framework for remuneration of participating Traditional Leaders at Matatiele Local Municipality be noted.2. That the policy on remuneration of the participating Traditional Leaders at the Matatiele Local Municipality be adopted.

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			<ol style="list-style-type: none">3. That a notice be taken that adoption of this remuneration policy by Council will mark the end of the use of the place of dwelling as a point of departure in the S&T claims from participating Traditional Leaders, but will rather use the Matatiele town/Matatiele town offices of the Municipality as a point of departure for any official travelling.4. That a notice be taken that funding for the approved allowances of the participating Traditional Leaders is derived from the savings from the salaries, benefits and allowances of Councillors
CR 845/30/10/15	30 October 2015	<u>2015/2016 QUARTER 1 MUNICIPAL RISK REGISTER REPORT</u>	<ol style="list-style-type: none">1. That a report pertaining to Quarter 1 Risk register be noted.2. That MLM Risk register for Quarter 1 be adopted.
CR 846/30/10/15	30 October 2015	<u>RATIFICATION OF EXTENSION OF ACTING APPOINTMENT IN THE POSITION OF GENERAL MANAGER: ECONOMIC DEVELOPMENT</u>	<ol style="list-style-type: none">1. That a report with regard to the acting appointment of Mrs Buyiswa Ntloko as a General Manager: Economic Development and Planning (EDP) be noted.2. That ratification of acting appointment of Mrs. B. Ntloko as an acting General Manager: EDP for a period of three (3) Months (following the lapsing the first three months of acting undertaken by Mr Vuyo Ndaba in terms the Council resolution No 799/29/05/15) with effect from 1 September 2015 subject to extension in terms Council resolution No CR 799/29/05/15 be made.

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			<ol style="list-style-type: none">3. That ratification of payment of acting allowance to Mrs. B. Ntloko according to the acting appointment policy of the Municipality be made.4. That rotation of extended acting appointment between the two EDP Middle Managers that is, Mrs. Buyiswa Ntloko and Mr. Vuyo. Ndaba until the position of General Manager: EDP is filled be approved.5. That acting allowances be paid both to Mrs Buyiswa Ntloko and Mr Vuyo Ndaba during their respective tenures of acting as General Manager: EDP in terms of the Municipality's acting appointment policy until the position of General Manager: EDP is filled.6. That application for approval of extended acting appointment in respect of which the Mrs Buyiswa Ntloko is a current incumbent with effect from 1 September 2015, to the MEC for Co-operative Governance and Traditional Affairs be made.
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CR 847/30/10/15	30 October 2015	<u>SOUTHERN AFRICAN INTEGRATED MUNICIPAL GAMES FEEDBACK REPORT</u>	<ol style="list-style-type: none">1. That a feedback on attendance of SAIMSA by the District team in Maseru in September 2015 be noted.2. That the budget increase allocated for Matatiele local Municipality's contribution to the participation of the Alfred Nzo District Municipality and its local Municipalities in the South Africa Inter Municipal Sports Association (SAIMSA) games in Maseru from R80 000.00 to R114 112.00 be ratified.3. That authority for ratification of defraying the additional expenses for the SAIMSA games from the safety and wellness budget subject of the Municipality be granted.4. That independent affiliation of the Matatiele Local Municipality to SAIMSA in 2016 due to the poor participation of other Municipalities in terms of contribution towards making the District Municipality Team attendance and participation a glorious and gracious success be considered.
CR 848/30/10/15	30 October 2015	<u>REPORT ON COUNCILLOR G.M. LETUKA'S PARTICIPATION IN MUNICIPAL PROCESSES</u>	<ol style="list-style-type: none">1. That a report regarding the participation of Councillor G.M. Letuka in the processes of the Municipality be noted.2. That an analytical picture regarding the participation of Councillor G.M. Letuka in the processes of the municipality be considered for making an informed decision.3. That the monthly salary of Cllr. G.M. Letuka be suspended until

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			<p>she cooperates by attending the Municipal meetings and events she is scheduled to part of.</p> <p>4. That the report be deferred to the Rules and Order committee with the above recommendations.</p>
CR 849/30/10/15	30 October 2015	<u>COMMUNICATIONS STRATEGY ACTION PLAN REVIEW</u>	That the Communications Action Plan be approved by Council.
CR 850/30/10/15	30 October 2015	<u>MATATIELE LOCAL MUNICIPALITY: 2015/2016 QUARTER 1 PERFORMANCE REPORT</u>	That the Matatiele Local Municipality 2015/16 Quarter 1 Performance Report be adopted by Council.
CR 851/30/10/15	30 October 2015	<u>OFFICE OF THE MUNICIPAL MANAGER: ICT STEERING COMMITTEE REPORT FOR 2015/16</u>	<p>1. That Council notes the discussions of the ICT Steering Committees held on 11th February, 11 March and 13 October 2015.</p> <p>2. That Council notes the training of twenty-four (24) staff members on advance outlook on 16th and 17th September by ICT Certification Academy</p> <p>3. That Council notes that the following Managers will be invited to the ICT Steering Committee on an ad hoc basis when a need</p>

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			<p>arises;</p> <ol style="list-style-type: none">1. Manager: Budget Planning and Financial Reporting2. Manager: Human Resources3. Manager: IDP/M&E4. Manager: Admin Support5. Manager: Communications, IGR & Protocol6. Manager: Supply Chain Management7. Manager: Income and Expenditure <ol style="list-style-type: none">4. That the Council approves the appointment of Mr. Linda Mbasu as an Information Security Officer in terms of segregation of duties as contained in Municipal ICT Governance Policy Framework.5. That the Council notes that the implementation of Corporate Governance of Information and Communication Technology Governance Policy Framework (CGICTPF) phase 1 is on schedule and is expected to be completed by 2017.6. That the Council notes that the Task Team comprising of Manager: ICT, Manager: HR and Manager: Income and Expenditure has been established to develop a comprehensive Business Continuity Plan.7. That Council notes that Mrs. Heather Fuller and Mrs Refiloe
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			Ntungwa shall be attending Teltrace training for one day on 27 October 2015 in Durban at Telkom offices. 8. That Council notes that Mr Tsietsi Raleting will be attending the GovTech 2015 to be held in Durban on 25 th to 28 th October 2015.
CR 852/30/10/15	30 October 2015	<u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR THE MATATIELE MUSIC FESTIVAL 2015/16 NATIONAL LINE-UP ARTISTS</u>	That the proposed Matatiele Music Festival National line-up Artists for 2015/16 financial year be endorsed by Council.
CR 853/30/10/15	30 October 2015	<u>CONSIDERATION OF REZONING OF ERF 71 MATATIELE FOR RESIDENTIAL PURPOSES (FLATS)</u>	<p>That the rezoning of Erf 71, Matatiele from Residential Zone 1 to Medium Impact Residential Zone for the development of 8 units or flats be approved in terms of Clause 12.3 read with Table 1 and 2 of the 2013 Matatiele Land Use Management System By-Law subject to the following conditions:</p> <ol style="list-style-type: none">1. That the applicant accepts the approval of conditions in writing within 30 days of the notification.2. That the site being developed with 8 residential units <u>only</u>.3. That the buildings on the site be erected in accordance with the approved site development plan as set out on Table 1 of

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<i>RESOLUTION NUMBER</i>	<i>DATE OF THE MEETING</i>	<i>ITEM DISCUSSED</i>	<i>RESOLUTIONS</i>
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			<p>the Land Use Management Scheme regulations.</p> <p>4. Building Plans shall be submitted to and approved by the Council before the work is begun. Any major alterations or additions to the existing buildings on the site be erected or made in accordance with plans submitted to and approved by the Council before the work has begun. Once the building work referred to in this paragraph of this condition has been completed no further major addition or alteration of any building on the site shall be made without the consent of the Council.</p> <p>5. That adequate parking being accommodated on the site as per the requirements of the scheme regulations. Such parking shall be located and laid out to the satisfaction of the Council.</p> <p>6. That the installation of private engineering services and electricity connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District Municipality and at the cost the applicant.</p> <p>7. That the newly installed sewer connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District and at the cost the applicant.</p>	
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			<p>8. That suitable access to the Erf (access to and from site) be provided at the cost the applicant and to the satisfaction of the Matatiele Local Municipality.</p> <p>9. That the points of access to and from the site be located and laid out to the satisfaction of the Council.</p> <p>10. That the open areas of the site whether or not used for parking purposes be laid out and landscaped at no expense to the Council and to the satisfaction of the Council</p> <p>11. That unless prior approval of the Council has been obtained no hoarding for the display of advertisements be erected nor shall any advertisement be displayed on the site other than one non-illuminated plate or board, not exceeding 1m², which may be affixed to the boundary wall or fence or the entrance door.</p> <p>12. That due cognizance be taken for provision of access for disabled persons and be included on the Site Development Plan to the satisfaction of the relevant bodies.</p> <p>13. That the applicant shall pay to the Council an amount of money in the respect of the provision of engineering services.</p>	
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			<p>14. That the amenity of the area must not be disturbed.</p> <p>15. That all relevant legislation and Council's By-laws be complied with to the satisfaction of the Council.</p> <p>16. That where buildings are erected, all such buildings be erected in accordance with the National Building Regulations and Building Standards Act (Act of 103 of 1971), and in terms of the said Act, plans for such buildings must be submitted to the Council for approval. Under no circumstances shall building operations be commenced with prior to the approval of the building plans by the Council, and all buildings must be erected in accordance with the approved building plans.</p>	
CR 854/30/10/15	30 October 2015	Consideration of rezoning of portion 1 of Erf 181 Matatiele	<p>It was RESOLVED</p> <p>a) That the rezoning of Portion 1 of Erf 181, Matatiele from Residential Zone 1 to General Mixed Use (Commercial) Zone for the development of a conference centre be refused.</p> <p>b) That a special consent for the establishment for the development of a conference centre Purposes on Portion 1 Erf 181 Matatiele be approved in terms of Clause 8.2.1 and Table 2 of the 2013 Matatiele Land Use Management System By-Law subject to the following conditions:</p> <p>1. Applicant to accept the approval of special consent and conditions</p>	

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			<p>in writing within 30 days of the notification date.</p> <p>2. That the site being developed with a conference facility <u>only</u>.</p> <p>3. That the buildings on the site be erected in accordance with Site Development Plans and Building Plans submitted to and be approved by the Council before the work is begun. Any major alterations or additions to the existing buildings on the site be erected or made in accordance with plans submitted to and approved by the Council before the work has begun. Once the building work referred to in this paragraph of this condition has been completed no further major addition or alteration of any building on the site shall be made without the consent of the Council.</p> <p>4. That adequate parking being accommodated on the site as per approved Site Development. Such parking shall be located and laid out to the satisfaction of the Council.</p> <p>5. That the installation of private engineering services and electricity connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District Municipality and at the cost the applicant.</p> <p>6. That newly installed sewer connections be to the satisfaction of</p>
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			<p>the Matatiele Local Municipality and Alfred Nzo District and at the cost the applicant.</p> <p>7. That suitable access to the Erf (access to and from site) be provided at the cost the applicant and to the satisfaction of the Matatiele Local Municipality.</p> <p>8. That the points of access to and from the site be located and laid out to the satisfaction of the Council.</p> <p>9. That the open areas of the site whether or not used for parking purposes be laid out and landscaped at no expense to the Council and to the satisfaction of the Council</p> <p>10. That unless prior approval of the Council has been obtained no hoarding for the display of advertisements be erected nor shall any advertisement be displayed on the site other than one non-illuminated plate or board, not exceeding 1m², which may be affixed to the boundary wall or fence or the entrance door.</p> <p>11. That due cognizance be taken for provision of access for disabled persons and be included on the Site Development Plan to the satisfaction of the relevant bodies.</p>
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			<p>12. That the applicant shall pay to the Council an amount of money in the respect of the provision of engineering services.</p> <p>13. That the amenity of the area must not be disturbed.</p> <p>14. That this consent be subject to termination by the Council if, after affording the owner of the land to which this consent relates a hearing, if it is of the opinion that owing to a change of circumstances or for any other reason it is undesirable for the consent to remain in force.</p> <p>15. That all relevant legislation and Council's By-laws be complied with to the satisfaction of the Council.</p> <p>16. That where buildings are erected, all such buildings be erected in accordance with the National Building Regulations and Building Standards Act (Act of 103 of 1971), and in terms of the said Act, plans for such buildings must be submitted to the Council for approval. Under no circumstances shall building operations be commenced with prior to the approval of the building plans by the Council, and all buildings must be erected in accordance with the approved building plans.</p>
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			<p>17. That the purpose for which this consent is granted shall not be commenced with until the applicant/owner has obtained written notification from the Council, certifying that the conditions of this consent use have been satisfactorily complied with.</p> <p>18. Portion 1 of Erf 181, Matatiele being notarial tied to Erf 182, Matatiele.</p>
CR 855/30/10/15	30 October 2015	<u>CONSIDERATION OF REZONING OF ERVEN 3081 AND 3391 MATATIELE (HARRY GWALA) FOR RESIDENTIAL PURPOSES</u>	<p>It was RESOLVED that the rezoning of Erf 3081 and 3391, Matatiele from Public Open Space to Residential Zone 1 be approved in terms of Clause 12.3 read with Table 1 and 2 of the 2013 Matatiele Land Use Management System By-Law subject to the following conditions:</p> <ol style="list-style-type: none">1. That the buildings on the site be erected in accordance with the approved site development plan as set out on Table 1 and 2 of the Land Use Management Scheme regulations.2. That the installation of private engineering services and electricity connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District Municipality and at the cost the applicant.3. That the newly installed sewer connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District and at the cost the applicant.

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			<ol style="list-style-type: none">4. That suitable access to the Erf (access to and from site) be provided at the cost the applicant and to the satisfaction of the Matatiele Local Municipality.5. That the points of access to and from the site be located and laid out to the satisfaction of the Council.6. That due cognizance be taken for provision of access for disabled persons.7. That the amenity of the area must not be disturbed.8. That all relevant legislation and Council's By-laws be complied with to the satisfaction of the Council.9. That where buildings are erected, all such buildings be erected in accordance with the National Building Regulations and Building Standards Act (Act of 103 of 1971), and in terms of the said Act, plans for such buildings must be submitted to the Council for approval. Under no circumstances shall building operations be commenced with prior to the approval of the building plans by the Council, and all buildings must be erected in accordance with the approved building plans.10. Closure of Erven 3081 and 3391, Matatiele as Public Open
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			Space being noted and approved. 11. Erven 3081 and 3391, Matatiele being subdivided.
CR 856/30/10/15	30 October 2015	<u>EPWP BUSINESS PLAN AND ITINERARY OF RECRUITMENT</u>	1. That the Business plan be adopted by Council. 2. That the Recruitment Itinerary be implemented after its adoption by Council.
CR 857/30/10/15	30 October 2015	<u>ITEMS FOR CONSIDERATION AND NOTING</u> <ul style="list-style-type: none">• <u>FLEET MANAGEMENT SECTION QUARTERLY REPORT FOR PERIOD ENDED SEPTEMBER 2015</u>• <u>ASSETS MANAGEMENT REPORT FOR THE FIRST QUARTER ENDED 30 SEPTEMBER 2015</u>• <u>SUPPLY CHAIN MANAGEMENT UNIT</u>	Items submitted for Noting.

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QUARTER ONE (1)

**PERFORMANCE REPORT
FOR 2015/2016**

- **REVENUE MANAGEMENT
AND EXPENDITURE UNIT
QUARTER ONE (1)
PERFORMANCE REPORT
FOR 2015/2016**
- **BUDGET, PLANNING AND
FINANCIAL REPORTING
UNIT QUARTER ONE (1)
PERFORMANCE REPORT
FOR 2015/2016**
- **PUBLIC SAFETY UNIT
REPORT FOR QUARTER
ONE (1) 2015/16**
- **EPWP & PUBLIC
AMENITIES UNIT REPORT
FOR QUARTER ONE (1)
2015/1**
- **ENVIRONMENTAL AND**

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		<p><u>SOLID WASTE MANAGEMENT UNIT REPORT FOR QUARTER ONE (1) 2015/16</u></p> <ul style="list-style-type: none">• <u>ADMINISTRATION SUPPORT UNIT REPORT FOR QUARTER ONE (1) 2015/16</u>• <u>COUNCIL SUPPORT UNIT REPORT FOR QUARTER ONE (1) 2015/16</u>• <u>HUMAN RESOURCES MANAGEMENT UNIT REPORT FOR QUARTER ONE (1) 2015/16</u>• <u>ICT SERVICES UNIT REPORT FOR QUARTER ONE (1) 2015/16</u>• <u>LEGAL SERVICES UNIT REPORT FOR QUARTER ONE (1) 2015/16</u>	
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| | | <ul style="list-style-type: none">• <u>ELECTRICITY UNIT
QUARTER ONE (1)
PERFORMANCE REPORT
FOR 2015/2016 FINANCIAL
YEAR</u>• <u>OPERATIONS AND
MAINTENANCE UNIT
QUARTER ONE (1)
PERFORMANCE REPORT
FOR 2015/2016 FINANCIAL
YEAR</u>• <u>PROJECT MANAGEMENT
UNIT QUARTER ONE (1)
PERFORMANCE REPORT
FOR THE 2015/2016
FINANCIAL YEAR</u>• <u>HUMAN SETTLEMENT AND
BUILDING CONTROL
QUARTER ONE (1)
PERFORMANCE REPORT
FOR THE 2015/2016
FINANCIAL YEAR</u>• <u>COMMUNICATION, INTER-
GOVERNMENTAL</u> | |
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**RELATIONS (IGR) AND
PROTOCOL UNIT QUARTER 1
REPORT OF THE 2015/16
FINANCIAL YEAR**
• **SPECIAL PROGRAMMES
UNIT QUARTER 1 REPORT
OF THE 2015/16 FINANCIAL
YEAR**
• **INTERNAL AUDIT UNIT
QUARTER 1 REPORT OF THE
2015/16 FINANCIAL YEAR**
• **2015/2016 PERFORMANCE
AGREEMENTS AND PLANS
FOR SECTION 56 MANAGERS**
• **LOCAL ECONOMIC
DEVELOPMENT UNIT
PROGRESS REPORT FOR
QUARTER 1
SDBIP 2015/16 FINANCIAL
YEAR**
• **DEVELOPMENT PLANNING
UNIT PROGRESS REPORT
FOR QUARTER 1 SDBIP
2015/16 FINANCIAL YEAR**

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CR 858/30/10/15	30 October 2015	<u>CONSIDERATION OF URGENT MATTERS</u>	That Councillor Jimmy Thabo Tshabalala be a member of the Infrastructure Services standing committee and that he be given the relevant legislations that govern the Council.
CR 859/30/10/15	30 October 2015	<u>CONSIDERATION OF URGENT MATTERS</u>	That the Municipal Manager be granted permission to release the land for the agri-park programme in Cedarville, provided that the size of that land does not exceed five percent (5%) of the Municipality's total assets.
CR 860/30/10/15	30 October 2015	<u>PROGRESS REPORT ON MATATIELE LOCAL MUNICIPALITY vs MRS RASHIDA SHEIKH</u>	<ol style="list-style-type: none">1. That a progress report on the Labour Court case between Matatiele Local Municipality and Mrs. Rashida Sheikh be noted.2. That an urgent Labour Court application brought by the Matatiele local Municipality for the stay of a writ of execution for recovery of the amount of Four Hundred and One Five Hundred and Eighty Eight Rand Sixty Six Cents (R401588.66) from the Municipality by Mrs. Rashida Sheikh be noted.3. That the required payment of a security/guarantee deposit to the value of a 24 month-salary for Mrs. Rashida Sheikh amounting to One Million Two Hundred Thirty Two Thousand Six Hundred

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			<p>and Sixty Five Rand Thirty One Cents (R1 232 665. 31) in the trust account held by the Jafta Inc. Attorneys within fourteen days (14) days reckoned from 29 July 2015, pending finalization of the Labour Court review case as per the Labour Court order of 29 July 2015 be noted.</p> <p>4. That the general content of the progress report on this case involving Mrs. Rashida Sheikh be noted.</p> <p>5. That the Court order in respect of the stay of a writ of execution and its conditions be complied with.</p>
CR 861/11/12/15	11 December 2015	<u>2016/2017 SITUATIONAL ANALYSIS/STATUS QUO REPORT</u>	That Council notes the 2016/2017 Situational Analysis/Status Quo Report.
CR 862/11/12/15	11 December 2015	<u>AUDITOR GENERAL'S AUDIT REPORT FOR 2014/2015 FINANCIAL YEAR ENDED AS AT 30 JUNE 2015</u>	<p>1. That, Council notes the report on the audit opinion for the year ended 30 June 2015 as audited by Auditor General.</p> <p>2. That, Council notes the audit opinion as per Auditor General's report on the Annual Financial Statements, Performance Management and Legislation Compliance for the year ended 30 June 2015 as audited.</p> <p>3. Council notes that, until the annual report is tabled and approved, the audit report is not for public consumption and therefore should</p>

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			be treated as confidential. 4. That, Council notes and approve the establishment of Operation Keep Clean Audit Committee (OKCLACO) by the Municipal Manager. 5. That, Council notes the development of Audit Action Plan to be monitored by Operation Keep Clean Audit Committee (OKCLACO) and progress reporting on quarterly basis to Council.
CR 863/11/12/15	11 December 2015	<u>REPORT ON AMENDMENTS IN THE SUPPLY CHAIN MANAGEMENT POLICY REGARDING FUNCTIONALITY REQUIREMENTS FOR INFRASTRUCTURE PROJECTS</u>	That the report be deferred and be discussed in the next Municipal strategic planning session.
CR 864/11/12/15	11 December 2015	<u>OUTCOME OF THE ORGANIZATIONAL WORK STUDY AND PROPOSED STAFF ORGANIZATIONAL ESTABLISHMENT</u>	That the report be deferred , and the organogram be discussed in the next Municipal strategic planning session.

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CR 865/11/12/15	11 December 2015	<u>AN UPDATE ON TWO LABOUR COURT CASES</u>	<div><div><div>1. That a report on two Labour Court cases be noted.</div><div>2. That the act of putting the Council on board with the court decisions on two Labour Court cases of the Municipality be noted.</div><div>3. That the Labour Court judgments pertaining to the two different cases be noted.</div><div>4. That the institution of appeal proceedings against the Labour judgment in favour of Mrs. Rashida Sheikh by the Office of the Municipal Manager in terms of the delegated authority be noted.</div><div>5. That the fact that Jafta Incorporated are the Attorneys of record on both cases be noted.</div><div>6. That the notice be taken that the cost implications of settling the dispute with Ms. Rashida Shaikh is R4 327 844.83, broken down as follows:</div></div><div><table><tr><td>2012/13 Annual Salary</td><td>R</td><td>590,409.36</td></tr><tr><td>2013/14 Annual Salary</td><td>R</td><td>630,793.42</td></tr><tr><td>2014/15 Annual Salary</td><td>R</td><td>720,777.72</td></tr></table></div></div>	2012/13 Annual Salary	R	590,409.36	2013/14 Annual Salary	R	630,793.42	2014/15 Annual Salary	R	720,777.72
2012/13 Annual Salary	R	590,409.36										
2013/14 Annual Salary	R	630,793.42										
2014/15 Annual Salary	R	720,777.72										

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			<table><tr><td>2015/16 Annual Salary</td><td>R</td><td>756,816.60</td></tr><tr><td>2016/17 Annual Salary</td><td>R</td><td>794,657.43</td></tr><tr><td>2017/18 Annual Salary</td><td>R</td><td>834,390.30</td></tr><tr><td>TOTAL</td><td>R</td><td>4,327,844.83</td></tr></table>	2015/16 Annual Salary	R	756,816.60	2016/17 Annual Salary	R	794,657.43	2017/18 Annual Salary	R	834,390.30	TOTAL	R	4,327,844.83
2015/16 Annual Salary	R	756,816.60													
2016/17 Annual Salary	R	794,657.43													
2017/18 Annual Salary	R	834,390.30													
TOTAL	R	4,327,844.83													
			7. That the notice be taken that the financial implications of a claim from Mr. Salathiso and 14 others is unknown to the Municipality since there is no financial quantum of the claim.												
CR 866/11/12/15	11 December 2015	<u>CONSIDERATION OF MOTIONS</u> <u>ASSISTANCE FOR FARMERS AFFECTED BY DROUGHT</u>	<div>1. That the Matatiele Local Municipality through its management must immediately lobby the District for assistance and motivate for the district to be declared a disaster area.</div> <div>2. That the Matatiele Local Municipality investigate what forms of assistance it can make available to the local agricultural sector. This must include looking into any unspent votes which may possibly be made available for the cause.</div> <div>3. That the impact and the risks facing water security in Matatiele, Cedarville, Maluti and surrounds be quantified and be included in the motivation for disaster assistance.</div>												

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			4. That the Executive Committee deals with the matter before the 15 th December 2015 and report in the next Council meeting of 29 January 2016.
CR 867/12/01/16	12 January 2016	<u>REQUEST FOR THE INCREASE OF COUNCILLORS' SALARIES, ALLOWANCES AND BENEFITS AS PER NOTICE No 39548 OF 21 DECEMBER 2015</u>	<ol style="list-style-type: none">1. That the 2015/16 financial year determination of upper limits of salaries, allowances and benefits of different members of the Municipal Council as published in Government Notice No 39548 of 21 January 2015 be noted.2. That a Circular letter No.9/2/R of the Eastern Cape Department of Co-operative Governance and Traditional Affairs (EC- COGTA) be noted.3. That increase of the upper limits of salaries, allowances and benefits of the members of Council in terms of the criteria and requirements set out in the Government Notice No 39548 of 21 December 2015 be approved.4. That a mandate to the Municipal Manager to submit a request for increase of the upper limits of salaries, allowances and benefits of

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			<p>the members of Council to the Member of the Executive Council (MEC) for the Department of Co-operative Governance and Traditional Affairs as per Government Notice No. 39548 of 21 December 2015 be granted.</p> <p>5. That a mandate to the Municipal Manager to implement the decision of the MEC on the request for the increase of the upper limits of salaries, allowances and benefits of the members of Council upon receipt of such concurrence be granted.</p>
CR 868/12/01/16	12 January 2016	<u>CONSIDERATION OF URGENT MATTERS</u> <u>WATER SHORTAGE IN MATATIELE</u>	That in the next Council meeting, the Executive Committee must present a turnaround strategy and a plan to solve the water crisis in Matatiele.
CR 869/29/01/16	29 January 2016	<u>MINUTES OF THE SIXTEENTH ORDINARY COUNCIL MEETING HELD ON THE 30TH OCTOBER 2015</u>	That the minutes of the sixteenth ordinary Council meeting held on 30 October 2015 be ADOPTED as a true reflection of the proceedings
CR 870/29/01/16	29 January 2016	<u>MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON</u>	That the minutes of the Special Council meeting held on 11 December 2015 be ADOPTED as a true reflection of the proceedings

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		<u>THE 11TH DECEMBER 2015</u>	
CR 871/29/01/16	29 January 2016	<u>MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON THE 12TH JANUARY 2016</u>	That the minutes of the Special Council meeting held on 12 January 2016 be ADOPTED as a true reflection of the proceedings
CR 872/29/01/16	29 January 2016	<u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2015/16 BUDGET (MFMA SECTION 71) FOR 2ND QUARTER PERIOD ENDED 31ST DECEMBER 2015</u>	<p>i. That, Council considers and notes the report on the statement of financial performance, position and the implementation of the 2015/16 budget (MFMA Section 71 Report) for 2nd quarter of the period ended 31 December 2015 including supporting documentation attached as Annexure for all December 2015 financial transactions recorded up to close of business 31st December 2015.</p> <p>ii. That, Council notes the 2nd quarter of the period ended 31st December 2015 spending rate of 46.59% on capital and 45% on operating budgets as per financial transactions recorded up to close of business 31 December 2015.</p> <p>iii. That, Council notes the outstanding debtors balance of R77 185 125 for the 2nd Quarter period ended 31st December 2015 aged as follows,</p> <ul style="list-style-type: none">• Current ó R3, 035, 647• 30 days ó R2, 358, 540

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			<ul style="list-style-type: none">• 60 days ó R1, 219, 803• 90 days ó R661, 208• 120 days ó R664, 247• 150 days ó R11, 234, 987• 180+ days ó R58, 010, 693 <p>iv. That, Council notes the outstanding debtors categorised as follows,</p> <ul style="list-style-type: none">• Government ó R35, 250, 159• Businesses ó R6, 020, 221• Domestic ó R34, 754, 912• Sundry ó R1, 159, 833 <p>v. That, Council notes the cash and cash equivalents of R94, 452, 693 for 2nd quarter period ended 31st December 2015.</p> <p>vi. That, Council notes each department should prepare and implement the control measures to eliminate unnecessary expenditures and operating expenditures be maintained within the council raised revenues.</p> <p>vii. That, Council notes the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the month for months of the 2nd quarter period ended 31st December 2015 including the December month</p>
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			reported in January.
CR 873/29/01/16	29 January 2016	<u>REPORT ON WRITE OFF DEBT AS AT 31 DECEMBER 2015</u>	<ol style="list-style-type: none"> 1. That Council Resolution number CR 837/30/10/15 be rescinded. 2. That Council notes the outstanding debt in respect of rates derived from the Umzimvubu Local Municipality's General Valuation Roll as of 2006. 3. That Council approves an amount of R 9,708,977.83 to be written off.
CR 874/29/01/16	29 January 2016	<u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE SECOND QUARTER PERIOD ENDED 31 DECEMBER 2015</u>	<ol style="list-style-type: none"> 1. That, the report on supply chain management for the Second quarter period ended 31 December 2015 be noted by Council. 2. That, the report on deviations for the Second quarter period ended 31 December 2015 amount to R 4,333,006.57 be noted and approved by Council. October 2015 ó R 1,033,589.50 November 2015 - R 1, 951,080.94 December 2015 óR 1,348,336.13
CR 875/29/01/16	29 January 2016	<u>REPORT ON IRREGULAR EXPENDITURE FOR THE SECOND QUARTER ENDED 31</u>	<ol style="list-style-type: none"> 1. That, the contents of the irregular expenditure report for the second quarter ended 31 December 2015 be noted.

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		<u>DECEMBER 2015</u>	2. That, the municipality did not identify any irregular expenditure for the second quarter ended 31 December 2015.
CR 876/29/01/16	29 January 2016	<u>2015/2016 ADJUSTMENT OPERATING AND CAPITAL BUDGET REPORT</u>	<ol style="list-style-type: none">1. That, the operating expenditure adjustment of R296, 106, 137 from approved budget of R289, 979, 109 is approved.2. That, the revenue adjustment budget of R371, 681, 282 from approved budget of R365, 248, 563 is approved.3. That, the capital adjustment budget of R126, 556, 885 from approved budget of R143, 606, 401 is approved.4. Council authorises the unforeseen and unavoidable expenditures incurred and provided for on the adjustments budget5. Council notes the virements that were done by midterm on the 2015/2016 approved budget.6. Council notes that, tariffs of charges as approved on original 2015/2016 budget remains unchanged.7. Council notes the submission of the adjustment budget by the Municipal Manager within five (5) working days after the council

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			approval to National and Provincial Treasuries. 8. Council notes the publication of the approved adjustment budget within five (5) working days after the council has approved the adjustment budget.
CR 877/29/01/16	29 January 2016	<u>COMMUNITY RECOGNITION AWARDS TO THE DESERVING LOCAL CITIZENS</u>	<ol style="list-style-type: none">1. That a report on the process leading towards the awarding of the recognition awards to the deserving local citizens noted.2. That the operational terms of reference for both the Judging Committee and its technical team be adopted.3. That the process plan with clear timelines leading to the Awarding Ceremony be adopted.4. That a notice be taken that the Mayor, Speaker, Chief Whip, Councillors appointed by the Mayor and the Municipal Manager constitute the judging Committee.5. That Chairperson: Corporate Services, Chairperson: Community Services and Chairperson: Special Programmes, IGR, Communications and Protocol and IDP, Monitoring & Evaluation be appointed by the Mayor as the Chairperson of the judging Committee to serve in the Committee.6. That the Acting Manager: IGR, Communications and Protocol, Manager: IDP, Monitoring and Evaluation and Manager: Manager: Council Support be appointed in the Technical Team of the Judging Committee with the Manager: Council Support as its Chairperson.

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CR 878/29/01/16	29 January 2016	<u>ADVERTISEMENT OF THE POST OF GENERAL MANAGER: COMMUNITY SERVICES 2015 - 2018 EMPLOYMENT EQUITY PLAN</u>	<ol style="list-style-type: none">1. That a report about the forthcoming expiry of the General Manager: Community Services: Mr. S.M. Mbedla's employment contract on 30 April 2016 be noted.2. That the advertisement of the post of General Manager: Community Services with immediate effect be approved.3. That the Community Services Portfolio Head: Cllr. M.M. Mbobo, Cllr. N. Njobe and the Municipal Manager be appointed as a shortlisting and interviewing panel for this position by the Council.4. That a relevant external person with necessary expertise be appointed through the office of the Municipal Manager to sit in the shortlisting and interviewing panel for this position as per legal requirements.
CR 879/29/01/16	29 January 2016	<u>2015-2018 EMPLOYMENT EQUITY PLAN</u>	<ol style="list-style-type: none">1. That the Final Draft 2015-2018 Employment Equity Plan be noted.2. That the 2015-2018 Employment Equity Plan be adopted.
CR 880/29/01/16	29 January 2016	<u>COMMUNITY SERVICES DEPARTMENT: PUBLIC SAFETY UNIT REPORT REGARDING CCTV CAMERAS</u>	That Council approves and condones the amount of R 909 806.00 to be paid to Loop (Pty) LTD for the installation of Ten CCTV cameras and R197 000.00 to pay HASSAH, the service provider that supplied the municipality with the rubbish bins.

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CR 881/29/01/16	29 January 2016	<u>REPORT ON THE IDENTIFICATION OF A SITE FOR THE IMPLEMENTATION OF AGRI PARK PROGRAMME IN MATATIELE LOCAL MUNICIPALITY</u>	To seek approval of Council to endorse the identification of a Portion of ERF 1 (minimum of five hectares) in Cedarville, Ward 26 as an exact site for the implementation of the Agri-Park programme.

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CR 882/29/01/16	29 January 2016	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: DEVELOPMENT PLANNING UNIT REPORT ON CONSIDERATION OF REFUSAL OF UNSOLICITED BIDS ON MUNICIPAL LAND</u>	<p>1. The refusal of unsolicited bids proposals for disposal of municipal land be noted and adopted as per the provision of Section 113 of the Municipal Finance Management Act (Act 56 of 2003) as listed below:</p> <ul style="list-style-type: none">• Sale of Portion of Erf 1, Matatiele (opposite area C entrance) for healthcare services to Osher Healthcare.• Sale of Portion 1 of Erf 339, Cedarville for church purposes to African Gospel church.• Sale of Erf 31 Itsokolele, Matatiele for church purposes to Dimakatso Mokuku for St John's church.• Portion of Erf 1 Itsokolele, Matatiele (next to Matatiele primary) for ambulance equipment and storage to Laphuma Ambulance services.• Sale of Portion of railway road and school street adjacent verges, Matatiele for the extension of school yard to St Monica's school.• Sale of Portion of Erf 1, Matatiele for Trailer display next to the road to Fleet & fly Trans.• Sale of Portion of Erf 1, Cedarville for shopping to
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			<p>Nicholas Mtumtum</p> <ul style="list-style-type: none">• Sale of Portion of Erf 1, Matatiele for Vodacom mast to Phumzo Mdleleni. <p>2. Alienation and disposal of the above mentioned sited by public tender be approved.</p>
CR 883/29/01/16	29 January 2016	<u>DEVELOPMENT PLANNING UNIT REPORT: DISPOSAL OF MUNICIPAL LAND</u>	<p>It was RESOLVED that: -</p> <ul style="list-style-type: none">a) Consideration of land donation of Portion of Erf 1, Matatiele for extending the Taylor Bequest Hospital site as unsolicited bid be noted and adopted.b) Consideration of sale of Portion of Erf 1 Matatiele next to Erf 2677, Matatiele to Mr. P.S. Rakaibe for extending residential site as unsolicited bid be noted and adopted.c) Consideration of Sale of Portion of roadway adjacent to St Monica's School, Matatiele for the extension of school yard of St Monica's school as unsolicited bid be noted and adopted.d) Portion of Erf 1 next to Erf 2677 and Portion of roadway

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			adjacent to St Monica's School, Matatiele are not needed for basic service delivery. e) The disposal of above mentioned sites be advertised on local newspaper for public comments.
CR 884/29/01/16	29 January 2016	<u>REVISION OF THE MATATIELE SPATIAL PLANNING BY-LAW</u>	It was RESOLVED that: 1. Revision made to the Matatiele SPLUMA By-law be noted and adopted 2. The categorisation of development applications in terms of Section 31 (4) Matatiele SPLUMA By-law to be considered by the Land Development Officer and to be referred to the Municipal Planning Tribunal be approved. 3. The categorisation of development applications attached as an addendum to the revised Matatiele Spatial Planning and Land Use Management By-Law be noted and adopted.
CR 885/29/01/16	29 January 2016	<u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: DEVELOPMENT PLANNING UNIT REPORT: DISPOSAL OF MUNICIPAL LAND</u>	It was RESOLVED that : - 1. The disposal of Portion of Erf 1 (Roadway adjoining Erf 806 Matatiele) for R12/m2 (CR 50/05/2003) as per Council resolution to the Mr V. Haviside on behalf of Drakensburg Abattoir CC be noted and adopted.

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			<ol style="list-style-type: none">2. Portion of road to be closed, subdivided, consolidated and rezoned to general industry at the cost of the applicant.3. Registering of the servitude by applicant be noted and approved4. The payment of transfer costs of the said property by the purchaser be noted.5. Erf 1 (Roadway adjoining Erf 806 Matatiele) is not needed for service delivery.6. Sale of Erf 1 (Roadway adjoining Erf 806), Matatiele be published on local newspaper for public comments.
CR 886/29/01/16	29 January 2016	<u>UNBUDGETED PROJECTS THAT SEEK CONDONMENT OF EXPENDITURE BY COUNCIL</u>	<ol style="list-style-type: none">1. That Council condones the expenditure for the construction of the following projects in the financial year 2015/16:<ol style="list-style-type: none">a) Thotaneng Cuvert Bridgeb) LED Officesc) Matatiele Hawker Stallsd) Maluti Transidor Renovations2. That Council notes and approves the unbudgeted projects to be included in the mid-term review budget for financial year of 2015/16.3. That Council condones expenditure of R 390 974.40 that had already been incurred.4. That Council approves and adopts the total expenditure of R 3 600 000.00 for 2015/2016 financial year.

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CR 887/29/01/16	29 January 2016	<u>TABLING OF THE 2014/15 ANNUAL REPORT</u>	That Council notes and adopts the 2014/15 Annual Report.
CR 888/29/01/16	29 January 2016	<u>TABLING OF THE 2015/16 MID-TERM PERFORMANCE ASSESSMENT REPORT</u>	That Council notes and adopts the 2015/16 Mid-term Performance Assessment Report.
CR 889/29/01/16	29 January 2016	<u>TABLING OF THE 2015/16 REVISED SDBIP</u>	That Council notes and adopts the 2015/16 Revised SDBIP
CR 890/29/01/16	29 January 2016	<u>TABLING OF THE 2014/15 ANNUAL PERFORMANCE ASSESSMENTS REPORT FOR ALL MANAGERS</u>	<ol style="list-style-type: none"> 1. That Council notes and adopts the 2014/15 Annual Performance Assessments Report for all Managers 2. That the Municipal Manager who scored 130 be allocated a performance bonus of 9% of total remuneration Package. 3. That the Middle Managers who scored 130 be allocated a performance bonus of 9% of total remuneration Package 4. The following Managers be allocated performance bonus: <ol style="list-style-type: none"> 4.1 Mr K Mehloakulu 4.2 Ms B Bavu Ncoyini 4.3 Ms K Blignaut 4.4 Mr T Raleting 4.5 Mr V Ndaba 4.6 Ms U Mdlankomo 5. Performance bonus be awarded as soon as this report is adopted by council.

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CR 891/29/01/16	29 January 2016	<ul style="list-style-type: none">• <u>Fleet Management Mid-Term Report For 2015/2016 Financial Year</u>• <u>Assets Management Mid-Term Report For 2015/2016 Financial Year</u>• <u>Assets Management Mid-Term Report For 2015/2016 Financial Year</u>• <u>Supply Chain Management Unit Midterm Report For 2015/2016 Financial Year</u>• <u>Revenue Management And Expenditure Unit Mid-Term Report For 2015/2016 Financial Year</u>• <u>Budget, Planning And Financial Reporting Unit Mid-Term Report For 2015/2016 Financial Year</u>• <u>Administration Support Unit Mid-Term Report For 2015/16 Financial Year</u>• <u>Council Support Unit Mid-Term Report For 2015/16 Financial Year</u>• <u>Human Resources Management Mid-Term Report For 2015/16 Financial Year</u>• <u>Ict Services Unit Mid-Term Report For 2015/16 Financial Year</u>• <u>Legal And Risk Services Unit Mid-</u>	Noted
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		<p><u><i>Term Report For 2015/16 Financial Year</i></u></p> <ul style="list-style-type: none">• <u><i>Public Safety Unit: 2015/16 Mid-Term Report</i></u>• <u><i>Environment, Conservation And Waste Unit, Public Amenities Unit And Epwp Units: 2015/16 Mid-Term Reports</i></u>• <u><i>Local Economic Development Unit Mid-Term 2015/16 Report</i></u>• <u><i>Development Planning Unit Mid-Term 2015/16 Report</i></u>• <u><i>Economic Development And Planning Department: Revised Sdbip</i></u>• <u><i>Electricity Unit Mid-Term Performance Report For The 2015/2016 Financial Year</i></u>• <u><i>Operations And Maintenance Unit Mid-Term Performance Report For The 2015/2016 Financial Year</i></u>• <u><i>Project Management Unit: Mid-Term Report For 2015/16 Financial Year</i></u>• <u><i>Human Settlement And Building Control Mid-Term Performance Report For The 2015/2016 Financial Year</i></u>	
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		<ul style="list-style-type: none">• <u>Special Programmes Unit: Mid-Term 2015/16 Report</u>• <u>Communications, Igr & Protocol Unit Mid-Term 2015/16</u>• <u>Integrated Development Plan/Monitoring & Evaluation Unit Report For November 2015</u>• <u>Integrated Development Plan/Monitoring & Evaluation Unit Report For December 2015</u>• <u>Internal Audit Unit: Mid-Term Report For 2015/16 Financial Year</u>	
CR 892/29/01/16	29 January 2016	<p><u>SECTION 79 COMMITTEE REPORT</u></p> <p><u>THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY (HEREINAFTER REFERRED TO AS “THE MUNICIPALITY” or “MLM”) PRESENTS THE FOLLOWING REPORT TO THE HONOURABLE SPEAKER</u></p>	<p>That the Audit Committee accepts the conclusions of the Auditor-General on the Annual Financial Statements for the year ended 30 June 2015 and recommends that the audited Annual Financial Statements and Annual Performance Report be adopted by the Council.</p>

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		<u>COUNCILLOR BOSMAN- MANGANGANA ON ITS ACTIVITIES AND FUNCTIONS FOR THE 2014 / 2015 FINANCIAL YEAR</u>	
CR 893/29/01/16	29 January 2016	<u>CONSIDERATION OF URGENT MATTERS</u> <u>INVITATION OF THE DEPARTMENT OF ENVIRONMENTAL AFFAIRS TO ATTEND THE MATATIELE LOCAL MUNICIPALITY STRATEGIC PLANNING SESSION</u>	That the Department of Environmental Affairs be invited to attend the Matatiele Local Municipality Strategic Planning Session to be held on 07 ó 11 February 2016, to give expert advice to Council on the presentation by Rhino Oil and Gas Exploration South Africa (Pty) Ltd.
CR 894/16/03/16	16 March 2016	<u>ELECTION OF COUNCILLOR M.C. SETENANE AS THE ACTING SPEAKER OF COUNCIL</u>	That Cllr. M.C. Setenane be elected as the Acting Speaker of Council from 16 March 2016 until 31 March 2016.
CR 895/16/03/16	16 March 2016	<u>RECOMMENDATION FOR EMPLOYMENT OF GENERAL</u>	That report be deferred back to the Executive Committee (EXCO) and the interviewing panel until the successful candidate accepts the

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		<u>MANAGER: ECONOMIC DEVELOPMENT AND PLANNING</u>	proposed remuneration package.
CR 896/16/03/16	16 March 2016	<u>RAMOHLAKOANA JUDGEMENT ON LAND INVASION</u>	<ol style="list-style-type: none"> 1. That a report on the above case in respect of Land invasion be noted. 2. That this report and the implications of the enforcement of the Court order be noted. 3. That the SPLUMA workshop be held again and the Traditional Leaders be invited to attend the workshop.
CR 897/31/03/16	31 March 2016	<u>THE 2014/15 ANNUAL REPORT</u>	That the 2014/15 Annual Report be adopted by Council.
CR 898/31/03/16	31 March 2016	<u>EXECUTIVE SUMMARY DRAFT BUDGET 2016/17- 2018/19 MEDIUM TERM REVENUE EXPENDITURE FRAMEWORK</u>	<ol style="list-style-type: none"> 1. The draft annual Budget of the Municipality for the financial year 2016/2017; and its indicative for the two projected outer years 2017/2018 and 2018/2019 as outlined on the report be approved as set out in the following : <ul style="list-style-type: none"> • Operating Revenue by source <u>table 2</u> of R 413, 475 ,121 • Operating Expenditure by source <u>table 3</u> of R 288, 786, 971 • Capital Expenditure by source and municipal vote <u>table 4</u>

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			<p>of R154, 046, 400</p> <ul style="list-style-type: none">• Total budget <i>table 5</i> of R 442, 833, 361 <p>2. That the following proposed tariff increases for 2016/2017 draft budget be approved by the Council as follows:</p> <ul style="list-style-type: none">• Property rates tariff increase of 7% ,• Refuse tariff increase of 7%• Electricity tariff increase between 5 and 9 % <p>3. That all other municipal tariffs remain unchanged.</p> <p>4. That the following draft reviewed policies for 2016/2017 financial year be approved:</p> <ul style="list-style-type: none">4.1 Appointment of consultants policy4.2 Banking and investments policy4.3 Budget policy4.4 Cash management policy4.5 Cash shortage policy4.6 Credit control and debt collection policy
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			<ul style="list-style-type: none">4.7 Customer care policy4.8 Customer incentive scheme policy4.9 Data backup policy4.10 Debt capacity policy4.11 Donor finance policy4.12 Electricity token policy4.13 Entertainment & refreshments policy4.14 Unclaimed deposits policy4.15 Fraud prevention plan 2016-174.16 Gifts policy for officials4.17 Grants & donation policy4.18 GRAP framework policy4.19 Indigent Policy4.20 Cash-up Policy4.21 Fixed Assets Policy4.22 Payment Policy4.23 Petty Cash Policy4.24 Rates Policy4.25 Special Services Policy4.26 Strategy to improve Debtor policy4.27 Supply Chain management Policy4.28 Tariff Policy4.29 Use of Credit Card Policy and Virement Policy
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CR 899/31/03/16	31 March 2016	<u>2016/2017 DRAFT IDP REVIEW</u>	<ol style="list-style-type: none"> 1. That the 2016/17 Draft IDP Review document and its annexures be noted by the Council. 2. That the 2016 Strategic Planning Report be noted by Council. 3. That the draft budget aligned staff establishment 2016/2017 be noted by Council.
CR 900/31/03/16	31 March 2016	<u>RATIFICATION OF CORRECTED WRITING OF COUNCIL RESOLUTIONS PERTAINING TO ITEM NO 7.2.1.1 OF 11 DECEMBER 2015 ON OUTCOME OF THE ORGANIZATIONAL WORK STUDY AND PROPOSED STAFF ORGANIZATIONAL ESTABLISHMENT</u>	<p>That Council Resolution Number CR/864/11/12/15 be corrected to read as follows:</p> <ol style="list-style-type: none"> 1. That the units of the Special Programmes and Communications, IGR and Protocol be merged into one unit. 2. That the Project Management Unit (PMU) and the Operations and Maintenance (O&M) Unit be merged into one unit. 3. That the rest of the organogram be discussed in depth in the next Municipal strategic planning session.
CR 901/31/03/16	31 March 2016	<u>OVERSIGHT REPORT ON THE 2014/15 ANNUAL REPORT</u>	<ol style="list-style-type: none"> 1. That Council approves the Oversight report on the 2014/2015 annual report in terms of section 129 (1) of the Local Government Municipal Finance Management Act No. 56 of 2003 without reservation. 2. That Council approves the 2014/2015 annual report in terms of section 129 (1) of the Local Government Municipal Finance

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			Management Act No. 56 of 2003 without reservations. 3. That the 2014/2015 Oversight report of the Matatiele Local Municipality is made public in terms of Section 129(3) of the Local Government Municipal Finance Management Act No. 56 of 2003. 4. That the MPAC report be submitted to the provincial legislature in terms of section 132(2) of the Local Government Municipal Finance Management Act No. 56 of 2003.
CR 902/31/03/16	31 March 2016	<u>TRANSFER OF FUNDS FROM SEMONKONG LINK LINE TO SEMONKONG AND BAKOENA 09 ELECTRIFICATION PROJECTS</u>	1. That the Council notes the report. 2. That Eskom be allowed to transfer an amount of R836 489.86 from Semokong link line to Bakoena 09 Electrification Project. 3. That Eskom be allowed to transfer an amount of R513 510.74 from Semokong link line to Semokong Electrification Project.
CR 903/29/04/16	29 April 2016	<u>MINUTES OF THE SEVENTEENTH ORDINARY COUNCIL MEETING HELD ON 29 JANUARY 2016</u>	That the minutes of the seventeenth ordinary Council meeting held on 29 January 2016 be ADOPTED as a true reflection of the proceedings.
CR 904/29/04/16	29 April 2016	<u>MINUTES OF THE SPECIAL</u>	That the minutes of the special Council meeting held on 16 March 2016 be ADOPTED as a true reflection of the proceedings.

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		<u>COUNCIL MEETING HELD ON 16 MARCH 2016</u>	
CR 905/29/04/16	29 April 2016	<u>MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 31 MARCH 2016</u>	That the minutes of the special Council meeting held on 31 March 2016 be ADOPTED as a true reflection of the proceedings.
CR 906/29/04/16	29 April 2016	<u>NOTICE OF MOTION</u>	That a report on the case of Nomawethu Moshoeshoe versus the Matatiele Local Municipality be re-submitted to the next Council meeting.
CR 907/29/04/16	29 April 2016	<u>THE AUDIT COMMITTEE REPORT ON ITS ACTIVITIES AND FUNCTIONS FOR THE FIRST AND SECOND QUARTERS OF THE 2015 / 2016 FINANCIAL YEAR</u>	<ol style="list-style-type: none">1. That the Audit Committee will report further to the Council on its activities for quarters 3 and 4 of the 2015 / 2016 Financial Year after 30 June 2016. The Committee humbly requests Council to note the contents of this report and accept same.2. That the Council to accept and adopt the Audit Committee Charter.3. That the Council to accept and adopt the Internal Audit Charter.4. That the Council to accept and adopt the Audit Committee Assessment Tool.
CR 908/29/04/16	29 April 2016	<u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION</u>	<ol style="list-style-type: none">1. That, Council considers and notes the report on the statement of financial performance, position and the implementation of the 2015/16 budget (MFMA Section 71 Report) for the period ended

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		<u>OF THE 2015/16 BUDGET (MFMA SECTION 71) FOR QUARTER ENDED 31ST MARCH 2016 REPORT</u>	<p>31st March 2016 including supporting documentation attached as Annexure for all March 2016 financial transactions recorded up to close of business 31st March 2016.</p> <p>2. That, Council notes the period ended 31st March 2016 spending rate of 62% on capital and 65% on operating budgets as per financial transactions recorded up to close of business 31st March 2016.</p> <p>3. That, Council notes the outstanding debtors balance of R70 077 853 for the period ended 31st March 2016 aged as follows,</p> <ul style="list-style-type: none">• Current ó R3, 594, 736• 30 days ó R1, 844, 879• 60 days ó R857, 907• 90 days ó R882, 347• 120 days ó R742, 237• 150 days ó R877, 165• 180+ days ó R61, 278, 570 <p>4. That, Council notes the outstanding debtors categorised as follows,</p> <ul style="list-style-type: none">• Government ó R36, 657, 280• Businesses ó R5, 555, 783• Domestic ó R26, 833, 879• Sundry ó R1, 030, 912 <p>5. That, Council notes the cash and cash equivalents of R104, 532, 028 for period ended 31st March 2016.</p> <p>6. That, Council notes each department should prepare and</p>
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			<p>implement the control measures to eliminate unnecessary expenditures and operating expenditures be maintained within the council raised revenues.</p> <p>7. That, Council notes the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the month for months of the period ended 31st March 2016 including the March month reported in April 2016.</p>
CR 909/29/04/16	29 April 2016	<u>REPORT ON MFMA CIRCULARS NO. 80 & 82</u>	<p>1. That Council notes the contents of the report on both MFMA Circulars number 80 and 82.</p> <p>2. That Council accepts and implements the guidelines provided by the MFMA circular number 80.</p> <p>3. That Council accepts and implements the guidelines provided by the MFMA circular number 82.</p> <p>4. That a locally relevant Policy of Circular 82 be developed and approved by Council.</p>
CR 910/29/04/16	29 April 2016	<u>SUPPLY CHAIN MANAGEMENT 2015/16 QUARTER 3 PERFORMANCE REPORT</u>	<p>1. That, the report on supply chain management for the Third Quarter period ended 31 March 2016 be noted by Council.</p> <p>2. That, for the Third Quarter period ended 31 March 2016 no irregular expenditures have been identified be noted by Council</p> <p>3. Procurement plan implementation for the month period ended 31</p>

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			March 2016 be noted. 4. That, the report on deviations for the Third Quarter period ended 31 March 2016 amount to R10 231 373.24 be noted and approved by Council. First quarter 2015 ó R3,661,532.81 Second quarter 2015- _R 4 253 086.18 January 2016 óR 1,348,336.13 February 2016-R 983 846.58 March2016- R 668 371.26
CR 911/29/04/16	29 April 2016	<u>PROPOSED CALENDAR OF MEETINGS FOR THE 2016/2017 FINANCIAL YEAR FOR MATATIELE LOCAL MUNICIPALITY</u>	That the Municipal calendar of meetings and events for 2016/2017 financial year be adopted.
CR 912/29/04/16	29 April 2016	<u>MUNICIPAL FILE PLAN</u>	That the new File Plan be adopted.
CR 913/29/04/16	29 April 2016	<u>UPLIFTING OF A MORATORIUM ON FILLING OF BUDGETED-FOR AND</u>	<ol style="list-style-type: none">1. That this item and report be referred to the committee as proposed at the strategic planning session of February 2016.2. That this report be compared by the committee to the draft

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		<u>VACANT POSTS</u>	organogram proposed by Dr. Dweba as part of the outcome of the organizational work study conducted.
CR 914/29/04/16	29 April 2016	<u>CONSIDERATION OF A SPECIAL CONSENT APPLICATION FOR MEDIUM DENSITY HOUSING (FLATS) ON THE REMAINDER OF ERF 414 MATATIELE</u>	<p>That a special consent for the establishment for the development medium density housing on the Remainder of Erf 414, Matatiele be approved in terms of Clause 8.2.1 and Table 2 of the 2013 Matatiele Land Use Management System By-Law subject to the following conditions:</p> <ol style="list-style-type: none">1. Applicant to accept the approval of special consent and conditions in writing within 30 days of the notification date.2. That the site being developed with medium density housing (Flats) 10 UNITS <u>only</u>.3. That the buildings on the site be erected in accordance with Site Development Plans and Building Plans submitted to and be approved by the Council before the work is begun. Any major alterations or additions to the existing buildings on the site be erected or made in accordance with plans submitted to and approved by the Council before the work has begun. Once the building work referred to in this paragraph of this condition has been completed no further major addition or alteration of any building on the site shall be made without the consent of the Council.

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			<p>4. That adequate parking being accommodated on the site as per approved Site Development. Such parking shall be located and laid out to the satisfaction of the Council.</p> <p>5. That the installation of private engineering services and electricity connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District Municipality and at the cost the applicant.</p> <p>6. That newly installed sewer connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District and at the cost the applicant.</p> <p>7. That suitable access to the Erf (access to and from site) be provided at the cost the applicant and to the satisfaction of the Matatiele Local Municipality.</p> <p>8. That the points of access to and from the site be located and laid out to the satisfaction of the Council.</p> <p>9. That the open areas of the site whether or not used for parking purposes be laid out and landscaped at no expense to the Council and to the satisfaction of the Council</p>
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			<p>10. That unless prior approval of the Council has been obtained no hoarding for the display of advertisements be erected nor shall any advertisement be displayed on the site other than one non-illuminated plate or board, not exceeding 1m², which may be affixed to the boundary wall or fence or the entrance door.</p> <p>11. That due cognizance be taken for provision of access for disabled persons and be included on the Site Development Plan to the satisfaction of the relevant bodies.</p> <p>12. That the applicant shall pay to the Council an amount of money in the respect of the provision of engineering services.</p> <p>13. That the amenity of the area must not be disturbed.</p> <p>14. That this consent be subject to termination by the Council if, after affording the owner of the land to which this consent relates a hearing, if it is of the opinion that owing to a change of circumstances or for any other reason it is undesirable for the consent to remain in force.</p> <p>15. That all relevant legislation and Council's By-laws be complied with to the satisfaction of the Council.</p> <p>16. That where buildings are erected, all such buildings be erected in</p>
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			<p>accordance with the National Building Regulations and Building Standards Act (Act of 103 of 1971), and in terms of the said Act, plans for such buildings must be submitted to the Council for approval. Under no circumstances shall building operations be commenced with prior to the approval of the building plans by the Council, and all buildings must be erected in accordance with the approved building plans.</p> <p>17. That the purpose for which this consent is granted shall not be commenced with until the applicant/owner has obtained written notification from the Council, certifying that the conditions of this consent use have been satisfactorily complied with.</p>
CR 915/29/04/16	29 April 2016	<u>CONSIDERATION OF A SPECIAL CONSENT APPLICATION FOR MEDIUM DENSITY HOUSING (FLATS) ON THE REMAINDER OF ERF 379 MATATIELE</u>	<p>That a special consent for the development medium density housing (Flats) on the Remainder of Erf 379, Matatiele be approved in terms of Clause 8.2.1 and Table 2 of the 2013 Matatiele Land Use Management System By-Law, read with the provision of SPLUMA of 2013 subject to the following conditions:</p> <ol style="list-style-type: none">1. Applicant to accept the approval of special consent and conditions in writing within 30 days of the notification date.2. That the site being developed with medium density housing (Flats) 20 UNITS <u>only</u>.3. That the buildings on the site be erected in accordance with Site

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			<p>Development Plans and Building Plans submitted to and be approved by the Council before the work is begun. Any major alterations or additions to the existing buildings on the site be erected or made in accordance with plans submitted to and approved by the Council before the work has begun. Once the building work referred to in this paragraph of this condition has been completed no further major addition or alteration of any building on the site shall be made without the consent of the Council.</p> <ol style="list-style-type: none">4. That adequate parking being accommodated on the site as per approved Site Development. Such parking shall be located and laid out to the satisfaction of the Council.5. That the installation of private engineering services and electricity connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District Municipality and at the cost the applicant.6. That newly installed sewer connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District and at the cost the applicant.7. That suitable access to the Erf (access to and from site) be provided at the cost the applicant and to the satisfaction of the Matatiele Local Municipality.8. That the points of access to and from the site be located and laid out to the satisfaction of the Council.9. That the open areas of the site whether or not used for parking
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			<p>purposes be laid out and landscaped at no expense to the Council and to the satisfaction of the Council</p> <p>10. That unless prior approval of the Council has been obtained no hoarding for the display of advertisements be erected nor shall any advertisement be displayed on the site other than one non-illuminated plate or board, not exceeding 1m², which may be affixed to the boundary wall or fence or the entrance door.</p> <p>11. That due cognizance is taken for provision of access for disabled persons and be included on the Site Development Plan to the satisfaction of the relevant bodies.</p> <p>12. That the applicant shall pay to the Council an amount of money in the respect of the provision of engineering services.</p> <p>13. That the amenity of the area must not be disturbed.</p> <p>14. That this consent be subject to termination by the Council if, after affording the owner of the land to which this consent relates a hearing, if it is of the opinion that owing to a change of circumstances or for any other reason it is undesirable for the consent to remain in force.</p> <p>15. That all relevant legislation and Council's By-laws be complied with to the satisfaction of the Council.</p> <p>16. That where buildings are erected, all such buildings be erected in accordance with the National Building Regulations and Building Standards Act (Act of 103 of 1971), and in terms of the said Act, plans for such buildings must be submitted to the Council for approval. Under no circumstances shall building operations be</p>
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			<p>commenced with prior to the approval of the building plans by the Council, and all buildings must be erected in accordance with the approved building plans.</p> <p>17. That the purpose for which this consent is granted shall not be commenced with until the applicant/owner has obtained written notification from the Council, certifying that the conditions of this consent use have been satisfactorily complied with.</p>
CR 916/29/04/16	29 April 2016	<u>DISPOSAL OF MUNICIPAL LAND</u>	That the report be referred back to the Economic and Development Planning (EDP) standing committee to do site visits on all the site to be disposed of to ensure that the applications for land meet all the legal and legislative requirements.
CR 917/29/04/16	29 April 2016	<u>DEMOLISHING OF CEDARVILLE OVERHEAD PEDESTRIAN BRIDGE</u>	<p>1. That the report on the demolition of the Cedarville pedestrian bridge be adopted by the Council.</p> <p>2. That the Cedarville pedestrian bridge be removed from the assets register.</p>
CR 918/29/04/16	29 April 2016	<u>ADOPTION OF QUARTER 3 PERFORMANCE REPORT</u>	That the 2015/16 Quarter 3 Performance Report be adopted by Council.
CR 919/29/04/16	29 April 2016	<u>WATER CRISIS IN MATATIELE TOWN</u>	<p>1. That a report about the water crises in Matatiele Local Municipality be noted.</p> <p>2. That the Council approves the commissioning of the boreholes.</p>

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CR 920/29/04/16	29 April 2016	<u>CEDARVILLE R56 BLOCKADE</u>	<ol style="list-style-type: none">1. That the report about the blockade be noted.2. That the report be adopted by Council.3. That Council condone the procurement of services.4. That the Municipal Manager write to the National Commissioner raising concern regarding the conduct of the local South African Police Services (SAPS) during the Cedarville R56 Blockade.
CR 921/29/04/16	29 April 2016	<u>ELECTION GRANT</u>	<ol style="list-style-type: none">1. That report about the COGTA election funding be noted.2. That Council adopts the report.
CR 922/29/04/16	29 April 2016	<u>SAMWU STRIKE REPORT: NO WORK NO PAY</u>	<ol style="list-style-type: none">1. That the report on SAMWU strike: no work no pay be noted and adopted by Council.2. That the actions of Management of appointing additional security at a cost R82 080.00 of as well as repairing the electrical substation at a cost of R82 545.12 during the strike be condoned by Council.3. That a thorough report by Management on what led to the strike as well as actions taken to resolve the strike and what needs to be done moving forward in order to ensure that such a labour unrest does not occur again as well as the issue of no work no pay be submitted to the committee which would be made up of the Honourable Speaker, His Worship, the Mayor, Chief Whip, the Portfolio Head of the Corporate Services department and the

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			Municipal Manager for consideration and reporting to the next Council.
CR 923/29/04/16	29 April 2016	<u>AUTHORISATION OF SECURITY AT COUNCILLORS HOMES</u>	<ol style="list-style-type: none">1. That the report about the security of Councillors be noted.2. That Council adopts the report.
CR 924/29/04/16	29 April 2016	<ul style="list-style-type: none">• <u>Budget Planning And Financial Reporting Unit And Revenue Management And Expenditure Unit 2015/2016 Quarter 3 Performance Report</u>• <u>Fleet Management Section 2015/16 Quarter 3 Performance Report</u>• <u>Assets Management 2015/16 Quarter 3 Performance Report</u>• <u>Administrative Support Unit 2015/2016 Quarter 3 Performance Report</u>• <u>ICT Services Unit 2015/16 Quarter 3 Performance Report</u>• <u>Human Resources Unit 2015/16 Quarter 3 Performance Report</u>• <u>Legal And Risk Management Services 2015/ 2016 Quarter 3 Performance Report</u>• <u>Council Support Unit 2015/16</u>	Noted.

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| | | <p><u><i>Quarter 3 Performance Report</i></u></p> <ul style="list-style-type: none">• <u><i>Public Safety Unit 2015/2016 Quarter 3 Report</i></u>• <u><i>Public Amenities and EPWP Units 2015/16 Quarter 3 Report</i></u>• <u><i>Environment, Nature Conservation and Solid Waste Unit 2015/16 Quarter 3 Report</i></u>• <u><i>Local Economic Development Unit 2015/16 Quarter 3 Performance Report</i></u>• <u><i>Development Planning Unit 2015/16 Quarter 3 Performance Report</i></u>• <u><i>Electricity Unit 2015/16 Quarter 3 Performance Report</i></u>• <u><i>Building Control and Human Settlements 2015/16 Quarter 3 Performance Report</i></u>• <u><i>Project Management Unit and Operations and Maintenance Unit 2015/16 Quarter 3 Performance Report</i></u>• <u><i>Special Programmes Unit 2015/16 Quarter 3 Performance Report</i></u>• <u><i>Communications, IGR, Protocol & Migration Unit 2015/16 Quarter 3</i></u> | |
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		<u>Performance Report</u> • <u>Integrated Development Plan/Monitoring & Evaluation Unit 2015/16 Quarter 3 Performance Report</u>	
CR 925/29/04/16	29 April 2016	<u>CONSIDERATION OF URGENT MATTERS</u> <u>PRIORITIZATION OF WARDS 5, 7, 9, 13, 14, 18 AND 22 FOR ELECTRIFICATION</u>	That the electrification of Wards 5, 7, 9, 13, 14, 18 and 22 be prioritised should the R80m grant from DoE be received by the Municipality.
CR 926/30/05/16	30 May 2016	<u>2016/2017 IDP REVIEW</u>	<ol style="list-style-type: none">1. That the reviewed 2016/2017 IDP be adopted by Council.2. That the following annexures of the reviewed 2016/2017 IDP be approved by the Council:<ol style="list-style-type: none">2.1 2016/2017 IDP Review,2.2 2016/2017 Draft SDBIP and2.3 2016/17 budget-aligned Staff Establishment

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CR 927/30/05/16	30 May 2016	<u>ORGANOGRAM REVIEW – 2016-2017</u>	<ol style="list-style-type: none">1. That a report on the organogram review process for the Matatiele Local Municipality for 2016 be noted.2. That the proposed replacement of the current organogram with the reviewed organogram within the Municipality be approved.3. That a report on the financial implications of the reviewed organogram be noted.4. That a rescission of the Council resolution on adoption of the current organogram be made.5. That adoption of the reviewed organogram with its projected financial implications be made.6. That a provision for appointment of a senior official in the office of the Speaker be made.
CR 928/30/05/16	30 May 2016	<u>SHORTLISTING AND INTERVIEWING PANEL FOR THE POST OF GENERAL MANAGER: COMMUNITY SERVICES</u>	<ol style="list-style-type: none">1. That the letter of recusal as a member of the shortlisting and interviewing panel for the post of General Manager: Community Services from Cllr. M. M. Mbobo be noted.2. That Council Resolution Number CR 878/29/01/16 in respect of the appointment of Cllr. M.M. Mbobo as a member of the shortlisting and interviewing panel for the post of General Manager: Community Services be rescinded.3. That appointment of a replacement Councillor N.A. Nkukhu in

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			the shortlisting and interviewing panel for this position by the Council be approved
CR 929/30/05/16	30 May 2016	<u>RESTRUCTURING OF THE EMPLOYER COMPONENT MEMBERSHIP OF THE LOCAL LABOUR FORUM (LLF)</u>	<ol style="list-style-type: none">1. That the report on the restructuring of the LLF employer component membership be noted.2. That the following Councillors be appointed or confirmed as the standing employer component members of the LLF:<ol style="list-style-type: none">a. Cllr. N. Mshuqwanab. Cllr. Nxesic. Cllr. Hloele3. That the following Officials be appointed or confirmed as the standing employer component members of the LLF:<ol style="list-style-type: none">a. General Manager: Corporate Servicesb. General Manager: Community Servicesc. General Manager: Infrastructure Servicesd. Human Resources Managere. Manager: Council Support4. That the following officials be appointed as the alternate employer component members of the LLF:

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			<ul style="list-style-type: none">4.1 Municipal Manager (ex Officio member)4.2 Manager: Building Control and Human Settlement4.3 Manager: Council Admin Support4.4 Manager: Legal and Compliance services <p>5. That Councillor Mgolombane be confirmed as an alternate employer component member of the LLF.</p>
CR 930/30/05/16	30 May 2016	<u>RECOMMENDATION FOR EMPLOYMENT OF GENERAL MANAGER: ECONOMIC DEVELOPMENT AND PLANNING</u>	<p>1. That the following shortlisted candidates be approved :</p> <ul style="list-style-type: none">1.1 Ms. T. Matela1.2 Ms. N. Tyekela1.3 Mr. E.H. Dladla1.4 Ms. N.P. Makeleni1.5 Mr. G. Makhubu1.6 Ms. N. Manzini <p>2. The interviewing procedure and process followed and conducted respectively for the position of General Manager: Economic Development and Planning within the Economic Development and Planning Department.</p>

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			<ol style="list-style-type: none">3. That the employment of the successful candidate for a period of five years after serving the required notice, if applicable be approved.4. That a letter of total remuneration package request for R950 000 per annum received from the recommended candidate based on the fact that she will relocate from UMzimkhulu area which is closer to her home in Pietermaritzburg be noted.5. That a payment of total remuneration package of R855 331.00 per annum which is a maximum upper limit of salary payable to the Senior Manager of category 2 Municipality in terms of the Gazette of 1 July 2015.6. That a payment of 8.5 % scarce skill or rural allowance of R 72 703.14 per annum to Mrs. N Tyekela subject to concurrence of the MEC for Co-operative Governance and Traditional Affairs be approved.7. That should Ms. N. Tyekela decline to accept the offer or this post becomes vacant within a period of three months from the date of assumption of duty by Ms. N. Tyekela, the second best candidate be considered for employment depending on availability, without
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			<p>advertising in order to save costs.</p> <p>8. That Ms. T. Matela be recommended as the second choice candidate on grounds of Employment Equity.</p> <p>9. That Mr. E.H. Dladla be recommended as the third choice-candidate.</p>
CR 931/30/05/16	30 May 2016	<u>PREScription OF FORMAT AND TYPE OF DOCUMENTS TO BE SUBMITTED FOR WEBSITE PUBLICATION</u>	<p>1. That the prescription for formats and types of documents to be sent for website publication be considered and noted.</p> <p>2. That the prescription for formats and types of documents to be sent for website publication be approved.</p>
CR 932/30/05/16	30 May 2016	<u>PREScription OF COLOUR CODES FOR MUNICIPALITY CALENDAR ON THE WEBSITE</u>	<p>1. That the prescription for colour codes for municipality calendar on the website be considered and noted.</p> <p>2. That the prescription for colour codes for municipality calendar on the website be approved.</p>
CR 933/30/05/16	30 May 2016	<u>MATATIELE LOCAL MUNICIPALITY DELEGATION FRAMEWORK REVIEW</u>	<p>1. That the Matatiele Local Municipality Delegation Framework be referred back to the Rules and Order Committee.</p>
CR 934/30/05/16	30 May 2016	<u>NEW AND REVIEWED HUMAN RESOURCE POLICIES (CORPORATE SERVICES DEPARTMENT) POLICIES AND TERMS OF REFERENCE (TOR)</u>	<p>1. That the report on proposed new two (2) policies, Six (6) reviewed policies and Khanya Naledi Terms of reference be noted by the Council.</p> <p>2. That the consultation processes at the level of the Municipal</p>

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			<p>strategic planning session and the Local labour Forum in respect of these policy documents be noted by the Council</p> <p>3. That the two (2) new policies, being 1. Secondment and 2. Job Evaluation policies be adopted by The Council.</p> <p>4. That the seven (7) reviewed policies, being 1. Leave, 2. Training and Development, 3. Subsistence and Travel, 4. Overtime, Under time and Flexitime, 5. Occupational Health and Safety 6. Employment and 7. Organizational Establishment policies be adopted by the Council.</p> <p>5. That the Terms of Reference for Khanya Naledi be adopted by the Council.</p>
CR 935/30/05/16	30 May 2016	<u>MATATIELE LOCAL MUNICIPALITY ICT DISASTER RECOVERY</u>	<p>1. That the Matatiele Local Municipality ICT Disaster Recovery Plan be considered and noted</p> <p>2. That Matatiele Local Matatiele ICT Disaster Recovery Plan be approved</p>
CR 936/30/05/16	30 May 2016	<u>MATATIELE LOCAL MUNICIPALITY ICT BUSINESS CONTINUITY PLAN</u>	<p>1. That the Matatiele Local Municipality ICT Business Continuity Plan be considered and noted.</p> <p>2. That Matatiele Local Municipality ICT Business Continuity Plan be approved.</p>
CR 937/30/05/16	30 May 2016	<u>MATATIELE LOCAL MUNICIPALITY ICT</u>	<p>1. That the Matatiele Local Municipality ICT Governance and Management Policy Framework be considered and noted.</p>

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		<u>GOVERNANCE AND MANAGEMENT POLICY FRAMEWORK</u>	2. That Matatiele Local Municipality ICT Governance and Management Policy Framework be approved.
CR 938/30/05/16	30 May 2016	<u>MATATIELE LOCAL MUNICIPALITY ICT SERVICES PORTFOLIO MANAGEMENT POLICY FRAMEWORK</u>	1. That the Matatiele Local Municipality ICT Governance and Management Policy Framework be considered and noted. 2. That Matatiele Local Municipality ICT Governance and Management Policy Framework be approved.
CR 939/30/05/16	30 May 2016	<u>MATATIELE LOCAL MUNICIPALITY CELLULAR PHONE AND MOBILE DATA CARD ALLOWANCE POLICY: REVIEWED</u>	1. That the Matatiele Local Municipality Cellular Phone and Mobile Data Card Allowance Policy review be considered and noted. 2. That Matatiele Local Municipality Cellular Phone and Mobile Data Card Allowance Policy review be approved.
CR 940/30/05/16	30 May 2016	<u>MATATIELE LOCAL MUNICIPALITY INTEGRATED ICT POLICY: REVIEW</u>	1. That the reviewed Matatiele Local Municipality Integrated ICT Policy be considered and noted. 2. That the reviewed Matatiele Local Municipality Integrated ICT Policy be approved.
CR 941/30/05/16	30 May 2016	<u>REVIEWAL OF PAIA MANUAL</u>	1. That a report pertaining to updated section 14 PAIA Manual be noted. 2. That MLM updated Section 14 PAIA Manual be adopted.

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CR 942/30/05/16	30 May 2016	<u>REVIEWAL OF RISK MANAGEMENT POLICY</u>	<ol style="list-style-type: none">1. That a report pertaining to Risk management implementation plan and Risk management policy be noted2. That MLM Risk management implementation plan and risk Management policy be adopted
CR 943/30/05/16	30 May 2016	<u>DRAFT ANTI- CORRUPTION STRATEGY</u>	<ol style="list-style-type: none">1. That a report pertaining to Anti-Corruption Strategy be noted.2. That MLM Anti-Corruption Strategy be adopted.
CR 944/30/05/16	30 May 2016	<u>ESTABLISHMENT OF THE CUSTOMER CARE COMMITTEE AND THE APPROVAL OF THE TERMS OF REFERENCE OF THE COMMITTEE</u>	<ol style="list-style-type: none">1. To establish the Customer Care Committee for the purpose of handling Complaints and Queries.2. To ensure that all Departments are represented in line with the Terms of Reference for the Committee.3. To enhance the speedy resolution of Complaints and Queries.
CR 945/30/05/16	30 May 2016	<u>2016/17-2018/19 MEDIUM TERM REVENUE EXPENDITURE FRAMEWORK REPORT</u>	<p>Council resolves the following:</p> <ol style="list-style-type: none">1. The annual Budget of the Municipality for the financial year 2016/2017; and its indicative for the two projected outer years 2017/2018 and 2018/2019 as outlined on the report be approved as set out in the following : <ul style="list-style-type: none">• Operating Revenue by source of R 443,403 ,776

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			<ul style="list-style-type: none">• Operating Expenditure by type of R 289, 350,034• Capital Expenditure by source and municipal vote of R154, 046, 400• Total budget of R 443, 396,434 <p>2. That the council approves the following tariff increases for the 2016/17 financial year</p> <ul style="list-style-type: none">• Property rates tariff increase of 5% and first R55 000 property values as exemption, 35% rebates on all residential properties, 10% rebates on all commercial and government properties, 65% on farm properties, 10% rebates on industrial properties and 100% rebates to all municipal properties.• Refuse tariff increase of 7%.• Electricity tariff increase with 7.64 - 9 % subject to NERSA approval.• That all other municipal tariff remains increase at an average of 5%.
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| | | | <p>3. Council approves the reviewed policies as listed ; appointment of consultants policy, banking and investments policy , Budget policy , Cash management policy , Cash shortage policy , Credit control and debt collection policy , Customer care policy , customer incentive scheme policy , Data backup policy , Debt capacity policy .,Donor finance policy , Electricity token policy , Entertainment & refreshments policy , Unclaimed deposits policy ,Fraud prevention plan 2016-17, Fleet Management Policy, Gifts policy for officials , Grants & donation policy, GRAP framework policy , Indigent Policy , Cash-up Policy , Fixed Assets Policy ,Payment Policy , Petty Cash Policy , Rates Policy , Special Services Policy , Strategy to improve Debtor policy, Supply Chain management Policy ,Tariff Policy , Use of Credit Card Policy and Virement Policy .The council approves the new infrastructure procurement and delivery management policy.</p> <p>4. That the council approves the reviewed Rates Policy to ensure that all property rates charges are in compliance with the approved Valuation Roll and Rates by-law.</p> |
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