

MATATIELE LOCAL MUNICIPALITY



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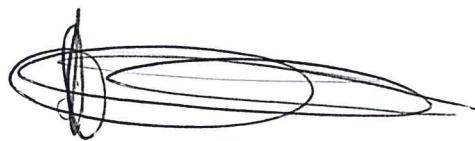
DONOR FINANCE POLICY

NO 10 OF 2016/2017

CR 945/30/05/16



DR. DCT NAKIN
MUNICIPAL MANAGER



CLLR. MM MBEDLA
MAYOR

Authority	Date
HOD Approval	16 MAY 2016
MM Approval	23 MAY 2016
Council Approval	30 MAY 2016
Date of next Review	MARCH 2017

Approval of Policy

Please note that the implementation of the policy contained in this document is subject to approval and signing off by all relevant Heads and/or Committees, including but not limited to:

- Municipal Manager; and
- Municipal Council.

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1. OBJECTIVE

The objective of the policy is to provide guidance to the management team of the municipality on the actions required to attract donor finance, grants and donations from Government and the private sector, for projects identified by the municipality.

2. PRINCIPLES

2.1. Government Grants

Grant monies are distributed to lower tiers of government by the National Government, and details are promulgated in the Distribution of Revenue Act on an annual basis, with forecasts for the medium term.

2.2. International Donor Agencies

Donor funds are received by Provincial and District authorities for suitable projects within their jurisdiction.

2.3. Other Funding Agencies

Social Awareness grants are available from Local and International sources for specifically community based projects.

3. RESPONSIBILITIES

The management team will be responsible to investigate the various sources of Donor finance on an annual basis in relation to the envisaged projects for each division in the municipality, and pro-actively pursue collecting funds on behalf of the municipality to finance projects identified in the Integrated Development Plan. Each manager to be particularly responsible for projects related to their division within the municipality.

4. STRATEGY

Each manager to implement the following:

- 4.1. Ensure all projects in his/her division has a formulated business plan for implementation;
- 4.2. Review the Distribution of Revenue Act in detail, including allocations to Provincial departments and the District Municipality, for possible application for funding;
- 4.3. Communicate regularly with the Provincial and District Governments regarding the possibility of funding for identified projects;
- 4.4. Actively search for local and international donor funding for identified projects; and
- 4.5. Complete application forms for funding, including preparation of supporting documentation.

5. MENTORING AND EVALUATION

Each manager to be responsible for the monitoring and evaluation of the project implementation financed from donor finance.