

MATATIELE LOCAL MUNICIPALIY

2014/15 MID-TERM PERFORMANCE REPORT

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### 1. INTRODUCTION

In terms of Section 72(1) OF THE Local Government: Municipal Finance Management Act, 56 of 2003 (MFMA), the accounting office of a municipality must by 25 January of each year-

- a. Assess the performance of the municipality during the first half of the financial year, taking into account:
  - i. The monthly statements referred to in section 71 for the first half of the financial year;
  - ii. The municipality's service delivery performance during the first half of the financial year, and the service delivery target and performance indicators set in the service delivery and budget implementation plan (SDBIP);
  - iii. The past year's annual report, and progress on resolving problems identified in the annual report; and
  - iv. The performance of every municipal entity under the sole or shared control of the municipality taking into account reports in terms of section 88 from any such entities;
- b. Such a report on such assessment to:
  - i. The mayor of the municipality
  - ii. The National treasury
  - iii. The relevant provincial treasury

Thereafter the mayor must, in terms of Section 54(1):

- a. Consider the statement or report;
- b. Check whether the municipality's approved budget is implemented in accordance with the SDBIP;
- Consider and, if necessary make any revisions to the SDBIP, provided that revisions to the SDBIP may only be made with the approval of the council following approval of the adjustments budget;
- d. Issue any appropriate instructions to the accounting office to ensure that the budget is implemented in accordance with the SDBIP; and that spending of fund and revenue collection precede in accordance with the budget;
- e. Identify any financial problems facing the municipality, including any emerging or impending financial problems; and
- f. Submit the report to the council by 31 January of each year.

As stated in section 72(3), The accounting officer must, as part of the review:-

- i. Make recommendations as to whether and adjustments budget is necessary; and
- ii. Recommend revised projections for revenue and expenditure to the extent that this may be necessary.

Accordingly, this report deals with all the above mentioned aspects.

## 2. OPERATING AND CAPITAL BUDGET PERFORMANCE

### APPROVED BUDGET

- a. Council approved total budget of R405, 5m as ff:
  - i. Operating R258m
  - ii. Capital R148m

### **ACTUAL BUDGET PERFORMANCE**

- Operating 41% of R258m which is R106m.
- Capital 28% of R148m which is 41m.

### Details are as follows,

			Projected		
	Final Budget	Actuals As At 31	Actuals 30 June	Varience Over	
Details	14/15	Dec 2014	2014	( Under)	% Varience
Property Rates	(30 729 031)	(18 800 738)	-37 601 476.76	-11 928 293.07	61%
Service Charges	(48 690 405)	(18 303 370)	-36 606 740.48	-30 387 035.01	38%
Rental of Facilities	(599 165)	(322 279)	-644 558.76	-276 885.27	54%
Interest O/D	(1 943 340)	(1 846 308)	-3 692 615.54	-97 032.23	95%
Interest E/I	(4 200 000)	(1 609 669)	-3 219 337.42	-2 590 331.29	38%
Fines	(450 000)	(772 434)	-1 544 868.00	322 434.00	172%
Licences & Permits	(2 704 000)	(1 784 637)	-3 569 274.40	-919 362.80	66%
Grants & Subsidies	(231 194 297)	(148 688 042)	-297 376 083.32	-82 506 255.34	64%
Other Income	(54 950 520)	(749 137)	-1 498 274.34	-54 201 383.03	1%
Total Revenue	(375 460 759)	(192 876 615)	(385 753 229)	(182 584 144)	51%
		-			

			Projected		
	Final Budget	Actuals As At 31	Actuals 30 June		
Details	14/15	Dec 2014	2014	Varience	% Varience
Employee Cost	90 399 594	39 209 737	78 419 474	51 189 857	43%
Cllr Remunerations	17 177 712	7 612 117	15 224 234	9 565 594	44%
Collection Cost	-	-	-	-	-
Depreciation	14 065 850	-	-	14 065 850	0%
Repairs & Maint	12 315 000	1 241 631	2 483 262	11 073 369	10%
Finance Charges	-	-	-	-	-
Bulk Purchases	28 000 000	14 259 579	28 519 159	13 740 421	51%
Contracted Services	15 986 545	5 573 603	11 147 206	10 412 942	35%
Other Expenditure	48 113 976	23 247 986	46 495 972	24 865 990	48%
Grants & Subsidies	27 144 247	12 117 347	24 234 693	15 026 900	45%
Provisions	4 677 597	-	-	4 677 597	0%
Internal Charges	-	112 916			
Total Expenditure	257 880 519	103 374 916	206 524 000	154 618 520	40%
		-			

#### **OPERATING BUDGET PERFORMANCE**

### **Expenditure Remarks**

- Budgeted expenditure is within the 50% required for six months.
- Actual expenditure per approved budget is 40% which is 10% lesser than required 50% of six months.
- Budget expenditure controlled

### **Revenue Remarks**

- More rates revenue by 10%.
- Under collection on service charges by 12%.
- Over collection on fines by 122%.
- Over collections on licenses & permits by 16%.
- Under collection on other income by 49%.
- Actual revenue per approved budget is 51% which is 1% more.

### **CAPITAL BUDGET PERFORMANCE**

### Office of the Municipal Manager

	APPROVED	ACTUALS AT	%	ADJUSMENT
	BUDGET	31-Dec	SPENT AS AT	BUDGET
DESCRIPTION	2014/2015	2014	31-Dec-14	2014/2015
MUNICIPAL GOVERNANCE AND ADMINISTRATION				
COUNCILLORS ADMINISTRATION PROJECTS				
Office Equipment & Furniture	30 000	3 582	12%	30 000
Mayoral Chain	50 000	-	0%	50 000
	80 000	3 582	4%	80 000
MUNICIPAL MANAGER PROJECTS				
Munucipal Manager	42 000	28 603	89%	42 000
Desktop	10 000	-	0%	10 000
Laptops (x2)	32 000	28 603	89%	32 000
Communication unit	55 000	-	0%	55 000
Office Furniture & Branding	50 000	-	0%	50 000
Gazzebo	5 000	=	0%	5 000
SPU	18 000	17 237	96%	18 000
heaters	2 000	1 237	62%	2 000
Laptop	16 000	16 000	100%	16 000
IDP	10 000	-	0%	10 000
Projector	10 000	-	0%	10 000
MRAS	16 000	-	0%	16 000
Laptop	16 000	-	0%	16 000
TOTAL MUNICIPAL MANAGER	221 000	49 421	22%	221 000

## **Corporate Services Department**

Matatiele Local Municipality				
CAPITAL BUDGET 2014/2015				
	APPROVED	ACTUALS AT	%	ADJUSMENT
	BUDGET	31-Dec	SPENT AS AT	BUDGET
DESCRIPTION	2014/2015	2014	31-Dec-14	2014/2015
MUNICIPAL GOVERNANCE AND ADMINISTRATION				
Corporate Governance	250 000	-	0%	250 000
Electronic Documentation System	250 000	-	0%	250 000
Admin Support	80 000	745 825	932%	80 000
TELEPHONE SYSTEM	<u>-</u>	191 139	#DIV/0!	-
IT EQUIPMENT	-	552 105	#DIV/0!	-
Furniture & Equipment	80 000	2 581	3%	80 000
Council Support	108 000	31 451	29%	108 000
Desktop x2	20 000		0%	20 000
Laptops x 3	48 000	31 451	66%	48 000
Funiture & Equipment ( Officials)	40 000		0%	40 000
Human Resources	90 000	13 706	15%	90 000
Desktop	40 000	-	0%	40 000
Office Furniture	50 000	13 706	27%	50 000
Legal Services	-	-	-	
	-	-	-	
ICT Services	1 595 000	1 330 680	83%	1 595 000
IT Equipment	1 595 000	1 330 680	83%	1 595 000
TOTAL CORPORATE SERVICES	2 123 000	2 121 661	100%	2 123 000

## **Budget treasury office**

Matatiele Local Municipality				
CAPITAL BUDGET 2014/2015				
	APPROVED	ACTUALS AT	%	ADJUSMENT
	BUDGET	31-Dec	SPENT AS AT	BUDGET
DESCRIPTION	2014/2015	2014	31-Dec-14	2014/2015
MUNICIPAL GOVERNANCE AND ADMINISTRATION				
BUDGET AND TREASURY				
Budget Planning				
Office Funrinture	500 000	69 394	14%	500 000
	-	-	-	
	500 000	69 394	14%	500 000
Supply Chain & Fleet Management				
Toyota Double Cab (Vehicle written-off in 2012 settled by insurer)	379 000	-	0%	379 000
Chev Aveo	136 000	-	0%	136 000
Isuzu Double cab	315 000	-	0%	315 000
Opel Corsa (x2)	261 200	-	0%	261 200
	1 091 200	-	0%	1 091 200
Revenue and Expenditure Management				
Upgrade of Revenue System	300 000	10 191	3%	300 000
	-	-	-	
	300 000	10 191	3%	300 000
TOTAL BUDGET AND TREASURY	1 891 200	79 585	17%	1 891 200

## **Community Services Department**

Matatiele Local Municipality				
CAPITAL BUDGET 2014/2015				
	APPROVED	ACTUALS	%	ADJUSTEMENTS
	BUDGET	AS AT 31 DEC	SPENT AS AT	BUDGET
DESCRIPTION	2014/2015	2014	31-Dec-14	2014/2015
COMMUNITY AND PUBLIC SAFETY				
PUBLIC AMENITIES				
Construction of Public Toilets	800 000	-	0%	800 000
Grass Cutters	80 000	-	0%	80 000
Furniture & Equipment community hall chair	300 000	15 691	5%	300 000
Cemetry Establishment	800 000	-	0%	800 000
Cemetry Management System	200 000	-	0%	200 000
Mobile Toilets	100 000	-	0%	100 000
Backup Generator	50 000	-	0%	50 000
	2 330 000	15 691	1%	2 330 000
ENVIRONMENT PROJECTS				
Construction of Landfill Cells	2 500 000	_	0%	2 500 000
	2 500 000	-	0%	
PUBLIC SAFETY				
Test ground Surface	1 000 000	-	0%	1 000 000
Fire Arms (x20)	200 000	199 020	100%	200 000
CCTV Camera System	800 000	-	0%	800 000
Rescue Equipment	100 000	91 940	92%	100 000
Alcometre printer	50 000	-	0%	50 000
Renovation of Traffic Offices	100 000	16 013	16%	100 000
Two Way Radio	80 000	65 658	82%	80 000
Automated Generator	150 000	-	0%	150 000
	2 480 000	372 631	15%	2 480 000
COMMUNITY GOVERNACE				
Desktop	10 000	-	0%	10 000
4 way Printer	7 000	-	0%	7 000
Laptop	16 000	10 468	65%	16 000
	33 000	10 468	65%	33 000
TOTAL COMMUNITY AND PUBLIC SAFETY	7 343 000	398 789	5%	7 343 000

## **Economic Development planning**

Matatiele Local Municipality				
CAPITAL BUDGET 2014/2015				
	APPROVED	ACTUALS	%	ADJUSTEMENTS
	BUDGET	AS AT 31 DEC	SPENT AS AT	BUDGET
DESCRIPTION	2014/2015	2014	31-Dec-14	2014/2015
FOONOMIO AND ENVIDOMENTAL OFFICIO				
ECONOMIC AND ENVIROMENTAL SERVICES				
PLANNING AND DEVELOPMENT PROJECTS				
	-			
	-			
LOCAL ECONOMIC DEVELOPMENT				
Grain Storage	400 000	335 077	84%	400 000
Hawker Stalls	500 000	-	0%	500 000
	1			
	900 000	335 077	37%	900 000
EDP GOVERNANCE				
Data Projector	15 000	1 561	10%	15 000
	15 000	1 561	10%	15 000
TOTAL ECONOMIC DEVELOPMENT & PLAN	915 000	336 638	37%	915 000

## **Operations and Maintenance Unit**

Matatiele Local Municipality				
CAPITAL BUDGET 2014/2015				
	APPROVED	ACTUALS	%	ADJUSTEMENTS
	BUDGET	AS AT 31 DEC	SPENT AS AT	BUDGET
DESCRIPTION	2014/2015	2014	31-Dec-14	2014/2015
ECONOMIC AND ENVIROMENTAL SERVICES				
OPERATIONS & MAINTENANCE				
3.0km(3000m)kerbing and chanelling Material	1 500 000		0%	1 500 000
300 m Storm Water pipe Installation	750 000	28 032	4%	750 000
Laptop x2	32 000	46 405	145%	32 000
Furniture &Equipment	30 000		0%	30 000
Bomag Roller	300 000		0%	300 000
Tar Drums and Material	500 000		0%	500 000
60 Steel 2 compartment lockers	100 000		0%	100 000
Grader	2 200 000	-	0%	2 200 000
Smooth Roller	900 000	-	0%	900 000
	6 312 000	74 438	1%	6 312 000

## **Project Management Unit**

Matatiele Local Municipality				
CAPITAL BUDGET 2014/2015				
	APPROVED	ACTUALS	%	ADJUSTEMENTS
	BUDGET	AS AT 31 DEC	SPENT AS AT	BUDGET
DESCRIPTION	2014/2015	2014	31-Dec-14	2014/2015
		-		
ECONOMIC AND ENVIROMENTAL SERVICES				
PROJECT MANAGEMENT				
Matatiele CBD Internal Streets-Phase 1	5 697 957	3 369 748	59%	5 697 957
Maluti Internal Streets -Phase 3	200 000	170 895	85%	200 000
Matatiele Internal Streets Phase 2 Area C - Harry Gwala	6 750 000	351 464	5%	2 750 000
Cedarville Internal Streets -Phase 3	4 220 440	7 167 100	170%	8 220 440
Khaue Community Facility	1 250 000	681 055	54%	1 250 000
Bethel Community Facility	919 635	720 891	78%	919 635
Manzi Access Road	2 048 212	1 802 844	88%	2 048 212
Sabasaba Access Road	1 493 367	615 686	41%	1 493 367
Thotaneng Access Road	1 200 000	-	0%	1 200 000
Mqayi Access Road	1 203 028	695 015	58%	1 203 028
Paballong Access Road	2 685 000	213 173	8%	2 685 000
Masopha Access Road	1 500 000	662 300	44%	1 500 000
Mahangwe Sport Field	1 700 000	-	0%	1 700 000
Afsondering Sport Field	1 700 000	-	0%	1 700 000
Nkau Sport Field	1 700 000	-	0%	1 700 000
Majoro Sport Field	1 700 000	-	0%	1 700 000
Epiphany Field	1 700 000	-	0%	1 700 000
Mahasheng Bridge	1 105 000	560 180	51%	1 105 000
Council Chambers	18 800 000	5 028 180	27%	18 800 000
Diaho Great Place	68 703	-	0%	68 703

Matatiele Local Municipality				
CAPITAL BUDGET 2014/2015				
	APPROVED	ACTUALS	%	ADJUSTEMENTS
	BUDGET	AS AT 31 DEC	SPENT AS AT	BUDGET
DESCRIPTION	2014/2015	2014	31-Dec-14	2014/2015
ECONOMIC AND ENVIROMENTAL SERVICES				
Maluti Internal Streets -Phase 2	1 418 679	-	0%	1 418 679
Cross to St Johns	230 000	-	0%	230 000
Sekhotlong Access Road	306 889	175 849	57%	306 889
Zingcuka-Madlangeni	311 964	-	0%	311 964
Nyanzela Access Road	3 782 365	1 862 192	49%	3 782 365
Fresh Poduce Market	3 558 000	230 446	6%	3 558 000
Rholweni Bridge	200 000	-	0%	200 000
Lunda Community Facility	1 500 000	1 145 151	76%	1 500 000
Development of Light Industrial Sites	500 000	122 818	25%	500 000
Park Home & Furniture	330 000	-	0%	330 000
Laptops and Printer	39 000	-	0%	39 000
Office and Civic Center	45 000	-	0%	45 000
LED Offices	274 480	3 697	1%	274 480
Finance Offices	5 264 472	2 297 969	44%	5 264 472
	75 402 192	27 876 656	37%	75 402 192
Technical Governance	38 000	_	_	38 000
Furniture & Equipment	19 000		0%	19 000
Laptop	19 000		0%	19 000
			970	
TOTAL INFRASTRUCTURE	81 752 192	27 951 094	34%	81 752 192

## **Electricity Unit**

Matatiele Local Municipality				
CAPITAL BUDGET 2014/2015				
	APPROVED BUDGET	ACTUALS AS AT	% SPENT	ADJUSTMENTS BUDGET
DESCRIPTION	2014/2015	31-Dec-14		2014/2015
TRADING SERVICES				
ELECTRICITY PROJECTS				
Rural Electrification	19 300 000	10 100 812	52%	19 300 000
Itsokolele Ringfeed	850 000	-	0%	850 000
Replace MV Cables	1 000 000	107 125	11%	1 000 000
Replace Mini Subs (Sirah hardware & north end)	750 000	-	0%	750 000
Substation Golf Club	30 000 000	-	0%	30 000 000
Park Homes & Office Furniture	12 000	-	0%	12 000
Tools and Equipment	50 000	2 488	5%	50 000
Radios	10 000	-	0%	10 000
Christmas Decoration Lights	60 000	-	0%	60 000
Five high mast lights	1 250 000	-	0%	1 250 000
Fencing of Electrical Workshop	50 000	-	0%	50 000
	53 332 000	10 210 425	19%	53 332 000
TOTAL TRADING SERVICES	53 332 000	10 210 425	19%	53 332 000

### **TOTAL CAPITAL PERFORMANCE**

Matatiele Local Municipality				
CAPITAL BUDGET 2014/2015				
	APPROVED	ACTUALS AT	%	ADJUSTMENTS
	BUDGET			BUDGET
DESCRIPTION	2014/2015	31-Dec-14	SPENT	2014/2015
MUNICIPAL GOVERNANCE AND ADMINISTRATION	4 235 200	2 250 667	53%	4 235 200
COMMUNITY AND PUBLIC SAFETY	7 343 000	398 789	5%	7 343 000
ECONOMIC AND ENVIROMENTAL SERVICES	82 667 192	28 287 732	34%	82 667 192
TRADING SERVICES	53 332 000	10 210 425	19%	53 332 000
TOTAL CAPITAL PROJECTS	147 577 392	41 147 613	28%	147 577 392

#### 0000

#### Office of the Municipal Manager

• Total expenditure is 22% which is 28% lesser than required 50%

#### **Corporate Services Department**

 Total expenditure is 100% which 50% more that required 50%

#### **Budget & Treasury Office**

• Total expenditure is 17% which is 37% less than required 50%.

#### **Project Management Unit**

• Total expenditure is 37% which is 13% lesser than required 50%

#### **Electrical Services Unit**

Total expenditure is 19% which 31% lesser that required 50%

#### **Community Services Department**

• Total expenditure is 5% which is 45% lesser than required 50%.

### **EDP Department**

• Total expenditure is 37% which is 13% lesser than required 50%.

#### O&M

Total expenditure is 1% which is 49% lesser

#### **Overall Departmental Capital expenditure**

- MM's Office
  - Council Admin is 4%
  - Municipal Manager 89%
  - Communication 0%
  - SPU 96%
  - IDP 0%
  - MRAS 0%
- Corporate Services Department
  - Governance 0%
  - Admin Support 932%
  - Council Support 29%
  - HR 15%
  - ICT Support 83%
  - Legal Services (no budget)
- Budget & Treasury Office
  - Budget, Planning & Reporting 14%
  - SCM & Fleet 0%
  - Revenue & Expenditure Mngt 3%
- Community Services Depart
  - Public Amenities 1%
  - Environmental Services 0%
  - Public Safety 15%
  - Governance 65%
- EDP Department
  - LED 37%
  - EDP Governance 10%
  - Planning (no budget)
- Infrastructure Services
  - O&M 1%
  - PMU 37%
  - Governance 34%
  - Electrical Services 19%

### **Approved Budget Mid-Term Performance 2014/2015**

- Revenue Budget 51%
- Operating Expenditure 40%
- Capital Expenditure 28%
- Overall Performance 40%

## 3. EXECUTIVE SUMMARY

Department	Number of Targets set for the Quarter	Actual perform objectives and	ance against set targets	Percentage of achievement
		Number of achieved targets	Number of Non Achieved targets	
Budget and treasury Office	34	26	8	81%
Community services department	39	24	15	61%
Corporate services department	46	26	20	56%
Economic Development and planning department	42	21	21	50%
Infrastructure services Department	78	41	37	52%
Office of the Municipal Manager	50	45	5	90%
TOTAL	292	183	106	62%

## 4. MID-TERM SERVICE DELIVERY PERFORMANCE PER DEPARTMENT

### 3.1 BUDGET AND TREASURY OFFICE

TAL AE					ı	MID TERM PERFOR	MANCE AND FINA	NCIAL PERFOF	RMANCE ASSESSI	MENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEI				Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
					UNIT: BUDGE	T PLANNING AN	D FINANCIAL REI	PORT					
Compliance	1.1.1.  Section 71 reports, National	Section 71 reports and Schedule C submitted by	Submission of monthly Section 71 reports and	Submission of reports every $10^{th}$ working day of the	Submission of reports every 10 <sup>th</sup> working day of the	The reports were sent on the following dates: 19	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Budget, Reporting and (	Treasury reports and Statutory Returns.	set date	Schedule C to National Treasury, Provincial Treasury and	Month	Month	August 2014, 11 September 2014, 09 October 2014, 13 November							
4.2.3 Budget			Mayor on the 10 <sup>th</sup> working day of every month			2014, 12 December 2014, and 09 January 2015.							

TAL					I	MID TERM PERFOR	RMANCE AND FINA	NCIAL PERFO	RMANCE ASSESSI	MENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DE				Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Budget, Reporting and Compliance	1.1.2.  Annual details  of bank  account (sec  9b)	National Treasury Form submitted by set date	Submission of NT Form A as per MFMA requirements by 1 <sup>st</sup> July 2014	Signed Primary Bank Account National Treasury Form submitted by the 01 <sup>st</sup> July 2014	N/A	The Form was signed and sent to National Treasury on the 18 <sup>th</sup> June 2014	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Budget, Reporting and	1.1.3.  Quarterly reporting on withdrawals	Signed withdrawal form set date	Submission of Withdrawal Report by 10 <sup>th</sup> working day after the end of each quarter	Monthly report submission on the 10 <sup>th</sup> working day after the quarter	Monthly report submission on the 10 <sup>th</sup> working day after the quarter	The reports were submitted on the following dates: 09 October 2014, 09 January 2015.	N/A	Nil	Nil	Nil	N/A	N/A	N/A

7	NO	КРІ			N	1ID TERM PERFORM	ANCE AND FINA	ANCIAL PERFO	RMANCE ASSESS	MENT			
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
	1.1.4.	Number of	12 Monthly	3 Month bank	3 Month bank	12 Bank	N/A	Nil	Nil	Nil	N/A	N/A	N/A
		Bank	Bank	reconciliations	reconciliations	statements							
9	Bank Accounts	reconciliation	reconciliations	agreed to	agreed to	were reconciled							
Compliance	Management	s agreed to	agreed to	general ledger	general ledger	on the							
du		general	general ledger	every month	every month	following dates:							
2		ledger to be	to be done	end	end	07 August 2014,							
anc		done every	every month			04 September							
in g		month end	end			2014, 06							
Reporting and						October 2014,							
Reg						06 November							
get,						2014, 09							
Budget,						December							
						2014, 09							
						January 2015.							

į	Z	КРІ			N	IID TERM PERFORM	ANCE AND FINA	ANCIAL PERFO	ORMANCE ASSESS	MENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Budget, Reporting and Compliance	1.1.5.  Investments Accounts Management	Number of reports on investments	12 Monthly reports on Maintained Investment Register by 30 June 2015	3 Monthly reports on updated register report every 10 <sup>th</sup> of the Month	3 Monthly reports on updated register report every 10 <sup>th</sup> working day of each Month	12 monthly reports on updated register submitted on the following dates: 07 August 2014, 04 September 2014, 06 October 2014, 06 November 2014, 09 December 2014, 09 January 2015.	N/A	Nil	Nil	Nil	N/A	N/A	N/A

٠ ا	N	КРІ			N	IID TERM PERFORM	ANCE AND FINA	NCIAL PERFO	RMANCE ASSESS	MENT			
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Budget, Reporting and Compliance	1.1.6.  Budget related Policies Management	Number of policies reviewed	Annual Review of 43 policies within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines by 30 June 2015	N/A	Draft proposed amendments on 43 policies		052010537000 0	Nil	Nil	Nil	N/A	N/A	To be done in the 3 <sup>rd</sup> quarter.
Budget, Reporting and Compliance	1.1.7.  Budget Time table schedule	Date of adoption for 2015/16 budget time table	2015/2016 Budget Time table tabling to council by 31 August 2014	Approved Budget Timetable for 2015/2016 By 31st August 2014	N/A	Budget time table was approved by Council on the 31 <sup>st</sup> July 2014.	052010537000 0	R20 000.00	R20 000.00	Nil	N/A	N/A	N/A

<b>1</b>	Z	КРІ			N	IID TERM PERFORM	MANCE AND FINA	NCIAL PERFO	RMANCE ASSESS	MENT			
DEPARTMENTAL PROGRAMIME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Budget, Reporting	1.1.8.  Budget preparation and management	2014/2015 Adjustment budget by set date  2015/2016 Draft Budget by set date  approved final budget by set date	01 budget approved by council by 30 <sup>th</sup> June 2015  01 Adjustment budget approved by the 28 <sup>th</sup> February 2015	N/A	IDP/BUDGET review community meetings by 30 November 2014	IDP/Budget meetings were held 15 -17 September 2014.	052010537000 0	Nil	Nil	Nil	N/A	N/A	N/A

AL	NO	КРІ			MID TERM PERFORMANCE AND FINANCIAL PERFORMANCE ASSESSMENT  ANNUAL VOTE PLANNED ACTUAL REVENUE DEVIATION REASON CORRECTIVE										
DEPARTMENTAL PROGRAMME	ESCRIPTI		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE		
DEP#	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM					
Budget, Reporting and Compliance	1.1.9.  1 <sup>st</sup> Draft of Annual Financial Statements and Audit Reports	Clean Audit Report issued by Internal Auditors and individual Audit Committee by set date.	O1 Working Paper File of the 1 <sup>st</sup> draft AFS submitted to Internal Auditors and individual Audit Committee by the 31 <sup>st</sup> July 2014.	Submitted the  1 <sup>st</sup> draft  Annual  Financial  Statements to  Internal  Auditors and  individual  Audit  Committee.	N/A	The 1 <sup>st</sup> draft AFS was submitted to Internal Auditors and individual Audit Committee members on the 31 <sup>st</sup> July 2014.	052010519000	R100 000.00	R100 000.00	Nil	N/A	N/A	N/A		

7	N	КРІ			N	IID TERM PERFORM	AANCE AND FINA	NCIAL PERFC	RMANCE ASSESS	MENT			
DEPARTMENTAL PROGRAMIME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Budget, Reporting and Compliance	1.1.10.  2 <sup>nd</sup> Draft Annual Financial Statements	2nd draft annual financial statement with no material misstatement s to auditor- general by set date	01 Working Paper File of the AFS submitted to AG by the 31 <sup>st</sup> August 2014	Preparation and submission of 2nd draft annual financial statement with no material misstatements to auditorgeneral by 15th August 2014	N/A	The 2 <sup>nd</sup> Draft AFS submitted to the Internal Auditors and individual Audit Committee members on the 15 <sup>th</sup> August 2014.	052010519000	R100 000.00	R100 000.00	Nil	N/A	N/A	N/A

-1	Z	КРІ			N	IID TERM PERFORM	MANCE AND FINA	NCIAL PERFO	RMANCE ASSESS	MENT			
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TERI	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Budget, Reporting and Compliance	1.1.11.  3 <sup>rd</sup> Draft Annual Financial Statements and Audit Reports from audit committee	3rd draft annual financial statement with no material misstatement s to auditor- general by set date	01 Working Paper File of the 3 <sup>rd</sup> draft AFS submitted to Audit Committee by the 20 <sup>th</sup> August 2014	Preparation and submission of 3 <sup>rd</sup> draft annual financial statement with no material misstatements to Audit Committee by 20 <sup>th</sup> August 2014	N/A	The 3 <sup>rd</sup> AFS submitted to the Internal Auditors and individual Audit Committee members on the 25 <sup>th</sup> August 2014.	052010500000	R500 000.00	R500 000.00	Nil	N/A	N/A	N/A
Budget, Reporting and Compliance	Annual Financial Statements and Audit Reports	Audited 2013/14 financial statements	O1 Working Paper File of the AFS submitted to AG by the 31 <sup>st</sup> August 2014	Submitted Annual Financial Statements to AG	AG's final Report	Final AFS submitted to the AG on the 29 <sup>th</sup> August 2014.	052030513000	R1 000 000.00	R1 000 000.00	Nil	N/A	N/A	N/A

T	Z	КРІ			N	IID TERM PERFORM	ANCE AND FINA	NCIAL PERFO	ORMANCE ASSESS	MENT			
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPAI	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Budget, Reporting and Compliance	1.1.13. Clean Audit Report	Audit report	Achieve a clean audit report	N/A	Clean audit report issued by the AG	An unqualified audit opinion was issued by the AG	052030513000 0	R3 000 000.00	R2 701 796.61	Nil	N/A	N/A	N/A
Budget, Reporting and Compliance	1.1.14. Standard Charts Of Accounting(SCO A) Regulations	Updated SCOA Regulations	Adherence to SCOA Regulations	N/A	Implementatio n of SCOA Regulations	SCOA project team clear time lines submitted to Council, National Treasury and SALGA	0520305190000	R1 000 000.00	RO	Nil	N/A	N/A	N/A

DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TEF	MII RM TARGET	ACTUAL PERFORMANC E AT THE END	ANCE AND FINANC	PLANNED BUDGET BY MID-	ANCE ASSESSMEI  ACTUAL  EXPENDITUR  E AS AT END	REVEN UE GAINE	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	D AT MID- TERM	TARGET	N	
				UNIT: REV	VENUE, DEBT CO	LLECTION AND F	EXPENDITURE MA	ANAGEMENT					
Expenditure Management	1.3.1. Creditors Administration	Percentage of received invoices per month against number of payments made within 30 days.	payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements	100% Payments done within 30 days on receipt of invoice	100% Payments done within 30 days on receipt of invoice	85.70 invoices received by creditors were paid within 30 days.	N/A	Nil	Nil	Nil	14.30 % of invoices were not paid within 30 days.	14.30 % of invoices were not paid within 30 days due to late submission of the invoices to	s to submit invoices on time to creditors in order to process a payment within 30
4.2.1 E)												creditors unit for processing	days.

<b>4</b>					MI	D TERM PERFORM	ANCE AND FINANC	CIAL PERFORM	ANCE ASSESSMEI	NT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TEF	RM TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVEN UE GAINE	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA PRC				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	D AT MID- TERM	TARGET	N	
4.2.1 Expenditure Management	Payroll Administration by 25 <sup>th</sup> of each month	Monthly payments of salaries by the 25 <sup>th</sup> each month	Monthly payments of salaries by set date	Salaries paid on the 25 <sup>th</sup> of the month.	Salaries paid on the 25 <sup>th</sup> of the month.	Salaries were paid as follows: Released by the 23/07/14 21/08/14 22/09/14 23/10/2014 24/11/2014 12/12/2014	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Municipal Financial Viability	1.3.3.  Debt Collection	Amount debt reduced by set date	Reduce debtors from R48,8 million to R38 million by 30 June 2015.1	R2 500 000 debt reduction	R3 500 000 debt reduction	Debt book has increased to R 59 MILLION	N/A	Nil	Nil	Nil	Debt not reduced.	Failure of the debt collector to collect the old debt due to lack of information on the debtors books .Non Payment of rates and refuse	Revenue enhancemen t strategy and data cleansing will assist in locating debtors information in order blacklist debtors with arrears'

DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TEI	MI RM TARGET	D TERM PERFORM  ACTUAL  PERFORMANC  E AT THE END	ANCE AND FINANC	PLANNED BUDGET BY MID-	ANCE ASSESSMEI  ACTUAL  EXPENDITUR  E AS AT END	REVEN UE GAINE	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	D AT MID- TERM	TARGET	N	
Municipal Financial Viability	1.3.4.  Identify and support households that are indigent in a municipal jurisdiction.	Number of households receiving subsidy	12613 Households to receive subsidy by 30 June 2014.	11 000 Beneficiaries	11 500 Beneficiaries	Alternative Energy Gel 6000  Alternative Energy: Solar 1994  Refuse and Rates 954  FBE at Eskom 3453  FBE Internal :768  Total Number :13 169	05303549750 00 and 05404049700 00	R5 000 000.00	R 5 931 980	Nil	N/A	N/A	N/A

DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TEF	MI RM TARGET Q2 TARGETS	ACTUAL PERFORMANC E AT THE END OF MID-TERM	ANCE AND FINANC	PLANNED BUDGET BY MID- TERM	ANCE ASSESSMENT ACTUAL EXPENDITUR E AS AT END OF MID-	REVEN UE GAINE D AT	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATIO N	CORRECTIV E MEASURE
Δ -									TERM	MID- TERM			
Revenue Management	1.3.5  Revenue Enhancement Strategy	Approved Revenue Enhancement Strategy by set date	Develop and Approve Revenue Enhancement Strategy at 30 June 2015	N/A	N/A	Draft Strategy has been done in process of being sent to council for adoption	052010 4980 027	Nil	Nil	Nil	N/A	N/A	N/A
Revenue Management	1.3.6 Supplementary Valuation Roll	Date of signed Supplementary Valuation Roll	Signed 2 <sup>nd</sup> Supplementary Valuation Roll by 30 June 2015	N/A	N/A	N/A	0520104980042	Nil	Nil	Nil	N/A	N/A	N/A

IT					MI	O TERM PERFORM	ANCE AND FINANC	IAL PERFORM	ANCE ASSESSME	NT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TEF	RM TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVEN UE GAINE	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEP/ PR(				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	D AT MID- TERM	TARGET	N	
	1.3.7	Acquired smart	To acquire	Appointment	1 <sup>st</sup> Phase	Service	0520305190000	R1 000	N/A	Nil	Service	Lack of	The
	Acquire and	metering	Smart	of Service	Implementatio	Provider has		000.00			provider	expertise	Accounting
	Implement	system by set	Metering	Provider	n : Install Check	not been					has not	from the	Officer to
	Smart	date	Solution by 30		Meters	appointed					been	municipalit	appoint an
<del>ن</del> ا	Metering to		June 2015								appointed	y in drafting	external professional
mer	reduce											TOR as a	to draft the
REVENUE Management	electricity line											result the	TOR and
Man	loss											valuation	assist
UE												committee	committees
ÆN												could not	with any
RE\												complete	queries that
												in	may arise.
												evaluating	
												the	
												project.	
_	1.3.8	Number of	Billing done	Billing done	Billing done by	Posted	0520205380000	R40 000.00	64 195	Nil	July and	Delays in	Ensure
ncia	D:II: (	accounts billed	end of each	by end of the	end of the	Accounts					November	balancing	balancing is
ina	Billing of	and posting	month and	month and	month and						statement	the	done on
cipal Fina Viability	Accounts	done by set	Posting of 7500	Posting of	Posting of 7500	July – 6818					s were	valuation	time and
licip Vis		date	accounts	7500 accounts	accounts by	(22/08/2014)					sent after	roll and	the service
Municipal Financial Viability			delivered by	by the 10 <sup>th</sup> of	the 10 <sup>th</sup> of	Aug – 6138					the 10 <sup>th</sup> of	delays in	provider to
			the 10 <sup>th</sup> of the			(9/9/14)					the month	courier	ensure they

DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVEN UE GAINE	N FROM	REASON FOR THE DEVIATIO	CORRECTIVE E MEASUR
DEPA				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	D AT MID- TERM	TARGET	N	
			month	each month	each month	Sept – 6046 (10/10/14) Oct – 5800 (11/11/14) Nov – 7232 (10/12/14) Dec – 7206					and the number of Billed accounts was less than 7500	services to deliver the accounts from printers. The balance for unsent accounts for each month was accounts with credit balance or with no outstandin g balance due	deliver or time

TAL			ANNUAL		MII	O TERM PERFORM	ANCE AND FINANC	IAL PERFORM	ANCE ASSESSMEN	NT REVEN	DEVIATIO	REASON	CORRECTIV
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	TARGET	MID – TEF	RM TARGET	PERFORMANC E AT THE END	VOTE NOMBER	BUDGET BY MID-	EXPENDITUR E AS AT END	UE GAINE	N FROM THE	FOR THE DEVIATIO	E MEASURE
DEP/				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	D AT MID- TERM	TARGET	N	
Revenue Management and Expenditure Management	1.3.9 Capacity Building	Number of employees trained	Training of 6 revenue and Expenditure employees	N/A	N/A	3 Payroll Employees have been sent for Training on VIP Payroll System	0520105000000	Nil	Nil	Nil	N/A	N/A	N/A
Revenue Management and Expenditure Management	1.3.10  Reconciliation of debtors	Number of monthly debtor's reconciliations	12 Monthly reconciliation	3 Reconciliation s	3 Reconciliations	6 Monthly reconciliations have been done	0520105000000	Nil	Nil	Nil	N/A	N/A	N/A

7					MI	D TERM PERFORM	ANCE AND FINANC	CIAL PERFORMA	ANCE ASSESSME	NT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TEF	RM TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVEN UE GAINE	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	D AT MID- TERM	TARGET	N	
Municipal Financial Viability	1.3.11 Establish Free Basic Services Steering Committee	Established FBS Steering Committee by set date	Free Basic Services Steering Committee established by 30 June 2014.	N/A	N/A	N/A	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Revenue Management	1.3.12 Charge interest on outstanding debt	Amount raised on Levying of Interest on outstanding debtors	Annual charge of interest on outstanding debt by 30 June 2015	Monthly charge of interest on outstanding debt	Monthly charge of interest on outstanding debt	Interest Raised per quarter: July = R275 428.00 Aug = R286 581.00 Sept = R278 838.00 Oct = R388 608.00 Nov =R385 083.00 Dec = R387 727.00	N/A	(R892 500.00)	Nil	R2 002 266.00	N/A	N/A	N/A

DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TEF	MIE RM TARGET	ACTUAL PERFORMANC E AT THE END	ANCE AND FINANC	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVEN UE GAINE	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	D AT MID- TERM	TARGET	N	
Revenue Management and Expenditure Management	1.3.13  Monitoring of Fruitless and Wasteful Expenditure	Number of reports and registers on the Amount of Fruitless and Wasteful Expenditure Incurred	12 Monthly Report Monitor and Report on Fruitless and Wasteful Expenditure by 30 June 2015	3 Monthly Registers and 3 monthly reports	3 Monthly Registers and 3 monthly reports	6 monthly reports and the 6 registers have been done	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Revenue Management and Expenditure Management	1.3.14  Monthly Cash Flow Projection	Number of Monthly report of cash flow	12 Monthly Cash Flow Projection	3 Monthly Cash Flow Projection	3 Monthly Cash Flow Projection	Not done	N/A	Nil	Nil	Nil	Cash Flow Projection has not been done	Time constraint	To ensure that cash flow is done every month

AL					MII	O TERM PERFORMA	ANCE AND F	INANCIAL PE	ERFORMANCE AS	SESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP/				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	TERM	TAIGET	DEVIATION	
					UNIT: SU	PPLY CHAIN MAN	IAGEMENT			•			
Supply Chain Management	_	Approved Procurement Plan by set date.	To have an approved Procurement Plan 31 July 2014.	Approved Procurement Plan by 31/07/14.	N/A	Approved on 30 September 2014 by Council.	N/A	Nil	Nil	Nil	Late approval of procurement plan by council.	Target is not achievable Council sits on a quarterly basis.	Revise Target to be in line with sitting of Council.
Supply Chain Management	1.2.1.  Procurement Plan  Management & Implementation	Number of reports in the implementation.	Implementation of the approved procurement plan. 30 June 2015	1 Report on awards as per the Approved Demand Management Plan.	1 Report on awards as per the Approved Demand Management Plan.	2 Report on awards as per the Approved Demand Management Plan submitted to MTM one on the 07 October 2014 and one on the 06 January 2015.	N/A	Nil	Nil	Nil	None	None	None

'AL IE					MIE	O TERM PERFORM	ANCE AND F	INANCIAL PE	ERFORMANCE AS	SESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	TERM			
Supply Chain Management	<b>1.2.2.</b> Supply Chain Management.	Number of Reports to Management Team Meeting (MTM)	To have 12 monthly reports submitted to Management Team Meeting (MTM)	3 Monthly Report to Management Team Meeting (MTM)	3 Monthly Report to Management Team Meeting (MTM)	6 Monthly reports submitted to MTM namely: 12 /08/2014; 09/09/2014; 07 /10/2014; 11/11/2014; 09/12/2014; 05/01/ 2015	N/A	Nil	Nil	Nil	None	None	None
Supply Chain Management		Report to standing committee on a quarterly basis	4 Quarterly reports to STANCO, EXCO and the Council.	1 reports to STANCO, EXCO and the Council.	1 reports to STANCO, EXCO and the Council.	2 quarterly report submitted one on the 07/10/2014 and 05 /01/2015	N/A	Nil	Nil	Nil	None	None	None

DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	MID TERM PERFORMANCE AND FINANCIAL PERFORMANCE ASSESSMENT										
			ANNUAL TARGET	MID – TERM TARGET		ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	TERM			
Supply Chain Management	1.2.3.  Contract  Management.	Number of days taken for contracts/SLA to be signed	Contracts/ SLAs to be done within 7 days from the date of appointment as per Procurement plan by 30 June 2015	Number of Contracts/ SLAs signed within 7 days from the date of appointment	Number of Contracts/ SLAs signed within 7 days from the date of appointment	There were no awards in the 1st quarter and on 12 SLAs were prepared in 2nd quarter, but 8 were signed within 7 days from the date of appointment	N/A	Nil	Nil	Nil	4 SLAs were not signed within 7 days from the date of appointment	Department s taking longer to submit their inputs as to other crucial things that need to be included in the SLAs	Reminder emails are sent to respective project managers.
Assets Management	<b>1.2.4.</b> Fixed Asset management	Reports to MTM, Management Team Meeting (MTM) on a monthly basis.	4 quarterly reports on assets physical verification.	1 reports on assets physical verification.	1 reports on assets physical verification.	2 reports on Assets Physical Verification 1 <sup>st</sup> report submitted 07/10/2014 and 2 <sup>nd</sup> report on the 05/01/2015	N/A	Nil	Nil	Nil	None	None	None

PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIV MEASURE
PR				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	TERM			
		Number of Reports to standing committee, EXCO and Council on a quarterly basis the Updated Fixed Asset Register	12 monthly reports on assets reconciliations to General Ledger.	3 monthly reports on assets reconciliations to General Ledger.	3 monthly reports on assets reconciliations to General Ledger.	6 Monthly reports on assets reconciliations to GL submitted on the 12/08/ 2014; 09/09/2014; 07/10/2014; 11/11/2014; 09/12/2014; 05/01/2015	N/A	Nil	Nil	Nil	None	None	None
		Number of reports on GRAP compliant asset register	4 quarterly reports on GRAP compliant Asset Register.	1 reports on GRAP compliant Asset Register	1 reports on GRAP compliant Asset Register	2 reports on GRAP compliant Asset Register prepared and submitted on the 07/10/2014 and 05/01/2015	N/A	Nil	Nil	Nil	None	None	None

UTAL ME					MII	D TERM PERFORMA							
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEF				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	TERM			
Assets Management	1.2.5. Short Term Insurance Management	Number of report on insured assets	12 Reports on Risk Cover for all Movable and Immovable Assets of the Municipality by 30 June 2014	3 reports on the cover of all movable and immovable assets of the municipality	3 reports on the cover of all movable and immovable assets of the municipality	6 reports on the cover of all movable and immovable assets of the municipality prepared and submitted on the12 /08/ 2014, 09/ 2014 and 07/10/2014 11/11/2014; 09/12/2014 and 05/01/2015	05 20 25 5310 000	R200 000.00	R45 922.96	Nil	None	None	None

ral 1E					MII	D TERM PERFORMA	ANCE AND F	INANCIAL PE	RFORMANCE AS	SESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	RM TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	OF MID- TERM	TERM			
Fleet Management	<b>1.2.6.</b> Fleet Management System	on management of fleet	12 Detailed Reports on Fleet Management By 30 June 2015	3 Monthly reports on fleet management	3 Monthly reports on fleet management	6 Monthly reports on fleet management prepared and submitted  12/08/ 2014,09 09/2014 07/10/ 2014; 11/11/2014; 09/12/2014 and 05/01/2015	N/A	Nil	Nil	Nil	None	None	None

## **3.2 COMMUNITY SERVICES DEPARTMENT**

7	z	KPI					MID	TERM PERFOM AND	IANCE				
DEPARTIMENTAL PROGRAMIME	PROJECT		ANNUAL TARGET	MID – TERM	TARGET	ACTUA L	VOTE NUMBER	PLANNED BUDGET	ACTUA L	REVENUE GAINED	DEVIATION FROM THE	REASON FOR DEVIATION	CORRECTIV E
ART OGR/	PF DES(			Q1 TARGETS	Q2 TARGETS	PEFRFOMANC E AT THE END		BY	EXPENDITUR E AS AT END	AT	TARGET		MEASUR E
DEF				IARGEIS	IARGEIS	OF MID-TERM		MID-TER M	OF MID	MID-TER M			-
					UNIT: ENVIR	ONMENTAL ANI	SOLID WASTI		NT				
	2.1.1	Number of	To provide	Household	Household	5420	053035 4910	R930 000.00	R853 667.79	Nil	None	N/A	N/A
aste	Refuse collection in residential	households	refuse	refuse	refuse	households	000						
×	areas	receiving	removal services to	collection	collection	receives refuse							
Anc		refuse	5420			removal							
ıtal nt		collection services	household in			Terrioval							
mer		services	ward										
roni			1,19,20,26 by										
Environmental And Waste Management			30 June 2015										
	2.1.2	Numbers of	To provide	Businesses/	Businesses/	Business/ CBD	0530354910	R840 000.00	R711 716.05	Nil	None	N/A	N/A
Environmental And Waste	Refuse Collection	wards	refuse	CBD	CBD	in	0 000						
enta	in the CBD/	receiving	removal	refuse	refuse	Ward 19 & 26							
שב	Business	refuse	services to	collection	collection	receives							
Enviror Waste		collection.	business/	in ward	in ward 19	removal							
En			CBD in ward	19 & 26	& 26	collection							
<u>ح</u>	2.1.3	Number	Construction of	Procuremen	Constructio	Project	803035 5751	R1 250	0.00	Nil	Late	Procuremen	Constructio
Ā	Landfill	landfill	3	t	n of	briefing and	025	00.00			advertisemen	t	n
Environmental And Waste	cells	ref	landfill	process	3 landfill	Site inspection.					t of the	processe s	will be
שנ	n	use cells	refuse cells		refuse	inspection.					project	3	conducted in
riror ste		constructed	by 30 June		cells								the 3 <sup>rd</sup> and
Enviro Waste			2015										4 <sup>th</sup> quarter 40
L	l	<u> </u>											

	2.1.	Number of	Conduct	6 Awareness	7	13	N/A	Nil	Nil	Nil	None	N/A	N/A
	4	awareness	awareness	campaigns	Awareness	different							
	Waste	campaigns	campaigns		campaigns	campaigns							
	management	conducted	on waste			conducted in							
4	awareness	to	managemen			wards 1, 19,							
nent	campaigns	communitie	t to			20,							
agen		s by set	communitie			2							
		date	s in			6							
Ma			26 Wards by										

-	Z	KPI					MID	TERM PERFOMA	ANCE				
DEPARTMENTAL PROGRAMME	PROJECT		ANNUAL TARGET	MID – TERM T		ACTUA L PEFRFOMANC	VOTE NUMBER	PLANNED BUDGET BY	ACTUA L EXPENDITUR	REVENUE GAINED	DEVIATIO N FROM	REASON FOR DEVIATION	CORRECTIV E MEASUR
DEPAR	DE			Q1 TARGETS	Q2 TARGETS	E AT THE END OF MID-TERM		MID-TER M	E AS AT END  OF MID	AT MID-TER M	THE TARGET		E
-	2.1. 5 Curbing of illegal dumping sites in Matatiele	Monthly reports	To identify and eradicate dumping In Matatiele, Cedarville and Maluti through By-law enforcemen t and awareness	Illegal dump curbing	Illegal dump curbing	8 illegal dumping areas were identified and attended to.	N/ A	N/ A	Ni I	Ni I	Non e	N/ A	N/ A
Environmental And Waste	2.1. 6 Drain cleaning and grass cutting	Number of wards receiving grass cutting and drainage cleaning services	To provide drain cleaning and grass cutting services in ward 1, 19, 20 & 26 by	Procurement of services	Cleaning of drains and Grass cutting	Ward 1, 19, 20 and 26 received grass cutting	053035 4910 00 0	R1 470 000	R1 320 770.95	Ni I	Non e	N/ A	N/A

41	2.1.	Established	To establish	Progress	Progress	Progress	DEA Budget	R3 000	R1 600 000.00	Ni	Non	N/	N/
aste	7	recreationa	one	monitorin	monitorin	Monitored		000.00		I	e	Α	Α
×	Recreational	I park by	recreational	g and	g and	through sites							
- Jud	park	set date	park in	reporting	reporting	visits and							
<u>   </u>	establishment		ward 19 by			reporting							
ent			30			through PAC							
ag ag			June 2015			Meeting.							
viro													
E P													

7	Z	KPI					MID TE	RM PERFOMA AND	INCE				
MENTA	PROJECT		ANNUAL TARGET	MID – TERM TAI	RGET	ACTU AL	VOTE NUMBER	PLANNED BUDGET	ACTU AL	REVENUE GAINED	DEVIATION FROM THE	REASON FOR	CORRECTIV E
DEPARTMENTAL PROGRAMME	PF DES(			Q1 TARGETS	Q2 TARGETS	PEFRFOMAN  CE AT THE  END OF		BY MID-TER M	RE AS AT END OF	AT MID-TER M	TARGET	DEVIATION	MEASUR E
Environmental And Waste  Waste	of cemetery	Number of cemeteri es fenced  Number of cemeteries receiving the manageme nt system	Two cemeteries fenced by 30 June 2015  Managemen t system procured by 30 June 2015	Procurement of material  N / A	N / A	Material has been procured. Public participation within respective N/A	804005 5751 0 2 1 804005 5751 022	N i I	R0. 00	N il N il	None	N / A	N/A
Environmental And Waste En	Reserve Gateway	Completed structure of Gateway Office Complex by set date	Practical completi on and handover of Gateway Office Complex by 30	Progress monitoring and reporting	Progress monitoring and reporting	Business plan submitted to the DEA for approval Target not met	DEA Budget	R5 000 000.00	RO. 00	N il	Project implementati on not yet commenced	Delays in the approval of the business plan	Project implementati on will commence in the 3 <sup>rd</sup> quarter

	2.1.11	Number of	390	Appointment of	Submission of	520	053536	R2 925 000	R2 414 850.00	N	None	N/A	N/A
	Creation of Jobs	Beneficiaries	Nkhoesa	390	time sheets	beneficiaries	4980			il			
	through Nkhoesa	benefiting by	Mofokeng	beneficiaries	and Payment	were	059 &						
ste	Mofokeng	set date	beneficiari	and	schedules to	appointme	054010 4691						
Na.	Expanded Public		es and	submission of	finance and	nt	4691 001						
pu 3	Works		monitoring		submission								
A S	Programme		of	and payment	of	Target							
enta			beneficiari	schedules to	performance	met							
) HE			es by	finance and	report to								
iro			30 June	performance	management								
Env			2015	report to									

<b>-</b> 4	-	KPI					MID TE	RM PERFOMA	NCE				
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERM TAR	Q2 TARGETS	ACTUA L PEFRFOMANC E AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID-TER M	ACTUA L EXPENDITUR E AS AT END OF MID	REVENUE GAINED AT MID-TER M	DEVIATIO N FROM THE TARGET	REASON FOR DEVIATIO N	CORRECTIV E MEASUR E
Environmental And Waste	2.1.12 Creation of Jobs through Rea Hloekisa Expanded Public Works Programme	Number of Beneficiarie s benefiting by set date	156 Rea Hloekisa beneficiaries and monitoring of beneficiaries by 30 June 2015	Appointment of 156 beneficiaries and submission of time sheets to finance and performance report to management	Submission of time sheets and Payment schedules to finance and submission of performanc e report to	156 beneficiaries were appointmen t Target met	053536 4980 059 & 054010 469 1 001	R877 500.00	R690 150.00	Ni I	Non e	N/A	N/A
Environmental And Waste	2.1.13 Creation of Jobs through Food for Waste Expanded Public Works Programme	Number of Beneficiarie s benefiting by set date	90 Food for Waste beneficiaries and monitoring of beneficiaries by 30 June 2015	Appointment of 90 beneficiaries and submission of time sheets to finance and performance report to management	Submission of time sheets and Payment schedules to finance and submission of performanc e report to	90 beneficiaries were appointmen t Target met	053536 4980 059 & 054010 469 1 001	R405 000.00	R573 225.00	Ni I	Non e	N/A	N/A

	2.1.1	Number of	Appointment	Submission of	Submission of	100	053536	R270	Ni	Non	N/A	N/A
	4	Beneficiarie	of	time sheets	time sheets	beneficiaries	4980	00.00	1	е		
ste		s benefiting	100	to finance	and	were	059 & 054010					
Was	Creation of	by set date	beneficiaries	and	Payment	appointmen	469					
nd d	Jobs through		and	submission	schedules to	t	1					
I Al	Food for Waste		submission	of	finance and		001					
enta Man	Expanded		of time	performanc	submission	Target						
a a	Public Works		sheets to	e report to	of	met						
5	Programme		finance and	managemen	performanc							
Envi			performanc	t	e report to							

DEPARTMENT	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TE Q1 TARGETS	RM TARGET  Q2 TARGETS	ACTUAL PERFORMANC E THE END OF MID-	VOTE	RM PERFORMANO PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID-	CE ASSESSMEN  DEVIATION FROM TH E TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
						UNIT: PUBI	LIC SAFET	Y					
Public Safety	2.2.1 Disaster, Fire & Rescue awareness campaigns	Number of fire and resc ue awareness campaign by set date	8 Fire and rescue awarenes s campaign s by 30 June 2015	2 fire and rescue awarene ss campaig ns	2 fire and rescue awarene ss campaig ns	16 Fire and rescue awareness campaigns held	N/A	Nil	Nil	Nil	No	Nil	Nil
Public Safety	Z.2.2 Testing Station Driver Licenses- Motor vehicle roadworthy licenses - M/vehicle testing	Number of persons/ vehicles tested	To test 4500 people and vehicle s for license s by 30 June 2015	1125 people and vehicles tested	1125 people and vehicles tested	6699 People and Vehicles tested	N/A	(R936 000.00)	Nil	R1857899 -84	No	Nil	Nil

	2.2.3	Number of	To have	800 vehicles	800 vehicles	6035 Vehicles	N/A	(R416 000.00)	Nil	R2876019	No	Nil	Nil
_	Testing Station	vehicles licensed	3200	licensed	licensed	licensed				-50			
Public Safety	- Motor Vehicle		vehicles										
c Sa	Licensing		licensed										
l ig			by 30										
P			June										
			2015										
	2.2.4	Number of	8600 cars	2150 cars	2150 cars	13365 Cars	N/A	Nil	Nil	Nil	No	Nil	Nil
>	National Rolling	vehicles stopped	stopped	stopped	stopped	Stopped							
Safety	Enforcement Plan		by 30 June										
c Sa			2015										
Public													
P													

TAL							MID TERM PE	RFORMANCE AN	D FINANCIAL PE	RFORMANO	CE ASSESSMENT		
DEPARTMENTAL	PROJECT DESCRIPTIO N	KP I	ANNUAL TARGET	MID –	TERM TARGET	ACTUAL PERFORMANCE AT THE END OF MID-	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	EXPENDITUR	GAINED AT	DEVIATION FROM TH	REASON FOR THE DEVIATIO	CORRECTIVE MEASURE
DE				Q1 TARGETS	Q2 TARGETS	TERM			E AS AT END OF MID-TERM	TERM	E TARGET	N	
Public Safety	2.2.5 Revenue Collection Stock pound and Vehicle pound fees	Amount of Revenue received	Collect revenue of R120 000 stock pound and R40 000 vehicle pound fees by 30 June 2015	Collect R30 000 stock pound fees and R10 000 vehicle pound fees	Collect R30 000 stock pound fees and R10 000 vehicle pound fees	R80168-00 Stock pound fees  R65000-00 Vehicle pound fees	N/A	(R80 000.00)	Nil	R145 168. 0 0	No	Nil	Nil
Public Safety	2.2.6 Pounds Vehicle- Live Stock-	Number of vehicles and Livestock impounded	To impound 120 vehicles and impound 125 Live stock by 30 June	To Impound 30 vehicles and impoun d 31 Live stock	To Impound 30 vehicles and impound 31 Live stock	177 Vehicles Impounded 312 Livestock impound ed	N/A	(R80 000.00)	Nil	R145 168- 0 0	No	Nil	Nil

L	Z	KP I					MID TERM	PERFORMAN	CE AND FINANCIAL	PERFORMAN	CE ASSESSMENT		
<b>DEPARTMENTAL</b>	ESCRIPTIO		ANNUAL TARGET	MID – TE	RM TARGET	ACTUAL PERFORMANCE AT THE END	VOTE NUMBER	PLANNED BUDGET BY	ACTU AL EXPENDITURE	REVENUE GAINED A	DEVIATION FROM T	REASON FOR DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		MID-TERM	AS AT END OF MID-TERM	T MID-TERM	HE TARGET		
Public Safety	Z.2.7 Traffic Fines Sect 56/341-	Number of sect 56 & 341 fines issued	To issue 5520 sect 56 and 341 fines by 30 June 2015	To issue 1380 sect 56 and 34 1 fin es	34 1 fin	3415 sect 56 and 341 fines written 4277 Sect 56 issued	N/A	(R225 000.00)	Nil	R1595700- 00	No	Nil	Nil
Public Safety	2.2.8 Communit Y meetings	Number of transport forum and community safety meetings held	To hold 4 transport forum meetings and 4 communit y safety meetings	To hold 1 transport forum meeting and 1 community safety meeting	To hold 1 transport forum meeting and 1 community safety meeting	8 Transport Meeting held 6 Community safety meeting	N/A	Nil	Nil	Nil	No	Nil	Nil

Public Safety	2.2.9 Installation of 10 CCTV CAMERA S	Number of CCTV cameras purchased and installed by set date	To purchase and install 10 CCTV cameras by 31 March 2015	Supply Chain Manageme nt procedure	Procurement of 10 CCTV cameras	Supply Chain Management procedures and 10 CCTV cameras not procured	803074 5751 03 8	R400 000	N il	N il	10 CCTV cameras not procured	Project was placed on hold by general manager due to test station funding being insufficien	Target will be revised on the SDBIP and CCTV cameras will be procured in Quarter 4
Public Safety	2.2.10 Installation of Automated Generator for test centre	Purchase d and installed generator by set date	Purchase and install automate d generator by	Supply Chain Manageme nt procedure	Installation of automate d generator	Automate d generator not Purchased or installed	803074 5751 04 3	R150 000.00	N il	N il	Y es	Project was placed on hold by general manager due to test	Target will be revised on the SDBIP and project will be completed in Quarter 4

1	2	KP I					MID TERM P	ERFORMANC	E AND FINANCIAL P	ERFORMANCE	ASSESSMENT		
DEPARTMENTAL	PROJECT DESCRIPTION		ANNUA L TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END	VOTE NUMBER	PLANNED BUDGET BY	ACTUAL EXPENDITURE AS AT END OF MID-	Α	DEVIATION FROM TH	REASON FOR DEVIATION	CORRECTIVE MEASURE
DEP	PROJECT I			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		MID-TERM	TERM	T MID-TERM	E TARGET		
it	2.2.11	Number of	Purchase	Supply Chain	License	<b>.</b> .	803074 5751	R200	R199020-00	Nil	No	Nil	Nil
Public Safety	Purcha	firearm	new	Managemen	application		037	000.00					
o Sic	se of	s purchased	15	t procedure		purchased and							
Pul	new	for Traffic	firearms for traffic	and purchase		license							
	firearms	officers	officers	15 firearms		application underway							
	for Traffic		by 31	for traffic officers		underway							
	Officers		March 2015	officers									
	2.2.12	Purchased	Purchase	Supply Chain	N/A	Documents	803074 5751	R50 000.00	Nil	Nil	Lion Alco meter	Docum	Target will be
	Purchase	Lion Alco	Lion	Management		submitted to	040				printer	entatio	revised on the
≥	of Lion	meter	Alco	procedure		SCM					not purchased	n misplaced by	SDBIP and project
Safety	Alco	printer by	meter	and purchase							parenasea	BTO on 3	will be completed
<u>ii</u>	meter	set date	printer by 30	lion Alco		Target not						different	in Quarter 3
Public	printer		September	meter printer		met						occasions	
			2014										

Public Safety	2.2.13 Upgrade Traffic officer offices	Renovated Traffic offices by set date	Renovate Traffic Office by 30 December 2014	Supply Chain Managemen t procedure	Renovation of traffic office	Specification s in process of being drafted for renovation of Traffic Office	803074 5751 041	R100 000.00	Nil	Nil	Renovation of traffic office did not take place	Project was placed on hold by general manager due to test station funding being	Target will be revised on the SDBIP and project will be completed in Quarter 4
Public Safety	2.2.14 Purchase and install of 5 mobile radios	mobile radios	Purchase and installation of 5 Mobile radios in vehicles by 30	Supply Chain  Managemen t procedure  and purchase  and install 5  mobile radios  in vehicles	N/A	5 Mobile radios Purchased and are installed in the Emergency Vehicles	803074 5751 042	R80 000.00	R65667-00	Nil	No	Nil	Nil

<u>ب</u>	Z	KP I					MID TERM	PERFORMAN	ICE AND FINANCIAL	PERFORMAI	NCE ASSESSME	NT	
DEPARTMENTAL	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TE	RM TARGET	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUA L EXPENDITURE AS AT END OF MID-	REVENUE GAINED AT	DEVIATION FROM	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DE	PROJECT			QI TANGETS	TARGETS				TERM	MID-TER M			
Publi	2.2.15 Purchase of Rescue equipmen t	Purchased rescue system by set date	Purchase Rescue equipmen t by 30 September 2014	Supply Chain Managemen t procedure and purchase of rescue equipment	N/A	Rescu e equipment Purchased and operational	803074 5751 03 9	R100 000.00	R91940-00	Nil	Nil	No	Nil
Public Safety	2.2.16 Upgrade of Testing station to an A grade	Upgraded testing station by set date	Upgrading of testing station to a grade A by 30 September 2014	Completion of grade A test station	Progress monitorin g and reporting	Project to be Re-advertised by SCM	803074 5751 03 6	R10 0 0000.0 0	Nil		Testin g station not done	Municipal Manager Instructio n on 2014/12/08 to re-advertise Project	Target will be revised on the SDBIP and project will be complete d in Quarter 4

	NO	KPI	MID TERM PE	RFORMANCE AND	FINANCIAL PE	ERFORMANCE ASSES	SSMENT						
INTAL	ESCRIPTION		ANNUAL TARGET	MID – TERM TAF	RGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTU AL EXPENDITU	REVENUE GAINED AT MID-	DEVIATION FROM THE	REASON FOR THE DEVIATI	CORRECTIVE MEASURE
DEPARTMENTAL	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS			BY MID- TERM	RE AS AT END OF MID-TERM	TERM	TARGET	ON	
						UNIT: PUBLIC	AMENITIES						
Public Amenities	2.3.1 Public toilets	Number of Units of Public Toilets completed by set date	12 Units of Public Toilets completed by 30 June 2015	Identification of Land; Specification drafted; Environmenta I Management Plan and designs	Appointment of Service Provider	Land Identified; Specification drafted; Environmental Management Plan not required and designs completed.	8040055751020	R200 000.00	Nil	Nil	Service provider not appointed	ent of the	the service provider will be appointed in quarter 3
Public Amenities	2.3.2  Thaba Chicha Community Hall maintenance project.	Thaba Chicha Community facility maintained and restored by set date	Thaba chicha Communit y facility maintained by 30 June 2015	drafted for	Material Purchased and Hall Maintained.	Renovations completed Target met	0540104690000	R80 000.00	R80 000.00	Nil	N/A	N/A	N/A

	2.3.3	Khubetswane	Khubetswane	Specification	Material	An assessment	0540104690000	R80 000.00	Nil	Nil	Material not	No vehicle	
	M	Community	Communit	drafted for	Purchased	was done and					Ī	assigned to	
	Khubetsoana	facility	y facility	purchasing of	and Hall	specification					and hall not	•	
es	Community	maintained	maintained	material	Maintained.	drafted.					maintained		
enities	Hall	and	by									no	
ner	maintenance	restored by	30 June 2015.									professional	
Ā	project.	set date	3000									artisan to do	
Public		set date										major maintenance	
Pu												tl	
	2.3.4	Mparane	Mparane	Specification	Material	Material	0540104690000	R50 000.00	R30 000.00	Nil	Maintenanc		Target will
		Community	Communit	drafted for	Purchased	purchased and						assigned to	be revised
	Mparane	facility	y facility	purchasing of	and Hall	the renovations					complete	transport	on SDBIP
es	Community	maintained	maintained	material	Maintained.	are still in						material and	and will be
Amenities	Hall	and	by			progress						no manafassia mal	met in Q3
neı	maintenance	restored by	30 June 2014									professional	
	project.	set date										artisan to do major	
Public		set date										maintenance	
Pu												the a	

	N O	KPI	MID TERM P	ERFORMA	NCE AND FINA	NCIAL PERFORMA	NCE ASSESSMENT	•					
ENTAL	DESCRIPTION		ANNUAL TARGET	MID – TE	RM TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNE D BUDGE	ACTUA L EXPENDITUR	REVENU E GAINED	DEVIATIO N FROM	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPARTMENTAL	PROJECT [			Q1 TARGET S	Q2 TARGETS			T BY MID- TERM	E AS AT END OF MID-TERM	AT MID- TERM	THE TARGET	N	
Public Amenities	Admin buildings renovatio n project.	Admin buildings renovated and maintained by set date	Admin buildings renovated and maintaine d by 30 June 2015.	N/A	N/A		054010469000 0	Nil	Nil	Nil			
Public Amenities	2.3.6 Sigoga Community Hall maintenanc e project.	Community facility maintained and restored.	Unit completed by 30 June 2015.	N/A	Material purchased, maintenanc e completed and handed over.	An assessment was done and specification drafted	054010469000 0	R80 000.00	Nil	Nil	not purchased and hall not maintained	material and no professional artisan to do	Target will be revised on SDBIP and target will be met in Q4

	2.3.7	Community	Unit	N/A	N/A	An assessment	054010469000	R80 000.00	Nil	Nil	N/A	N/A	N/A
Public Amenities	Gwadana Community Hall maintenanc e project.	facility maintained and restored.	completed by 30 June 2015			was done and specification drafted	0						
Public Amenities	2.3.8  Area C Taxi Rank Renovation s	facility maintaine d and restored	Taxi rank completed by 30 Jun e 2015.	N/A	N/A	The Taxi rank was maintained and restored during quarter 1 because of the urgent need for use by community	054010469000 0	Nil	R30 000.00	Nil	N/A	N/A	N/A

	Z O	KPI	MID TERM PER	RFORMANCE A	AND FINANC	IAL PERFORMANCE	ASSESSMENT						
ENTAL	ESCRIPTION		ANNUAL TARGET	MID – TERM	TARGET	ACTUA L PERFORMANC	VOTE NUMBER	PLANNE D BUDGE	ACTUA L EXPENDITUR	REVENU E GAINED	DEVIATION FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPARTMENTAL	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	E AT THE END OF MID-TERM		T BY MID- TERM	E AS AT END OF MID-TERM	AT MID- TERM	TARGET	N	
Public Amenities	2.3.9  10 sets of soccer poles including nets maintained and supplied	10 sets of soccer poles and nets supplied.	10 sets manufacture d and supplied by 30 June 2015	5 sets of soccer poles constructe d and delivered	N/A	Specification compiled and sent to SCM.	054010469000 0	R40 000.00	Nil	Nil	5 sets of soccer poles constructe d	Awaiting for project to be advertise	Target will be revised on SDBIP and target will be met in Q4
Public Amenities	2.3.10  Matatiele  Town Hall  Maintenanc  e	Town hall maintaine d and restored.	Town Hall maintained by 30 June 2015	N/A	Material purchased, town Hall maintaine d and project handed	An assessment was done and specification drafted	054010469000 0	R100 000.00	Nil	Nil	purchased and hall not maintained	No professional artisan to do major maintenance the community hall	Target will be revised on SDBIP and target
Public Amenities	2.3.11  Cedarville  Town Hall  Maintenanc  e	Town hall maintaine d and restored.	Town Hall maintained by 30 June 2015.	N/A	N/A.	An assessment was done and specification drafted	054010469000 0	Nil	Nil	Nil	N/A	N/A	N/A

	N	KPI	MID TERM P	ERFORMANCE A	AND FINANC	CIAL PERFORMANO	CE ASSESSMENT						
ENTAL	ESCRIPTIC		ANNUAL TARGET	MID – TERM T	ARGET	ACTUA L PERFORMANC	VOTE NUMBER	PLANNE D BUDGE	ACTUA L EXPENDITUR	REVENU E GAINED	DEVIATIO N FROM	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPARTMENTAL	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	E AT THE END OF MID-TERM		T BY MID- TERM	E AS AT END OF MID-TERM	AT MID- TERM	THE TARGET	N	
Public Amenities	2.3.1 3 Nokwezi Hall maintenanc e project.	Community facility maintaine d and restored	Unit completed by 30 June 2015.	Material purchased, maintenanc e completed and handed over.	N/A	Nokwezi hall maintained	054010469000 0	R 80 000.00	R10 000.00	Nil	N/A	N/A	N/A
Public Amenities	2.3.14  O & M Unit stores /offices in Matatiele & Maluti maintenance project.	Community facility maintained and restored.	Unit completed by 30 June 2015	Material purchased, maintenance completed and handed over.	N/A		054010469000 0	R 100 000.00		Nil			
Public Amenities	2.3.15  Supply 6 grass cutters	Brush cutters purchased by set date	6 Units of Brush Cutters purchase d by 30 June 2015	Quotations received	6 Grass cutters purchase d	Specification compiled, awaiting for SCM to advertise	804005575001 3	R 80 000.00	Nil	Nil	Quotations not Received; Grass cutters not purchased	There were delays with signing of Budget conformatio n	Target will be revised on SDBIP and target will be

	2.3.16	Backup	Backup	Quotations	Generato	Specification	054010469000	R50 000.00		Nil	Quotations	There were	Target
		genera	genera	received,	r	compiled,	0				not	delays with	will be
es	Supply	tor	tor		purchase	awaiting for					Received;	signing of	revised
n:	one	purchased	purchase		d	SCM to					Generator	Budget	on SDBIP
Amenities	backup	by set date	d by 30			advertise					not purchased	conformatio	and
			June								purchaseu	n	target
Public			2015			Target not met							will be
	2.3.17	Mobile toilets	Units	N/A	N/A	N/A	804005 5751	Nil	Nil	Nil	Nil	N/A	N/A
		purchased	purchased				023						
ies	Supply		by										
Amenities	mobile toilets		30 June										
Į,			2015										
Public													

## 3.3 CORPORATE SERVICES DEPARTMENT

	PTION	KPI				MID TERM PER	FORMANCE AN	ND FINANCIAL	PERFORMANC	E ASSESSMENT			
DEPARTMENTAL	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TEF	RM TARGET	ACTUAL PERFORMA NCE AT THE	VOTE NUMB ER	PLANN ED BUDGE T BY	ACTUAL EXPENDIT URE AS AT	REVEN UE GAINE D AT	DEVIATIO N FROM THE TARGET		CORRE CTIVE MEAS URE
DEPARTMENT	PROJEC			Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM			
					UNIT:	HUMAN RESOU	JRCE MANAG	EMENT					
Human Resource	<b>3.2.1</b> Review of staff Establishment	Approved Reviewed staff Establishment by set date through council resolution	Approval of a reviewed Staff Establishment by 30 June 2015	N/A	N/A	N/A	N/A	Nil	Nil	Nil	Nil	Nil	Nil
Human Resource	<b>3.2.2</b> Job Evaluation	Number of employee s capacitate d by 30 June 2015	5 employee s capacitate d as job evaluation practitioners by 30 June 2015	5 employees capacitated as job evaluation practitioners	N/A	5 employees have been capacitated as job evaluation practitioner s		Nil	Nil	Nil	Nil	Nil	Nil

	NOIL	КРІ				MID TERM PER	FORMANCE AN	ID FINANCIAL F	PERFORMANCE	ASSESSMENT			
DEPARTMENTAL	PROGRAMIME PROJECT DESCRIPTION		ANNUAL TARGET		RM TARGET	ACTUAL PERFORMA NCE AT THE	VOTE NUMB ER	PLANN ED BUDGE T BY	URE AS AT	REVEN UE GAINE D AT		REASON FOR THE DEVIATIO N	CORRE CTIVE MEAS URE
DEPAR				Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM			
Human Resource Management	Training of Human Capital	Number of trainings to be rolled out by 30 June 2015	12 training programs on WSP to be rolled out by 30 June 2015	3 training programs	3 training programs	6 training programmes done, Namely: Employee wellness Programme on 16 to 18 July 2014; Lab Intensive Construction of 12 to 13 August 2014; Traffic Signals on August 2014; Basic Archives Recommon Management attended on 1 to 19 September 2014; Contract Law: GCC, FIDI & JBCC on 29 to 30 September 2014; Leaders Development Programme of 28 July 2014 to 30 June 2015; (1) Advanced Driving	on rust rds 6 t C	R200 000.00	First Quarter R90 277.60 and R 10 152.00 second Quarter tota R 100 429.6 0	Nil	Two training programmes	Two training programme not approved	Re motivation for the continuation with trainin g will be done in the next Quarte r

	PTION	КРІ				MID TERM PERFO	DRMANCE AI	ND FINANCIAL I	PERFORMANCI	E ASSESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TEF	RM TARGET		VOTE NUMB ER	PLANN ED BUDGE T BY	ACTUAL EXPENDIT URE AS AT	REVEN UE GAINE D AT			CORRE CTIVE MEAS URE
DEPARTIMENT. PROGRAMME	PROJEC			Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM			
Human Resource Management	<b>3.2.4</b> Performance Enhancement Workshop s	Number of Workshop s conducted by set date	Have 6 workshop s on HR policies done by 30 June 2015	N/A	Conduct two workshops on HR policies	One workshops was conducted in Cedarville on 22/12/2014 HR policies	N/A	Nil	Nil	Nil	One workshop was not conducted on the 22 December 2014 as planned.	The date schedule d for the workshop employee s were not available because they were on annual leave	To be rescheduled in the next Quarter.
Human Resource Management	3.2.5 Development of performance plans and agreements	Number of performance plans and agreements signed	Have 90 Performance agreements and plans developed signed starting from Task Grade 14 – 10 by 31 December 2014	Preparation of documents to be filled	90 performance plans and agreement s to be developed and signed	Documents wer prepared for filling. 24 performance plans and agreements were developed and signed		Nil	Nil	Nil	66 performance plans and agreement were not developed and signed	Middle Manager s have failed to submit the	Target will be revised and Plans will be developed and signed in quarter 3

MENTAL MME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	RM TARGET	MID TERM PERI ACTUAL PERFORMA NCE AT THE	VOTE NUMB ER	PLANN ED BUDGE T BY	PERFORMANCE  ACTUAL  EXPENDIT  URE AS AT	REVEN UE GAINE D AT	DEVIATIO N FROM	REASON FOR THE DEVIATIO N	CORRE CTIVE MEAS URE
DEPARTMENTAL PROGRAMME	PROJECT			Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM	THE TARGET	DEVIATIO N	UNE
Human Resource Management	3.2.6 Facilitation and monitoring of the development of the WSP	WSP submitted by set date	Developed and submitted WSP by 30 April 2015	N/A	Issuing of skills audit questionnaires and returned of completed skills audit questionnaires	Skills audit for were printed	ms N/A	Nil	Nil	Nil	Skill audit questionnaires not completed	p	9

	NOIL	КРІ				MID TERM PERF	ORMANCE A	ND FINANCIAL I	PERFORMANCI	E ASSESSMENT				
DEPARTMENTAL	CT DESCRIPTION		ANNUAL TARGET	MID – TEI	RM TARGET		VOTE NUMB ER	PLANN ED BUDGE T BY	ACTUAL EXPENDIT URE AS AT	REVEN UE GAINE D AT	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATIO N	CORRE CTIVE URE	MEAS
DEPARTMENT	PROJECT			Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM				
Human Resource Management	Rollout of an Employee Assistance ,wellness Programme (EAWP	Number of awareness information sessions and counseling sessions	To facilitate and monitor conducting of one (1) awareness information sessions and Fifteen (15) counseling sessions by 30 June 2015	conducting of one (1) awareness information sessions and Four (4) counseling sessions	conducting of one (1) awareness information sessions and Five (5) counseling sessions	Conducted two (2) awareness information session on the 18 & 30 September 2014  Ten (10) counseling sessions took place on the 02/09/24/2 5 JULY, 22/26/29 August & 16/17/29 September 2014 Conducted one (1) awareness information session on the 10 December 2014 Fourth three (43) counseling sessions took place on the 01/2/6/17/ 20/22/27 October	2535 5190 00	R250 000.00	Quarter (1)R84 606.66 quarter (2) R94 159.99 total R178 766.6 5	Nil	Nil	Nil	Nil	67

	PTION	KPI				MID TERM PERF	ORMANCE AN	ND FINANCIAL I	PERFORMANCE	ASSESSMENT				
DEPARTMENTAL	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TEF	RM TARGET	ACTUAL PERFORMA NCE AT THE	VOTE NUMB ER	PLANN ED BUDGE T BY	ACTUAL EXPENDIT URE AS AT	REVEN UE GAINE D AT	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATIO N	CORRE CTIVE URE	MEAS
DEPARTMENT	PROJEC			Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM				
Human Resource	<b>3.2.8</b> Organizing of a wellness and safety day	Number of wellness and safety days held	Conduct two (2) Wellness and safety days by 30 June 2015	Issuing of Invitations to the service providers and prospective participants	Staging a first Wellness Safety day	Invitations had been issues to the service providers and prospective participants Wellness day dake place on the 07 November	2535 53060 00	R162 500.00	R73 781.93	Nil	Nil	Nil	Nil	
Human	3.2.9 Recognition on wards ( Khanya Naledi Day)	Date of ceremony	To have recognition awards ceremony in November 2014	Invitation letters inviting Municipal staff	Recognition awards ceremony	Invitation letters inviting Municipal staff have been done	05 2535 53060 00	R200 000.00	R200 000.00	Nil	Nil	Nil	Nil	

	PTION	КРІ				MID TERM PERI	FORMANCE A	ND FINANCIAL I	PERFORMANCI	E ASSESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMA NCE AT THE	VOTE NUMB ER	PLANN ED BUDGE T BY	ACTUAL EXPENDIT URE AS AT	REVEN UE GAINE D AT	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATIO N	CORRE CTIVE MEAS URE
DEPARTMENT. PROGRAMME	PROJEC			Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM			
Human Resource Management	3.2.10 Filling of Newly budgeted- for posts in 2014-15	Number of posts filled by 30 June 2015	To have Twenty three (23) post filled by 30 June 2015	Filling of 6 posts.		Capturing of Adverted 6 post and short listed ONE (1) post ha been filled Manager ICT		Nil	Nil	Nil	Five posts of the Six posts that were advertised were not filled		Report for critical post was sent to Council in October 2014 and the unfilled post will be considered in the 2015 – 2016 Financial year

	IPTION	КРІ			I	MID TERM PERF	ORMANCE AN	ND FINANCIAL I	PERFORMANCE	ASSESSMENT			
DEPARTIMENTAL PROGRAMIME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TEF	RM TARGET	ACTUAL PERFORMA NCE AT THE	VOTE NUMB ER	PLANN ED BUDGE T BY	ACTUAL EXPENDIT URE AS AT	REVEN UE GAINE D AT	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATIO N	CORRE CTIVE MEAS URE
DEPARTMENT	PROJEC			Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM			
Corporate Governance	3.1.2 Occupation al health and safety	Number of awareness campaigns information sessions on promotion of health and safety in the workplace	To have a four awareness campaigns information sessions on promotion of health and safety in the workplace by 30 June 2015	1 Awareness Campaign	Awareness Campaign	Specifications drafted	052535 5190 000	R100 000.00	Nil	Nil	awareness campaigns not conducted	Service provider not yet appointed	Advertisement for the service provider will be done in the next quarter

	NOIL	КРІ				MID TERM PER	ORMANCE A	ND FINANCIAL	PERFORMANC	E ASSESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TEF	RM TARGET	ACTUAL PERFORMA NCE AT THE	VOTE NUMB ER	PLANN ED BUDGE T BY	ACTUAL EXPENDIT URE AS AT	REVEN UE GAINE D AT	N FROM	REASON FOR THE DEVIATIO N	CORRE CTIVE MEAS URE
DEPARTMENT, PROGRAMME	PROJEC			Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM			
Corporate Governance	3.1.5 Formulation of an Intra-Organizational Human Resources Communication Policy	Adopted HR Communication Policy by set date	To have an Intra-Organizational HR Communication Policy adopted by 31 March 2015	Research on and preparation of the best module of policy	Consultation and presentation of a draft policy to the stakeholders and governance structure s	Research on an preparation of the best module of poli done		Nil	Nil	Nil	Consultation and presentation of a draft policy to the stakeholders and governance structures did not take place		Draft policy has been developed and will be Presented in the at the MTM in Q3 and to the stakeholders and governance structures
Corporate Governance	3.1.6 Human Resources records audit and cleansing	Number of human capital files and records audited and cleansed by 31 December 2014	To have 300 human capital files and records audited and cleansed by 31 March 2015	Development of a human capital files audit sheet and commencement of auditing 100 files	and cleansing of 200 human capital files	Development a human capit files audit shee and commenceme of auditing 100 files  Auditing and cleansing of 200 hum capital files a	al 5190 000 nt an	R200 000.00	R200 000.00	Nil	Nil	Nil	Nil

	IPTION	КРІ				MID TERM PERF	ORMANCE AN	ND FINANCIAL I	PERFORMANCE	E ASSESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	RM TARGET	ACTUAL PERFORMA NCE AT THE	VOTE NUMB ER	PLANN ED BUDGE T BY	ACTUAL EXPENDIT URE AS AT	REVEN UE GAINE D AT	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATIO N	CORRE CTIVE MEAS URE
DEPARTMENT	PROJEC			Q1 TARGETS	Q2 TARGETS	END OF MID-TERM		MID- TERM	END OF MID- TERM	MID- TERM			
Corporate Governance	<b>3.1.7</b> Staff qualifications and driving licenses audit and verification	Number of staff members to be taken through the qualifications and driving licence vetting	To have qualifications and driving licenses of 132.staff member s audited and vetted by 30	Audit and verification of qualifications driving licences for 33 staff members	Audit and verification of qualifications and licences for 33 staff members	Seventy (70) IE numbers for Municipal Employees have been sent for verification of driver licenses	5190 000	R75 000.00	Nil	Nil	Nil	Nil	Nil

<b>5</b> ≥	NOIL	КРІ			MID T	ERM PERFORM	ANCE AND FIN	NANCIAL PE	RFORMANCE ASS	SESSMEN'	т		
DEPARTMENT AL PROGRAMM	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMA NCE AT	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVEN UE GAINE	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTI VE MEASURE
DE	PROJEC			Q1 TARGETS	Q2 TARGETS	THE END OF MID- TERM		BY MID- TERM	OF MID- TERM	D AT MID- TERM			
					UNIT: CO	OUNCIL SUPP	ORT						
<b>O</b>	3.3.1 Establishment of Ward Public Participation Fora	Number of Ward Public Participation Fora by set date	Establishment of 26 Ward Public Participation Fora in 26 wards by 30 June 2015	To establish Ward Public Participation Fora in 6 Wards	To establish Ward Public Participation Fora in 6 Wards	12 Wards established in second quarter.	05 2541 5190 000 (The vote number is for consultancy fee was not utilised for this project.	R15 000.00	R108,032.40	Nil	R93,032.40  0525415180000 for conferences was utilised instead.	Insufficient funds.	Through adjustme nt budget the money from other sources can be of assistance as an amount budgeted for has been exhausted

DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER Q1 TARGETS		ACTUAL PERFORMA NCE AT THE END OF MID-	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITUR E AS AT END OF MID- TERM	REVEN UE GAINE D AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTI VE MEASURE
Council Support Unit	3.3.2  Management of  Customer  complaints/ queries	Percentage of complaints registered, referred and resolved	Management of 100% Customer complaints/ queries by 30 June 2015	100% of Complaints registered, referred & resolved	100% of Complaints registered, referred & resolved	100% of Complaints registered, referred & resolved (48)	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Council Support Unit	<b>3.3.3</b> Management of Presidential Hotline Complaints	Percentage of Complaints received and opened on the system	Management of 100% Complaints received via the Presidential Hotline system by 30 June 2014.	100% of Complaints opened, referred, resolved & closed on the system	100% of Complaints opened, referred, resolved & closed on the system	100% of Complaint s opened, referred, resolved & closed on the system	N/A	Nil	Nil	Nil	Nil	Nil	Nil

יו	NG	КРІ			MIDT	ERM PERFORM	MANCE AND FI	NANCIAL PE	RFORMANCE ASS	SESSMEN <sup>*</sup>	г		
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET  Q2 TARGETS	ACTUAL PERFORMA NCE AT THE END OF MID-	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITUR E AS AT END OF MID- TERM	REVEN UE GAINE D AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTI VE MEASURE
Council Support Unit	3.3.4 Management of Petitions	Percentage of Petitions registered and referred	Management of 100% petitions received by 30 June 2015	100% of Petitions registered and referred to the Office of the Speaker and PPP committee meetings facilitated.	100% of Petitions registered and referred to the Office of the Speaker and PPP committee meetings facilitated.	100% of Petitions registered and referred to the Office of the Speaker and PPP committee meetings facilitated (2)	N/A	Nil	Nil	Nil	Nil	Nil	Nil
Council Support Unit	3.3.5 Customer complaints/queries / suggestion boxes	Number of Customer complaints/quer ies suggestion boxes	Purchase of suggestions boxes for all municipal satellite offices by 30 June 2015	Procurement process	Issuing of tender	Specificatio n drafted	052541 5180 000	R20 000 .00	Nil	Nil	Procurement process and issuing of tender not done.	Due to unavail ability of funds.	SDBIP will be revised and target will be completed in q4

4	NG	КРІ			MID 1	ERM PERFORM	ANCE AND FI	NANCIAL PE	RFORMANCE ASS	SESSMEN'	т		
DEPARTMENTAL PROGRAMIME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERI	M TARGET	ACTUAL PERFORMA NCE AT	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVEN UE GAINE	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTI VE MEASURE
DEP/	PROJECT [			Q1 TARGETS	Q2 TARGETS	THE END OF MID- TERM		BY MID- TERM	OF MID- TERM	D AT MID- TERM			
Council Support Unit	3.3.6 Customer Satisfaction Survey	Conducted customer satisfaction survey in 26 wards	Conduct customer satisfaction Survey in all 26 wards by 30 June 2015	Conduct survey in 6 wards	Conduct survey in 6 wards	Survey questionnai re	052541 5190 000	R35 000.00	Nil	Nil	12 Ward Surveys not conducted.	Initially the project was going to be done internally, but due to the scope of work was recommend ed for tendering.	The service provider shall be appointed in the third quarter.
Council Support Unit	3.3.7 Ward Stakeholders Meetings Coordination	Number of meetings held	Four(4) Ward stakeholders meetings by 30 June 2015	To hold first stakeholder's meeting	To hold second stakeholders meeting	Two (2) Stakeholder meetings	05 25 4151800 000	R40 000.00	R123,388.65	Nil	Nil	Nil	Nil

DEPARTMENTAL	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER Q1 TARGETS		ACTUAL PERFORMA NCE AT THE END OF MID-	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITUR E AS AT END OF MID- TERM	REVEN UE GAINE D AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTI VE MEASURE
Council Support Unit	3.3.8 Purchase of Furniture and Equipment	Purchased furniture and equipment by set date	To purchase furniture and equipment by 30 September 2014	Purchasing of furniture and equipment	N/A	Request for buying has been sent to SCM on the 14 <sup>th</sup> of August 2014	80 25 41 5750 013	R108 000.00	R35,991.49	Nil	R72, 008.51	Service Provider delayed to respond.	Other items being processed and will be delivered in quarter 3.

<b></b> 17	NO	КРІ			MIDT	ERM PERFORM	/ANCE AND F	INANCIAL PE	RFORMANCE ASS	SESSMEN	г		
DEPARTIMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET  Q2 TARGETS	ACTUAL PERFORMA NCE AT THE END OF MID- TERM	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITUR E AS AT END OF MID- TERM	REVEN UE GAINE D AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTI VE MEASURE
Council Support Unit	3.3.9 Training of Ward Councillors, Traditional Leaders and Ward Committees	Number of trainings	To conduct Training which includes all the Traditional Leaders, Ward Councillors, Ward Committee members representing Arts, Culture and Traditional affairs portfolio and CDWs by 30 June 2015	Clustering of 7 Wards in training the Traditional Leaders, Ward Councillors, Ward Committee members representing Arts, Culture and Traditional affairs portfolio and CDWs	Clustering of 7 Wards in training the Traditional Leaders, Ward Councillors, Ward Committee members representing Arts, Culture and Traditional affairs portfolio and CDWs	Unit meeting was held in preparation for the training	N/A	N/A	N/A	N/A	No training took place.	No budget.	The target will be done in 2015-2016.

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	DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TERI	M TARGET	ACTUAL PERFORMA NCE AT	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVEN UE GAINE	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTI VE MEASURE
	DEPAI	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	THE END OF MID- TERM		BY MID- TERM	OF MID- TERM	D AT MID- TERM			
:	Council Support	3.3.10 Workshop CDWs, Ward Support Assistants, Ward Committees representing IDP and LED Portfolio and Ward Councillors on IDP related matters	Workshop conducted by set date	Conduct a workshop on IDP by 30 August 2014	A one day workshop on IDP related matters		Engaging with the IDP unit	N/A	Nil	Nil	Nil	No workshop took place.	No budget	The target will be moved to quarter 4

	upply chain Preparation of The memo advising the material and appointment N/A	Nil Nil Nil No No budget Will preparation of the training through
minute taking and report writing  Trodddns	be done by HRM was written and sent to the MM.	material and appointment of service provider took place.

ų	N	КРІ			MID T	ERM PERFORMANCE	AND FIN	IANCIAL PER	FORMANCE ASSI	ESSMENT			
DEPARTIMENTAL PROGRAMIME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TEF	RM TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMB ER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP#	PROJECT D			Q1 TARGETS	Q2 TARGETS	- MID-TERM		BY MID- TERM	OF MID- TERM		TARGET		
Council Support	3.3.12 Training of Customer Care Practitioners which includes PAs, Cashiers and Secretaries	Training conducted for Customer Care Practitioner s by set date	Customer Care practitioners to be trained by 30 June 2015	Supply chain processes	Preparation of the training material and appointment of the service provider	Audited existing front desk employee that have to be trained.	N/A	Nil	Nil	Nil	Service Provider not appointed	Matter referred to skills Development Section and letter written to MM for approval thereof. There was no need to appoint a service provider because the project will be done in house	Training to be done by quarter 4.

3.3.13	Summit	To have	N/A	Holding of a	No Summit took	N/A	Nil	Nil	Nil	No	No budget.	To consider
Traditional	held by set	Traditional		Summit for	place.					summit		holding the
Leaders and	date	Leaders and		Traditional	·							summit in the
Councillors		Councillors		Leaders and						took place		fourth
Summit		Summit by		Councillors 30						•		quarter. The
		30		December 2014								District
		December										appeared
		2014										willing to
												assist with
												funding the
												project
	Traditional Leaders and Councillors	Traditional Leaders and Councillors held by set date	Traditional Leaders and Councillors Summit  held by set date  Traditional Leaders and Councillors Summit by 30 December	Traditional Leaders and Councillors Summit  held by set date  Traditional Leaders and Councillors Summit by 30 December	Traditional Leaders and Councillors Summit  Summit  held by set date  held by set date  Traditional Leaders and Councillors Summit by 30 December  December	Traditional Leaders and Councillors Summit  Summit  held by set date  held by set date  Traditional Leaders and Councillors Summit by 30 December  December	Traditional Leaders and Councillors Summit  Summit  held by set date  held by set date  Traditional Leaders and Councillors Summit by 30 December  December	Traditional Leaders and Councillors Summit by 30 December Summit for Traditional Leaders and Councillors Summit for Traditional Leaders and Councillors Summit for December Summit for Traditional Leaders and Councillors Summit for December Summit for Traditional Leaders and Councillors Summit for December Summit for Traditional Leaders and Councillors Summit for Summit for Traditional Leaders and Councillors Summit Summ	Traditional Leaders and Councillors Summit  Summit  held by set date  held by set date  Traditional Leaders and Councillors Summit by 30 December  December	Traditional Leaders and Councillors Summit by 30 December Summit for Traditional Leaders and Councillors 30 December 2014	Traditional Leaders and Councillors Summit by 30 December Summit held by set date  Traditional Leaders and Councillors Summit by 30 December Summit held by set date  Traditional Leaders and Councillors Summit for Traditional Leaders and Councillors 30 December Summit by 30 December Sum	Traditional Leaders and Councillors Summit by 30 December Summer Place.  Traditional Leaders and Councillors Summit by 30 December Summit by 30 December Summit Summit Summit Summit Summit Summit Summit for Traditional Leaders and Councillors 30 December Summit

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER Q1 TARGETS	M TARGET  Q2 TARGETS	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
					TIMIT		ON CHIPDO	DT					
						T: ADMINISTRATI		KT					
Administration Support	3.4.1 Records and Information Management	Adopted Policy by 30 June 2015	Final Adoption of the Records and Information Policy by 30/06/15	Meeting with EC Provincial Archives	1 workshop with registry staff before 31/12/14	Target met - A meeting was held with the EC Provincial Archives on 30 September 2014.  Workshop with registry staff held on 27 November 2014 and policy posted and emailed to DSRAC for their approval.	N/A	Nil	Nil	Nil	N/A	N/A	N/A

7	NO	КРІ			MII	D TERM PERFORMA	ANCE AND F	NANCIAL PE	RFORMANCE ASS	ESSMENT			
DEPARTMENTAL PROGRAMME	ESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Administration Support	<b>3.4.2</b> Facilitation	Number of days before meeting	Publicizing of all Council Meetings at least 5 days before sitting of Council Meetings	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting	Target met - The Council meeting of 31 July 2014 was advertised on 24 July 2014. The Council Meeting of 12 December 2014 was advertised on 5 December 2014.	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Administration Support	of sitting of governance and oversight structures meeting	Number of days after Meeting	Recording of Minutes available within 1 week of the Meeting	1 week after each meeting	1 week after each meeting	Target met	N/A	Nil	Nil	Nil	N/A	N/A	N/A
		Number of days after Meeting	Resolution Captured 1 week after every council meeting	1 week after each meeting	1 week after each meeting	Target met	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Administra		Number of reports	12 reports on Schedule of Sitting of meetings	3 reports on sitting of meetings	3 report on sitting of meetings	Target met	N/A	Nil	Nil	Nil	N/A	N/A	N/A

<b>4</b>	NO	КРІ			MI	D TERM PERFORMA	NCE AND FI	NANCIAL PEF	RFORMANCE ASS	ESSMENT			
DEPARTMENTAL PROGRAMIME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP.	PROJECT			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Administration Support	3.4.3 Safety and Security	Number of meetings and reports submitted to MTM by 30 June 2015	To monitor the provision security services on key municipal premises by having 4 meeting. s and submit 12 performance reports to MTM by 30 June 2015	1 Minutes of a meeting and 3 monthly reports by 30/9/14	1 Minutes of a meeting and 3 monthly reports by 31/12/14	Target met –Six (6) reports received by 31/12/14 and Minutes of three (3) meetings held on 18 July, 3 September and 14 November 2014	05 25 30 4910 000		R 1 218 252.63	Nil	N/A	N/A	N/A
Administration Support	<b>3.4.4</b> Monitoring of Auxiliary Services	Number of meetings and reports submitted to MTM by 30 June 2015	Monitor of all auxiliary services within the Municipality by having 4 meetings and submit 12 performance reports to MTM by 30 June 2015	3 monthly reports on: Cleaning Services, Messenger/Driver Services, and Telephonist Activities by 30/9/14	3 monthly reports on: Cleaning Services, Messenger/Driver Services, and Telephonist Activities by 31/12/14	Target met	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Administratio n Support	3.4.4 Purchase Furniture and	Purchased Furniture and Equipment by	To purchase furniture and equipment for the unit by 30/06/15	3 x Laptops, 2 x Desks purchased by 30/9/14	2 x Vacuum Cleaners purchased by 31/12/14	Vacumm cleaners purchased but service provider is unresponsive	80 25 30 5750 013		R2,580.70	Nil	R50,419.30	Service provider cannot obtained the Clearance	Purchases will be made in the 3 <sup>rd</sup> quarter

3/L	NO	КРІ			MI	D TERM PERFORM	ANCE AND FI	INANCIAL PE	RFORMANCE ASS	ESSMENT			
DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
	Equipment	30/06/15				to bid for laptops and desktops						Certificate from SARS	
	<b>3.1.1</b> Municipal Governance framework	Adopted and gazette Standing Rules and Orders of the Council by set date	To have copies of the Standing Rules and Order of the Council and Terms of Reference adopted and gazetted by 30 June 2015	Review Standing Rules and Orders of Council and Terms of Reference by Rules Committee	Adoption of the and Orders of Council and Terms of Reference by the Council	Edition of the rules and orders of Council is on going	05 25 42 5190 000		Nil	Nil	Non- Adoption of the and Standing Rules of Order of Council and Terms of Reference by the Council	Edition of the rules and orders of Council is on- going and not finalized	Adoption of the and Orders of Council and Terms of Reference by the Council to be done by the 4 <sup>th</sup> quarter

			ANNUAL TARGET	MID – TER		ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
				Q1 TARGETS	Q2 TARGETS	WID TERM		TENW	WID TERM	TERRIT			
						UNIT: LEGAL S	ERVICES						
Legal Services	3.5.1 Review and Formulation of By- Laws (roll over from 2013/2014)	Number of by- laws formulated and reviewed by 31 March 2015	15 By- laws reviewed and formulated by 31 March 2015.	Review and drafting of 15 by-laws	Presentation of 15 draft by-laws for pre adoption by council	21 by laws drafted, reviewed and presented.		N/A	Nil	Nil	N/A	N/A	N/A
Legal Services	3.5.2 Development of contract management database	Developed contract management database by 30 June 2015	Contract management database developed by 30 June 2015	Developing management database	Capturing of contracts per clustered departments	Database developed and 33 contracts were captured.		N/A	Nil	Nil	N/A	N/A	N/A
Legal Services	<b>3.5.3</b> Development of litigation strategy	Developed and approved litigation strategy by 31 March 2015	Development and adoption of litigation strategy by 31 March 2015	Preparation and development of a draft litigation strategy	Consultation on draft litigation strategy with all affected sate holders	Litigation strategy drafted and consultation done.	N/A	Nil	Nil	Nil			

Legal Services	<b>3.5.4</b> Gazetting of By- laws	Number adopted of by-laws gazetted	adopted 15 By-laws gazetted by 30 June 2015	N/A	N/A	N/A	N/A	100 000	Nil	Nil	N/A	N/A	N/A
Legal Services	3.5.5 Municipal Property registration and Ownership Verification (Roll over from 2013/2014	Number of Municipal properties registered and verified.	15 Municipal properties to have their ownership and registration confirmed by 30 June 2015	Packaging of properties for registration under the name of the municipality	Monitoring of the registration of those properties	Registration still in progress and monitoring is done monthly.	N/A	N/A	NIL	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	ESCRIPTIO		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
				UNIT	: INFORMATION	N AND COMMUNIC	CATION TE	CHNOLOGY	(ICT)				
ICT Services UNIT	3.6.1 ICT infrastructure upgrade	Purchased and installed equipment by 31 December 2014	Purchase and install new servers and network equipment by 31 December 2014	Procurement of the required equipment	Installation and configuration of the equipment	The servers and all other equipment have been procured, installed and configured	802540 5750 004	R1 400 000.00	R1 330 679.52	Nil	Nil	Nil	Nil
ICT Services UNIT	3.6.2 Voice Over IP (VOIP) Installation	Number of municipal offices with IP Phones by 30 December 2014	To have all Municipal offices on Voice Over IP Phones(VOIP) by 30 December 2014	Drafted Specification for the project	Obtaining quotes from the telephone service provider and contract review	The quotes have been obtained and order placed (110732622 on 21/11/2014). The roll out of the phone has not taken place.	052530 5520 004	Nil	R808 673.72	Nil	Nil	Nil	Nil

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF		DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
ICT Services UNIT	3.6.3 Wireless Local Area Network (LAN)	Number of boardrooms with wireless LAN AP's by 31 March 2015	4 Municipal Boardrooms to have wireless LAN AP's by 31 March 2015	Preparation of terms of reference	Appointment and procurement of the required equipment	Terms of reference have been prepared, further to that terms of reference have been presented in Bid Specification Committee in 01 December, 2014	052020 4910 000	R70 000.00	Nil	Nil	The service provider has not been appointed as the TOR were tabled in 01 December 2014 in Bid Specification Committee.  The fund for this project is in BTO section, the current balance is R 589 305.30	The presentation of TOR was done late in the second quarter (01 December 2014), thereby affecting further SCM processes to conclude on time	The appointment of service provider and purchasing of equipment shall be concluded in the first month of the third quarter to achieve this target.

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TERI	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
ICT Services UNIT	3.6.4 Invoice Tracking System Planning Feasibility Study	Detailed feasibility study on System Plan by set date	Conduct Feasible study on purchasing of Invoice Tracking System by 31 March 2015	Conduct research on the implementation costing of the system	Completion of feasibility study	The research was conducted from both COEGA and boxfusion (SmartGov)  The research is completed with the promise to invite Boxfusion for presentation	N/A	NIL	NIL	NIL	NIL	NIL	NIL

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER		ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DE P	PROJECT			Q1 TARGETS	Q2 TARGETS	WIID TERRO		TERRY	WID TERRY	TERRY			
ICT Services UNIT	3.6.5 Automated Disk base Backup for Abakus	Automated disk base backup by 31 December 2014	To have an automated disk base backup for Abakus by 31 December 2014	Preparation of terms of reference and appointment of a service provider	Configuration of the server	The terms of reference for automated backup have been drafted and discussed with Abakus engineers. However the automation can only be possible upon linking Main Offices with BTO through Optical fibre.	052020 4910 000	R30 000.00	Nil	Nil	Service provider has not been appointed and server has not been configured.	The bandwidth between Main Office and BTO cannot allow large amounts of data transfer as such automated backup is not possible as Abakus Server is still in the BTO offices	Automated backup shall be implemented in the second month of the third quarter, anticipating that the Service Provider shall have completed the linking o BTO to Main Office.

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DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TERI	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
Corporate Governance	3.6.6 Institutional Data Centre Establishment	Established and commissioned Data Centre by 31 March 2015	To have Data Centre established and commissioned by 31 March 2015	Preparation and refinement of Terms of References and appointment of a service provider.	Commissioning of establishment of a Data Centre and its completion	Target met:  The terms of reference for data center were developed, data center is also commissioned	52540 4650 000 & 802540 5750 004	R475 000.00	R386 000.00	Nil	Nil	Nil	Nil

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DEPARTMENTAL PROGRAMIME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	RM TARGET  Q2 TARGETS	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM		REASON FOR THE DEVIATION	CORRECTIVI MEASURE
Corporate Governance	3.6.7 ICT Governance framework	Adopted ICT Governance Framework 30 June 2015	To have an ICT Governance Framework adopted by end of 30 June 2015	Reach of the best model of the ICT Governance Framework	Development and Consultation of the draft ICT Governance framework	Research was done through DPSA. Consultation was done through ECICT Council to SALGA, AG and COGTA.  Currently, the Matatiele Local Municipality ICT Governance Framework is on its draft stage, to be communicated internally as from second month of third quarter.	N/A	Nil	Nil	Nil	Nil	Nil	Nil

## 3.4 ECONOMIC DEVELOPMENT AND PLANNING

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET  Q2 TARGETS	ACTUAL PERFORMANC E AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
					UN	T:DEVELOPMEN	T PLANNING	G					
SDF-FUTURE SPATIAL PLANNING	<b>4.1.1</b> Cedarville Precinct Plan	Approved Precinct Plan by set date	Approved Cedarville Precinct Plan by 30 June 2015	Appointment of Service Provider	Situational Analysis completed	Situational Analysis completed	05 3510 5190 000	R99 000.00	R99 000.00	Nil	None	None	None
LAND USE MANAGEMENT	4.1.2  Processing of rezoning  Applications	Turnaround time for approval	Processing of rezoning applications within 60 days	Processing of rezoning applications within 60 days	Processing of rezoning applications within 60 days	Average turnaround time for processing application is 195 days	N/A	Nil	Nil	Nil	Processing of rezoning applications within 60 days	Awaiting for outstanding information (advertising, zoning plans etc)	Application were advertised and finalised

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	RM TARGET  Q2 TARGETS	ACTUAL PERFORMANC E AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
LAND USE MANAGEMENT	4.1.3  Processing of Subdivision and consent Applications within 60 days	Turnaround time for processing application	Processing of Subdivision and Consent Applications within 60 days	Processing of Subdivision and Consent Applications within 60 days	Processing of Subdivision and Consent Applications within 60 days	Average turnaround time for processing application is 211 days	N/A	Nil	Nil	Nil	Processing of Subdivision and Consent Application s within 60 days	Awaiting for outstanding information (full application for amendment of subdivisional plans)	Information has been submitted and application is inalised
LAND USE MANAGEMENT	4.1.4  Serving of compliance notices within week of identification	Turnaround times for issuing of notices	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Turnaround time for issuing notices is within one week of identification	N/A	Nil	Nil	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	MID-TERM	TERM			
LAND USE MANAGEMENT	4.1.5  Development of Scrap yard and Panel Beating Policy	Approved Policy by Date	Approved Scrap yard and Panel Beating Policy by June 2015	Consulted relevant stakeholders	Draft Policy tabled to Council	Draft Policy completed and presented to MTM	N/A	Nil	Nil	Nil	Draft Policy tabled to Council	Seating of next Council meeting is in January 2015	Draft Policy to be tabled on the next Council meeting scheduled for 30 January 2015
LAND USE MANAGEMENT	4.1.6  Development of Car Wash Policy	Approved Policy by date	Approved Car Wash Policy by June 2015	Consulted relevant stakeholders	Draft Policy tabled to Council	Draft Policy completed and presented to MTM	N/A	Nil	Nil	Nil	Draft Policy tabled to Council	Seating of next Council meeting is in January 2015	Draft Policy to be tabled on the next Council meeting scheduled for 30 January 2015

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TEF	RM TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	MID-TERM	TERM			
LAND USE MANAGEMENT	4.1.7  Planning and Survey of Cedarville Middle income Township	Township layout completed by date	Council Recommendati on for Cedarville Township layout by 30 June 2015	Land Identification and appointment of Developer	Completed Draft Township layout	Techy survey, environmental assessment and Conceptual Plans for township layout completed	05 3510 5190 000	R175 000.00	R49 000.00	Nil	Completed Draft Township layout	Service Provider appointed in 30 October 2014	Draft Township layout to be completed on the 3 <sup>rd</sup> quarter.
Land Use Management	4.1.8  Development of the Town Planning Scheme	Approved Town Planning Scheme by date	Approved Town Planning Scheme by 30 December 2014	Public Participation	Approved Town Planning Scheme by 30 December 2014	Town Planning Scheme approved by Council on the 29 October 2014	05 3510 5190 000	R58 000.00	R15 894.00	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	MID-TERM	TERM			
Land Use Management	4.1.9 Enforcement of Outdoor By- Law	Turnaround times for issuing of notices	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Turnaround time for issuing notices is within a one week of identification	N/A	Nil	Nil	Nil	None	None	None
Land Use Management	4.1.10  Processing of advertising application within 30 days	Turnaround time for approval	Processing of advertising applications within 30 days	Processing advertising applications within 30 days	Processing advertising applications within 30 days	turnaround time for processing application was 30 days	N/A	Nil	Nil	Nil	Nil	Nil	Nil

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	RM TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP4	PROJECT [			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	MID-TERM	TERM			
Land Use Management	4.1.11 Auditing of Residential Businesses (Car wash, sheeben/Taver n, BNB)	Register for Residential Business by date	Auditing of Residential Business completed by 30 December 2014	Conducted site inspection	Completed Register for Residential Businesses by 30 December 2014	Register for Residential Businesses was completed by 30 December 2014	N/A	Nil	Nil	Nil	None	None	None
LAND	4.1.12 Maluti Land Tenure Upgrading	Number of Title Deeds by date	Registration of 1241 Title Deeds by 30 June 2015	Co-ordination of Maluti Land Donation process to Province	Co-ordination of Maluti Land Donation process to Province	Co-ordination of Maluti Land Donation process to Province was done. Meeting was held with department and required information was submitted.	N/A	Nil	Nil	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET		M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP				Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERIVI	MID-TERM	TERIVI			
LAND ADMINISTRATION	4.1.13 Seating of 4 meetings for Asset Disposal Forum	Number of meeting held	4 meetings held by 30 June 2014	1 meeting held	2 meetings held	2 meetings held	N/A	Nil	Nil	Nil	None	None	None
LAND USE MANAGEMENT	4.1.14 Land Invasion Policy	Approved Policy by date	Adopted Land Invasion Policy by 30 June 2015	Consulted relevant stakeholders	Draft Policy tabled to Council	Stakeholders meeting scheduled for 27 November 2014	N/A	Nil	Nil	Nil	Draft Policy tabled to Council	Meeting had to be rescheduled due to non- availability of key stakeholders	Meeting is rescheduled for January 2014
LAND USE MANAGEMENT	<b>4.1.15</b> Area M Township Register	Opened Township Register by Date	Opened Township Register for Area M by 30 December 2014	Appointed Service Provider	Opened Township Register for Area M by 30 December 2014	Service Provider appointed and inception report completed	053510 5180 000	R60 000.00	Nil	Nil	Opened Township Register for Area M by 30 December 2014	SG diagram for the township is not yet approved	Township Register to be opened in Quarter 4.

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CEDABTRACRITAL	PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
V G I C	PRO	PROJECT D			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		TERM	MID-TERM	TERM			
CZ	ADMINISTRATION	4.1.16  Renovation of Maluti Transido Complex	Renovations by date	Renovated Maluti Transido Complex by 30 December 2014	SCM Process for Procurement of renovation material completed	Renovated Maluti Transido Complex by December 2014	Appointed Service provider	05 4010 4610 000	R400 000.00	Nil	Nil	Renovated Maluti Transido Complex by December 2014	Project was split into construction phases	Project to be completed in Quarter 3

-1	Z	КРІ				MID TERM PER	FORMANCE AND F	INANCIAL PE	RFORMANCE ASS	ESSMENT			
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TERN	И TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
						UNIT: LE	:D						
LED - TOURIS	4.2.1  Music Festival (ECPTB & MDTP)	Music Festival hosted by December 2014	Music Festival hosted by 31 December 2014	Preparatory meeting held Procurement process for National Artists	Matat Music Festival hosted.	Matatiele Music Festival was hosted on the 20 <sup>th</sup> December 2014 with success	0535205306000	R1 500 000.00	R1 498,099.47		N/A	N/A	N/A
LED - TOURISM	4.2.2  Destination  Marketing	Subscribe and market Matatiele through MDTP and marketing of Matatiele Music festival by June 2015	Subscribe and market Matatiele through MDTP by 30 June 2015 and marketing of the music festival in 31 December 2014	Signing of SLA with Lesedi FM	Jingle and Marketing of the festival	Jingle and Marketing of the festival was done through SABC Umhlobo Wenene fm, Lesedi fm and Alfred Nzo Community Radio	053520 5400 000 & 0535205306000	R500 000.00	R500 000.00	Nil	N/A	N/A	N/A

	Z	KPI				MID TERM PER	RFORMANCE AND F	INANCIAL PEI	RFORMANCE ASSI	ESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERN		ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEF	PROJECT			Q1 TARGETS	Q2 TARGETS	IVIID-TERIVI		TERIVI	IVIID-1ERIVI	TERIVI			
LED- TOURISM	<b>4.2.3</b> Tourism Month Celebration	Tourism Celebration held in the form of an event by set date	Tourism Celebration held by 30 September 2014	Procurement process for Tourism Celebration and Hosting of the Event	N/A	Tourism Month celebration was held on the 30 <sup>th</sup> September 2014 in Matatiele Town Hall	053520 5180 000 & 0535205306000	R100 000.00	R80 000.00	N/A	N/A	N/A	N/A
LED- TOURISM	<b>4.2.4</b> Tourism Branding Material	Number of Tourism banners developed, updated and reprinted tourism brochure	Develop two Tourism banners update and reprint Tourism brochure by 30 June 2015	Consultation meeting with stakeholders for the brochure update	N/A	Consultation meeting with stakeholders for the brochure update was done in the first quarter	0535204680000	R30 000.0 0	Nil	Nil	N/A	N/A	N/A
LED- TOURISM	4.2.5  Tourism product owners support/Touris m Indaba	Tourism Indaba attended by set date	Tourism Indaba attended by 31 May 2015	N/A	Booking, accommod ation for Tourism indaba Secure and pay accreditati	Booking, accommodation for Tourism indaba has been done	0535205180000	R25 000.00	Nil	Nil	Accreditati on not yet paid	List of officials to attend Tourism Indaba not complete and confirmed	Accreditation payment to be done in quarter 3

	Z	KPI				MID TERM PER	RFORMANCE AND F	INANCIAL PE	RFORMANCE ASSI	ESSMENT			
DEPARTMENTAL PROGRAMME	ESCRIPTIO		ANNUAL TARGET	MID – TERN	/I TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
	4.2.6	Matatiele Fees	Matatiele	PSC meeting	on Matat Fees	Matatiele Fees	0535205306000	R125	R125 000.00	Nil	N/A	N/A	N/A
LED- TOURISM	Matatiele Fees	held by set date	Fees held by 31 December 2014	held for preparation of the event	Held by December 2014	was held on the 25 October 2014	0333203300000	000.00	1123 000.00	· · · ·	1477	1477	1971
LED- TOURISM	<b>4.2.7</b> Mehloding Heritage Celebration	Mehloding Heritage event held by set date	Mehloding Heritage Celebration held by 30 September 2014	Preparatory meeting held, Mehloding heritage event held	Close out report for Mehloding Heritage celebration submitted	Close out report for Mehloding Heritage celebration has been submitted	0535205306000	R125 000.00	R125 000.00	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERN	/I TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
LED- TOURISM	4.2.8  Forever Young Cedarville Matat Triple challenge	Forever young Cedarville Matat Triple challenge held by set date	Forever Young Ced - Matat Triple challenge) held by 30 September 2014	Forever young(Ced- matat Triple challenge event held	Forever young (Ced Matat Triple challenge close out report submitted	Forever young (Ced Matat Triple challenge close out report has been submitted	0535205306000	R15 000.00	R15 000.00	Nil	N/A	N/A	N/A
LED- TOURISM	4.2.9 Local Tourism Organisation Establishment	Local Tourism organization Established by set date	Local Tourism organization Established by 30 June 2015	Establish Local Tourism organization structure	Endorseme nt of the structure by Council	Invitations for LTO meeting issued inviting Tourism stakeholders	N/A	Nil	Nil	Nil	Tourism stakeholder s not responding to LTO meeting invitation	Tourism stakeholders not responding to LTO meeting invitation	To be revised in the SDBIP
LED SMME SUPPORT	4.2.10 SMME Support /Skills development	Number of Cooperatives and Hawkers trained by June 2015	Forty Cooperatives trained in Financial Management , Bookkeeping, Business Management and Co	10 Cooperatives trained in basic Financial Management	20 Cooperativ es attended cooperativ e Awareness workshop	20 Cooperatives were trained in cooperative Awareness workshop	0535352051800 00	R50 000.00	Nil	Nil	N/A	Seda not yet responded to a call for submission of an invoice	Seda to be paid in the third quarter

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DEPARTMENTAL PROGRAMME	ESCRIPTIO		ANNUAL TARGET	MID – TERN	/I TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
			operative awareness by 30 June 2015										
LED – SMME support	4.2.11  SMME Support/ Skills Development for Contractors	Number of workshops held for contractors by set date	Four workshops held for emerging contractors by 30 June 2015	Workshop in Health and Safety	Workshop in Project Manageme nt	Workshop in Project Management was held in November 2014	0535352051800 00	R50 000.00	Nil	Nil	N/A	Seda not yet responded to a call for submission of an invoice	Seda to be paid in the third quarter
Led - destination marketing	4.2.12 Development of SMME Sector Plan	SMME Sector Plan approved by set date	SMME Sector Plan developed by 30 June 2015	Service provider appointed	Situational Analysis completed	Situational Analysis and Stakeholder analysis completed	0535205180000	R90 000.00	R112 200.00	Nil	N/A	N/A	N/A

	z	КРІ				MID TERM PER	FORMANCE AND F	INANCIAL PE	RFORMANCE ASS	ESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERN	/I TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP,	PROJECT I			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
LED – SMME Support	<b>4.2.13</b> Flea Market	Flea Market held by set date	Flea Market held by 31 December 2014	Stakeholder meeting held	Flea Market held	Flea Market was held on the 20 <sup>th</sup> December 2014	0535205306000	R40 000.00	R3900.00	Nil	N/A	N/A	N/A
LED -SMME Support	4.2.14 Registration of Cooperatives with CIPC	Number of cooperatives registered to CIPC by set date	Four cooperatives registered to CIPC by 30 June 2015	One cooperative registered to CIPC	One cooperativ e registered to CIPC	One cooperative registered to CIPC	0535205180000	R50 000.0 0	Nil	Nil	N/A	Seda not yet responded to a call for submission of an invoice	Seda to be paid in the third quarter
LED -ECONOMIC DEVELOPMENT	4.2.15 Business Plan for Municipal Entity	Business Plan for Municipal Entity developed by set date	Business Plan for Municipal Entity developed by 30 June 2015	Advert Issued for Municipal Entity	Service Provider appointed	Advert Issued for Municipal Entity	0535205180000	R50 000.00	Nil	Nil	Service providers were non responsive to the advert issued	N/A	To be corrected in the revised SDBIP

	Z	КРІ				MID TERM PER	FORMANCE AND F	INANCIAL PE	RFORMANCE ASSI	ESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERN		ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP.	PROJECT			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
LED SMME SUPPORT	<b>4.2.16</b> Awareness workshop on SMMEs and Co- operatives	Awareness workshop done on cooperatives by set date	Support on local cooperatives with Awareness workshop done by 30 June 2015	N/A	Awareness workshop done to cooperativ es/SMMEs by SEDA	Awareness workshop done to cooperatives/S MMEs by SEDA	0535205180000	R20 000.00	Nil	Nil	N/A	Seda not yet responded to a call for submission of an invoice	Seda to be paid in the third quarter
LED SMME	<b>4.2.17</b> Audit of LED Projects	Number of LED projects audited by set date	Audit of 12 LED Projects conducted by 30June 2015	Audit of 3 wards conducted	Audit of 3 Wards conducted	Audit of 3 Wards conducted	N/A	Nil	Nil	Nil	N/A	N/A	N/A
LED SMME	4.2.18 Compile Business directory for all businesses in Matatiele	Developed business directory by set date	Develop a business directory for all businesses in Matatiele by 30 June 2015	Invitation of Business owners to register	Compilatio n of Business directory	Notice issued inviting Business owners to register	N/A	Nil	Nil	Nil	Business owners not yet responded	Not all Business owners were aware of the notice	Compilation of business directory to be completed in the third quarter

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DEPARTMENTAL PROGRAMME	ESCRIPTIO		ANNUAL TARGET	MID – TERN	1 TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
	4.2.19 Processing of Business	Issued licenses within the	Issuing of business licenses	Issuing of business	Issuing of business	Issuing of notices to pay	N/A	Nil	Nil	Nil	Business owners not	Some business	Notices to be re-issued in
LED SMME	licenses within 21 days	turnaround time	within 21 days	licenses within 21 days	licenses within 21 days	licenses was done in November 2014					responding to notices issued	owners not willing to pay licenses	the third quarter
LED – stakeholder relations	4.2.20 Establish an Led Forum /LAT	Number of LAT meetings held by June 2015	Four meetings held by 30 June 2015	1 Meeting held	1 Meeting held	1 Meeting was held	N/A	Nil	Nil	Nil	N/A	N/A	N/A

T.	Z	КРІ				MID TERM PER	FORMANCE AND F	INANCIAL PE	RFORMANCE ASS	ESSMENT			
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TERN	/I TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
LED - SMME support agriculture	4.2.21 SMME Cropping Programme	Number of hectors planted by set date	100 hectors planted with grain crops by 30 June 2015	Engagement with members of the community in the affected wards	Contactor appointed  Soil preparatio n  -Ripping	Contactor appointed  Soil preparation -Ripping -Disking -Spraying -Planting	0535205170000	R250 000.00	R991 600.00	Nil	N/A	N/A	N/A
LED - SMME support agriculture	4.2.22 Household food security Gardens	Number of households assisted with Food security by June 2015	400 households assisted with food security by 30 June 2015	100 households assisted with food security	100 households assisted with food security	200 households assisted with food security	053520 5170 000	R15 000.00	R10 000.00	Nil	N/A	N/A	N/A

	Z	КРІ				MID TERM PER	FORMANCE AND F	INANCIAL PE	RFORMANCE ASS	ESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERN Q1 TARGETS	Q2 TARGETS	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
LED - SMME support agriculture	4.2.23 Cedarville Emerging Farmers Water troughs construction	Number of water troughs constructed by set date	Eight demarcated camps installed with water troughs by 30 June 2015	Contractor Appointed	Two demarcate d camps installed with water troughs	Two demarcated camps installed with water troughs	0535205190000	R50 000.00	R53 000.00	Nil	N/A	N/A	N/A
LED -SMME support Agriculture	4.2.24 Construction of Matatiele grain storage facility	Silo Facility for grain storage established by set date	One regional Silo facility for grain storage established by 30 June 2015	Service provider for construction of a Silo foundation appointed.	Phase 1 of Silo foundation completed	Bid Adjudication committee sat for the project	803520 5751 035 & 803520 5751 045	R250 000.00	Nil	Nil	Project referred back to Infrastructu re department for design	The project was not having design plans	Design plans being done with the assistance of Infrastructur e department
LED SMME SUPPORT AGRICULTURE	4.2.25 Agric Agent for Silos	An experienced Agric agent to run Silo facility appointed by set date	An experienced Agric agent to run Silo facility appointed by 30 June 2015	N/A	Advert issued Quartely Cash Flow	Bid specification committee sat for the project	N/A	Nil	Nil	Nil	Project was reversed by Bid specificatio n committee since it is not having	Bid specification committee reversed the project due to budget issue	Advert to be issued in the third quarter

	Z	КРІ				MID TERM PER	FORMANCE AND F	INANCIAL PE	RFORMANCE ASSI	ESSMENT			
DEPARTMENTAL PROGRAMME	ESCRIPTIO		ANNUAL TARGET	MID – TERN	/I TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
											budget		
LED SMME SUPPORT AGRICULTURE	<b>4.2.26</b> Agric Agent for Fresh Produce Market	An experienced Agric agent to run Fresh Produce Market appointed by set date	An experienced Agric agent to run Fresh Produce Market appointed by 30 June 2015	Advert issued	N/A	N/A	N/A	Nil	Nil	Nil	N/A	N/A	N/A
LED -SMME Support Agricultural	4.2.27 Fencing support to all functional projects	Fencing and support of functional projects by set date	Fencing and support of functional projects by 30 June 2015	Advert issued to procure fencing material	Contractor appointed	Bid specification committee sat for the project	053520 4630 000	R210 000. 00	Nil	Nil	Budget confirmatio n for the project delayed	Budget confirmation delayed	Contractor to be appointed in the third quarter

AL E	NO.	KPI				MID TERM PER	FORMANCE AND F	INANCIAL PE	RFORMANCE ASS	ESSMENT			
DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TERN	/I TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA PRC	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		TERM	MID-TERM	TERM			
LED Support Forestry	4.2.28 Forestry EIA programme	EIA Forestry feasibility study done by June 2015	EIA Feasibility study for afforestation programme completed by 30 June 2015	Advert issued	Service provider appointed	Terms of Reference and Specification submitted to SCM	0535205180000	R10 000.00	Nil	Nil	Targeted wards had already been done by DWA	Targeted wards had already been done by DWA	Service provider to be appointed in the third quarter

## 3.5 INFRASTRUCTURE SERVICES DEPARTMENT

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DEPARTMENTAL PROGRAMME	ESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM			OF MID- TERM	AT MID- TERM			
						UNIT: ELECTR	ICITY						
Electricity	5.1.1 Electrification of houses in Ramafole	Number of households connected to electricity	Electrify 610 households by 30 June 2015 in Ramafole	610 households connected	N/A	610 households connected but not energised.	8040405751006	R7 189 976.0 0	R 9 282 687.12	Nil	Household not energised and budget was exceeded by 2092711.00	Additional line required by Eskom	Source more funding from DOE

<b>1</b>	Z	КРІ			M	IID TERM PERFOR	MANCE AND FINAN	ICIAL PERFORM	ANCE ASSESSME	NT			
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM			OF MID- TERM	AT MID- TERM			
Electricity	Fre- engineering of future electrification projects	Designs completed	Complete rural electrification designs by 30 June 2015	Design stage	Design stage	Surveying of the areas and drawing up of electrification plans is in progress for ward 22, 23, and 24. Plans for wards 5, 7, 9 &13 have been completed.	804040575100 6	R 400 000.00	R 2 188 878.00	Nil	N/A	N/A	N/A
Electricity	5.1.3 Electrification of houses in eMitshatshane ni	Number of households connected to electricity	Erection of electrification infrastructure commenced by 30 June 2015 eMitshatshane ni	Designs approval processes	Designs approved	Designs approved	8040405751006	R4 000 000.00	R 333 578.00	Nil	R 3 666 422.00	Additional expenditur e on pre- engineering	Expenditur e to be incurred in Q3

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DEPARTMENTAL PROGRAMME	ESCRIPTIO		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM			OF MID- TERM	AT MID- TERM			
Basic Service Delivery	F.1.4  Replace MV cables between minisub 7 and the overhead line at the cemetery	MV cables replaced between minisub 7 and the overhead line at the cemetery by 30 June 2015	Replace 160 m MV cables between minisub 7 and the overhead line at the cemetery by 30 June 2015	Construction	160 m of MV cable replaced	Cables delivered late in September 2014	8040405751027	R350 000.00	Nil	Nil	160m of cable not replaced	Cable not installed due to soil collapsing under the minisub 7.	A foundation for the Minisub will be constructed and Cable to be replaced in Q3
Electricity	5.1.5 Install ring feed in Itsokolele	Install ring feed in Itsokolele	Ring feed installed by 30 June 2015	Tender advertised	Contractor appointed	Specification s completed	8040405751026	Nil	Nil	Nil	Tender not advertised and Contracto r not appointed	Tender not advertised	To be advertised and appoint contractor in Q3

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM			OF MID- TERM	AT MID- TERM			
Electricity	Frocure tools and equipment (Supply monitoring equipment, Cable tracer, Infra red scanner,	Tools and Equipment procured by 30 June 2015	Procure tools and equipment (Supply monitoring equipment by 30 June 2015	Tender advertised	Contract awarded	Specifications completed	8040405750096 & 8040405751 027	Nil	R 2 836.15	Nil	Service provider not appointed	Tender not advertised	To be advertised and appoint contractor in Q3
Electricity	<b>5.1.7</b> Maintenance of distribution system	Distribution system maintained	Distribution system maintained by 30 June 2015	Continuous maintenanc e meters, transformer s, cables and substations	Continuous maintenanc e meters, transformer s, cables and substations	Substation building maintenance receiving attention. Kiosks replacement program in progress	0540404660000	R150 000.00	R 173 848.00	Nil	Budget was exceeded by R 23 848.00	Additional expenditur e on replacemen t of prepaid meters	Source additional funding

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM			OF MID- TERM	AT MID- TERM			
Electricity	<b>5.1.8</b> Maintenance of streetlights	Streetlights maintained	Streetlights maintained by 30 June 2015	Continuous maintenanc e of streetlights	Continuous maintenanc e of streetlights	Replacement of street light cables	0540404700000	R30 000.00	R 3 909.37	Nil	N/A	N/A	N/A
Electricity	5.1.9  Replace mini sub at North End by 30 June 2015	Minisubs at Sirrah hardware and North End replaced by 30 June 2015	Mini sub at North End replaced by 30 June 2015	Tender advertised	Contract awarded	Tender advertised, Contract not awarded	8040405751028	0.00	Nil	Nil	Contract not awarded	Awaiting omitted documents from bidders	Contract to be awarded in Q3
Electricity	5.1.10  Air conditioner in Electricity unit office	Air conditioner in Electricity unit office installed by 30 June 2015	Air conditioner in Electricity unit office installed by 30 June 2015	Quotations requested	Air conditioner installed	Order for the Air conditioner done	8040405751 029	R12 000.00	R 0.00	Nil	Air conditione r not installed	Delayed because of festive season	To be installed in Q3

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM			OF MID- TERM	AT MID- TERM			
Electricity	5.1.11  Procure 4 2-way radios by 30 June 2015	4 radios procured by 30 June2015	4 radios procured by 30 June2015	Quotations requested	Radios delivered	Radios procured	8040405751030 & 804040 5751 027	R35 000.00	Nil	Nil	N/A	N/A	N/A
Electricity	5.1.12  Install Christmas decoration lights in Main street by 30 June 2015	Christmas decoration lights in Main street installed by 16 December 2014	Christmas decoration lights in Main street installed by 16 December 2014	Christmas lights on order	Christmas lights installed	Christmas lights installed	8040405751031	R60 000.00	R 121 000.00	Nil	Budget exceeded by R 61 000.00	Supplier had to be resourced because bidders did not comply	EDP to provide additional funding

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM			OF MID- TERM	AT MID- TERM			
Electricity	5.1.13 Professional Service Provider (PSP) to source funding for rural electrification	Advertised by 30 September 2014	PSP to source funding for rural electrification	N/A	Tender advertised	Tender not advertized	N/A	Nil	Nil	Nil	Tender not advertized	Advert not approved	To be removed from SDBIP
Electricity	<b>5.1.14</b> PSP to source funding for solar streetlights in rural areas	Advertised by 30 September 2014	PSP to source funding for solar streetlights in rural areas	N/A	Tender advertised	Tender not advertized	N/A	Nil	Nil	Nil	Tender not advertized	Advert not approved	To be removed from SDBIP
Electricity	<b>5.1.15</b> PSP to source funding for solar farm	Advertised by 30 September 2014	PSP to source funding for solar arm	N/A	Tender advertised	No response	N/A	Nil	Nil	Nil	N/A	No response	To be removed from SDBIP

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DEPARTIMENTAL PROGRAMIME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEP,	PROJECT I			Q1 TARGETS	Q2 TARGETS	OF MID-TERM			OF MID- TERM	AT MID- TERM			
Electricity	5.1.16.  Design and build an MV substation	Substation under constructio n by 30 June 2015	Substation under construction by 30 June 2015	Service provider appointed	Environmen t impact assessment specialist appointed	Environment impact assessment specialist appointed	80 40 40 5751 000	R10 000 000.00	Nil	Nil	N/A	N/A	N/A
Electricity	5.1.17.  Provide area lighting in low cost hosing areas	5 highmast light erected by 30 June 2015	5 highmast light erected by 30 June 2015	Tenders advertised	Contractor appointed	Specification pass in BSC	8040405751032	Nil	Nil	Nil	Contractor not appointed	Tender not advertized	To be advertised in quarter 3
Electricity	<b>5.1.18.</b> Provide  Fencing at  Electrical depot	Fence erected at electrical depot by 30 June 2015	Fence erected at electrical depot by 30 June 2015	Develop terms of reference and advertise	Service provider appointed	Tender adjudicated	8040405751033	Nil	Nil	Nil	Service provider no appointed	Waiting adjustment budget because tender exceeded planned budget.	Service provider will be appointed in quarter 3

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DEPARTMENTAL PROGRAMME	ESCRIPTIO		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM			MID-TERM	TERM			
					UNI	T: OPERATIONS	AND MAINTENAN	CE					
Operations and Maintenance	5.2.1  Maluti, Cedarville &Matatiele internal tarred roads and pothole repairs.	5000m² damaged internal tarred roads and potholes repaired.	5000m² completed by 30 June 2015.	2000m²	3000m²	3773.8m²	0540105450000	R1 000 000.00	R 892,015.80	Nil	+ 773.8m <sup>2</sup>	N/A	N/A
Operations and Maintenance	5.2.2  Tarred Road verge extension	7000m² of verge existing tarred roads do	7000m² completed by 30 June 2015.	2000m²	3500m²	3988m²	8040105750024	R252 000.00	R 320,750.00	Nil	+ 488m²	N/A	N/A

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
	PROJI												
Operations and maintenance	5.2.3  New installation of pipes and upgrade of storm water management systems in the three towns.	300m of new storm water pipe installations	300m storm water pipes installed by 30 June 2015	Planning and SCM bid committees procedures completed.	100m	234.5m	8040105750022	R375 000.00	R 471 000.00	Nil	+ 134.5m	N/A	N/A
Operations and maintenance	5.2.4  Matatiele, Maluti and Cedarville storm water grassed and cut-off drains	10 000m of storm water systems maintained and excavated	10 000m maintained by 30 June 2015.	3000m	5000m	6638.1m	0540104690000	R200 000.00	R 91,800.00(Cut- Off Drains temp staff salaries for two month, uniform and working tools)	Nil	+1638m	N/A	N/A
Operations and maintenance	5.2.5 Matatiele, Maluti and Cedarville new kerbing and channeling installation	3000m kerbing and channeling installed	3000m installed by 30 June 2015.	900m	1500m	1283m	80400105750021	R750 000.00	R 102,600.00	Nil	(217m)	Inclement Weather and awaiting appointment of service provider	Increase performance during the third quarter.

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER Q1 TARGETS	M TARGET  Q2 TARGETS	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
Operations and maintenance	<b>5.2.6</b> Pressure jetting of storm water pipes in Matatiele,Maluti and Cedarville	1000m jetted and unblocked.	1000m jetted and cleared by 30 June 2015.	Planning and SCM bid committees procedures completed.	500m	460m of pipes desilted and pressure jetted.	0540104690000 & 054010 5300 000	R50 000.000	R 57,960.00	Nil	(40m)	Inclement Weather	Increase performance during the third quarter.
Operations and maintenance	5.2.7 Mahlabathini A/R maintenance Project	3.5Km A/R maintained	3.5 Km maintained by 30 June 2015.	N/A	N/A	N/A	0540104690000 & 054010 5300 000	R200 000.00	N/A	Nil	N/A	N/A	N/A
Operations and maintenance	5.2.8 Moloto A/R maintenance projet	3.8Km A/R maintained	3.8 Km maintained by 30 June 2015.	N/A	3.8 Km of formation completed and side drain clearing completed	3.8 Km of formation completed and side drain clearing completed	0540104690000 & 054010 5300 000	R120,000.00	R 50,000.00	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	SCRIPTIO		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPAI	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM			MID-TERM	TERM			
Operations and maintenance	<b>5.2.9</b> Bekesdal A/R maintenance project	4.5 Km A/R maintained	4.5 Km maintained by 30 June 2015.	N/A	N/A	N/A	0540104690000 & 054010 5300 000	Nil	N/A	Nil	N/A	N/A	N/A
Operations and maintenance	5.2.10 Jabulani A/R maintenance Project	4.6 Km A/R maintained	4.6 Km maintained by 30 June 2015.	N/A	4.6 Km completed	4.6 Km completed	0540104690000 & 054010 5300 000	R 180,000.00	R 50,000.00	Nil	N/A	N/A	N/A
Operations and maintenance	5.2.11 Thaba Bosiu A/R maintenance Project	4 Km A/R maintained	4 Km maintained by 30 June 2015.	N/A	N/A	N/A	0540104690000 & 054010 5300 000	Nil	N/A	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET  Q2 TARGETS	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
Operations and maintenance	<b>5.2.12</b> T69-Tsita A/R maintenance Project	4 Km A/R maintained	4 Km maintained by 30 June 2015.	N/A	N/A	N/A	0540104690000 & 054010 5300 000	Nil	N/A	Nil	4 Km started but not completed	Target deferred to 5.4 Km of new Thotaneng A/R due to the state of the road.	Target revised to early January 2015for completion
Operations and maintenance	5.2.13 Sidakeni A/R maintenance Project	4.8 Km A/R maintained	4.8 Km maintained by 30 June 2015.	N/A	N/A	N/A	0540104690000 & 054010 5300 000	N/A	N/A	Nil	N/A	N/A	N/A
Operations and maintenance	5.2.14 Zitapile A/R Maintenance Project	2.8 Km A/R maintained	2.8 Km maintained by 30 June 2015.	N/A	N/A	N/A	0540104690000 & 054010 5300 000	N/A	N/A	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP/	PROJECT I			Q1 TARGETS	Q2 TARGETS	MID-TERM			MID-TERM	TERM			
	5.2.15 Nkululekweni A/R Project Unit	4.8Km A/R Maintained	4.8Km A/R Maintained	N/A	4.8 Km completed	4.8 Km completed	0540104690000 & 054010 5300 000	R 200.000.00	R 150 129.20	R49 870.00	N/A	N/A	N/A
Operations and maintenance	New Resh A/R Maintenance Project	4.4 Km A/R Maintained	4.4 Km A/R Maintained	N/A	4.4 Km completed	4.4 Km completed	0540104690000 & 054010 5300 000	R150 000.00	R100 000.00	R50 000	N/A	N/A	N/A
Operation	Thotaneng A/R Project Unit	5.4 Km A/R Maintained	5.4 Km A/R Maintained	N/A	5.4 Km completed	5.4 Km ,60% completed	0540104690000 & 054010 5300 000	R400 000.00	R250 000.00	R150 000	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP,	PROJECT I			Q1 TARGETS	Q2 TARGETS	MID-TERM			MID-TERM	TERM			
Operations and maintenance	5.2.16 Additional plant acquisition(Grader )	Grader purchased.	Grader purchased by 31 December 2014.	Bid committees procedures completed.	Appointment letter issued for Grader .	Grader not yet purchased	804010 5750 027	R2 200 000.00	N/A	Nil	Grader not yet purchased.	SCM Processes not completed.	Speed up the appointment of a service provider through section 32 of the MFMA
Operations and maintenance	<b>5.2.17</b> Additional plant acquisition(Smooth Roller)	Smooth Roller purchased.	Smooth Roller purchased by 31 December 2014.	Bid committees procedures completed.	Appointment letter issued for Smooth Roller .	Smooth Roller not yet purchased	804010 5750 028	R 900,000.00	N/A	Nil	Smooth Roller not yet purchased.	SCM Processes not completed.	Speed up the appointment of a service provider through section 32 of the MFMA
Operations and maintenance	5.2.18 Additional plant acquisition(Ride On Bomag	Ride-On Bomag purchased.	Ride-On Bomag purchased by 31 December 2014.	Bid committees procedures completed.	Appointment letter issued for Ride- On Bomag .	Ride –On Bomag not yet purchased	8040105750023	R 300,000.00	N/A	Nil	Ride-On Bomag not yet purchased.	SCM Processes not completed.	Speed up the appointment of a service provider through section 32 of the MFMA

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DEPARTMENTAL PROGRAMME	SCRIPTIO		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPAI	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM			MID-TERM	TERM			
Operations and maintenance	<b>5.2.19</b> Staff Equipment	1Laptop,1 Desktop and 1 printer	All units purchased by 30 June 2015	Bid committees procedures completed and awarded.	All units purchased and delivered.	All units purchased and delivered	8040105750013	R62 000.00	R 57,397.70	Nil	N/A	N/A	N/A
Operations and maintenance	<b>5.2.20</b> Staff Equipment	60 double lockers.	All units purchased by 30 June 2015	Bid committees procedures completed and awarded.	All units purchased .	All units purchased	8040105750026	R 100,000.00	R 52,200.00	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	OF MID- TERM	AT MID- TERM	TARGET	N	
					UNIT: P	PROJECT MANAGE	MENT UNIT						
PMU	5.3.2 Manzi Access Road	Access Road completed by 30 June 2015	100% of 5.2km of Manzi access road completed by 30 June 2015.	•	95% completed (protection works and road signs completed)	Q1 & Q2 targets 100% completed	80404557900 98	R1 228 927.20	1 802 844.30	Nil			N/A

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
PMU	5.3.3 Mnqayi Access Road	Access Road completed by 30 June 2015	100% of 4.5km of access road completed by 30 June 2015.	80% completed(install ation of pipes ,tipping and Processing completed)	95% completed (protection works and road signs completed)	90% competed - installation of pipes, tipping and Processing completed protection works	80404557900 97	R1 513 178.38	695 015.15	Nil	Road signs not completed	Delays in ROD approval	Follow up DEDEA
PMU	<b>5.3.4</b> Saba saba Access Road	Access Road completed by 30 June 2015	100% of 3km of Sabasaba access road completed by 30 June 2015.	80% completed(install ation of pipes ,tipping and Processing completed)	95% completed (protection works and road signs completed)	95% completed - installation of pipes, tipping and Processing, protection works and road signs completed	80404557910 24	R1 120 0 25.49	615 686.44	Nil	N/A	N/A	N/A

<b>4</b>	NO	КРІ			MID TE	RM PERFORMANCE	E AND FINANCIAL	. PERFORMA	NCE ASSESSMEN	т			
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
PMU	5.3.5 Bethel Communit y Facility	100% of Communit y facility completed by 30 March 2015	100% of 282m² community facility completed by 30 March 2015.	90% completion(wind ows, plastering and landscaping completed)	100% completion(compl etion certificate issued)	100% completed - windows, plastering and landscaping and completion certificate	80404557901 05	R819 635.00	720 891.12	Nil	N/A	N/A	N/A
PMU	5.3.6 Khaue Communit y Facility	100% of Community facility completed by 30 December	100% of 282m² community facility completed by 30 December 2014.	90% completion(wind ows, plastering and landscaping completed)	100% completion(compl etion certificate issued)	100% completed	80404557901 03	1 150 000	681 054.83	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	ESCRIPTI		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
<b>a.</b> ≥ :		100% of	100% of 2.7km of access road completed by 30 June 2015	95% completion  (protection works and installation of road signs completed)	100% completion(compl etion certificate issued)	100% completed					N/A	N/A	N/A
	5. <b>3.8</b> Nyanzela Access Road	Road Completed by 30 June 2015.	100% completion of Nyanzela bridge	80% Wing walls, protection works and road signs completed	100%  Completion certificate issued	100% completed	80404557900 89	R2 782 365	1 862 192.20		N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV E MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	- MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
PMU	5.3.9 Cross to St John's Access Road	100% of 5,4km Access Road completed by 30 December 2014	100% of 5,4km access road completed by 30 December 2014	Retention	N/A	Retention period expired	80404557900 85	R230 000.00	0.00	Nil	N/A	N/A	N/A

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DEPARTMENTAL	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM			OF MID- TERM	TERM	TARGET		
PMU	Fresh produce market	Fresh produce market facility completed progress 30 June 2015(100% of market completed)	100% of Market completed by 30 June 2015	20% completion contractor appointed,	50% completion site layout, earthworks , foundation excavations and concrete casting completed	Contractor appointed, Site layout ,earthworks ,foundation excavations completed	804045575010 0	R900 000.00	230 446.15	Nil	Concrete casting not completed	Delays in approval of Environmenta I Management Plan for borrow pit to be used	Fast track EMP application
DMA	5.3.13 Masopha Access Road	100% of 3.7km access road constructed by 30 June 2015	100% of 3,7km access road completed by 30 June 2015	95% completion (protection works and installation of signs completed)	100% completion Completion certificate issued	100% completion - protection works and installation of signs, Completion certificate issued	804045579101	R1 200 000.00	662 299.76	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERI	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTas compoE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	ROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM			OF MID- TERM	TERM	TARGET		
PMU	5.3.14 Paballong Access Road	100% of 4kmaccess road constructed by 30 June 2015	100% of 4km access road completed by 30 June 2015	95% completion ((protection works and installation of signs completed)  100% completion (completion issued)	100% Completion certificate issued	100% completion Completion certificate issued  100% completion (completion issued) and Retention	804045579101 2	R2 385 000.00	213 173.42	Nil	N/A N/A	N/A	N/A N/A
PMU	5.3.15 Sekhotlong Access Road	100% of 5,4km Access Road completed by 30 September 2014	100% of 5,4km access road completed by 30 September 2014	Retention	N/A	Retention	804045579008 6	R306 889.00	175 849.86	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERI	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT [			Q1 TARGETS	Q2 TARGETS	MID-TERM			OF MID- TERM	TERM	TARGET		
PMU	5.3.16 Cedarville Internal Streets- Phase 2	Constructio n of Surfaced Road completed by 30 June 2015(100% of surfaced road completed	100% of 3km of Cedarville internal streets completed by 30 June 2015	90% completion (kerbing ,asphalt an d protection works completed	95% completion Road signs and road markings completed)	100% completed - kerbing ,asphalt an d protection works, Road signs and road markings completed	804045579101	R3 165 330.3 2	7 167 099.96	Nil	N/A	N/A	N/A
PMU	5.3.17 Matatiele Internal Streets(CBD ) –Phase 1	Construction of Surfaced Road completed by 30 June 2015(90% of surfaced road completed)	100% of 3km Matatiele CBD internal streets completed by 30 June 2015	50%  Completion  (Appointmen t of contractor)	50% completion Mass earthworks	50% completion - Appointment of contractor and Mass earthworks	804045579004 8	R2 735 019.4 4	3 369 747.75	Nil	N/A	N/A	N/A

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DEPARTMENTAL	CT DESCRIPTIO		ANNUAL TARGET	MID – TERI	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM			OF MID- TERM	TERM	TARGET		
PMU	5.3.18 Matatiele Internal Streets(Area C) -Phase 2	Construction of Surfaced Road completed by 30 June 2015(90% of surfaced road completed)	100% of 3km Matatiele Area C internal streets completed by 30 June 2015	50%  Completion  (Appointmen t of contractor)	50% completion Mass earthworks	Designs and tender completed	804045579101 0	R3 240 000.00	351 464.36	Nil	50% completion not completed	Non responsive tenders were submitted by tenderers	Project has been re advertised
PMU	5.3.19 Maluti Internal Streets Phase 2	Constructio n of Surfaced Road completed by 30 December 2014	100% of 3km Maluti internal streets Phase2 completed by 30 December 2014	Retention	Retention	Retention	804045579005 1	R1 418 679.00	0.00	Nil	N/A	N/A	N/A

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DEPARTIMENTAL PROGRAMIME	ESCRIPTIC			MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITUR E AS AT END	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIV E MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM			OF MID- TERM	TERM	TARGET		
PMU	5.3.20 Thotaneng A/R and Portal Culvert Bridge	4 Km A/R and Portal Culvert Bridge constructed	100% completion of 4 Km A/R and Portal Culvert Bridge constructe d by 30 June 2015.	N/A	N/A.	60% completion(tippin g and processing in progress)	804045579102 6	Nil	0.00	Nil	60% Completio n	Use of own plant	N/A
PMU	5.3.21 Zingcuka- Madlangeni Access Road	100% of 5,4km Access Road completed by 30 September 2014	100% of 5,4km access road completed by 30 September 2014	Retention	Retention	Retention	804045579008 5	R311 964.00	0.00	Nil	N/A	N/A	N/A

7	NC	КРІ				MID TERM	PERFORMAN	CE AND FINA	NCIAL PERFORM	ANCE ASSES	SMENT		
DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TERI	M TARGET	ACTUAL PERFORMAN CE AT THE	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	GAINED	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	END OF MID- TERM		BY MID- TERM	MID-TERM	AT MID- TERM			
PMU	<b>5.3.22</b> Nkau Sports field	Construction of 6500m2 of Nkau Sportsfield (100% of sports field completed)	95% of Nkau sports field by 30 June 2015	20% completion  Contractor appointment	65% completion (earthwork s complete)	10% completion(d esigns ,tender completed)	804045579	R1 200 000.00	R0.00	Nil	65% completion not done – Contractor not appointed and earthworks not completed	Deviation by National Treasury from our cash flow projections (Transfers of MIG funds )	A request to utilise our original cash flow projections has been forwarded to National Treasury, and target will be revised on the Revised

7	Z	КРІ				MID TERM	PERFORMAN	CE AND FINA	NCIAL PERFORM	ANCE ASSES	SMENT		
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERN	VI TARGET  Q2  TARGETS	ACTUAL PERFORMAN CE AT THE END OF MID- TERM	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENU E GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
	PRO.				TANGLIS								
PMU	5.3.23 Afsonderi ng Sports field	Construction of 6500m2 of Afsondering Sportsfield (100% of sports field completed	95% of Arfsonderin g Sports field by 30 June 2015	20% completion Contractor appointment	65% completion (earthwork s complete)	10% completion(d esigns ,tender completed)	804045579 1015	R1 200 000.00	R0.00	Nil	65% completion not done	Deviation by National Treasury from our cash flow projections( Transfers of MIG funds)	A request to utilise our original cash flow projections has been forwarded to National Treasury, and target will be revised on the Revised SDBIP
PMU	<b>5.3.24</b> Majoro Sportsfield	Construction of 6500m2 of Majoro Sportsfield completed )	95% of Majoro sports field by 30 June 2015	20% completion Contractor appointment	65% completion (earthwork s complete)	10% completion(d esigns ,tender completed)	804045579 1018	R1 200 000.00	R0.00	Nil	65% completion not done	Deviation by National Treasury from our cash flow projections( Transfers of MIG funds)	A request to utilise our original cash flow projections has been forwarded to National Treasury, and target will be revised on the Revised SDBIP

7	Z	КРІ				MID TERM	PERFORMANO	CE AND FINA	ANCIAL PERFORM	ANCE ASSES	SMENT		
DEPARTMENTAL PROGRAMME	ESCRIPTIC			MID – TERI	M TARGET	ACTUAL PERFORMAN CE AT THE	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENU E GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	END OF MID- TERM		BY MID- TERM	MID-TERM	TERM			
PMU	<b>5.3.25</b> Epiphany Sports field	Construction of 6500m2 of Epiphany Sportsfield )	95% of Epiphany Sports field by 30 June 2015	20% completion  Contractor appointment	65% completion (earthwork s complete)	10% completion(d esigns ,tender completed)	804045579 1019	R1 200 000.00	R0.00	Nil	65% completion not done	Deviation by National Treasury from our cash flow projections( Transfers of MIG funds)	A request to utilise our original cash flow projections has been forwarded to National Treasury, and target will be revised on the Revised SDBIP
PMU	5.3.26 Mahangw e Sports field	Construction of 6500m2 of Mahangwe Sportsfield completed by 30 June 2015)	95% of Mahangwe sports field by 30 June 2015	20% completion Contractor appointment	65% completion (earthwork s complete)	Contractor appointed	804045579 1014	R1 200 000.00	R0.00	Nil	65% completion not done	Deviation by National Treasury from our cash flow projections( Transfers of MIG funds)	A request to utilise our original cash flow projections has been forwarded to National Treasury, and target will be revised on the

7	NO	КРІ				MID TERM	PERFORMANO	CE AND FINA	NCIAL PERFORM	ANCE ASSES	SMENT		
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERN	M TARGET	ACTUAL PERFORMAN CE AT THE	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENU E GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA PRC	РКОЈЕСТ Б			Q1 TARGETS	Q2 TARGETS	END OF MID- TERM		BY MID- TERM	MID-TERM	TERM			
PMU	<b>5.3.27</b> Mahasheng Bridge	Construction of bridge completed by 30 June 2015(100% of bridge completed	100% of Mahasheng bridge completed by 30 June 2015	70% completion (columns /precast culverts and top slab completed)	80% completion (wing walls ,protection works and road signs completed)	Base slab completed	804045579 1021	R800 000.00	560 180.07	Nil	80% completion not completed - columns /precast culverts and top slab, wing walls ,protection works and road signs not completed	Poor performance by contractor	Notice issued to contractor
PMU	5.3.28 Maluti Internal Streets – Phase 3	Designs and MIG registration completed by 30 June 2015	Designs and MIG registration of Maluti Internal Streets – Phase 3 by 30 June 2015	Appointment of consultants	Designs completed	Consultants appointed and Designs completed	804045579 1009	R100 000.00	170 895.35	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERN Q1 TARGETS	Q2 TARGETS	ACTUAL PERFORMAN CE AT THE END OF MID- TERM	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENU E GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
PMU	S.3.29 Rholweni Bridge	Designs and MIG registration completed by 30 June 2015	Designs and MIG registration of Rholweni Bridge by 30 June 2015	Appointment of consultants	Designs completed	None	804045575 0101	R100 000.00	0.00	Nil	Consultants not appointed and Designs not completed	Project owned by Department of Public Works	Reprioritise the project
PMU	5.3.30 Services for 500 industrial sites	Design, and contractor appointment for services for 500 Industrial sites completed by 30 June 2015	Designs , and contractor appointment for Services for 500 industrial sites by 30 June 2015	Appointment of consultants	Designs completed	Consultants appointed and Designs completed	804045575 0103	R250 000.00	122 818.01	Nil	N/A	N/A	N/A

T	Z	КРІ				MID TE	RM PERFORMAN	CE AND FINA	ANCIAL PERFORI	MANCE ASSE	SSMENT		
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – '	TERM TARGET  Q2 TARGETS	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID- TERM	REVENU E GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
			L. 1994	l ===/		I	PROJECT MANA						
PMU	<b>5.3.1</b> Finance offices	100% of offices completed by 30 June 2015	100% of 1120 m2 completed by 30 June 2015	70% complete  Building of walls, roofing completed	90% completion (windows, plastering an d landscaping)	85% complete - Building of walls, roofing, windows Completed.	8020105750025	R3 685 098.90	R2, 297, 968.76	Nil	Plastering and landscaping not completed	Contractor behind the construction programme schedule due to poor performance by sub- contractors and rain falls	The contractor to resubmit the new construction programm schedule and meet with all sub-contracto in the progress meetin by January 25, 2015

7	Z	КРІ				MID TERM P	ERFORMANCE ANI	FINANCIAL PERFOR	MANCE ASSESSMEN	т			
DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TE	RM TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-	AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM			TERM	TERM			
PMU	5.3.7 Lunda Commu nity Facility	100% of Communit y facility completed by 30 June 2015	100% of 282m² Lunda community facility completed by 30 June 2015.	completion(bu ilding of walls and roof	90% completion(wind ows ,plastering and landscaping completed)	and handed over to the community	8040455791102	R750, 000.00	R1, 974, 874.38	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TE	RM TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	AT END OF MID-	REVENU E GAINED AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA PRC	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM			TERM	TERM			
PMU	5.3.10  Council Chamb ers	Design and implement ation of 3230m2 council chamber (60% of offices completed 30 June 2015.)	60% of 3230 m2 offices completed by 30 June 2015	20% completion Appointment of contractor	40% completion  Site layout and mass earthworks	Target met as the contractor completed mass earth works and doing reinforcement work and foundation for retaining walls	8040455791022	R8 000 000.00	R5, 028, 180.36	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	ESCRIPTIC			MID – TE	RM TARGET		VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF MID-	AT MID-	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS				TERM	TERM			
PMU	Frocur e Park home and 2 elevate d tanks for Maluti munici pal office by 30 June 2015	Parkhome and two elevated tanks in Maluti Municipal offices procured by 30 December 2014	Parkhome and two elevated tanks in Maluti municipal office procured by 30 December 2014	Quotations requested	Park home and 2 elevated tanks delivered	Park home appointment cancelled.  2xWater tanks with bore hole installed therefore 70% complete.  Offices furniture service provider appointed and 40% delivered than to date.	8040455750104	R330 000.00	R285, 902.41	Nil	Cancellation of park home advert and appointmen t.	Infrastructure Service Department Office was relocated to LED new Offices, therefore the budget will be utilised to additional offices at BTO new offices for ISD as a permanent solution.	The Principal Agent to provide layout and cost estimate for the additional office space by January 20, 2015.

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DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – T	ERM TARGET	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNED BUDGET BY MID-TERM	ACTUAL EXPENDITURE AS AT END OF MID- TERM	REVENU E GAINED AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEP,	PROJECTI			Q1 TARGETS	Q2 TARGETS	IVIID-TERIVI			TERIVI	TERIVI			
PMU	<b>5.3.31</b> Hawker Stalls	Hawker Stalls completed by 30 June 2015(100% of market completed )	100% of hawker stalls completed by 30 June 2015	20% completion contractor appointed,	site layout, earthworks, foundation excavations and concrete casting completed	0% Complete. Target not met.  GMT approved the proposal of Mobile Hawker Stalls in December 2014.	8035205750079	R500 000.00	Nil	Nil	Site layout, earthworks, foundation excavations and concrete casting not completed	hawker stalls and brick with mortar was not approved	Hawker Stalls,

٦	N	КРІ				MID TERM PER	FORMANCE	AND FINAN	CIAL PERFORMAN	NCE ASSESSMENT			
DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBE R	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF		DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM		TARGET		
						UNIT: HUMAN	SETTLEM	ENTS					
Applications for Housing Subsidy	<b>5.4.1.</b> Filling of subsidy forms for: Zwelitsha, Rural Housing Projects		500 Subsidy Application forms filled and submitted for capturing by 30 June 2015	Community Meetings	100 Subsidy Application forms filled and submitted for capturing	Target meet and 200 application forms filled and submitted for capturing	N/A	Nil	Nil	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	ESCRIPTIC			MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBE R	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATION	
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM				
Applications for Housing Subsidy	<b>5.4.2.</b> Housing needs register	Number of questionnair es captured	questionnaires captured by 30 June 2015	capturing of questionnair e	<b>25</b> capturing of questionnair e	Target not met and 25 captured questionnaire. The meeting with DoHS was scheduled on the December 4, 2014.	N/A	Nil	Nil		25 questionnaires not captured	The system is slow and not connecting.	The DoHS to visit the Municipality to update the system by February 28, 2015
Applications for Housing Subsidy	5.4.3 Pre- 1994 Housing Ratification Subsidy Itsokolele Mzinisi Coloured Locations	List of Identifies houses, Letter submitted by set date	List of beneficiaries by 31 December 2014 and Conduct workshop By 31 March 2015 and submit letter to DoHS by 31 May 2015		Identification of pre 1994 units	Target met.  Meeting with the affected councillors and DoHS regarding the pre 1994 units done.	N/A	Nil	Nil	Nil	None	None	None

DEPARTMENTAL PROGRAMME	DESCRIPTION	КРІ	ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBE	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	
DEP/	PROJECT [			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM		TARGET		
Housing Beneficiary Capacity Building	Farmworkers subsidy	Number of Meetings & Number of reports	Identify housing need for farmworkers	N/A	Meetings with affected stakeholders and One (1) report on Identified Housing needs	The meeting was schedule on the November 28, 2014 at Cedarville Town Hall.	N/A	Nil	Nil		Meeting did not take place	Poor attendance by farmers Associations	Inviting DoHS to be part of the meeting and schedule the meeting by February 2015.

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DEPARTMENTAL	PROJECT DESCRIPTION			MID – TER	M TARGET  Q2 TARGETS	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBE R	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATION	
Municipal Housing Sector Plan	5.4.5 Gap /Flips Housing Need Data	Number of Meetings & Number of reports	Identify housing need for Gap/Flips Housing	N/A	N/A	Letter to the DoHS has been written dated November 6, 2014 and the follow up meeting took place on November, 2014 for capacity building, therefore date to be confirmed	N/A	Nil	Nil	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	ESCRIPTIO			MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBE R	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	
DEPAI	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM		TARGET		
Housing Disaster Relief	5.4.6 Housing consumer education Zwlitcha Nyaniso Mahareng Mpotshongwe ni Cibini Maritseng Mvenyane Masakala Thaba Chicha Queens mercy Mafube Maluti destitute Cedarville 201	Number of lessons conducted	14 lessons to be conducted by 30 June 2015	N/A	6 lessons	6 lessons (Consumer Education) done	N/A	Nil	Nil	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	DESCRIPTION			MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBE R	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM		TARGET		
Housing Disaster Relief	5.4.7 Facilitation of Municipal Housing Sector Plan review	Number of PSC Meetings Plan submitted to council by date set	2 PSC Meetings and Reviewed Sector Plan by 31 March 2015	1 PSC Monthly progress meeting	1 PSC Monthly progress meeting	2PSC meetings held and final Housing Sector Plans reviewed on 13 August 2014 as final review.		Nil	Nil	Nil	N/A	N/A	N/A

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBE R	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM		TARGET		
	5.4.8	Council	Council	Council	Submit	The meeting	N/A	Nil	Nil	Nil	Applicatio	Six (6)	The
	Municipal	Resolution	Resolution and	Resolution	Application	was held with					n not	Municipalities	Municipality will
	Accreditatio	and letter	application	and	to DoHS.	the DoHS the					submitted	have been	invite the DoHS
BL	n to Level 1		letter for	application		Capacity						identified by	to present to
ildi			Municipal	letter to		Building Unit						DoHS for the	the
Bu			Accreditation to	DoHS.		Director,						accreditation to	Management
city			Level 1 to DoHS			therefore the						level 1 as pilot	and
apa						Municipality						project.	Municipality
ζ V						has been							about
ciar						selected for the							accreditation
iefic						pilot project by							and to apply for
Ber						DoHS for							the Developer's
ing						accreditation							Status for one
Housing Beneficiary Capacity Building						to level 1 but							project.
Ĭ						awaiting for							
						the formal							
						letter.							

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	RM TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBE R	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	· MID-TERM		BY MID- TERM	MID-TERM		TARGET		
Housing Beneficiary Capacity Building	5.4.9 Collection Housing Disaster Statistics	Number of reports Identifying Matatiele Local Municipalit y Disaster Victims	Disaster Victims report submitted to DoHS by 31 March 2015	Ward Councillors issued with Disaster list for verification	Compilation of Municipal list	Only 7 ward councillors responded out of 26 ward councillors	N/A	Nil	Nil	Nil	7 out of 26 ward councillors responded	Poor response by ward councillors	To make a final follow up as a due date is January 31, 2015
						UNIT: BUILDIN	G CONTRO	L UNIT					
Building Control Enforcement	5.5.1 Occupation Certificate	Percentage (%) of occupationa I applications received and processed within 3 working days	100% occupation application received and processed within 3 working days by 30 June 2015.	100% occupation application received and processed within 3 working days	100% occupation application received and processed within 3 working days	6 occupation application received and processed within 3 working days	N/A	Nil	Nil	Nil	None	None	None

1	Z	КРІ				MID TERM PER	FORMANCE	AND FINAN	CIAL PERFORMAN	NCE ASSESSMENT			
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBE R	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM		TARGET		
Building Control Enforcement	Alignment of Occupation and Property Rates	Work plan submitted to council by set date	Submit Work plan on Alignment of occupation certificate with Property Rates process to Council by 31 March 2015	Meeting with Finance Department	Workshop of Staff and compiling of work plan	Target met	N/A	Nil	Nil	Nil	None	None	None
Building Contr	5.5.3  1. Human Settlement and 2. Building Control Policies	Council Approved policies by set date	Human Settlement and Building Control Policies Developed by 30 Dec 2014		Compiling Information	Target met and draft by-law and policies presented to MTM in November 2014	N/A	Nil	Nil	Nil	None	None	None

<b>-</b> 1	N	КРІ				MID TERM PER	FORMANCE	AND FINAN	CIAL PERFORMAI	NCE ASSESSMENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET  Q2 TARGETS	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBE R	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENUE GAINED AT MID-TERM	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
ement	5.5.4  To enforce and monitor Regulation and By-laws in terms of development	Number of reports by set date	Awareness Programme  6 report on Identified illegal development, issue notices and Request for court order by	Planning stage	Awareness Programme	Target met Pamphlets designed in house and issued as awareness material with 150 illegal developments	N/A	Nil	Nil	Nil	None	None	None
Building Control Enforcement	5.5.5 Plan Submission	percentage (%) of building plans processed and inspected within set days		100% of received building plans processed and Inspected within 31 Days	100% of received building plans processed and Inspected within 31 Days	identified and with notices issued.  15 Building Plans received and processed and inspected within 31 days.	N/A	Nil	Nil	R 45, 211.76	None	None	None

DEPARTMENTAL PROGRAMME	DESCRIPTION	КРІ	ANNUAL TARGET	MID – TEF	RM TARGET	MID TERM PE  ACTUAL  PERFORMANCE  AT THE END OF	VOTE NUMBE	PLANNE D BUDGET	ANCIAL PERFORM  ACTUAL  EXPENDITURE  AS AT END OF		DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPAR	PROJECT DE			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM		TARGET		
Building Control Enforcement	5.5.6 Rates clearance Inspections	Percentage of rates clearance processed within set days	100% rates clearance inspections processed within 5 days by 30 June 2015	clearance inspections processed	100% rates clearance inspections processed within 5 days	clearance submitted and 100% inspections processed within 5 days. Target met	N/A	Nil	Nil	Nil	None	None	None

## 3.6 OFFICE OF THE MUNICIPAL MANAGER

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DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
					UNIT: COM	MUNICATIONS, IG	R AND PROTOCO	)L					
Intergovernmental relations	<b>6.1.1</b> Coordination of IGR meetings	Number of meetings held	4 IGR Meetings by 30 June 2015	1 IGR meeting	1 IGR Meeting	5 IGR meetings were held	051020518000 0	R15 000.00	R6010.00	Nil	Nil	Nil	Nil
Intergovernment al Relations	6.1.2 Migration training workshop and benchmarking	Number of visits embarked on	1 benchmarking visit by 30 June 2015	N/A	1 migration bench marking visit	1 Workshop attended in CoJ in October 2014	051020518000 0	R55 000.00	NIL	Nil			

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER Q1 TARGETS	M TARGET  Q2 TARGETS	ACTUAL PERFORMANC E AT THE END OF MID-TERM	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITUR E AS AT END OF MID- TERM	REVENUE GAINED AT MID- TERM	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATIO N	CORRECTIVE MEASURE
Mayoral Outreach	<b>6.1.3</b> EXCO/Mayoral Outreaches	Number of EXCO/Mayoral outreach	4 EXCO/ Mayoral outreaches  By 30 June 2015	1 EXCO/Mayora I outreach	1 EXCO/Mayora I outreach	6 Exco/Mayoral Outreaches were held on the 22/08/2014 05/09/2014, 11/09/2014 17 &23 October, 25 November	051020530600 0	R30 000.00	R 29 667.00	Nil	Nil	Nil	Nil
Communications & research	6.1.4 Coordination of Local Communicators Forum	Number of people trained	4 LCF Meetings by 30 June 2015	1 LCF Meeting	1 LCF meeting	2 LCF meetings were held in Q1 on 22 <sup>nd</sup> September 2014 and Q2 on 3 <sup>rd</sup> November 2014	051020518000 0	R15 000.00	R 4190.20	Nil	Nil	Nil	Nil
Communicati ons &	<b>6.1.5</b> Municipal Publications	Number of publications produced	12000 newsletter copies by 30 June 2015	N/A	6 000 copies	6000 copies were delivered and have been distributed	051020540000 0	R100 000.00	R 69 960.00	Nil	Nil	Nil	Nil

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIVE MEASURE
DEPA PRC	PROJECT D			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
		Number of publications produced	4000 leaflet copies by June 2015	1000 copies	1000 copies	2000 copies were printed and distributed	051020540000 0	R25 000.00	Nil	Nil	Nil	Nil	Nil
		Number of columns advertised	52 columns by June 2015	13 columns	13 columns	26 columns have been published	N/A	Nil	Nil	Nil	Nil	Nil	Nil
Communications and Research	6.1.6 Internal Communication s	Number of meeting held	2 internal communication s platforms by 30 June 2015	N/A	1 Meeting	(5 meetings 1 were held)  1 in July & 1 on 26 <sup>th</sup> August 2014 & 2 meetings were held on 2rd & 3 <sup>rd</sup> September & 1 on 16th October 2014	N/A	Nil	Nil	Nil			

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TEI	RM TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIVE MEASURE
DEP/	PROJECT I			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
Communications and Research	6.1.7 Media engagements	Number of media engagements	4 media engagements by 30 June 2015	1 Media engagement	1 media engagement	One media engagement was held on 22th August 2014 & one on 17 <sup>th</sup> October	051020537000 0	R50 000.00	R 22 050	Nil			
ا	NO.	КРІ			N	MID TERM PERFORI	MANCE AND FINA	NCIAL PERFO	RMANCE ASSESSI	MENT			
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION	КРІ	ANNUAL TARGET	MID – TERM	I TARGET				ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVEN UE GAINE D AT MID- TERM	DEVIATION FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TE	Q2 TARGETS	ACTUAL PERFORMANC E AT THE END OF MID-TERM	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITUR E AS AT END OF MID- TERM	REVENUE GAINED AT MID- TERM	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATIO N	CORRECTIVE MEASURE
Communication and Research	<b>6.1.9</b> Website Management	Number of uploaded document	48 documents uploaded by June 2015	12	12	documents were uploaded on the Website	N/A	Nil	Nil	Nil	Nil	Nil	Nil
Communication and Research	6.1.10 Review of Communication s strategy Action Plan	Date at which Action plan is adopted by council	Communication strategy Action plan reviewed by 31 July 2014	Coordinate workshop for the review of communication Action plan	N/A	The Communication s strategy action plan has been reviewed on the 16 <sup>th</sup> July 2014	0510205180000	R25 000.00	R 10 028	Nil	Nil	Nil	Nil
	6.1.11 (Radio Slots) Talk to your Portfolio Head	Number of radio slots conducted	14 Radio Slots by June 2015	N/A	7	7 slots were secured for EXCO on 10 October 2014	0510205306000	R75 000.00	R 100 000	Nil			

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
MARK	ETING, BRANDING	G, EVENTS AND	PROTOCOL										
Management of Municipal protocol	6.1.12  Training & development of protocol manual	Number of trainings & manuals	Protocol training & 1protocol Manual by June 2015	1 Protocol Workshop	Develop 1 protocol manual	1 Protocol workshop was held on the 8 <sup>th</sup> September 2014	N/A	Nil	Nil	Nil			
Events Management	6.1.13 Events Calendar	Calendar of events developed	Calendar of events developed by 31 July 2014	Develop the calendar of events	N/A	Calendar of Events was developed in July 2014	N/A	Nil	Nil	Nil			

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PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIV MEASURE
PRC	PROJECT D			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
	6.1.14	Number	Branding	SCM processes	Delivery of	Request for	051020540000	R55		Nil	Material	Delivery o	
	Manage	Production of Municipal	material by 30 June 2015		material	buying was submitted on	0	000.00			has not	branded material has	deliv
	Municipal	branded	June 2015			10 October					been delivered	been met in	
	Corporate	material by				2014					denvered	due to the g	
	identity/ brand	set date										of dates in	=
						ToR for						between th	ie
						branded						procureme	nt
						material was						processes a	
						sent to SCM for						the appointm	
						specification						of service	
						on 21						provider	
						November the							
						specification							
						committee sat							
						on 17 <sup>th</sup>							
						December 2014							

<b>7</b>	N	KPI			N	AID TERM PERFOR	MANCE AND FINA	NCIAL PERF	ORMANCE ASSES	SMENT			
DEPARTMENTAL PROGRAMME	DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIVE MEASURE
DEP/	PROJECT I			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
Marketing strategy	6.1.15  Development of Marketing Strategy	Marketing and branding strategy adopted by council	Marketing strategy adopted by council by 30 June 2015	Appointment of service provider	Marketing strategy workshop	One on one workshops were held with all Gm & Middle managers and a presentation was made to MTM	051020540000 0	R120 000.00		Nil	Strategy has not been adopted by council	The strategy s to be present to Stanco ar EXCO for adoption	ed strategy
Marketing and branding	6.1.16  Profiling the Municipality	Municipal profile on a national magazine	Profiling municipality by 30 June 2015	SCM Process	Submission of information	The Municipality was profiled in Service Leadership in Local Government in August 2014	051020540000 0	R 30 000.00	R24 572.70	Nil	Nil	Nil	Nil
Integration of Migrants with local communities	6.1.17  Traditional council visits	Number of meetings	4 visits to Traditional Councils by June 2015	1 traditional Council visit	1 traditional council visit	8 Traditional council visits were held 16 <sup>th</sup> & 23 <sup>rd</sup> July, 26 <sup>th</sup> August , 2 <sup>nd</sup> September & 23 <sup>rd</sup> September, 23 <sup>rd</sup> & 28 <sup>th</sup>	N/A	Nil	Nil	Nil	Nil	Nil	Nil

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET  Q2 TARGETS	ACTUAL PERFORMANC E AT THE END OF MID-TERM	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITUR E AS AT END OF MID- TERM	REVENUE GAINED AT MID- TERM	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATIO N	CORRECTIVE MEASURE
	PROJ												
						October & 14 <sup>th</sup> November 2014							
Integration of Migrants with local communities	6.1.18  Establishment of advisory committee & terms of references	Terms of references	Terms of references developed & advisory committee established by 30 June2015	Development of ToR	Establishment of the Advisory committee	ToR has been developed and the advisory panel has been developed	051020530600 0	R40 000.00	Nil	Nil	Advisory committee has not been established	Advisory committee h not been established d to the requirement establish the migration par	committee  panel will  be  established  in Q3
Integration of Migrants with In	6.1.19 School visits	Number of people trained	2 School visits by June 2015	1 school visit	N/A	3 Schools were visited one on the 16 <sup>th</sup> of September and 26 <sup>th</sup> of September 2014 & 17 <sup>th</sup> October	051020518000 0	R2 500.00	Nil	Nil	Nil	Nil	Nil

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DEPARTMENTAL PROGRAMME	DESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANC E AT THE END	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITUR E AS AT END	REVENUE GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATIO	CORRECTIVE MEASURE
DEPA	PROJECT D			Q1 TARGETS	Q2 TARGETS	OF MID-TERM		BY MID- TERM	OF MID- TERM	TERM	TARGET	N	
Integration of migrants with local communities	<b>6.1.20</b> Community dialogues	Number of dialogues held	2 Community dialogues by June 2015	N/A	1 community dialogue	2 community dialogue was held on the 21 <sup>st</sup> November 2014 and 2 <sup>nd</sup> December 2014	051020518000 0	R7 500.00		Nil			

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DEP#	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	TERM	TARGET		
				UNIT: INTI	EGRATED DEV	ELOPMENT AND	PLANNING	/MONITOR	ING AND EVALU	JATION			
Integrated development Planning/ Monitoring &	6.2.1 IDP/Budget Process Plan -IDP Steering Committee and Rep Forums	Date of meetings, outreaches and planning sessions  Date of adoption of	•	Adoption of the IDP//Budget process plan by 31 July 2014	N/A	IDP/Budget Process Plan Adopted on 31 July 2014.council CR619/31/07/1	0510155 180000 & 0510154 980000	R175 000.00	R280 000	Nil	EXCO Workshop	EXCO Requested a PMS Workshop	None

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF		DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA PRO	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	TERM	TARGET		
	-IDP Outreaches -Strategic Planning -Annual IDP Review	plan		1 <sup>st</sup> IDP Rep forum and steering committee meeting	2 <sup>nd</sup> IDP Rep forum and steering committee meeting	The 1 <sup>ST</sup> IDP Steering committee was held on 19/08/14 and the Rep Forum meeting was held on 21/08/14.  2 <sup>nd</sup> IDP Rep forum and steering committee meeting held on the 21/10/14							

<b>4</b>	N.	КРІ				MID TERM PERF	ORMANCE	AND FINANC	CIAL PERFORMAN	ICE ASSESSN	<b>MENT</b>		
DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	BUDGET	ACTUAL EXPENDITURE AS AT END OF		DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA PRC	PROJECT D			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	TERM	TARGET		
				IDP	Draft	IDP Community							
				community	Situational	Outreach							
				Outreach	analysis	conducted							
						from the 15-19							
						September							
						2014.							
						Situational							
						Analysis Noted							
						by Council on							
						the							
						12/12/2014,CR							
						686/12/12/14							
	6.2.2		To have the	Signed plans	N/A	6 Performance	N/A	Nil	Nil	Nil	N/A	N/A	N/A
	Development	Number of	Agreements	and									
	of	agreement	and Plans for	agreements		Agreements and							
	Performance Agreements	signed by	municipal	by 14 July		Performance							
	of Municipal	set date	manager 57 managers by	2014		Plans signed							
	Manager,		14 July 2014			between the							
	GM's, Middle		14 July 2014			14 July 2014							
ent ; &						and then							
Integrated development Planning/ Monitoring &						submitted to							
velc nito						CoGTA EC on							
d de						the							
atec ng/						18/08/2014							
egra													
Int Pla													

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	TERM	TARGET		
	Managers		To have the Agreements and Plans for middle managers by 30 September 2014	Signed plans and agreements by 30 September 2014	N/A	20 Performance Agreements developed and signed on the14 July 2014	N/A	Nil	Nil	Nil	None	None	None
Integrated development Planning/ Monitoring & Evaluation	6.2.3 Capacitate Councillors on Performance Management System (PMS)	Workshop held by set date	Host a PMS Workshop for Councillors by 30 September 2014	PMS workshop for Councillors held by 30 September 2014	N/A	PMS workshop for Councillors held from 21- 22 July 2014	0510155 190000	R100 000.00	R19 946.25	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	TERM	TARGET		
Integrated development Planning/ Monitoring & Evaluation	6.2.4 Quarterly Reports	Number of reports submitted to council	Submission of Quarterly Performance reports to council	2013/14 Q4 Performance report	2014/15 Q1 performance report	2013/14 Quarter 4 Performance Submitted and adopted by council on the 31 July 2014. CR 621/31/07/14. 2014/15 Q1 performance report adopted by Council on the 29TH October 2014. CR669/29/10/1 4	N/A	Nil	Nil	Nil	None	None	None

7	NO.	КРІ				MID TERM PER	ORMANCE	AND FINANC	CIAL PERFORMAN	ICE ASSESSN	<b>MENT</b>		
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENU E GAINED AT MID-	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	TERM			
Integrated development Planning/ Monitoring & Evaluation	6.2.5 Midyear Performance Assessments for MM, GM's and Middle Managers -Annual Performance Assessments for MM, GM's and Middle Managers	Number of assessmen t ts done by set date	2 Performance assessments by 30 June 2015	N/A	Mid-term Performance Assessment for the Municipal Manager. GM and Middle Managers	Date confirmation that will best be suitable for all managers	N/A	Nil	Nil	Nil	Mid-term Performance Assessment for the Municipal Manager. GM and Middle Managers not held.	Dates for the assessments not confirmed.	Assessments to Be conducted at Quarter 3 and the Target on the 2014/15 SDBIP will be revised.
Integrated development Planning/ Monitoring & Evaluation	6.2.6 Midyear Performance Assessment Report adopted	Date of tabling the report to council	Midyear Performance Assessment Report submitted to council by 25th January each year	N/A	N/A	N/A	0510155 190000	Nil	Nil	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TER	M TARGET  Q2 TARGETS	ACTUAL PERFORMANCE AT THE END OF MID-TERM	VOTE NUMBER	PLANNE D BUDGET BY MID- TERM	ACTUAL EXPENDITURE AS AT END OF MID-TERM	REVENU E GAINED AT MID- TERM	DEVIATIO N FROM THE TARGET	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
Integrated development Planning/ Monitoring & Evaluation	6.2.7 Annual Performance Report	Date of submissio n	Annual Performance Report submitted to AG by 31 August 2014.	Annual performance report submitted to AG by 31 August 2014	N/A	The annual performance report was submitted to AG on 28 August 2014	0510155 190000	R200 000.00	Nil	Nil	None	None	None
Integrated development Planning/ Monitoring & Evaluation	6.2.8 Approval of the Annual Report	Report approved on set date	Approval of the Annual Report by 31 March 2015	N/A	Collection of Data for the formulation of the Annual Report	Data Collected for draft Report	0510155 190000	R100 000.00	Nil	Nil	None	None	None

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DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENU E GAINED AT MID-	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	TERM	TARGET		
Integrated development Planning/ Monitoring & Evaluation	6.2.9 approval of the Municipal SDBIP	Date approval	Approval of SDBIP by 28 June 2015	N/A	N/A	N/A	0510155 190 000	Nil	Nil	Nil	None	None	None

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DEPARTMENTAL	ESCRIPTIC		ANNUAL TARGET	MID – TER	M TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF		DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	TERM	TARGET		
Integrated development Planning/ Monitoring & Evaluation	6.2.10 Advertisemen ts on Media Website Uploading Notice boards All Municipal Wards	Number of advert and notice	12 notices BY 30 June 2015	5 notice	1 notice	The following Public notices were done in Q1: SDBIP, Process Plan Notice, Members to Serve on the Rep Forum, Rep Forum Meeting, and Outreach Notice. The following public notice was done in Q2: IDP Steering and Representative forum meeting	N/A	Nil	Nil	Nil	None	None	None

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DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	- MID-TERM		BY MID- TERM	MID-TERM	AT MID- TERM	TARGET		
	631	Number of	Four OCA	N/A	N/Δ		: MRAS	Nil	Nil	Nil	I N/Δ	N/A	N/A
Services	<b>6.3.1</b> Operational Clean Audit	meetings, number of reports,	Four OCA meetings with 4 OCA reports, one AG's report by 30 June 2015	N/A	N/A	Management Letter from AG received and OCA Plan prepared.	': MRAS N/A	Nil	Nil	Nil	N/A	N/A	N/A

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DEP/	PROJECT [			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	AT MID- TERM	TARGET		
Matatiele Risk And Audit Services	6.3.2 Development and reviewal Of Policies, Plans And Strategies	3 policies,1 Annual Audit Plan and 1 strategy	3 policies,1 plan and 1 strategy by 30 June 2015	1 Annual Audit Plan adopted by 31 <sup>st</sup> July 2014	3 Policies	3 Policies adopted on 12 December 2014 (1 Fraud Prevention Plan, 1 Internal Audit Charter and 1 Audit Committee Charter) 1 Annual Audit Plan adopted in the first quarter	05103 05190 000	R950 000.00	R741 348.39	Nil			

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DEPARTMENTAL PROGRAMME	SCRIPTIC		ANNUAL TARGET	MID – TE	RM TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	PLANNE D BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENU E GAINED	DEVIATIO N FROM THE	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPAI PRO	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	AT MID- TERM	TARGET		
Matatiele Risk And Audit Services	6.3.3 Development o 48 Spot Checks reports and 4 Internal Control Tool	Number of Spot Checks reports, Number o f Internal Control Tool	Internal Control Tool submission to ECLGTA. 48 Spot Checks conducted in various departments internally.	12 Spot Checks Reports,1 Internal Control Tool report	12 Spot Checks Reports,1 Internal Control Tool report	24 Spots Check were conducted and 2 Internal Control Tool Report completed.	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Matatiele Risk And Audit Services	<b>6.3.4</b> Risk Management Committee	Number of reports	Twelve Risk Meetings (one sitting on a monthly basis)and reports by 30 June 2015	3 Meetings And 3 reports	3 Meetings and 3 reports	6 meetings and 6 reports.	N/A	Nil	Nil	Nil	N/A	N/A	N/A

7	NO	КРІ				MID TERM	PERFORM <i>A</i>	ANCE AND I	FINANCIAL PERFO	ORMANCE .	ASSESSMENT	ı	
DEPARTMENTAL PROGRAMME	ESCRIPTIC		ANNUAL TARGET	MID – TI	ERM TARGET	ACTUAL PERFORMANCE AT THE END OF	VOTE NUMBER	BUDGET	ACTUAL EXPENDITURE AS AT END OF	REVENU E GAINED	DEVIATIO N FROM	REASON FOR THE DEVIATION	CORRECTIVE MEASURE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGETS	MID-TERM		BY MID- TERM	MID-TERM	AT MID- TERM	THE TARGET		
Matatiele Risk And Audit Services	6.3.5 Develop Plan, Policies, Workshop and Registers	Number of Plan, Number of Policies	1 Risk Register, 1 Risk Management Plan, 1 Risk Management workshop and 1 Risk Policy by 30 June 2015	1 Risk Register	1 Risk Management Plan	2 Risk Management Report completed.	N/A	Nil	Nil	Nil	N/A	N/A	N/A
Matatiele Risk And Audit Services	<b>6.3.6</b> To acquire Risk and Audit Software	Number of Software	1 Risk and Audit Software by 30 <sup>th</sup> June 2015	N/A	N/A	N/A	0520105 000000	Nil		Nil			

NTAL	NOIT	КРІ		MID T	ERM PERFORN	ANCE AND FINANCIA	AL PERFORMA	NCE ASSESS	MENT				
DEPARTMENTAL	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERM TA	ARGET	ACTUAL PERFORM ANCE AT THE END OF	VOTE NUMBER	PLAN NED BUDG ET	ACTUAL EXPENDI TURE AS AT	REVE NUE GAINE D	DEVIAT ION FROM THE TARGE	REASO N FOR THE DEVIAT	CORREC TIVE MEASU RE
۵	PROJEC			Q1 TARGETS	Q2 TARGET S	MID- TERM		BY MID- TERM	END OF MID- TERM	AT MID- TERM	Т	ION	
					UNI	T: SPECIAL PROGR	AMMES UNI	Г					
Good Governance and Public Participation	*Awareness campaign about women health issues *conduct education al sessions and workshop s	Number of report	08 awareness campaigns by June 2015	01 women's health awareness campaign and 01 GBV awareness campaign		2 door to door campaign, 1 services on wheels event on women's health conducted in ward 17 on the 19 <sup>th</sup> August 2014 1 awareness campaign conducted on women's health at ward 03 on the 26 November 2014 1 GBV Awareness Campaign conduced at ward 05 on the 7 October 2014.	051025530 6000	R 10 000.0 0	R 8 168.00	N/A	N/A	N/A	N/A

	_	КРІ		MID TI	ERM PERFORM	ANCE AND FINAN	CIAL PERFORMAI	NCE ASSESSI	MENT				
DEPARTMENTAL	CRIPTION		ANNUAL TARGET	MID – TERM TA	RGET	ACTUAL PERFORM ANCE AT THE	VOTE NUMBER	PLAN NED BUDG ET	ACTUAL EXPENDI TURE AS AT	REVE NUE GAINE D	DEVIAT ION FROM THE	REASO N FOR THE DEVIAT	CORREC TIVE MEASU RE
DEPAR	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGET S	END OF MID- TERM		BY MID- TERM	END OF MID- TERM	AT MID- TERM	TARGE T	ION	
Good Governance and Public Participation	*convene women empowerment Indaba *Facilitate assistance fo women led projects *Facilitate projects management Skills	Number of reports	Economic empowerment indaba,2 women led projects assisted, 10 young women sent to FET college and 01 project management workshop by 30 June 2015	Economic empowerment indaba	Facilitate assistance to 2 women led projects	Designated Groups Empowerment Indaba conducted on 27-28 August 2014 assisted (Sakhisizwe project) with garden tools, seeds, pesticides and fertilizer at ward 09 Arfsondering on the 19 November 2014 ANDM	051025530 6000	R 100 000.0 0	R 37 000.00	N/A	N/A	N/A	N/A

		КРІ		MID T	ERM PERFORM	MANCE AND FINAN	NCIAL PERFORMA	NCE ASSESS	MENT				
DEPARTMENTAL	SCRIPTION		ANNUAL TARGET	MID – TERM TA	ARGET	ACTUAL PERFORM ANCE AT THE	VOTE NUMBER	PLAN NED BUDG ET	ACTUAL EXPENDI TURE AS AT	REVE NUE GAINE D	DEVIAT ION FROM THE TARGE	REASO N FOR THE DEVIAT	CORREC TIVE MEASU RE
DEPAR	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGET S	- END OF MID- TERM		BY MID- TERM	END OF MID- TERM	AT MID- TERM	Т	ION	
Good Governance and Public Participation	6.4.3 Awareness s Campaign s on Elderly abuse	Number of reports	04 awareness campaigns by 30 June 2015	01 awareness campaign s	01 awareness campaigns	1 elderly campaign conducted in ward 19 on the 21st July 2014.  1 Elderly Abuse campaign conducted at ward 10 on the 20 November 2014.	051025530 6000	R 10 000.0 0	R 3 768.00	N/A	N/A	N/A	N/A

	_	КРІ		MID T	ERM PERFORM	1ANCE AND FINAN	NCIAL PERFORMA	NCE ASSESS	MENT				
DEPARTMENTAL	SCRIPTION		ANNUAL TARGET	MID – TERM TA	ARGET	ACTUAL PERFORM ANCE AT THE	VOTE NUMBER	PLAN NED BUDG ET	ACTUAL EXPENDI TURE AS AT	REVE NUE GAINE D	DEVIAT ION FROM THE TARGE	REASO N FOR THE DEVIAT	CORREC TIVE MEASU RE
DEPA	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGET S	END OF MID- TERM		BY MID- TERM	END OF MID- TERM	AT MID- TERM	Т	ION	
	6.4.4	Number of	2 matches	2 ward	1	matches in	051025530	R 40	R35	N/A	N/A	N/A	N/A
		reports	and 01	matches	tournament	ward 19 and	6000	0.000	779.00				
	Golden		tournament	preparing for		ward		0					
	Games.		by 30	golden games		21 and							
			June 2015			trainings in							
						wards							
						17, 4, 5,							
						13, 22 and							
						12							
						Golden Game							
						held on the							
						29 <sup>th</sup> October							
						2014 16							
						Ward							
						participated							
Ì													

_	_	КРІ		MID 1	TERM PERFORM	IANCE AND FINA	NCIAL PERFORMA	ANCE ASSESS	MENT				
DEPARTMENTAL	SCRIPTION		ANNUAL TARGET	MID – TERM TA	ARGET	ACTUAL PERFORM ANCE AT THE	VOTE NUMBER	PLAN NED BUDG ET	ACTUAL EXPENDI TURE AS AT	REVE NUE GAINE D	DEVIAT ION FROM THE TARGE	REASO N FOR THE DEVIAT	CORREC TIVE MEASU RE
DEPAR	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGET S	END OF MID- TERM		BY MID- TERM	END OF MID- TERM	AT MID- TERM	Т	ION	
CHILDE	REN AND YOUT	H DEVELOP	MENT										
	6.4.5	Number of		1	1	2	051025530	NIL	NIL	N/A	N/A	N/A	N/A
	Conduct	campaigns	awareness	awareness	awareness	information	6000						
	Awareness	held	Campaigns by	campaign	campaign	sharing							
_	Campaign s		30 June			sessions							
ţi			2015			conducted in							
cipa						ward 13 on							
arti						the 10 <sup>th</sup> July							
and Public Participation						2014 and at							
ldu'						ward 19							
ρ						on the 2 <sup>nd</sup>							
e e						July 2014							
Governance						Information							
ern						sharing							
90						sessions held							
Good						in ward 01							
Ğ						on the 24 <sup>th</sup>							
						October							
						2014							

NTAL	NOIF	KPI		MID T	ERM PERFORM	ANCE AND FINANCIAL	PERFORMANO	CE ASSESSMI	ENT				
DEPARTMENTAL	PROJECT DESCRIPTION		ANNUAL TARGET	MID – TERM T	ARGET	ACTUAL PERFORM ANCE AT THE END OF	VOTE NUMBER	PLAN NED BUDG ET BY MID-	EXPENDI TURE AS AT	REVE NUE GAINE D AT MID-	DEVIAT ION FROM THE TARGE	REASO N FOR THE DEVIAT	CORREC TIVE MEASU RE
	PROJEC			Q1 TARGETS	Q2 TARGET S	- MID- TERM		TERM	END OF MID- TERM	TERM	Т	ION	
Good Governance and Public Participation	6.4.6 Youth engagement sport activities	Number r of people trained	3 activities BY 30 June 2015	Preparatory games for SALGA and, Youth Camp	Coordinating Under 19 SALGA Games	1 preparation ns g for District SALGA held on the 14 <sup>th</sup> August 2014 and 1 preparation for Youth Camp held on the 29 <sup>th</sup> September 2014  Under 19 Soccer & netball teams participate d in District SALGA Games held at Umzimvubu Local Municipality on the 25 <sup>th</sup> October 2014	051025530 6000	R 150 000.0 0	R 30 591.00	N/A	N/A	N/A	N/A

	_	КРІ		MID T	TERM PERFORM	ANCE AND FINA	NCIAL PERFORMA	ANCE ASSESS	SMENT				
DEPARTMENTAL	DESCRIPTION		ANNUAL TARGET	MID – TERM TA	ARGET	ACTUAL PERFORM ANCE AT THE	VOTE NUMBER	PLAN NED BUDG ET	ACTUAL EXPENDI TURE AS AT	REVE NUE GAIN ED	DEVIAT ION FROM THE	REASO N FOR THE DEVIAT	CORREC TIVE MEASU RE
DEPAF	PROJECT DE			Q1 TARGETS	Q2 TARGET S	END OF MID- TERM		BY MID- TERM	END OF MID- TERM	AT MID- TERM	TARGE T	ION	
Good Governance and Public Participation	<b>6.4.7</b> Skills Development	Number of skills development activities conducted	To conduct and facilitate 2 skills development activities by 30 June 2015	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

AL	N O	КРІ		MID TEF	RM PERFORM	ANCE AND FINANC	IAL PERFORMAN	ICE ASSESSI	MENT				
DEPARTMENTAL	DESCRIPTION		ANNUAL TARGET	MID – TERM TAI	RGET	ACTUAL PERFORM ANCE	VOTE NUMBER	PLAN NED	ACTUAL EXPENDI	REVE NUE	DEVIAT ION	REASO N FOR THE	CORREC TIVE
DEPAR	PROJECT DES			Q1 TARGETS	Q2 TARGET S	AT THE END OF MID- TERM		BUDG ET BY MID- TERM	TURE AS AT END OF MID- TERM	GAIN ED AT MID- TERM	FROM THE TARGE T	DEVIAT ION	MEASU RE
	6.4.8	Number of	4 ECDC's	1 ECDC	1 ECDC	1 ECDC	05102553	R 40	R 19	N/A	N/A	N/A	N/A
Ħ	Facilitate	ECDC's	assisted and	Assisted,	assisted	Assisted in	06000	000.00	097.00				
me	Establishment	supported	establishment	establishment		ward 12							
elop	of Children	Date of	of Children	of Children		with Playing							
dev	Advisory	establishment	Advisory	Advisory		material and							
t <del>t</del>	Council and	of CAC	council by	Council		Children							
You	supports	OI CAC	30 June			Advisory							
Children and Youth development	ECDC's		2015			Council							
en						established							
lildr						on the 3 <sup>rd</sup>							
Ö						September							
						2014							
						Procurement							
						was done in							
						October							
						2014 for ECDC							
						Equipment							

6.4.9	Number	1 Youth	1 Youth	N/A	1 Designate d	05102553	R40 00	R 25	N/A	N/A	N/A	N/A
Youth	of activities	Economic	Economic		Group	06000	0.00	535.00				
Economic	held	Indaba, 1	Indaba		Empowerment Indaba held							
Empowerment		Job preparedness Workshop by 30 June 2015			on the 27-28 August 2014							

	_	КРІ		MID	TERM PERFORI	MANCE AND FINAN	CIAL PERFORMA	NCE ASSESSI	MENT				
DEPARTMENTAL	DESCRIPTION		ANNUAL TARGET	MID – TERM 1	<b>TARGET</b>	ACTUAL PERFORM ANCE AT THE	VOTE NUMBER	PLAN NED BUDG ET	ACTUAL EXPENDI TURE AS AT	REVE NUE GAIN ED	DEVIAT ION FROM THE	REASO N FOR THE DEVIAT	CORREC TIVE MEASU RE
DEPAR	PROJECT DE			Q1 TARGETS	Q2 TARGET S	END OF MID- TERM		BY MID- TERM	END OF MID- TERM	AT MID- TERM	TARGE T	ION	
UNIT: I	HIV/AIDS AND	DISABILITY				l			l		ı		
HIV/AIDS AND DISABILITY	<b>6.4.10</b> Functional ng of LAC	Number LAC meetings Held Date of adoption	4 LAC Meetings and 1 Strategy Review by 30 June 2015	1 LAC Meeting and Strategy Review	1 LAC Meeting	1 LAC meeting held on the 7 <sup>th</sup> July 2014 and Strategy Review held on the 23 <sup>rd</sup> July 2014  2 LAC meeting held on the 30 <sup>th</sup> October 2014 and on the 12 <sup>th</sup> November	05102553 06000	R 42 500.0 0	R 38 025.00	N/A	N/A	N/A	N/A

	6.4.11	Number of	04 activities	1 HCT	World AIDS	2 HCT	05102553	R 20	R 20	N/A	N/A	N/A	N/A
	Prevention n,	awareness	by 30 June	campaign	Day/Sports	Campaigns	06000	000	723.00				
	education	campaigns	2015		Heroes	conducted in							
	and awareness				Walk.	ward 1on the 11 <sup>th</sup> August							
						2014 and							
						ward 19 on							
						the 12 <sup>th</sup>							
						August 2014							
9 >						and Condoms							
S AI						distributed in							
AID						ward 1 and							
HIV/AIDS AND DISABILITY						ward 19							
						3 build up							
						campaigns in							
						form of door							
						to door in							
						preparing for							
						Sport Heroes							
						Walk were							
						conducted in							
						ward 01, 20							

DEPARTMENTAL	CT DESCRIPTION	KPI	ANNUAL TARGET	MID TERM TA  Q1  TARGETS		ACTUAL PERFORM ANCE AT THE END OF MID-	VOTE NUMBER	PLAN NED BUDG ET BY MID- TERM	ACTUAL EXPENDI TURE AS AT END OF MID- TERM	REVE NUE GAIN ED AT MID- TERM	DEVIAT ION FROM THE TARGE T	REASO N FOR THE DEVIAT ION	CORREC TIVE MEASU RE
HIV/AIDS AND DISABILITY	6.4.12 Care and Support	Care and Support	3 Activities by 30 June 2015	Training of SG	Assessment of SG	3 training conducted for Support Group Members in Wards 26  Training for SG was held in ward 23 on the 17 <sup>th</sup> -21 <sup>ST</sup> Nov. 2014	05102553 06000	N/A	N/A	N/A	N/A	N/A	N/A

	_	КРІ		MID TER	RM PERFORMAN	ICE AND FINANCIA	L PERFORMANCE	ASSESSMENT					
DEPARTMENTAL	SCRIPTION		ANNUAL TARGET	MID – TERM TA	RGET	ACTUAL PERFORM ANCE AT THE	VOTE NUMBER	PLAN NED BUDG ET BY MID-	ACTUAL EXPENDI TURE AS AT END	REVE NUE GAIN ED AT MID-	DEVIAT ION FROM THE TARGE T	REASO N FOR THE DEVIAT ION	CORREC TIVE MEASU
DEPAF	PROJECT DESCRIPTION			Q1 TARGETS	Q2 TARGET S	END OF MID- TERM		TERM	OF MID- TERM	TERM			
HIV/AIDS AND DISABILITY	6.4.13 Advocacy	Number of awareness campaigns	4 Activities by 30 June 2015	Deaf Awareness Week	1 International Day for Persons with Disabilities	1 Deaf Awareness Week held in ward 1.  Two build up campaigns conducted one in ward 26 and the other one in ward 23 and International al Day for Person with Disabilities conducted in ward 20 on the 5 <sup>th</sup> December 2014	05102553 06000	R 50. 000.0 0	R 30 580.00	N/A	N/A	N/A	N/A

# 5. PERFORMANCE OF EXTERNAL SERVICE PROVIDERS

### **5.1 BUDGET AND TREASURY OFFICE**

- 1 Not meeting the standards (0-30%)
- 2 Meet some of the standards (30-50%)
- 3 Meet most of the standards (50-70%)
- 4 Meet all the standards (70-100%)

NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (Month 4)	SET TARGET OF PERFORMANCE (Month 4)	STATUS OF PERFORMANCE ( Month4)	MEASURE TAKEN IMPROVE PERFORMANCE	RATING FOR  CURRENT  MONTH	COMMENTS /RECOMMENDATIONS
Lateral Unison Insurance Brokers	Medium Term Insurance Management Portfolio	Confirmation Reports on Cover for all Movable and Immovable Assets of the Municipality	Confirmation Reports on Cover for all Movable and Immovable Assets of the Municipality	Meet all the standards		4	
C Track	Fleet Management System	To Minimise the abuse of Municipal Assets	To Minimise the abuse of Municipal Assets	Meet some of the standard	Laptop has been procured as an interim measure	1	We are in discussion with the Service provider to resolve the outstanding issues
Protea Consulting	Assets Management Support	To assist assets Management Section on financial reports	To assist assets  Management Section on financial reports	Meet all the standards		4	

## **5.2 COMMUNITY SERVICES**

- 1 Not meeting the standards (0-30%)
- 2 Meet some of the standards (30-50%)
- 3 Meet most of the standards (50-70%)
- 4 Meet all the standards (70-100%)

NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (Quarter 1)	SET TARGET OF PERFORMANCE (Month 1)	STATUS OF PERFORMANCE ( Month1 )	MEASURE TAKEN IMPROVE PERFORMANCE	RATING FOR  CURRENT MONTH	COMMENTS /RECOMMENDATIONS
Batebang Bataung	Street cleaning and Waste removal in the CBD	To clean streets and collect waste in the CBD area	To clean streets and collect waste in the CBD area	Fair performance	Day to day engagement with the Service Provider	3	The service provider contract expired end of August, and extended on a month to month basis.
Phakamisa Construction	Street cleaning and Waste removal in the Residential area	To clean streets and collect waste in Njongweville, Itsokolele, North End and Buxton Park	To clean streets and collect waste in Njongweville, Itsokolele and North End	Poor performance	Ongoing engagement with the Service Provider	2	The service provider contract expired end of August, and extended on a month to month basis.

Aphendulwe Construction	Street cleaning and Waste removal in the residential area	Cleaning and Waste removal in Mountain View, Harry Gwala and Maluti	To clean streets and collect waste in Mountain View, Harry Gwala and Maluti Participation in the Anti-waste Burning Campaign	Good Performance	None	2	The service provider contract expired end of August, and extended on a month to month basis.
Interwaste	Landfill site operation	Management of landfill site and waste compaction in the waste cells.	To compact waste on a daily basis and preparing monthly reports	Fair performance	Ongoing engagement with the Service Provider	3	The waste compaction and overall landfill site management has improved.
Bathokozeleni Trading	Municipal Gardens maintenance	Maintenance of gardens Cut old dry flowers. Irrigate flower beds	Maintenance of gardens; i.e., Cut old dry flowers, irrigate flower beds and remove accumulated refuse.	Good Performance	None	4	None
J & P Construction	Grass cutting in Buxton Park and Raymond Rodgers street	Grass cutting and cleaning; removal of cut material	To cut grass on the verge of the street, clean the area and remove the cut material for disposal	Good Performance	None	4	None
Lethama Trading	Grass cutting in Mountain View and Harry Gwala Park	Grass cutting and cleaning; removal of cut material	To cut grass on the verge of the street, clean the area and remove the cut material for disposal	Good Performance	None	4	None

Bathokozeleni	Grass cutting in	Grass cutting	To cut grass on the verge of	Good Performance	None	4	None
Trading	Cedarville	and cleaning;	the street, Sports fields,				
		removal of cut	cemetery; clean the area and				
		material	remove the cut material for				
			disposal				
Dumisanosapho	Grass cutting in	Grass cutting	To cut grass on the verge of	The service provider	N/A	N/A	The work will commence on the
	Itsokolele and	and cleaning;	the street, clean the area and	has not started			01 of December 2014.
	Maluti	removal of cut	remove the cut material for	working. Still putting			
		material	disposal	together his ground			
				team.			
	Grass cutting in	To maintain	To maintain grass by watering	Poor performance	none	2	■ The service provider should
Bathokozeleni	Northend,	grass by	and fertilizing				add a layer of top soil mixed
Trading CC	Thandanani, Open	watering and					with fertilizer and kukui seeds
	Grounds and the	fertilizing					leveled on the fields.
	swimming pool						

## **5.3 CORPORATE SERVICES**

- 1 Not meeting the standards (0-30%)
- 2 Meet some of the standards (30-50%)
- 3 Meet most of the standards (50-70%)
- 4 Meet all the standards (70-100%)

NAME OF SERVICE	SERVICE RENDERED	SET TARGET OF PERFORMANCE	SET TARGET OF PERFORMANCE	STATUS OF PERFORMANCE	MEASURE TAKEN IMPROVE	RATING FOR CURRENT MONTH	COMMENTS / RECOMMENDATIONS
PROVIDER		(Quarter 1)	(Month 3)	( Month 3 )	PERFORMANCE		
			Migration	All Users have been		4	They met all the standards everything
Dimension Data	IT Infra structure	To Have completed		migrated to a new			was done according to schedule
	Upgrade	the installation and		Network			
		configuration of					
		Servers and					
		Networking switches					
			To have completed the	Server room is functional		3	None
Umpisi	Data Center	To have been	Server room construction				
Engineers	establishment	Completed the					
		construction of the					
		Server room					
Telkom Limited	WAN Connectivity	To have completed	To have all VPN sites	All other sites are	Short term:	3	The municipality have to provide cable
		the installation of	functioning	functioning properly	increase		routing for Telkom cables to a new
		VPN Supreme		except Budget and	bandwidth or		Server room
				treasury offices	relocate critical		
					staff members to		
					main office.		
					Long term:		
					installation of		
					optical fibre to		

					new offices		
Ayabulela Consulting	Personnel File Audit	Auditing of Personnel Human Resource Record and collection of outstanding personnel records	Taking photo of employees and members of council	All photo of employees and members of council were taken	None	3	There is room for improvement
Masaza Consulting	Employee Wellness and Assistance Programme	EWAP launch	Launch of Employee Wellness and Assistance Programme	Launch of Employee Wellness and Assistance Programme has been done.	None	3	There is room for improvement
Tanki Mzwa Catering	Catering	To cater for the Establishment of the Ward Public Participation Fora	N/A	N/A	N/A.	3	The Caterer met most of the standards
Dave Moore	Catering	To cater for the Establishment of the Ward Public Participation Fora	N/A	N/A	N/A	3	Most of the standards were met
Will - Ako	Catering	To cater for the Establishment of the Ward Public Participation Fora	N/A	N/A	We could not get hold of him to share the views	2	The service provider met some of the standards
Qhamani Trading	Catering	To cater for the Establishment of the Ward Public Participation Fora	N/A	N/A	She was made aware of her short falls	2	The service provider met some of the standards
Madolo Security and Cleaning Services (Contract from 1 October 2012 to 30	<ul> <li>Guard Services</li> <li>Armed Banking</li> <li>Armed Security</li> <li>Guards at the</li> <li>Nature Game</li> <li>Reserve</li> </ul>	<ul> <li>Guard Services</li> <li>Armed Banking</li> <li>Armed Security Guards at the Nature Game</li> <li>Cleaning,</li> </ul>	<ul> <li>Guard Services (34 guards)</li> <li>Armed Banking (3 guards)</li> <li>Armed Security Guards at the Nature Game (4 guards)</li> </ul>	On-going	Regular monthly meetings	<b>1</b> 0 – 30%	<ul> <li>There is room for improvement.</li> <li>The Madolo Security and Cleaning Services staff often complain that they are not paid on time and the incorrect salaries – a claim the Management disputes</li> <li>The Service provider has not given</li> </ul>

September 2015)	Cleaning,     Maintenance and     Control Services	Maintenance and Control Services	Cleaning,     Maintenance and     Control Services				all the guards the relevant tools like torches that are needed.  • Madolo Security and Cleaning Services are unable to sort out the problem of the alarms that are not working at the municipal offices.  • The security guard at the Civic Office cannot control access through the metal detector.  • An amount of R154,627.40 has been claimed from the service provider who is liable for any damages to or loss of the municipal property of goods that occur during the term and as a result of negligence of officer/guards.
Metrofile	Electronic Document Management System at Registry.	To facilitate quick finding, sharing and accessing all document types, both scanned paper and electronic computer-generated files, from one easy-to-use intranet web portal and incorporate records management.	Ongoing	Ongoing	None	<b>3</b> 50 – 70%	Overall performance is Satisfactory

- 1 Not meeting the standards (0-30%) 2 Meet some of the standards (30-50%)
- 3 Meet most of the standards (50-70%)
  4 Meet all the standards (70-100%)

4 – Meet all the stand	, ,							
NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (PREVIOUS YEAR)	STATUS OF PERFORMANCE (PREVIOUS YEAR)	SET TARGET OF PERFORMANCE (CURRENT YEAR)	STATUS OF PERFORMANCE (CURRENT YEAR)	MEASURE TAKEN IMPROVE PERFORMANCE	RATING FOR CURRENT FINANCIAL YEAR	COMMENTS /RECOMMENDATIONS
Tshani Town Planners	Development of the Town Planning Scheme	-	-	Approved Town Planning Scheme by 30 December 2014	Outstanding	None	4	None
YB Tshabalala and Associates	Compilation of Cedarville Precinct Plan	-	-	Approved Cedarville Precinct Plan by 30 June 2015	Outstanding	None	4	None
Tshani Town Planners	Planning and survey of Cedarville Middle Income Township	-	-	Council Recommendation for Cedarville Township layout by 30 June 2015	Satisfactory	None	4	None
Sweet Dreams Trading 29cc	Fencing of Maluti Transido Complex	-	-	Fencing of Maluti Transido Complex	Satisfactory	None	4	None
Sandi Archary and Company Attorneys	Opening of Township Register for Area M	-	-	Opened Township Register for Area M by 30 December 2014	Satisfactory	None	2	Target not met awaiting approval of SG Diagram by the Surveyor General
Tyani Construction	Construction of Water Troughs in Cedarville Emerging Farmers camps	N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider is meeting most of the standards set 207 by the unit.  Department is monitoring the activities through SLA

Manong JV Lonalethu	Cropping of 100 hectares of arable land, Ward 5,9,21,22	N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider is meeting most of the standards set by the unit.  Department is monitoring the activities through SLA
Vista- Chem Consulting	Development of SMME Sector plan	N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider is meeting most of the standards set by the unit.  Department is monitoring the activities through SLA
Fresh Talent	-Supply and Delivery of Sound and Stage -Artists Coordination	N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider met most of the standards set by the unit.
SABS Umhlobo Wenene		N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider met most of the standards set by the unit.
Mavebi Trading	Catering at the Festival	N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider met most of the standards set by the unit.
Harvey World	Transport, accommodation for Artists	N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider is meeting most of the standards set by the unit.

Prestige Security Services	Rendering security services to the Music Festival	N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider met most of the standards set by the unit.
Bahlakoana Trading	Supply and delivery of Toilets	N/A	N/A	2	2	Monitoring of activities done by the service provider	2	Service provider met some of the standards set by the unit.
Gecko Wristbands CC	Supply of Wristbands	N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider is meeting most of the standards set by the unit.
Batebang Bataung	Marquee Tents	N/A	N/A	2	2	Monitoring of activities done by the service provider	2	Service provider met some of the standards set by the unit.
LKG 11 Civils	Speed Fencing	N/A	N/A	3	3	Monitoring of activities done by the service provider	3	Service provider met meeting most of the standards set by the unit.
Kesmo Sports Bar	VIP Couches	N/A	N/A	2	2	Monitoring of activities done by the service provider	2	Service provider met some of the standards set by the unit.
Striving Mind	VIP Couches	N/A	N/A	2	2	Monitoring of activities done by the service provider	2	Service provider met some of the standards set by the unit.

### 5.5 INFRASTRUCTURE SERVICES DEPATMENT

- 1 Not meeting the standards (0-30%)
- 2 Meet some of the standards (30-50%)
- 3 Meet most of the standards (50-70%)
- 4 Meet all the standards (70-100%)

NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (Mid year)	SET TARGET OF PERFORMANCE (Up to Month 6)	STATUS OF PERFORMANCE (Up to Month 6)	MEASURE TAKEN IMPROVE PERFORMANCE	RATING FOR CURRENT MONTH	COMMENTS /RECOMMENDATIONS
MDS Consulting	PSP for Ramafoli Electrification	Completion of Electrification	Energizing of connections	Connections energized	N/A	3	Nil
Bigen Africa Consulting	Electrification of rural villages	Design submitted to Eskom for approval	Draw up tender documents	w up tender documents  Draft tender documents  completed		3	Nil
Midas	Tyre punchers on all plant	Tyre punchers on all plant	Tyre punchers on all plant components	Tyre punchers on all plant components	N/A	4	N/A
Bell Equipment	Plant Service	All plant service	3 X Dump Truck, Grader and Excavator Service	Project completed	N/A	4	N/A
E.G Concrete	Supply and Delivery of Material	Supply and delivery of 500 Kerb stones	Supply and delivery of 500 Kerb stones	Project completed	N/A	3	N/A
Hyper mix	Supply and Delivery of Material	Supply and delivery of 100m³ of G5 road material.	Supply and delivery of 100m³ of G5 road material.	Project on-going	N/A	2	Service provider has issues and it is affecting service
Hamba Kahle Road Products	Supply and delivery of material.	Supply and Delivery of 50 Tar Drums.	Supply and Delivery of 50 Tar Drums	Project on-going	N/A	4	N/A
National Cold Asphalt	Supply and Delivery of material.	Supply and Delivery of 2600 bags of Cold Asphalt.	Supply and Delivery of 2600 bags of Cold Asphalt	Project on-going	N/A	4	N/A
Marungwana Contracting and Trading	Supply and delivery of compressor.	Supply and delivery of compressor.	Supply and delivery of compressor	Project Completed	N/A	3	N/A
Mahlakoana Trading	Unblocking of pipes	Unblocking of pipes	Unblocking of pipes	Project completed	N/A	3	N/A
Matatiele Office	Supply and Delivery of	Supply and Delivery of	Supply and Delivery of 60 Steel Lockers	Project completed	N/A	4	N/A

National	60 Steel Lockers and	60 Steel Lockers and					
	Electronic equipment	Electronic equipment					
Mcie Trading	Supply and delivery of	Supply and delivery of	Supply and delivery of 100m³ G5 Material.	Project completed	N/A	3	N/A
	100m³ G5 Material.	100m³ G5 Material.					
Infraset	Supply and delivery of	Supply and delivery of	Supply and delivery of 500 fig 6 kerb stones	Project completed	N/A	4	N/A
	500 fig 6 kerb stones	500 fig 6 kerb stones					
Wahlumaa	Construction of Lunda	Earth works 100%	Earth works 100%	Earth works 100%	None	3	Contractor provided quality work and
Trading	Community Hall	Foundation 100%	Foundations 100%	Foundation 100%			in line with building standard.
		Concrete slab 100%	Concrete slab 100%	Concrete slab 100%			
		Supper structure 100%		Supper structure 20%			
		Steel structure 100%		Steel structure 100%			
		Extra over face brick		Extra over face brick 10%			
		100%					
Lubbe	Construction if Council	30% completion	Site layout 100%	Site layout 100%	None	3	Contractor provided quality work and
Construction	Chamber's and Offices	·	mass earthworks 100%	mass earthworks 100%			in line with building standard.
		Site layout and mass					
		earthworks					
Noba Projects	Construction of Fresh	40% completion	Site layout 40%	Site layout 100%	None	3	The contractor needs financial
	produce market	site layout, earthworks,	Earthworks 40%	Earthworks 100%			assistance.
		foundation excavations	Foundations 40%	Foundations 100%			
		and concrete casting	Concrete Casting 40%	Concrete Casting 00%			
		completed		_			
		Completed					
C O Valves and	Borehole with tanks for	Service Provider	Appointment of Service Provider	Service Provider Appointed	None	3	The service provider installed all
Piping	Maluti municipal office	Appointed	, ppointing of control to the contro	Common remain appearate			material that are SABS standard.
	and furniture by 30	7.000					material that are cribe standard.
	June 2015						
	040 200						
Cross Bar	Completion of Finance	75%	Windows 100%	Windows 100%	None	3	Contractor provided quality work and
Agencies	offices	completion(windows,	Plastering 100%	Plastering 100%			in line with building standard.
3		plastering and	Landscaping 100%	Landscaping 100%			<b>3</b>
		landscaping)	<b>3</b>	3			
Tswella Trading	Construction of	95%	Road signs completed	Road signs completed	None	3	None
	Sabasaba Access	completed(installation					
	road	of road signs					
Manong	Construction of Bethel	Retention period	Retention period	Retention period	None	4	None
Construction JV	Community Facility	. istorition poriou	. Istoriasi ponos	Tatantan panaa	. 10110	'	110/10
33/1011 4011011 0 V	Community racinty						

CNN Development Consultants	Construction of Bethel Community Facility	Project in retention stage	Project in retention stage	Project in retention stage	None	4	None
Lupicon JV Vuka Sakhe	Construction of Khaue Community Facility	100% Project complete, awaiting handover date	100% Project complete	Project completed, handover was done on 07 November 2014	None	4	None
CNN Development Consultants	Construction of Khaue Community Facility	Project in construction stage	Project in retention stage	Project in retention stage	None	4	None
Mabona Civils	Construction of Nyanzela Access Road	Retention period	Retention period	Retention period	None	4	None
MJT Consulting Engineers	Construction of Nyanzela Access Road	Project in retention stage	Project in retention stage	Project in retention stage	None	3	None
Zamisanani Projects	Construction of Cross to St John's Access Road	Retention	Retention	Retention	None	3	None
Cokisa Consulting Engineers	Construction of Cross to St John's Access Road	Retention	Retention	Retention	None	3	None
Noba Projects	Construction of Fresh Produce Market	20% completion Site establishment	Site establishment and site clearance	Site establishment complete, excavation for foundation in progress	None	3	None
Molemo Consulting Engineers	Construction of Fresh Produce Market	Project in construction stage	Project in construction stage	Project in construction stage	None	3	None
Civ-Con Projects	Construction of Masopha Access Road	95% completion ((protection works and installation of signs completed)	The contractor finished doing the snag list, the handover is scheduled for 04 December 2014	The contractor finished doing the snag list, the handover is scheduled for 04 December 2014	None	3	None
SDM Consulting Engineers	Construction of Masopha Access Road	Project in construction stage	Project in construction stage	Project in construction stage	None	3	None

Anix Plant Hire	Construction of Paballong Access Road	95% completion ((protection works and installation of signs completed)	The contractor to do snag list	The contractor to do snag list	None	3	None
CNN Development Consultants	Construction of Paballong Access Road	Project in construction stage	Project in construction stage	Project in construction stage	None	3	None
Xesibe Construction	Construction of Sekhutlong Access Road	Retention	Retention	Retention	None	3	None
Alvodex	Construction of Sekhutlong Access Road	Retention	Retention	Retention	None	3	None
Down touch Investments	Construction of Cedarville Internal Streets- Phase 2	90% completion (kerbing ,asphalt an d protection works completed	Project complete, the handover is scheduled for 09 December 2014	Project complete, the handover is scheduled for 09 December 2014	None	3	None
SDM Consulting Engineers	Construction of Cedarville Internal Streets- Phase 2	Project in construction stage	Project in construction stage	Project in construction stage	None	3	None
Molemo Consulting Engineers	Construction of Matatiele Internal Streets( CBD) Phase1	50% completion (contractor appointed)	Contractor has finished exposing existing services. Having a borrow pit challenge	Contractor has finished exposing existing services. Having a borrow pit challenge	None	3	None
CNN Development Consultants	Construction of Matatiele Internal Streets( Area C) Phase2	50% completion (contractor appointment completed	Contractor appointment	Project on tender stage	None	3	None
Down touch Investments	Construction of Maluti Internal Streets Phase2	Retention	Retention	Retention	None	3	None
Infraset	Construction of Thotaneng A/R and Portal Culvert Bridge	N/A	Delivery of pipes and culverts		None	3	None

Likotoz Projects	Construction of Zingcuka-Madlangeni Access Road	Retention	Retention	Retention	None	3	None
Sokhani Consulting Engineers	Construction of Zingcuka-Madlangeni Access Road	Retention	Retention	Retention	None	3	None
Umpisi Engineers	Construction of Nkau Sports field	50% completion ((contractor appointment)	50% completion ((contractor appointment)	Contractor not appointed	None	3	None
Umpisi Engineers	Construction of Afsondering Sports field	50% completion (contractor appointment)	50% completion ((contractor appointment)	Contractor not appointed	None	3	None
Umpisi Engineers	Construction of Epiphany Sports field	50% completion ((contractor appointment)	50% completion ((contractor appointment)	Contractor not appointed	None	3	None
Umpisi Engineers	Construction of Mahangwe Sports field	50% completion (contractor appointment)	50% completion ((contractor appointment)	Contractor appointed, handover was held on 31 October 2014	None	3	None
Umpisi Engineers	Construction of Majoro Sports field	50% completion (Contractor appointment)	50% completion ((contractor appointment)	Contractor not appointed	None	3	None
Qumbiso Construction	Construction of Mahasheng Bridge	70% completion (columns /precast culverts and top slab completed)	70% completion  (columns /precast culverts and top slab completed)	(columns /precast culverts and top slab not completed)	Sign cession	2	Slow progress
Umpisi Engineers	Construction of Mahasheng Bridge	Project in construction stage	Project in construction stage	Project in construction stage	None	3	None

### 5.6 OFFICE OF THE MUNICIPAL MANAGER

- 1 Not meeting the standards (0-30%)
- 2 Meet some of the standards (30-50%)
- 3 Meet most of the standards (50-70%)
- 4 Meet all the standards (70-100%)

NAME OF SERVICE PROVIDER	SERVICE RENDERED	SET TARGET OF PERFORMANCE (Quarter 1)	SET TARGET OF PERFORMANCE (Month 1)	STATUS OF PERFORMANCE ( Month1 )	MEASURE TAKEN IMPROVE PERFORMANCE	RATING FOR  CURRENT MONTH	COMMENTS /RECOMMENDATIONS
Kuyanda commodities	Finger lunch foe LAC meeting	N/A	N/A	GOOD	N/A	3	
Mduz trading enterprise	Lunch for support groups	N/A	N/A	GOOD	N/A	4	
One prise store	Still water for sport heroes walk	N/A	N/A	FAIR		2	
We and Sipha trading	Finger lunch for prep meeting of international day for persons with disability	N/A	N/A		N/A	2	
Monumental parties	Fruit for elderly awareness campaign	N/A	N/A	GOOD	N/A	4	
One price store	Drinks for elderly	N/A	N/A	GOOD	N/A	4	

	awareness						
	campaign						
Kwandasipho	Fruit for door to	N/A	N/A	GOOD	N/A	4	
trading	door campaign						
Siphamasophi	Fruit for door to	N/A	N/A	GOOD	N/A	4	
trading	door campaign						
We and Sipha	Fruit for door to	N/A	N/A	GOOD	N/A	3	
trading	door campaign						
Dreamers	Accommodation	N/A	N/A	GOOD	N/A	3	
guest house	for Mr. Z. Vengeni						
Village hood	Sound system for	N/A	N/A	GOOD	N/A	3	
	gospel festival						
Nevers trading	Fruit for sport	N/A	N/A	GOOD	N/A	3	
enterprise	heroes walk						
Fupe trading cc	Lunch for sport	N/A	N/A	GOOD	N/A	3	
	heroes walk						
Harvey world	Accommodation	N/A	N/A	GOOD	N/A	3	
travel	for Mrs.						
	Rabelemane						
Solly m Sport	Medals for sport	N/A	N/A	GOOD	N/A	3	
	heroes walk and						
	ribbons						

Tshepi and	Fruit for door to	N/A	N/A	GOOD	N/A	3	
Hloni	door campaign						
Siphamasophi	Lunch for packs for	N/A	N/A	FAIR	N/A	2	
trading	SALGA games under 19 team						
Umnotho	Internal Audit	Completion of	Completion of the Annual	Completion of the	N/A	4	The service provider is performing
Business	Services	the Annual	Audit Plan and Risk	Annual Audit Plan and			as expected.
Consulting		Audit Plan and	Assessment	Risk Assessment			
		Risk					
		Assessment					
Protea	IDP and PMS	IDP and PMS	To consolidate Quarter 1	Performance ongoing	N/A	3- Meet all	The service Provider can be
Consulting	Support	Support	Performance Report and	(Contract ending		Requirements	recommended to other
			ensure its aligned with the SDBIP	February 2015)			municipalities
Alfred Nzo	Broadcast "Talk to	To broadcast	To broadcast and flight	Completed	N/A	4	Satisfactory
Community	your Portfolio	and flight	promotional adverts for State				
Radio	Head "Radio	promotional	of the Ward Address and				
	Programme and	adverts for	Mayoral / EXCO Outreach in				
	promotional	State of the	ward 16				
	adverts	Ward Address and Mayoral /					
		EXCO Outreach					
		in ward 26 and					
		"Talk to your					
		Portfolio Head"					
		Radio					

		Programme					
Never's Trading	Catering	To provide catering for LCF Meeting	To provide catering for LCF Meeting	Completed	N/A	4	Satisfactory
Will – Ako Trading	Catering	To provide catering for IGR Meeting	To provide catering for IGR Meeting	Completed	N/A	4	Satisfactory
Lwazi – Tsebo Translators	Newsletter Translation	To translate Municipal Newsletter	To translate Municipal Newsletter from English into three languages	In progress	N/A	4	Satisfactory

### 6. AUDIT REPORT

# REPORT OF THE AUDITOR-GENERAL TO THE EASTERN CAPE PROVINCIAL LEGISLATURE AND COUNCIL ON THE MATATIELE LOCAL MUNICIPALITY

#### Introduction

1. I have audited the financial statements of the Matatiele Local Municipality set out on pages ... to ..., which comprise the statement of financial position as at 30 June 2014, the statement of financial performance, statement of changes in net assets, cash flow statement and the statement of comparison of budget and actual information for the year then ended, as well as the notes, comprising a summary of significant accounting policies and other explanatory information.

#### Accounting officer's responsibility for the financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with the South African Standards of Generally Recognised Accounting Practice (SA Standards of GRAP) and the requirements of the Municipal Finance Management Act of South Africa, 2003 (Act No. 56 of 2003) (MFMA) and the Division of Revenue Act of South Africa, 2013 (Act No. 2 of 2013) (DoRA) and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's responsibility

- 3. My responsibility is to express an opinion on these financial statements based on my audit. I conducted my audit in accordance with the Public Audit Act of South Africa, 2004 (Act No. 25 of 2004) (PAA), the general notice issued in terms thereof and International Standards on Auditing. Those standards require that I comply with ethical requirements, and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.
- 4. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.
- I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

#### Opinion

 In my opinion, the financial statements present fairly, in all material respects, the financial position of the Matatiele Local Municipality as at 30 June 2014 and its financial performance and cash flows for the year then ended, in accordance with the SA Standards of GRAP and the requirements of the MFMA and the DoRA.

#### **Emphasis of matters**

I draw attention to the matters below. My opinion is not modified in respect of these matters.

#### **Electricity distribution losses**

 As disclosed in note 29 to the financial statements, material losses to the amount of R1,5 million were incurred as a result of electricity distribution losses.

#### Impairment loss

- 9. As disclosed in note 9 to the financial statements an amount of R7,3 million was provided as an impairment loss on infrastructure assets.
- Other receivables from non-exchange transactions as disclosed in note 4 and trade receivables as disclosed in note 7 to the financial statements, were impaired by R11,1 million and R28,1 million respectively.

#### Unauthorised expenditure

11. Unauthorised expenditure of R9,7 million has been disclosed in note 34 to the financial statements. This is attributable to incurring expenditure in excess of the budget by department with respect to depreciation and impairment losses.

#### Additional matter

12. I draw attention to the matter below. My opinion is not modified in respect of this matter.

#### Unaudited disclosure notes

13. In terms of section 125(2)(e) of the MFMA, the municipality is required to disclose particulars of non-compliance with this legislation. This disclosure requirement did not from part of the audit of the financial statements and accordingly I do not express an opinion thereon.

#### REPORT ON OTHER LEGAL AND REGULATORY REQUIREMENTS

14. In accordance with the PAA and the general notice issued in terms thereof, I report the following findings on the reported performance information against predetermined objectives for selected objectives presented in the annual performance report, non-compliance with legislation as well as internal control. The objective of my tests was to identify reportable findings as described under each subheading but not to gather evidence to express assurance on these matters. Accordingly, I do not express an opinion or conclusion on these matters.

### Predetermined objectives

- 15. I performed procedures to obtain evidence about the usefulness and reliability of the reported performance information for the following selected objectives presented in the annual performance report of the municipality for the year ended 30 June 2014:
  - Local Economic Development and Planning (LED&P) on pages x to x
  - Infrastructure on pages x to x
- I evaluated the reported performance information against the overall criteria of usefulness and reliability.
- 17. I evaluated the usefulness of the reported performance information to determine whether it was presented in accordance with the National Treasury's annual reporting principles and whether the reported performance was consistent with the planned

- objectives. I further performed tests to determine whether indicators and targets were well defined, verifiable, specific, measurable, time bound and relevant, as required by the *National Treasury's Framework for managing programme performance information* (FMPPI).
- I assessed the reliability of the reported performance information to determine whether it was valid, accurate and complete.
- I did not raise any material findings on the usefulness and reliability of the reported performance information for the selected objectives.

#### Additional matters

20. Although I raised no material findings on the usefulness and reliability of the reported performance information for the selected objectives, I draw attention to the following matters:

#### Achievement of planned targets

21. Refer to the annual performance report on pages x to x and x to x for information on the achievement of the planned targets for the year.

### Adjustment of material misstatements

22. I identified material misstatements in the annual performance report submitted for auditing on the reported performance information for the LED&P and infrastructure objectives. As management subsequently corrected the misstatements, I did not raise any material findings on the usefulness and reliability of the reported performance information.

#### Compliance with legislation

23. I performed procedures to obtain evidence that the municipality had complied with legislation regarding financial matters, financial management and other related matters. My findings on material non-compliance with specific matters in key legislation, as set out in the general notice issued in terms of the PAA, are as follows:

### Financial statements, performance and annual reports

24. The financial statements submitted for auditing were not prepared in all material respects in accordance with the requirements of section 122 of the MFMA. Material misstatements of non-current assets, the statement of changes in net assets and disclosure items identified by the auditors in the submitted financial statement were subsequently corrected, resulting in the financial statements receiving an unqualified audit opinion.

### Procurement and contract management

25. The contract performance and monitoring measures and methods were insufficient to ensure effective contract management, as required by section 116(2)(c) of the MFMA.

### **Expenditure management**

26. Reasonable steps were not taken to prevent unauthorised expenditure as required by section 62(1)(d) of the Municipal Finance Management Act.

#### Internal control

27. I considered internal control relevant to our audit of the financial statements, annual performance report and compliance with legislation. The matters reported below are limited to the significant internal control deficiencies that resulted in the findings on the

annual performance report and the findings on non-compliance with legislation included in this report.

#### Leadership

- 28. Management did not perform an adequate review of the financial statements and annual performance report submitted for audit. As a result, corrections were made to the financial statements. The municipality implemented an action plan to address internal control deficiencies however there were still repeat findings noted specifically regarding compliance with the GRAP measurement and disclosure requirements and the formulation of indicators and targets for the performance report. The non-achievement of performance targets was due to lack of oversight responsibility.
- 29. The municipality did not have detailed standard operating procedures relating to performance objectives for all departments. The material misstatements identified in the financial statements and non-compliance identified indicate that not all policies were adequately monitored.

#### Financial and performance management

30. There was not adequate monitoring and review of compliance with applicable laws and regulations. The annual financial statements were not prepared in compliance with the accounting standards, resulting in significant adjustments being made to the financial statements. The annual performance report contained a number of misstatements which were corrected by management. The municipality made use of consultants during the year however skills were not adequately transferred.

#### Governance

- 31. The internal audit unit and the audit committee did not adequately discharge their responsibilities and as a result material adjustments in the annual financial statements and annual performance report were made by management. There should be an improvement in the oversight responsibility as not all of the recommendations made to management were implemented resulting in repeat non-compliance findings.
- 32. There was no separation of function between the risk management and internal audit units, which increased the risk of impairing the unit's independence.

#### OTHER REPORTS

#### Investigations

33. At the time of this report investigations were underway at the municipality which impact on revenue and expenditure. The full extent thereof has not been determined.

East London

29 November 2014

AUDITOR GENERAL SOUTH AFRICA

Auditor-General.

Auditing to build public confidence

### 7. AUDIT COMMITTEE REPORT

# **MATATIELE LOCAL MUNICIPALITY**

FIRST REPORT OF THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY FOR THE FINANCIAL YEAR ENDING 30 JUNE 2014

(INCORPORATING THE PERFORMANCE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY)

KINDLY NOTE THAT: THIS REPORT IS SUBMITTED IN COMPLIANCE WITH THE PROVISIONS OF NATIONAL TREASURY CIRCULAR 63 (MFMA 56 of 2003). THE FINAL REPORT WILL BE SUBMITTED AFTER THE AUDITOR GENERAL'S REPORT HAS BEEN RECEIVED AT THE END OF NOVEMBER 2014.



THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY (HEREINAFTER REFERRED TO AS "THE MUNICIPALITY" or "MLM") PRESENTS THE FOLLOWING REPORT TO THE HONOURABLE SPEAKER COUNCILLOR BOSMAN-MANGANGANA ON ITS ACTIVITIES AND FUNCTIONS FOR THE 2013 / 2014 FINANCIAL YEAR:

#### 1 MEMBERS OF THE COMMITTEE

#### 1.1 MEMBERS UP TO END OF SEPTEMBER 2013

Mr. A.R. Duminy Chairperson: Audit Committee

Ms S.J.K. Earle Member
Dr. M. Roets Member
Mr. L. Mapholoba Member
Mr. M. M. Boki Member

### 1.2 CURRENT MEMBERS (APPOINTED AS FROM OCTOBER 2013):

Mr. A.R. Duminy Chairperson: Audit Committee

Ms S.J.K. Earle Member
Mr. M.S. Panicker Member
Mr. T.W. Tsabo Member
Ms. N. Thipa Member

#### 2 **MEETINGS**:

- 2.1 The Audit Committee held meetings on the following dates during the 2013 / 2014 financial year:
  - a) 27<sup>th</sup> of August 2013;
  - b) 12<sup>th</sup> of November 2013;
  - c) 17<sup>th</sup> of January 2014;
  - d) 2<sup>nd</sup> of April 2014; and
  - e) 24<sup>th</sup> of June 2014.
- 2.2 The minutes of the above meetings are held by the secretariat of the Municipality and are available for your perusal at your convenience. The committee has considered inter alia the following documents relating to the 2013 /2014 financial year in its discussions to date:
  - a) Terms of reference of the Audit Committee and the Audit Committee Charter;
  - b) Internal Audit Charter Umnotho Business Consultants (UBC);
  - c) Internal Audit Plan UBC;
  - d) <u>Reports of the Internal Auditors (UBC) (external outsourced</u> function):
    - Review of Performance Information;
    - ii) Review of Performance Report;
    - iii) Risk Assessment Report;
    - iv) Expenditure and Payables Report;
    - v) Budget and Budget Control Report;
    - vi) Capital Projects Report;
    - vii) Leave Report;
    - viii) Fleet Management Report;
    - ix) Review of Annual Financial Statements; and
    - x) Supply Chain Management Report.
  - e) Reports / Information provided by Internal Audit (internal Municipal function):
    - i) Clean Audit Action Plan;
    - ii) Risk register;
    - Status of irregular, fruitless and / or wasteful expenditure and fraud (quarterly);
    - iv) Matatiele Local Municipality SCM Quarterly reports for 2013 / 2014 year;
    - v) Quarterly Budget reviews for the 2013 / 2014 year;

- vi) Schedule of controls and monitoring mechanisms currently in place to ensure the elimination of irregular expenditure;
- vii) Monthly Financial Statements Reviews.
- f) Financial statements of the MLM 2013 / 2014;
- g) Performance Report of the MLM 2013 / 2014 (presented with Financial Statements);

### 3 TERMS OF REFERENCE

The Audit committee operates in terms of accepted terms of Reference for the Audit Committee and the Audit Committee Charter as well as terms which are set out in appointment letters and performance contracts subject to the provisions of Section 166 of the MFMA. In particular the Committee emphasises that its overall objective is to ensure that good corporate governance is observed and practiced by the Municipality. In particular the purpose is to assist the Council in the course of the Council fulfilling and achieving its developmental objectives which are to deliver a quality service to ratepayers, service consumers and stakeholders utilizing minimum resources, while creating and bringing about a self-sufficient municipality.

### 4 **AUDIT COMMITTEE RESPONSIBILITIES**

- 4.1 The Audit Committee reports that it has complied with its responsibilities as set out in its Council approved terms of reference and Audit Committee Charter save that it awaits the report of the Auditor General and the external Audit process which will be reported on to Council after November 2014 when the results of such audit are made known.
- 4.2 The Audit Committee has furthermore reviewed the Audit Committee Charter as well as the Internal Audit Charter and recommended to Council that they be accepted. The Committee has been advised that the Council has accepted the reviewed and revised Audit Committee Charter as well as the Internal Audit Charter.
- 4.3 The Audit Committee has furthermore reviewed the Internal Audit Plan for the 2013 / 2014 year and recommended to Council that it be accepted. The Committee has been advised that the Council has accepted the reviewed and revised the aforesaid Internal Audit Plan.

### 5 REVIEW OF THE ANNUAL FINANCIAL STATEMENTS

- 5.1 The annual financial statements for the 2013 / 2014 financial year were considered by the Audit Committee and comments from the committee were discussed with and implemented by management.
- 5.2 Reviews of the Annual Financial Statements ("AFS") were received from the Internal Auditors dated 08 August 2014 and 14 August 2014 and the recommendations of the Internal Auditors were supported by the Audit Committee and accepted by Management. The third draft of the AFS included the aforesaid proposed amendments and recommendations.

### 6 AUDITOR GENERAL'S REPORT - 2012 / 2013 YEAR AND FOLLOW UP

- 6.1 The Committee recommended to the Municipal Council that the Audit and Audit Report of the Auditor General for the 2012 / 2013 financial year be accepted by the Council. This was accepted.
- 6.2 The Committee has noted and commended the Action Plan prepared by the Internal Audit Unit with the view to achieving a clean audit. The Committee was of the view that the measures recommended and implemented by Management would materially assist the Municipality in working towards a clean audit.

### 7 MUNICIPAL RISK AND INTERNAL AUDIT UNIT

The Committee recommended to Council that the long term effectiveness of the Internal Audit Unit required the development of a skilled and properly developed Risk and Internal Audit Unit. In particular this would require the appointment of a manager to the Unit. The Committee is pleased to note that Council has accepted the recommendation and has appointed a Manager to the Unit. The Committee believes that the Unit is functioning well and is continuing to develop its capacity. In the foreseeable future the Internal Audit Function of the Municipality will probably have to remain a shared function with an out-sourced highly skilled Internal Auditor working with the Risk and Internal Audit Unit of the Municipality. As skill levels increase this Unit may develop into an independent and fully functional Internal Audit Unit.

### 8 COMPLIANCE WITH LAWS AND REGULATIONS

#### 8.1 ANNUAL FINANCIAL STATEMENTS, PERFORMANCE AND ANNUAL REPORT

The Committee is satisfied that the Annual Financial Statements meet the required standards relating to reporting and relevant accounting practices and procedures. The Performance Report contains detailed reporting on the activities of the various departments of the Municipality and the contents thereof appear to be an accurate and fair reflection of the performance of the Municipality in its statutory, public and other obligations and duties.

### 8.2 <u>LEADERSHIP, GOVERNANCE AND PERFORMANCE MANAGEMENT</u>

The Audit Committee is generally satisfied with leadership and management in the Municipality. Increased attendance by Senior Management of Audit Committee Meetings has contributed to more effective discussion of issues raised in reports and will furthermore assist in addressing problem areas as and when they are identified.

### 8.3 **RISK ASSESSMENT AND MANAGEMENT**

The Committee notes the commitment of Management in putting in place effective strategies and plans for risk assessment and management by all its directorates. This management responsibility was monitored on an ongoing basis by the Committee. The Audit Committee notes that Risk Assessments have been carried out and that a Risk Committee is in place to identify, monitor and address risks.

### 8.4 FRAUD PREVENTION AND RELATED POLICIES

The Committee has noted efforts by the Internal Audit unit to exposing potential and real fraud cases within municipal directorates and assisting management in dealing effectively with such incidents. Policies and plans are in place to ensure the continued effective management of risk and minimization of fraud within the Municipality. The updated Fraud Prevention Plan addresses the risk of fraud and must be reviewed in the near future with reference to the risk register and possible fraud risks that may arise from time to time.

### 8.5 PERFORMANCE MANAGEMENT

The Committee refers to its report on the 1<sup>st</sup> and Second Quarters relating to Performance Management and Performance Information of May 2014. A high risk level relating to these issues was noted by the Internal Auditors and the Audit Committee has brought these risks to the attention of Management and Council. Steps to limit this risk have been implemented by Management and the Committee is satisfied with the response of Management at present.

#### 9 **AUDIT FUNCTION**

#### 9.1 INTERNAL AUDIT FUNCTION

The Committee is satisfied with the work of the outsourced Internal Auditors (UBC) in assisting the Municipality with this function and believes that the Municipality has further improved its capacity and compliance relating to internal audit substantially in this financial year as set out above. The Audit Committee considers the work of the Internal Auditors to be effective and helpful in assisting the Audit Committee and Municipality to carry out their functions and activities.

### 9.2 **EXTERNAL AUDIT FUNCTION**

The Committee will report on this function when the audit by the Auditor General has been completed at the end of November 2014.

### 10 PERFORMANCE AUDIT COMMITTEE

- 10.1 The Audit Committee of the Municipality sits as an Audit Performance Committee and has carried out various functions relating to Performance issues in the year under review.
- 10.2 A comprehensive report relating to the 1<sup>st</sup> and 2<sup>nd</sup> Quarters Performance Management and Information has been presented to the Speaker of Council.
- 10.3 The 3<sup>rd</sup> Quarter Performance Management and Performance Information reports have been considered and will be reported on when the 4<sup>th</sup> Quarter Report has been presented to the Committee.
- 10.4 The Audit Committee has furthermore participated in performance assessments for Municipal managerial staff for the 1<sup>st</sup> and 2<sup>nd</sup> Quarters of the year under review. The 3<sup>rd</sup> and 4<sup>th</sup> Quarter Performance Assessments are scheduled for the 2<sup>nd</sup> of September 2014 and the Committee will participate in such assessments.
- 10.5 The Committee furthermore reviewed the Performance Report of the Municipality which was presented with the Annual Financial Statements to the Committee and has recommended that it be accepted.

#### 11 **CONCLUSION**

The Audit Committee awaits the report of the Auditor General and will present its final report and recommendation in January 2015.

Signed at Matatiele this 29th day of August 2014.

**AR Duminy** 

Chairperson of the Audit Committee and Performance Audit Committee

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	policies: a) the measurem ent basis (or bases) used in preparing the financial statement s; b) the extent to which the entity has	ts as						
	applied any transitiona I provisions of the Standards of GRAP; and c) the							
	other accounting policies that are relevant to an understan ding of the financial statement							
	s".  On inspection of the annual financial statement s submitted							
	for audit it has been noted that accounting policy for intangible assets has not been disclosed							
6. Budget: Incorrect figures presented on the Statement of Compariso n of Budget and Actual Amounts (EX69)	According to the Municipal Finance Managem ent Act Section 62(1)(b): "the accounting officer of a Municipali ty is responsible for			Mr L Ndzelu	Budget and Treasu ry Office	This was adjusted on the 2014 AFS and is being monitored on a monthly basis through preparatio n of monthly financial	Monthly Financial Statemen ts and TB	Done

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	description of the nature of the contingent liability and, where practicable: (a) an estimate of its financial effect (b) an indication of the uncertainti es relating to the amount or timing of any outflow; and (c) the possibility of any reimburse ment.  On receipt of confirmati on from lawyers it was noted that the contingent liabilities were not disclosed in the 2013/14 annual financial statement							
	S.							
8. Contingent liabilities: Amount of contingent liability disclosed does not agree to lawyer's confirmatio n and confirmatio ns not submitted (EX 123)	In terms of section 62(1)(b) of the Municipal Finance Managem ent Act states: "The accounting officer of a municipalit y is responsibl e for managing the financial administra tion of the			Mr L Ndzelu	Budget and Treasu ry and Corpor ate Service s	This was adjusted with the 2014 AFS and is being monitored on a monthly basis through monthly financial statement s	Monthly Financial Statemen ts	Done.

municipalit y and must for this purpose take all reasonable steps to ensure that full and proper records of the financial affairs of the municipalit y are kept in accordanc e with any prescribed norms and standards' . The following has been noted regarding contingent liabilities and assets disclosed: 1. The amount for a certain contingent liability was not revised to agree to the attorney's estimate as at 30 June 2014. 2. Lawyers' confirmati ons for the following contingent liabilities  attorney's estimate s at at 30 sune 2014. 2. Lawyers' confirmati ons for the following contingent liabilities disclosed in the attorney's estimate s at 30 sune 2014. 3. Lawyers' confirmati ons for the following contingent liabilities disclosed in the attorney's estimate s sut submitted by the due date and as such validity of the contingenc les could not			1	1		1
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not paid	Conditions								
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terminatio	75 of								
n (EX79)	1997, par								
	21 states								
	that:								
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	employer								
	must pay								
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	ion that								
	the								
	employee								
	would								
	have								
	received								
	for								
	working								
	for a								
	period								
	equal to								
	the period								
	of annual								
	leave,								
	calculated								
	(a) at the								
	employee'								
	s rate of								
	remunerat								
	ion								
	immediate								
	ly before								
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	accordanc								
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	the								
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	the was an employee which was not paid his leave payout on terminatio n.								
10. Employee Cost: Misstatem ents in councillors allowances (EX 82)		To adjust AFS as these were paid in July but not accrued to adjust AFS figures. The whole population was revisited to check if there is no similar error.	N/A	N/A	B.Bavu	Revenu e and Expend iture	Changes in the AFS	30 March 2015	The said council lors have been paid and the popula tion checke d for similar errors
	the total cost to the								

municipalit y of a basic salary componen t. a travelling allowance, housing allowance, municipal contributio n to pension fund and municipal contributio n to medical aid fund. The allowances are calculated as follows: 1. Councillor Migolomba ne received a total Remunerat ion of R16 945.66 instead of R 18 984.66 the difference is due to mobile data and cell phone allowance that was not paid to the councillor, 2. Councillor S Sello's restructuri ng was incorrectly done, his housing allowance is R 6830.Ds instead of R 14 (Imitted to 25% of total annual remunerat ion) 3. The list of councillors, disclosed in the	Г		1		1	1	1	1	1
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remunerat ion) 3. The list of councillors disclosed	total			1					
remunerat ion) 3. The list of councillors disclosed	annual			1					
ion) 3. The list of councillors disclosed				1					
ion) 3. The list of councillors disclosed	remune	erat		1					
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3. The list of councillors disclosed	ion)			1					
of councillors disclosed		ict		1					
councillors disclosed		ist		1					
councillors disclosed	of			1					
disclosed				1					
disclosed	council	ors		1					
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	in the			1					
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	Annual					
	Financial					
	statement					
	s is not					
	complete(					
	the					
	following					
	councillors					
	were					
	omitted : S					
	Mgolomba					
	ne and T.A					
	Mhlongo)					
11. Annual	According		L.T.			
Leave: Lack	to MFMA		Somtse			
of	Section		u			
			u			
supporting	62(1)(c)(i):					
documenta	"The					
tion,	accounting					
discrepanci	officer of					
es between	the					
leave	municipalit					
forms	y is					
and leave	responsibl					
captured,	e					
leave taken	for					
not	managing					
captured	the					
(EX 85	financial					
(LX 03	administra					
	tion of the					
	municipalit					
	y, and					
	must for					
	this					
	purpose					
	take all					
	reasonable					
	steps to					
	ensure					
	that the					
	municipalit					
	y has and					
	maintains					
	effective,					
	efficient					
	and					
	transparen					
	t systems					
	of financial					
	and risk					
	manageme					
	nt and					
	internal					
	control."					
	In terms					
	of					
	paragraph					
	9 of the					
	Municipali					
	ty's Leave					
	Policy:					
	Standard					
	Staff Leave					
	Regulation					
	s,					
	every					
	application					
	for leave					
	shall be					
	שמוו אכ	l		l		

	,					
	made by					
	the					
	employee					
	on a form					
	prescribed					
	by the					
	Council.					
	The					
	following					
	issues					
	have been					
	noted					
	regarding					
	leave					
	taken by					
	employees					
	:					
	1. No					
	approved					
	leave					
	application					
	forms					
	could be					
	obtained					
	for the					
	following					
	two					
	employees					
	who had					
	taken					
	annual					
	leave. The					
	leave was					
	captured					
	on the					
	system.					
	2. For the					
	employees					
	listed					
	below, the					
	number of					
	days					
	captured					
	on the					
	system					
	does not					
	agree to					
	the					
	number of					
	days					
	recorded					
	on the					
	leave					
	forms.					
	3. Annual					
	leave					
	taken by					
	the					
	following					
	employees					
	was not					
	captured					
	on the					
	system					
12. Sick	The		L.T.			
Leave: Lack	following		Somtse			
of	issues					
			u			
supporting	have been					
documenta	noted			<u></u>	 	

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tion and	regarding						
discrepanci	the sick						
es between	leave						
leave	taken by						
forms	employees						
and the	:						
leave	1. The						
system	following						
(EX89)	employees						
	who took						
	sick leave						
	for three						
	consecutiv						
	e days or						
	more did						
	not submit						
	medical						
	certificates						
	00.000.00						
	2 75-						
	2. The						
	number of						
	days						
	recorded						
	on the						
	leave						
	forms						
	listed						
	below do						
	not agree						
	to the						
	number of						
	days						
	captured						
	on the						
	system						
	i system						
	- /						
13.	Section			L.T.			
	Section						
Employee	Section 62(c)(i) of			Somtse			
Employee Cost-	Section 62(c)(i) of the						
Employee Cost- Complianc	Section 62(c)(i) of the Municipal			Somtse			
Employee Cost- Complianc e: no	Section 62(c)(i) of the Municipal Finance			Somtse			
Employee Cost- Complianc	Section 62(c)(i) of the Municipal			Somtse			
Employee Cost- Complianc e: no	Section 62(c)(i) of the Municipal Finance Managem			Somtse			
Employee Cost- Complianc e: no performan ce	Section 62(c)(i) of the Municipal Finance Managem ent Act,			Somtse			
Employee Cost- Complianc e: no performan ce agreement	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003),			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA)			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003),			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA)			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the financial			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the financial administra			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the financial			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the financial administra tion of the			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the financial administra tion of the municipalit			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the financial administra tion of the municipalit y, and			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the financial administra tion of the municipalit y, and must for			Somtse			
Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the financial administra tion of the municipalit y, and must for this			Somtse			
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Employee Cost- Complianc e: no performan ce agreement s for staff other than section 57 and 56 managers	Section 62(c)(i) of the Municipal Finance Managem ent Act, 2003 (Act No.56 of 2003), (MFMA) states that the accounting officer of a municipalit y is responsibl e for managing the financial administra tion of the municipalit y, and must for this purpose take all reasonable steps to			Somtse			

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15.	Section	The	N/A	N/A	Ms. U.	Munici	Approved	31 June	In
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	2013.								
16.	In terms of	Municipa		N/A	Mr. B	SCM	Revised	31 march	Pendin
Consultant	the	lity will			Vumase	and	SLA's	2015	g
s: No clear	MFMA, as	revisits				other			0
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(EX. 39)	accounting	were							
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	s in terms								
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	other								
	duties or								
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17.	In terms of	All	Intern	N/A	Legal	Corpor	Vetted	On a	In
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	noted that the contract do not contract stipulates that copyright in any document produced, and the patent rights or ownership in any plant, machinery, system or process designed or devised, by the consultant in the course of the consultanc							
	patent rights or ownership in any plant, machinery, system or process designed or devised, by the consultant in the course of the consultanc y service is vested in the municipalit y or municipal entity.							
18. Internal controls: Consultant s (EX 119)	Section 62 (1)(c)(i) of the Municipal Finance Managem ent Act (MFMA) states that: "The accounting officer of the municipalit y is responsibl e for managing the financial administra tion of the Municipali ty, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains	Policy will be develope d and send to Council for approval	N/A	Mr B Vumase	scM and other depart ment	Reviewed Policy	31 March 2015	Pendin

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year requires the auditor ents: to obtain Uncorrecte d appropriat misstatem e audit ents (EX. evidence		performan ce of audit processes it is noted that the municipalit y do not perform analysis of the extent consultant s are being used.						
financial statement s include the correspon ding figures required by the applicable financial reporting framework and that such informatio n as appropriat ely classified. The audit objective is to obtain audit evidence which will allow the auditor to conclude that the correspon ding figures do not contain misstatem ents that materially affect the current period's financial statement s.  The following prior year	misstatem ents: Uncorrecte d misstatem	the auditor to obtain sufficient appropriat e audit evidence that the financial statement s include the correspon ding figures required by the applicable financial reporting framework and that such information as appropriat ely classified. The audit objective is to obtain audit evidence which will allow the auditor to conclude that the correspon ding figures do not contain misstatem ents that materially affect the current period's financial statement s.  The following		Mr L Ndzelu	Treasu ry	in the 2014 AFS and is being monitored on a monthly basis through Monthly Financial Statement	monthly	Done

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	It has been noted that				
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22.	Paragraph		Mr L			
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	post-							
	retirement							
	medical							
	aid							
	benefits							
	has been							
	disclosed							
	under provisions							
	in note 13							
	instead of							
	employee							
	benefit							
	obligations							
<u> </u>	104610113	<u> </u>	<u>l</u>	<u>i</u>	1	<u> </u>	1	I

T	1		1	1	1
in note 14.					
2. Carrying					
value as					
disclosed					
in note 14					
is a					
negative					
amount;					
this is					
inconsiste					
nt in the					
note as					
some of					
the					
balances					
are					
positive.					
Prepayme					
nts					
1.					
Accounting					
policy for					
prepayme					
nts has not					
been					
disclosed					
in the					
financial					
statement					
S.					
2. The					
balance of					
prepayme					
nts in note					
6 does not					
agree to					
the					
balance					
presented					
in the					
statement					
of financial					
position.					
The					
statement					
of financial					
position					
reflects a					
balance of					
R3 299 014					
and the					
amount					
disclosed					
in the note					
is R3					
309 013.					
-					
Inventer					
Inventory					
1. Per					
inspection					
of council					
minutes					
dated 31					
July 2014,					
inventory					
loss					
identified					
during the					
yearend					

1	T		1	T	1	1	
	stock take						
	amounting						
	to R9						
	512.46						
	was						
	approved						
	to be						
	written						
	off;						
	however,						
	the						
	amount						
	relating to						
	write-off						
	as						
	disclosed						
	in note 2 is						
	R4 184.						
	10						
	Grants and						
	subsidies						
	1.						
	Conditiona						
	l grants						
	expenditur						
	e has been						
	incorrectly						
	worded as						
	grants and						
	subsidies						
	even						
	though the						
	municipalit						
	y has not						
	paid out						
	subsidies.						
	Accumulat						
	ed surplus						
	1.						
	Accounting						
	policy for						
	accumulat						
	ed surplus						
	is not						
	disclosed						
	in the						
	annual						
	financial						
	statement						
	S.						
	2. As						
	disclosed						
	in the						
	statement						
	of changes						
	in net						
	assets,						
	expenditur						
	e relating						
	to						
	intangible						
	assets was						
	funded						
	from						
	governme						
	nt grant						
	reserve						
	even						
	though						
					•		

			1					
	this is not							
	allowed in							
	terms of							
	GRAP.							
	3. Interest							
	on housing							
	amounting							
	to R62 758							
	has been							
	accounted							
	for directly							
	in							
	accumulat							
	ed							
	surplus							
	instead of							
	being							
	recorded							
	in the							
	statement							
	of financial							
	performan							
	ce as							
	revenue.							
26. Assets:	Section 62	The asset	N/A	Mr B	SCM	Updated	31 March	Pendin
Revalued	(1)(c)(i) of	register		Vumase		asset	2015	g
land	the	will be				register		
recorded in	Municipal	sent to						
the fixed	Finance	property						
asset	Managem	Valuer						
register	ent Act	to ensure						
does not	(MFMA)	that all						
have a cost	states	property						
(EX. 25)	that: "The	on the						
	accounting	asset						
	officer of	register						
	the	appears						
	municipalit	on the						
	y is	valuation						
	responsibl	roll						
	e for							
	managing							
	the							
	financial							
	financial							
	administra							
	administra tion of the							
	administra tion of the municipalit							
	administra tion of the municipalit y, and							
	administra tion of the municipalit y, and must for							
	administra tion of the municipalit y, and must for this							
	administra tion of the municipalit y, and must for this purpose							
	administra tion of the municipalit y, and must for this purpose take all							
	administra tion of the municipalit y, and must for this purpose take all reasonable							
	administra tion of the municipalit y, and must for this purpose take all							
	administra tion of the municipalit y, and must for this purpose take all reasonable							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective,							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient and							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient and transparen							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient and transparen t systems							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient and transparen t systems of financial							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient and transparen t systems of financial and risk							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient and transparen t systems of financial and risk manageme							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient and transparen t systems of financial and risk manageme nt and							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient and transparen t systems of financial and risk manageme nt and internal							
	administra tion of the municipalit y, and must for this purpose take all reasonable steps to ensure that the municipalit y has and maintains effective, efficient and transparen t systems of financial and risk manageme nt and							

	On review								
	of the								
	fixed asset								
	register it								
	has been								
	noted that								
	the land,								
	Land Zibi								
	Meyer Hall								
	(asset								
	number								
	24858-1)								
	has been								
	allocated a								
	revaluatio								
	n								
	amounting								
	to R2 823								
	812.66 and								
	there is no								
	cost								
	recorded								
	for the								
	asset. As								
	such, the								
	accuracy								
	of the								
	revaluatio								
	n								
	calculated								
	could not								
	be								
	confirmed.								
	The fixed								
	asset								
	register								
	was								
	inadequat								
	ely								
	reviewed								
	and this								
	resulted in								
	errors not								
	being								
	identified								
	and .								
	corrected.								
27. Assets:	Section 62	Preparing		]	Mr L	Budget	This was	Done on	Done
Differences	(1)(c)(i) of	of			Ndzelu	and	adjusted in	а	
between	the	monthly				Treasu	the 2014	monthly	
Appendix B	Municipal	AFS will					AFS and	basis	
						ry		Masis	
and Fixed	Finance	assist to				Office	Appendix		
Asset	Managem	ensure					B was		
Register &	ent Act	that					adjusted.		
General	(MFMA)	Appendix					This is		
Ledger	states	B is					being		
(EX.26)	that: "The	correct					monitored		
(27.20)		COLLECT							
	accounting						on a		
	officer of						monthly		
	the						basis		
	municipalit						through		
	y is						monthly		
	responsibl						financial		
	e for						statement		
	managing						s.		
	the								
	financial								
	administra								
	tion of the								
	don or the	l	<u> </u>	<u> </u>	I	<u> </u>	<u> </u>	<u> </u>	<u> </u>

		I			1				
	municipalit								
	y, and								
	must for								
	this								
	purpose								
	take all								
	reasonable								
	steps to								
	ensure								
	that the								
	municipalit								
	y has and								
	maintains								
	effective,								
	efficient								
	and								
	transparen								
	t systems								
	of financial								
	and risk								
	manageme								
	nt and								
	internal								
	control".								
	While								
	performin								
	g								
	reconciliati								
	on								
	between								
	the total of								
	net assets								
	as per								
	appendix B								
	with the								
	asset								
	register								
	and the								
	general								
	ledger								
	differences								
	were								
	noted.		<u></u>				<u>                                     </u>	<u></u>	
28. Assets:	GRAP 17:	То		N/A	Mr L	SCM	Monthly	Ongoing	Pendin
Componen	paragraph	confirm		-,	Ndzelu		AFS	058	
					INUZEIU		A13		g
tisation of	48 states	that							
community	that "Each	monthly							
assets	part of an	AFS							
(EX.46)	item of	include							
` - '	property,	the							
	plant and	correct							
	equipment	accounti							
	with a cost	ng Policy							
	that is								
	significant								
	in relation								
	to the								
	total cost								
	of the item								
	shall be								
	depreciate								
	d								
	separately.								
	"								
	Paragraph								
	52 of GRAP								
	17 further								
	states								
	that: "An	<u></u>	<u> </u>	<u> </u>		<u> </u>	<u> </u>	<u> </u>	

choose to depreciate separately the parts of an item that do not have a cost that is significant in relation to the total cost of the item."  Although the municipalit y has elected to apply paragraph 5.2 in respect of communit y assets, with the fixed asset register reflecting such assets by componen ts (each with thair respective useful lives), the following was identified regarding policy and asset manageme in policy:  Accounting policy and asset managemen in policy:  Accounting the accounting the accounting the		1		ı — —		1	1	1	ı — ı
choose to depreciate separately the parts of an item that do not have a cost that is significant in relation to the total cost of the item." Although the municipalit y has elected to apply paragraph 52 in respect of communit y assets, with the fixed asset register reflecting such assets by componen ts (each with their respective useful lives), the following was identified regarding the accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	er	ntity may							
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with their respective useful lives), the following was identified regarding the accounting policy and asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	CC	omponen							
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respective useful lives), the following was identified regarding the accounting policy and asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
useful lives), the following was identified regarding the accounting policy and asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	W	ith their							
useful lives), the following was identified regarding the accounting policy and asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	re	espective							
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was identified regarding the accounting policy and asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	fo	ollowing							
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regarding the accounting policy and asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	id	dentified							
the accounting policy and asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
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policy and asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	th	ne							
policy and asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	lac	ccounting							
asset manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
manageme nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	as	sset							
nt policy:  Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
Accounting policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	nt	t policy:							
policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	j								
policy 1.3: Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	[ A.	ccounting							
Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
Property, plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	po	olicy 1.3:							
plant and equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
equipment lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
lists the following useful lives for communit y assets and makes no mention of componen tisation and separate useful	ec	quipment							
following useful lives for communit y assets and makes no mention of componen tisation and separate useful									
useful lives for communit y assets and makes no mention of componen tisation and separate useful									
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for communit y assets and makes no mention of componen tisation and separate useful									
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and makes no mention of componen tisation and separate useful									
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mention of componen tisation and separate useful	l n	o							
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tisation and separate useful		omponen							
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	Improvem						
	ents: 25-						
	30 years.						
	Recreation						
	al facilities:						
	15-30						
	years						
	Security:						
	15-25						
	years						
	In						
	addition,						
	the						
	municipal						
	fixed asset						
	policy does						
	not detail						
	the						
	treatment						
	of useful						
	lives of						
	communit						
	y assets						
	and how						
	they have						
	been						
	componen						
	tised.						
	Applying						
	the useful						
	lives per						
	the						
	accounting						
	policy, the						
	value of						
	the						
	communit						
	y assets in						
	the						
	financial						
	statement						
	s will be						
	misstated						
	as a result						
	of a						
	different						
	calculation						
	of						
	depreciati						
	on.						
29. Fixed	According			Mr L			
assets:	to the			Ndzelu			
Differences	MFMA Act			TTULCIU			
noted							
	56 of						
between	2003, par						
recalculate	62(a) - (c):						
d and	General						
reported	financial						
depreciatio	manageme						
n (EX.47)	nt						
	functions.						
	—(1) The						
	accounting						
	officer of a						
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municipalit							
y is							
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managing							
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administra							
tion of the							
municipalit							
y, and							
must for							
this							
purpose							
take all							
reasonable							
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steps to							
ensure-							
(a) that the							
resources							
of the							
municipalit							
y are used	1			1			
effectively,							
	1			1			
efficiently							
and							
economica							
lly;							
(b) that full							
and proper							
records of							
the							
financial							
affairs of							
the							
municipalit							
y are kept							
in							
1							
accordanc							
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with any							
prescribed							
norms and							
standards;							
(c) that the							
municipalit	[						
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y has and							
maintains							
effective,	[						
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efficient	[						
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transparen	1			1			
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systems—							
(i) of	[						
financial	[						
and risk							
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nt and	[						
internal	[						
	[						
control;	[						
and							
(ii) of							
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internal	[						
audit							
operating							
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e with any							
prescribed	[						
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	norms and						
	standards.						
	The						
	following						
	differences						
	were						
	noted on						
	recalculati						
	on of						
	depreciati						
	on						
	No. 1						
	Date						
	2013/11/1						
	2						
	Asset						
	name						
	Surfacing						
	Maluti						
	Internal						
	Streets						
	Phase2 Crr						
	Recalculat						
	ed						
	Depreciati						
	on						
	26 965.59						
	Reported						
	Depreciati						
	on						
	39 927.03						
	Difference						
	s						
	(12						
	961.44)						
<del></del>							
30.	In terms of			Mr L			
30. Intangible	In terms of paragraph			Mr L Ndzelu			
	In terms of						
Intangible assets:	In terms of paragraph 98 of GRAP						
Intangible assets: Inappropri	In terms of paragraph 98 of GRAP 31 the						
Intangible assets: Inappropri ate	In terms of paragraph 98 of GRAP 31 the residual						
Intangible assets: Inappropri ate assumption	In terms of paragraph 98 of GRAP 31 the residual value of an						
Intangible assets: Inappropri ate assumption of residual	In terms of paragraph 98 of GRAP 31 the residual value of an intangible						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible						
Intangible assets: Inappropri ate assumption of residual	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire the asset						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire the asset						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire the asset at the end of its						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life;						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless: (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless: (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or (b) There is						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or  (b) There is an active						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless: (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or (b) There is						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or  (b) There is an active market for						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or  (b) There is an active market for the asset						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless: (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or (b) There is an active market for the asset and:						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless: (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or (b) There is an active market for the asset and: (i) Residual						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless: (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or (b) There is an active market for the asset and: (i) Residual value can						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless:  (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or  (b) There is an active market for the asset and:  (i) Residual value can be						
Intangible assets: Inappropri ate assumption of residual value	In terms of paragraph 98 of GRAP 31 the residual value of an intangible asset with a finite useful life shall be assumed to be zero unless: (a) There is a commitme nt by a third party to acquire the asset at the end of its useful life; or (b) There is an active market for the asset and: (i) Residual value can						

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d by							
reference							
to that							
market;							
and							
(ii) It is							
probable							
that such a							
market will							
exist at the							
end of the							
asset's							
useful life.							
During the							
performan							
ce of audit							
procedure							
s for							
intangible							
assets the							
following							
issues							
have been							
noted:							
1. The							
intangible							
assets							
listed in							
the table							
below							
have been							
assigned							
residual							
values							
even							
though:							
There is							
no							
evidence							
of							
commitme							
nt from a							
third party							
to buy the							
asset at							
the end of							
its useful							
life.							
??The							
active							
market for							
the							
intangible							
asset is							
available							
for							
licensed							
service							
providers							
and the							
municipalit							
y is not a							
licensed							
provider of							
the							
software.							
্রাt is							
improbabl							
e to							
estimate							
estimate	<u> </u>				l	<u> </u>	

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	the market								
	value of								
	the								
	intangible								
	asset in								
	the next								
	three								
	years due								
	to the								
	nature of								
	technology								
	being								
	obsolete.								
31.	Section	Invoices		N/A	Mr B	SCM	Manthly	Ongoing	Ongoin
				IV/A		SCIVI	Monthly	Ongoing	Ongoin
Intangible	62(1)(c)(i)	will be			Vumase		AFS		g
assets:	of the	checked							
Amount	MFMA	against							
shown in	states	Monthly							
the AFS	that, the	AFS to							
does not	accounting								
		ensure							
agree with	officer of a	accuracy							
the	municipalit								
amount in	y is								
the	responsibl								
expenditur	е								
e vouch	for								
(EX.81)	managing								
	the								
	financial								
	administra								
	tion of the								
	municipalit								
	y, and								
	must for								
	this								
	purpose								
	take all								
	reasonable								
	steps to								
	ensure								
	that the								
	municipalit								
	y has and								
	maintains								
	an								
	effective,								
	efficient								
	and								
	transparen								
	t systems								
	of financial								
	and risk								
	manageme								
	nt and								
	internal								
	control.								
	Whilst								
	auditing								
	the								
	additions								
	for								
	intangible								
	assets it								
	has been								
	noted that								
	the								
	amount of								
	R621 391								
	disclosed								
	uisciosea		]						

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	in note 9						
	relating to						
	the						
	acquisition						
	of the VIP						
	and						
	CTRACK						
	software						
	systems						
	does not						
	agree to						
	the						
	amount						
	per the						
	invoices						
	attached						
	as						
	supporting						
	document						
	ation for						
	the						
<u></u>	additions.	 <u> </u>	<u> </u>		 	<u></u> _	
32.	Section 62			Mr L			
Intangible	(1)(b) –			Ndzelu			
				ITUZEIU			
assets:	The						
amortisatio	accounting						
n for the	officer of a						
year not	municipalit						
provided	y is						
(EX.83)	responsibl						
	e for						
	managing						
	the						
	financial						
	administra						
	tion of the						
	municipalit						
	y, and for						
	this						
	purpose						
	take all						
	reasonable						
	steps to						
	ensure,						
	that full						
	and proper						
	records of						
	the						
	financial						
	affairs of						
	the						
	municipalit						
	y are kept						
	in						
	accordanc						
	e with any						
	prescribed						
	norms and						
	standards.						
	While						
	performin						
	g the audit						
	of						
	intangible						
	assets						
	noted that						
	during the						
	year, the						
	auditee						
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		1		ı			1
	purchased						
	two new						
	computer						
	systems						
	and did						
	not						
	account						
	for						
	amortisati						
	on in						
	respect of						
	these two						
	systems.						
	These two						
	systems						
	are VIP						
	which was						
	purchased						
	on the 7th						
	of						
	February						
	2014 and						
	CTrack						
	which was						
	purchased						
	on the						
	21st of						
	January						
	2014.						
	Through						
	inspection						
	of the						
	Matatiele						
	local						
	municipalit						
	y fixed						
	asset						
	register						
	noted that						
	the 78491						
	does not						
	include the						
	amortisati						
	on for the						
	two						
	computer						
	software.				<u> </u>	<u> </u>	
33.	GRAP 1		Mr L	Budget	This was	Done on	Done
Investment	paragraph		Ndzelu	and	adjusted in	а	
s:	123 states:			Treasu	the 2014	monthly	
Accounting	" An entity			ry	AFS and is	basis	
policy note	shall			Office	being		
for	disclose in				monitored		
investment	the				on a		
s is not	summary				monthly		
disclosed	of				basis		
on the	significant				through		
Financial	accounting				monthly		
Statements	policies:				financial		
(EX35)	a) The				statement		
	measurem				S		
	ent basis						
	(or bases)						
	used in						
	preparing						
	the						
	financial						
	statement						
	statement s;						
	b) The						

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	extent to								
	which the								
	entity has								
	applied								
	any								
	transitiona								
	1								
	provisions								
	of the								
	Standards								
	of GRAP;								
	and								
	c) The								
	other								
	accounting								
	policies								
	that is								
	relevant to								
	an								
	understan								
	ding of the								
	financial								
	statement								
	s".								
	• •								
	0.5								
	On								
	inspection								
	of the								
	Annual								
	Financial								
	Statement								
	s it has								
	been								
	noted that								
	the								
	accounting								
	policy for								
	investmen								
	ts has not								
	been								
	disclosed.								
24									
34.	According				Mr L	Budget	These	Done on	Done
Investment	to section				Ndzelu	and	were	a daily	
s: Journals	62(1)(c) of					Treasu	signed	basis (as	
processed	the MFMA					ry	after being	and when	
without	Act 56 of					Office	picked up	the	
						Since			
proper	2003):						by the	journal is	
authorisati	"The						auditors	prepared)	
on (EX 64)	accounting						and is		
	officer of a						being		
	municipalit						monitored		
	y is						on a		
	responsibl						monthly		
	e for						basis.		
	managing								
	the								
	financial								
	administra								
	tion of the								
	municipalit								
	y, and								
	must								
	for this								
	purpose								
	take all								
	reasonable								
	steps to								
	ensure								
1	that the								
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	municipalit								

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	y has and							
	maintains							
	effective,							
	efficient							
	and							
	transparen							
	t systems							
	of financial							
	and risk							
	manageme							
	nt and							
	internal							
	control".							
	control .							
	It has been							
	noted that							
	the							
	following							
	journals							
	were .							
	processed							
	without							
	proper							
	authorisati							
	on from a							
	delegated							
	official.							
	These							
	journals							
	were							
	reviewed;							
	however							
	no							
	signature							
	of							
	of							
	approval							
	approval was given:							
35.	approval was given: According			Mr L	Budget	This was	Policy has	Done
35. Investment	approval was given:			Mr L Ndzelu	Budget and	This was resolved in	Policy has been	Done
Investment	approval was given: According to Part 5				and	resolved in	been	Done
Investment s: Non-	approval was given: According to Part 5 paragraph				and Treasu	resolved in the 2014	been reviewed	Done
Investment s: Non- adherence	approval was given: According to Part 5 paragraph 5.6 of the				and Treasu ry	resolved in the 2014 AFS and	been reviewed and is	Done
Investment s: Non- adherence with	approval was given: According to Part 5 paragraph 5.6 of the Municipali				and Treasu	resolved in the 2014 AFS and the policy	been reviewed and is monitore	Done
Investment s: Non- adherence with Banking	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a	Done
Investment s: Non- adherence with Banking and	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking				and Treasu ry	resolved in the 2014 AFS and the policy	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a	Done
Investment s: Non- adherence with Banking and	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy:				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits,				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer,				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial institution				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial institution s. Given				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial institution s. Given the				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial institution s. Given the volatility of				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial institution s. Given the				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial institution s. Given the volatility of				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial institution s. Given the volatility of the money market,				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial institution s. Given the volatility of the money market, the Chief				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done
Investment s: Non- adherence with Banking and Investment Policy (EX	approval was given: According to Part 5 paragraph 5.6 of the Municipali ty's Banking and Investmen t Policy: "Before making any call or fixed deposits, the Chief Financial Officer, shall obtain quotations from at least three financial institution s. Given the volatility of the money market,				and Treasu ry	resolved in the 2014 AFS and the policy has been	been reviewed and is monitore d on a daily	Done

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shall,					
whenever					
necessary,					
request					
quotations					
telephonic					
ally, and					
shall					
record in					
an					
appropriat					
e register					
the name					
of the					
institution,					
the name					
of the					
person					
contacted,					
and the					
relevant					
terms and					
rates					
offered by					
such					
institution,					
as well as					
any other					
informatio					
n which					
may be					
relevant					
(for					
example,					
whether					
the					
interest is					
payable					
monthly or					
only on					
maturity,					
and so					
forth).					
Once the					
best					
investmen					
t terms					
have been					
identified,					
written					
confirmati					
on of the					
telephonic					
quotation					
must be					
immediate					
ly obtained					
(by					
facsimile,					
e-mail or					
any other					
expedient					
means)".					
It has been					
noted that					
a one					
month					
fixed					
deposit for					
an amount					
an amount					

	of R20 000 000 was made with Investec Bank for the period September 2014 - October 2014 at an interest rate of 5.22% (annual effective). However, only one interest rate				
26 Five J	quotation was obtained instead of the required 3 quotations as per the Municipali ty's Banking and Investmen t policy.		Mal		
36. Fixed assets: Cost price of a newly acquired assets incorrectly calculated (EX.38)	GRAP 17 Paragraph 21 states that "The cost of an item of property, plant and equipment comprises: (a)Its purchase price, including import duties and non- refundable purchase taxes, after deducting trade discounts and rebates; (b) any costs directly attributabl		Mr L Ndzelu		
	e to bringing the asset to the location				

	1	ı	1		1	T	Т	
	and							
	condition							
	necessary							
	for it to be							
	capable of							
	operating							
	in the							
	manner							
	intended							
	by							
	manageme							
	nt; and							
	(c) The							
	initial							
	estimate							
	of the							
	costs of							
	dismantlin							
	g and							
	removing							
	the item							
	and							
	restoring							
	the site on							
	which it is							
	located,							
	the							
	obligation							
	for which							
	an entity							
	incurs							
	either							
	when the							
	item is							
	acquired							
	or as a							
	consequen							
	ce of							
	having							
	used the							
	item							
	during a							
	particular							
	period for							
	purposes							
	other than							
	to produce							
	inventories							
	during that							
	period."							
	We noted							
	that in							
	some							
	instances							
	assets							
	were							
	recordered							
	at							
	incorrect							
	costs in							
	the asset							
	register							
37. Assets:	Section 62			Mr L	Budget	These	Daily	Done
No	(1)(c)(i) of			Ndzelu	and	were	basis (As	
evidence of	the				Treasu	signed in	and when	
authorisati	Municipal					the 2014	the	
					ry			
on of	Finance				Office	financial	journal is	
journal by	Managem					year after	prepared)	
the	ent Act					being		
delegated	(MFMA)					picked by		
		i				· · · · · · · · · · · · · · · · · · ·	1	

<b>~ff</b> : c! = 1	-4-4						46.0		
official	states						the		
(EX.44)	that: "The						auditors		
	accounting						and is		
	officer of						being		
	the						monitored		
	municipalit						on a daily		
	y is						basis.		
	responsibl								
	e for								
	managing								
	the								
	financial								
	administra								
	tion of the								
	municipalit								
	y, and								
	must for								
	this								
	purpose								
	take all								
	reasonable								
	steps to								
	ensure								
	that the								
	municipalit								
	y has and								
	maintains								
	effective,								
	efficient								
	and								
	transparen								
	t systems								
	of financial								
	and risk								
	manageme								
	nt and								
	internal								
	control".								
	Journal								
	number 80								
	relating to								
	write-off								
	of assets								
	which								
	amounts								
	to R1 031								
	580.69								
	was not								
	signed by								
	the								
	delegated								
	official as								
	evidence								
	of								
	approval.								
	C .:		21/2	B1 / 2					
38. Assets:	Section	Develop	N/A	N/A	Mr. M.	Infrastr	Council	March	In
No policy	63(1) (a) of	a three			Somi/	ucture	Resolution	2015	progre
in place for	the	year			B. Faro	Service			SS
road	Municipal	maintena				S			
infrastruct	Finance	nce plan							
ure and	Managem	in							
maintenan		conjuncti							
ce plan not	ent Act								
	(MFMA)	on with							
approved	(MFMA) states	on with Rural							
approved (E	(MFMA) states that: "The	on with Rural Road							
approved	(MFMA) states	on with Rural							

2)						1	<u> </u>	
3)	municipalit	ment						
	y is	System						
	responsibl							
	e for the							
	manageme							
	nt of the							
	assets of							
	the							
	municipalit							
	у,							
	including							
	the							
	safeguardi							
	ng and the							
	maintenan							
	ce of those							
	assets"							
	While							
	making							
	enquiries							
	with							
	manageme							
	nt the							
	following							
	was noted:							
	??The							
	municipalit							
	y does not							
	have a							
	policy for							
	road							
	infrastruct							
	ure in							
	place.							
	22There is							
	no							
	approved							
	road							
	maintenan							
	ce plan;							
	the plan is							
	still in							
	draft.							
39.	We noted				Mr L			
Expenditur	that the				Ndzelu			
e: Claimed	Municipali							
VAT from	ty							
non-	erroneousl							
registered	y claimed							
VAT	VAT in the							
vendor	below							
(EX13)	transactio							
	n:							
	A search							
	was							
	performed							
	on the							
	SARS							
	website							
	using VAT							
	registratio							
	n number							
	414020348							
	2 and no							
	records							
	were							
	found							
	proving							
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		ı	1	1		1	ı	1
	that the							
	ALS							
	CARTAGE							
	is in fact a							
	registered							
	VAT							
	vendor.							
	VAT							
	amounting							
	to R20							
	877.19							
	was							
	erroneousl							
	y claimed							
	from the							
	non-							
	registered							
	VAT							
	vendor.							
	vendor.							
	1							
40.	According				Mr L			
Expenditur	to GRAP 1				Ndzelu			
e: Vehicle	par 17:							
Branding	"Financial							
recorded	statement							
as Repairs	s shall							
and	present							
Maintenan	fairly the							
ce (EX14)	financial							
,	position,							
	financial							
	performan							
	ce and							
	cash flows							
	of an							
	entity. Fair							
	presentati							
	on							
	requires							
	the faithful							
	representa							
	tion of the							
	effects of							
	transactio							
	ns, other							
	events and							
	conditions							
	in							
	accordanc							
	e with the							
	definitions							
	and							
	recognitio							
	n criteria							
	for assets,							
	liabilities,							
	revenue							
	and							
	expenses							
	set out in							
	the							
	Framewor							
	k for the							
	Preparatio							
	n and							
	Presentati							
	on of							
	Financial							
	Statement							

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	s. The application of Standards of GRAP with additional disclosures when necessary is presumed to result in financial statement s that achieve a fair presentati on."  It was noted that the transactio n relates to the branding of the Municipali ty's vehicles with the Municipali ty's logo but was recorded as an expense in the Repairs and Maintenan ce account.							
41. Expenditur e: Invoices not paid within 30 days of receipt (EX15)	In terms of the MFMA, as amended, Section 62(1)(c)(i) the accounting officer of a municipalit y is responsibl e for managing the financial administra tion of the municipalit y, and must for			Mr L Ndzelu				

	1	ı	1						
	this								
	purpose								
	take all								
	reasonable								
	steps to								
	ensure								
	that the								
	municipalit								
	y has and								
	maintains								
	effective,								
	efficient								
	and								
	transparen								
	t systems								
	of financial								
	and risk								
	manageme								
	nt and								
	internal								
	controls.	]							
		]							
	Although a								
	control is								
	in place to	]							
	date	]							
		]							
	stamp the								
	invoices as	]							
	they are								
	received								
	from								
	suppliers,								
	In some								
	instances								
	invoices								
	were not								
	date								
	stamped								
	-								
	and								
	therefore								
	the								
	number of								
	days								
	between								
	invoice	]							
		]							
	date and								
	payment								
		]							
	date could	]							
	not be								
	determine								
	d								
42.	According	<u> </u>	]		Mr L	Budget	This was	Done on	Done
Expenditur	to IGRAP 3	]			Ndzelu	and	adjusted in		_
		]			INUZEIU			a	
e: No	par 06 -					Treasu	the 2014	monthly	
operating	09:					ry	AFS and is	basis	
								223.3	
leases	Determini					Office	being		
recognised	ng						monitored		
(EX16)	whether						on a		
(FV10)									
	an						monthly		
	arrangeme						basis		
	nt is, or						through		
	contains, a	]					monthly		
	lease shall						financial		
	be based						statement		
	on the	]					s		
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	substance								
	of								
	the								
	arrangeme								
	nt and								
	iit aiiu	<u> </u>	l	[		<u> </u>			

	moc::::						
	requires						
	an						
	assessmen						
	t of						
	whether:						
	(a)						
	fulfilment						
	of the						
	arrangeme						
	nt is						
	dependent						
	on the use						
	of a						
	specific						
	asset or						
	assets (the						
	asset); And						
	(b) the						
	arrangeme						
	nt conveys						
	a right to						
	use the						
	asset.						
	We have						
	noted that						
	the						
	Municipali						
	ty has not						
	classified						
	any of the						
	arrangeme						
	nts						
	entered						
	into below						
	as an						
	operating						
	lease in						
	accordanc						
	e with						
	GRAP 13:						
	<pre> ②②Cracovia</pre>						
	Trust(Offic						
	e Rental)						
	22Konica						
	Minolta(Co		l	1			
	m: n C220\						
Ī	pier C220)						
	??Kokstad						
	??Kokstad						
	22Kokstad Copiers CC(Copiers						
	22Kokstad Copiers CC(Copiers ) 22Nedban						
	22Kokstad Copiers CC(Copiers						
	22Kokstad Copiers CC(Copiers ) 22Nedban k(Cash						
43	22Kokstad Copiers CC(Copiers ) 22Nedban k(Cash Vault)		Mr I	Rudget	These	Daily	Done
43.	IPKokstad Copiers CC(Copiers ) IPNedban k(Cash Vault) According		Mr L	Budget	These	Daily	Done
Expenditur	IPKokstad Copiers CC(Copiers ) IPNedban k(Cash Vault) According to the		Mr L Ndzelu	and	were	basis (As	Done
Expenditur e: Journals	22Kokstad Copiers CC(Copiers ) 22Nedban k(Cash Vault) According to the MFMA Act			and Treasu	were signed in	basis (As and when	Done
Expenditur e: Journals &	IZKokstad Copiers CC(Copiers ) IZNedban k(Cash Vault) According to the MFMA Act 56 of			and Treasu ry	were signed in the 2014	basis (As and when the	Done
Expenditur e: Journals	22Kokstad Copiers CC(Copiers ) 22Nedban k(Cash Vault) According to the MFMA Act			and Treasu	were signed in	basis (As and when	Done
Expenditur e: Journals & Payments	IPKokstad Copiers CC(Copiers ) IPNedban k(Cash Vault) According to the MFMA Act 56 of 2003, par			and Treasu ry	were signed in the 2014 financial	basis (As and when the journal is	Done
Expenditur e: Journals & Payments processed	IPKokstad Copiers CC(Copiers ) IPNedban k(Cash Vault) According to the MFMA Act 56 of 2003, par 62(a) - (c):			and Treasu ry	were signed in the 2014 financial year after	basis (As and when the	Done
Expenditur e: Journals & Payments processed without	IPKokstad Copiers CC(Copiers ) IPNedban k(Cash Vault) According to the MFMA Act 56 of 2003, par 62(a) - (c): General			and Treasu ry	were signed in the 2014 financial year after being	basis (As and when the journal is	Done
Expenditur e: Journals & Payments processed without proper	In Kokstad Copiers CC(Copiers ) In Nedban k(Cash Vault) According to the MFMA Act 56 of 2003, par 62(a) - (c): General financial			and Treasu ry	were signed in the 2014 financial year after being picked by	basis (As and when the journal is	Done
Expenditur e: Journals & Payments processed without proper authorisati	In Kokstad Copiers CC(Copiers ) In Nedban k(Cash Vault) According to the MFMA Act 56 of 2003, par 62(a) - (c): General financial manageme			and Treasu ry	were signed in the 2014 financial year after being picked by the	basis (As and when the journal is	Done
Expenditur e: Journals & Payments processed without proper	In Kokstad Copiers CC(Copiers ) In Nedban k(Cash Vault) According to the MFMA Act 56 of 2003, par 62(a) - (c): General financial			and Treasu ry	were signed in the 2014 financial year after being picked by the auditors	basis (As and when the journal is	Done
Expenditur e: Journals & Payments processed without proper authorisati	In Kokstad Copiers CC(Copiers ) In Nedban k(Cash Vault) According to the MFMA Act 56 of 2003, par 62(a) - (c): General financial manageme			and Treasu ry	were signed in the 2014 financial year after being picked by the	basis (As and when the journal is	Done
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Expenditur e: Journals & Payments processed without proper authorisati	In Kokstad Copiers CC(Copiers ) In Nedban k(Cash Vault) According to the MFMA Act 56 of 2003, par 62(a) - (c): General financial manageme nt functions. —(1) The			and Treasu ry	were signed in the 2014 financial year after being picked by the auditors and is being	basis (As and when the journal is	Done
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44.	In terms of				Mr L			
Expenditur	the				Ndzelu			
e: Prior	MFMA, as							
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45.	In terms of	<u> </u>	]	Mr L				]
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	these were								
46. Expenditur e: Incorrect classificatio n of expenditur e transaction (EX22)	these were only accounted for as repairs and maintenan ce expenditur e in the current financial year.  In terms of section 62(1)a of the MFMA the accounting officer of a municipalit y is responsibl e for managing the financial administra tion of the municipalit y and must for this purpose take all the reasonable steps to ensure that the resources of the municipalit y are used efficiently, effectively and economica lly.	Expendit ure acknowle dges the finding however it has been adjusted and its being monitore d going forward	N/A	N/A	B.BAVU	Reven ue and Expend iture	Review of the expenditur e incurred per vote to ensure correct allocation	30 March 2015	Ongoin g review of expen diture incurre d per vote
47. Unauthoris	Section 69(1)(a) of the MFMA				Mr L Ndzelu				
ea expenditur	states								
e: Misstatem	that," The								
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49. Creditors:	In terms of the		Mr L Ndzelu				
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	of the days where the						
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	signed.						
50.	In terms of		Mr L				
Creditors:	the		Ndzelu				
Leave	MFMA, as amended,						
provision - leave	Section						
transaction	62(1)(c)(i)						
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53. AOPO: Differences	Section 120 of the	To develop	A letter	N/A	V Ndaba	EDP	MoU still pending to	N/A	MoU still
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	submitted,								
	no funding								
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54. AOPO:	Section 46				GR				
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	not valid The reason for deviation is not corroborat ed with actual timing as to when the sites would be visited and usage thereof								
55. AOPO: SMME - actual reported performan ce not accurate (EX78)	Section 46 of the Municipal Systems Act prescribes that: 1) A municipalit y must prepare for each financial year a performan ce report reflecting — c) measures to improve the performan ce  According to the APR indicator, the municipalit y was to source funds by June 2014. Based on the document ation obtained, the municipalit y only managed to prepare a business plan but did not ultimately source funding or obtain a written	Business Plan to source funds submitte d to IDC in June 2014	N/A	N/A	V NDABA	EDP	Correspon dence available	N/A	Waitin g for respon se from IDC

	committee				1				
	commitme nt for								
	funding								
	from								
	prospectiv								
	e funders.								
56. AOPO:	Section	вто	Asset	N/A	М	вто	Asset	March	
Differences	120 of the	(Asset	Manag	,	Somi/		Register	2015	
between	Local	Manage	ement		В.				
reported	Municipal	ment) to			Vumase				
and actual	and	devalue							
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	others, the	cherry							
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	nt process:								
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	on and								
	regular								
	review of								
	key								
	performan								
	ce								
	indicators.								
	Mechanis								
	ms, systems								
	and								
	processes								
	for								
	monitoring								
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	measure								
	of								
	performan								
	ce.								
	Paragraph								
	3.2 of the								
	Treasury framework								
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	n states								
	that a								
	good								
	performan								
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	Verifiable:								
	it must be								
	possible to								
	validate								
	the								
	process								
	and								
	systems								

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	the						
	indicator						
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	Relevant:						
	indicator						
	must						
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	directly to						
	an aspect						
	of the						
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	s mandate						
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	determine					
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	review					
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	Municipali					
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	picker					
	truck for					
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	Of this					
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	correctly					
j	capitalised					
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j	as an					
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	exclusive					
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j	the asset					
	register.					
	However,					
	the					
	following					
	discrepanc					
	ies were					
	noted:					
	Although					
	the cherry					
	picker was					
	removed					
	from the					
	old truck,					
	the value					
	(viz R106					
	274) of the					
	truck has					
	not been					
j						
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j	value of					
	the cherry					
	picker					
j	which was					
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	noted								
	3)								
	inaccuraci								
	es noted								
	between								
	planned								
	and actual								
	lengths of								
	the road								
57. AOPO :	Section 46	Cables	In-	350 0	Mr. M	Infrastr	Monthly	Monthly	In
Electricity	of the	installati	house	00.00	Somi/J.	ucture	Reports		progre
differences	Municipal	on in			August	Service			SS
(EX92)	Systems	progress			yn	s			
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	municipalit	per APR							
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	to improve								
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	following								
	indicators								
	are								
	reported								
	as								
	achieved								
	in the APR,								
	however,								
	based on								
	portfolio								
	of								
	evidence,								
	cables								
	were								
	merely								
	purchased								
	but never								
	installed in								
	the								
	relevant								
	areas.								
	Therefore								
	the								
	reported								
	level of								
	achieveme								
	nt is not								
	incorrect								
58. AOPO :	Section	Sidakeni	N/A	N/A	N/A	N/A	N/A	N/A	N/A
(O&M)	120 of the	was	IN/A	IN/A	IN/A	IN/A	IN/A	IN/A	IN/A
indicator or		differed							
	Local								
target not	Municipal	to							
recorded	and	10.6km							
accurately	Performan	of							
in the APR	ce	Degwane							

(EX. 93)	Regulation	to T-69				
(27.1.00)	2001	and				
	regulates	Khoapa				
	among	to Zwelitsha				
	others, the following	Zweiitsha				
	important	Taba				
	aspects	Buiu was				
	relating to	deffered				
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	nt process:	20 and				
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	systems	APR for				
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	indicator should be:					
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	systems that					
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	indicator (f)					
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an aspect of the institution is mandate and realisation of the strategic goals and objectives.  1) The total length of the mods was not correctly captured in the planned indicators as a result variances were noted between actual measurem ent and planned indicators. The following serves as details thereof: indicator per actual measurem ent report Road Sidakeni and Sidakeni and Sidakeni as Sidakeni as Sidakeni and the Variance was 2.2 at Sidakeni and Taba Busiu Akm and the Variance was 2.3 at Sidakeni and Taba Busiu Akm and the Variance was 3.2 at Sidakeni and Taba Busiu Akm and the Variance was 3.2 at Sidakeni and Taba Busiu Akm and the Variance was 3.2 at Sidakeni and Taba Busiu Akm and the Variance was 3.2 at Sidakeni and Taba Busiu Akm 2.3 The following indicator was reported twice in the APR, therefore duplicated. Details thereof		directly to				
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	are as follows: Indicator 3000m of kerbing installed reference Reported a first indicator and 3rd last indicator in APR (5.3.10 and 5.3.1 of the O&M departmen t.								
59. AOPO: Reported differences (EX94)	Section 120 of the Local Municipal and Performan ce Regulation 2001regua Ites among others, the following important aspects relating to performan ce manageme nt process: identificati on and regular review of key performan ce indicators mechanis ms, systems and processes for monitoring and measure of performan ce. Paragraph 3.2 of the Treasury framework for	The typing error was rectified during audit	N/A	N/A	N/A	N/A	N/A	N/A	N/A

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60. Section 63 Three N/A N/A Mr Infrastr Council Quarterly	
60. Section 63 Three N/A N/A Mr Infrastr Council Quarterly	
Complianc   (1) of the   year     B.Faro/   ucture   resolution   /monthly	In
e: Road Municipal infrastruc Mr. M Service / rollover	progre ss
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	of roads						
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	3) The plan						
	was						
	approved						
	on (24						
	January						
	2014)						
	halfway						
	through						
	the year,						
	per council						
	resolution						
	no. 53(a)						
	24/1/2014						
	Therefore,						
	it could						
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	departmen								
	t did not								
	achieve								
	100% of its								
	objectives.								
	Based on								
	the APR, 3								
	planned								
	targets								
	for access								
	roads and								
	2 upgrades								
	were not								
	achieved.							<u> </u>	
61.	Section 62	A journal	N/A	N/A	B Bavu	Reven	Authorised	30 March	Not
Prepaymen	(1)(c)(i) of	to be				ue and	Journal	2015	yet
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	expenses						
	set out in						
	the						
	Framewor						
	k for the						
	Preparatio						
	n and						
	Presentati						
	on of						
	Financial						
	Statement						
	s. The						
	application						
	of						
	Standards						
	of GRAP				1		
[	with				1		
[					1		
	additional						
	disclosures						
	when						
[					1		
[	necessary				1		
	is						
	presumed						
	to result in				1		
	financial						
	statement						
[	s that				1		
	achieve a						
[	fair						
	presentati						
[	on."						
[					1		
	•						
	On						
	inspection				1		
[					1		
	of invoice						
	number						
[	0352928				1		
	and memo						
[	submitted						
	Jasinitteu	l	<u> </u>	I	<u> </u>	l	

Expenditur e Accountan t to the Chief Financial Officer, we	
Accountan t to the Chief Financial	
Chief Financial	
Financial	
Officer, we	
noted that payment	
amounting	
to R10 000	
related to pre-paid	
electricity	
services received in	
June 2014.	
Therefore,	
the transactio	
n relates	
to services received in	
the the	
2013/2014	
financial year and	
should not	
be recognised	
as a	
prepayme	
nt for the 2014/2015	
financial	
year.  62. In terms of Agree N/A N/A B.BAVU Reven Signed 28 T	he
	gree
	nent
	re igned
not states dgement	
authorised     that, the     of debt       by senior     accounting     applicati	
official (EX. officer of a on forms	
32) municipalit have	
y is since responsibl been	
e for signed by	
managing the the delegate	
financial d official	
administra and this tion of the will be	
municipalit done	
y, and going	
must for forward this	
purpose	
take all reasonable	
steps to	
ensure	
that the municipalit	
y has and	
maintains an	
effective,	

	efficient			T					
	and								
	transparen								
	t systems of financial								
	and risk								
	manageme nt and								
	internal								
	control.								
	control.								
	During the								
	audit work								
	performed								
	, it was								
	identified								
	that the								
	acknowled								
	gement of								
	debt form								
	for								
	account								
	no.								
	1000368,								
	for ERF no.								
	368, for								
	total								
	outstandin								
	g amount								
	of R1								
	222.60								
	was not								
	signed by								
	the senior								
	independe								
	nt official								
	from the								
	municipalit								
	y as a								
	proof of								
	authorisati								
	on.								
63.	According	Agree	N/A	N/A	B.Bavu	Reven	Adjusted	30 March	The
Revenue:	to GRAP	with the	14/74	13/74	K.Bavu	ue and	AGJUSTEG	2015	missta
Distributio	par 17:	finding			Mehlo	Expend	713	2013	temen
n loss	"Financial	and the			makhul	iture &			temen t has
incorrectly	statement	AFS will			maknui u	Budget			t nas been
calculated	s shall	be			u	and			calcula
(EX. 33)		be adjusted				and Financi			ted
(LA. 33)	present fairly the	aujusted				al			and
	financial					Report			ano awaiti
	position,					ing			
	financial					""g			ng adjust
	performan								ment
	ce and								of the
	cash flows								AFS
	of an								ALO
	entity. Fair								
	presentati								
	on								
	requires the faithful								
	roprocests								
	representa tion of the								

effec	ts of				
	sactio				
ns, o					
	ts and				
	itions				
in					
	rdanc				
	h the				
	itions				
and					
	gnitio				
n crit					
	ssets,				
liabil					
revei					
and					
expe	nses				
set o					
the					
	iewor				
k for					
	aratio				
n and					
	entati				
on of					
Finar					
	ement				
s. Th					
	cation				
of					
Stand	dards				
of GF					
with					
	tional				
disclo	osures				
wher					
nece					
is					
presi	umed				
	sult in				
finan	cial				
state	ment				
s tha	t				
achie	eve a				
fair					
prese	entati				
on <b>."</b>					
	noted				
that					
	butio				
n los					
	/2014				
was					
	rectly				
	lated.				
	result,				
the					
	unt of				
the					
	butio				
n los					
disclo					
in the					
Finar					
	ement				
s is					
	erstate				
	R268				
277.5	o4:				

				Ι	<u> </u>			
	\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\\							
	We also							
	noted that							
	the							
	amount of							
	the profit							
	calculated							
	in the							
	distributio							
	n loss							
	schedule							
	was							
	incorrectly							
	calculated,							
	the							
	amount of							
	profit is							
	overstated							
	by R17 552							
64	648.87	1 4'		B 541777		B- 11		
64.	In terms of	I disagree		B.BAVU	Reven	Register of		Alread
Revenue:	section 23	with the			ue and	the split		y Done
Property	of	finding,			Expend	property		
register not	Municipal	the			iture	register		
in	Property	property				and advert		
compliance	Rates Act,	register				on the		
with	Register of	is split				website		
section 23	properties;	between						
of Property	Note	Part A						
Rates Act	(1) A	and Part						
(EX.	municipalit	B and it						
34)	y must	was						
	draw up	advertise						
	and	d on the						
	maintain a	website						
	register in	as						
	respect of	required						
	properties	by MPRA						
	situated	<b>2,</b> 1011 10 1						
	within that							
	municipalit							
	y, consisting							
	of a Part A							
	and a Part							
	B.							
	(2) Part A							
	of the							
	register							
	consists of							
	the							
	current							
	valuation							
	roll of the							
	municipalit							
	у,							
	including							
	any							
	Suppleme							
	ntary							
	valuation							
	rolls of the							
	municipalit							
	y prepared							
	in terms of							
	section 78.							
	(3) Part B							
	of the							
	register							
	must							
L		I	ı	I	ı	i .	i .	

		1	ı	1	ı		l	
	specify							
	which							
	properties							
	on the							
	valuation							
	roll or any							
	supplemen							
	tary							
	valuation							
	rolls are							
	subject							
	to—							
	<i>(a)</i> An							
	exemption							
	from the							
	rate in							
	terms of							
	section 15;							
	(b) A							
	rebate on							
	or a							
	reduction							
	in the rate							
	in terms of							
	section 15;							
	(c) A							
	phasing-in							
	of the rate							
	in terms of							
	section 21;							
	or							
	<i>(d)</i> An							
	exclusion							
	referred to							
	in section							
	17(1) <i>(a)</i> ,							
	(e), (g), (h)							
	and <i>(i)</i> .							
	(4) The							
	register							
	must be							
	open for							
	inspection							
	by the							
	public							
	during							
	office							
	hours. If							
	the							
1	municipalit							
	y has an							
	official							
	website or							
1	another							
	website							
	available							
	to it, the							
1	register							
	must be							
	displayed							
	on that							
	website.							
	(5) A							
	municipalit							
1	y must at							
	regular							
	intervals,							
	but at							
1	least							
	annually,							
LL	- 1/		L	1	1	I	<u> </u>	

	I	I	1			ı		I	1
	update								
	Part B of								
	the								
	register.								
	Part								
	A of the								
	register								
	must be								
	updated in								
	accordanc								
	e with the								
	provisions								
	of this Act								
	relating to								
	the								
	updating								
	and								
	supplemen								
	ting of								
	valuation								
	rolls.								
65.	In terms of		]		Mr. L	Budget	This was	Done on	Done
Revenue:	section				Ndzelu	and	adjusted	а	
Not all	62(1)(c)(i)				- ~	Treasu	on the	monthly	
interest	of the						2014 AFS	basis.	
						ry		vasis.	
earned has	MFMA					Office	and is		
been	states						being		
recorded in	that, the						monitored		
the general	accounting						on a		
ledger as	officer of a						monthly		
interest	municipalit						basis		
earned	y is						through TB		
(EX45)	responsibl						and		
	e for						financial		
	managing						statement		
	the								
							S		
	financial								
	administra								
	tion of the								
	municipalit								
	y, and								
	must for								
	this								
	purpose								
	take all								
	reasonable								
	steps to								
	ensure								
	that the								
	municipalit								
	y has and								
	maintains								
	an								
	effective,								
	efficient								
	and								
	transparen								
	t systems								
	of financial								
	and risk								
	manageme								
	nt and								
	internal								
	control.								
	During the								
	audit work								
	performed								
	, it was								
	identified								
		<u> </u>	1	1	1			1	

	that the							
	interest							
	earned							
	from the							
	following							
	investmen	ļ						
	t accounts							
	was not							
	recorded	ļ						
	in the							
	interest	ļ						
	income							
	account in the	ļ						
	general							
	ledger as	ļ						
	interest							
	earned	ļ						
	instead							
	there were	ļ						
	credited to	ļ						
	the							
	unspent conditional							
	grant							
	liability							
	account:							
	FNB <b>THINA</b>							
	SINAKO							
	621584011	ļ						
	84, <b>ESTABLISH</b>							
	MENT							
	PLAN							
	621753100							
	45,							
	HOUSING	ļ						
	DEVFUND	ļ						
	622156111	ļ						
	21, <b>DEDEA</b>							
	622864768 01 <b>, DEDEA</b>	ļ						
	622864789	ļ						
	06							
66.	Section			Mr. L	Budget	This was	Done on	Done
Revenue:	62(1)(c)(i)	ļ		Ndzelu	and	adjusted	а	
Incorrect	of the				Treasu	on the	monthly	
amount	MFMA	ļ			ry	2014 AFS	basis.	
disclosed	states				Office	and is		
for	that, the	ļ				being monitored		
governmen t grants	accounting officer of a					on a		
and	municipalit	ļ				monthly		
subsidies	y is					basis		
(EX. 102)	responsibl	ļ				through TB		
	е					and		
	for	ļ				financial		
	managing					statement		
	the	ļ				S		
	financial administra							
	tion of the							
	municipalit	ļ						
	y, and							
	must for	ļ						
	this							
	purpose							
	take all	ļ						
	reasonable							
	steps to		<u> </u>		<u> </u>		<u> </u>	

	oncuro						
	ensure						
	that the						
	municipalit						
	y has and						
	maintains						
	an						
	effective,						
	efficient						
	and						
	transparen						
	t systems						
	of financial						
	and risk						
	manageme						
	nt and						
	internal						
	control.						
	The						
	National:						
	MIG grant						
	disclosed						
	as a line						
	item in						
	note 21						
	(page 35)						
	does not						
	agree to						
	the						
	narrative						
	disclosed						
	further in						
	note 21						
	(page 36)						
	The						
	amount of						
	R48 746						
	580 is						
	included in						
	a total						
	amount of						
	R198 426						
	969, which						
	appears on						
	the						
	face of the						
	statement						
	of financial						
	performan						
	ce.						
	Amount						
	disclosed						
	in						
	note 21						
	(page 35)						
	is <b>R</b> 48						
	746 580						
	whereas is						
	recorded						
	as R48						
	774 818 <b>A</b>						
	mount						
	disclosed						
	in note 21						
	(narrative)						
	(page 36)						
	and the						
	Difference						
	is R-28 238						
67 1/67:			N.A !	DJ •	These	Delle	D
67. VAT:	Section 62		Mr. L	Budget	These	Daily	Done

Journal	(1)(c)(i) of				Ndzelu	and	were	basis (As	
entry not	(1)(c)(i) of the				Nuzeiu	Treasu	signed in	and when	
approved	Municipal					ry	the 2014	the	
(EX. 48)	Finance					Office	financial	journal is	
(12)	Managem					Office	year after	prepared)	
	ent Act						being	рісраїса,	
	(MFMA)						picked by		
	states						the		
	that: "The						auditors		
	accounting						and is		
	officer of						being		
	the						monitored		
	municipalit						on a daily		
	y is						basis.		
	responsibl								
	e for								
	managing								
	the								
	financial								
	administra								
	tion of the								
	municipalit								
	y, and								
	must for								
	this								
	purpose								
	take all								
	reasonable								
	steps to								
	ensure								
	that the								
	municipalit								
	y has and								
	maintains								
	effective,								
	efficient								
	and								
	transparen								
	t systems								
	of financial								
	and risk								
	manageme								
	nt and internal								
	control".								
	control .								
	JE pg. 86,								
	consisting								
	of 5								
	journals								
	which total								
	R39 964								
	791.27,								
	was								
	prepared								
	on 20								
	August								
	2014.								
	One of the								
	journals								
	for R8 447								
	565.22								
	was								
	reproduce								
	d on a								
	separate								
	page (also								
	called JE								
	pg 86)								
L	and	<u> </u>	<u> </u>	<u> </u>		<u> </u>	<u> </u>	<u> </u>	

approved on 23 August 2014. The rest of the journals for R31 517 226.05 which included an amount of R80 658.62 relating to debit to	
August 2014. The rest of the journals for R31 517 226.05 which included an amount of R80 658.62 relating to	
2014. The rest of the journals for R31 517 226.05 which included an amount of R80 658.62 relating to	
rest of the journals for R31 517 226.05 which included an amount of R80 658.62 relating to	
journals for R31 517 226.05 which included an amount of R80 658.62 relating to	
journals for R31 517 226.05 which included an amount of R80 658.62 relating to	
for R31 517 226.05 which included an amount of R80 658.62 relating to	
517 226.05 which included an amount of R80 658.62 relating to	
which included an amount of R80 658.62 relating to	
included an amount of R80 658.62 relating to	
an amount of R80 658.62 relating to	
amount of R80 658.62 relating to	
R80 658.62 relating to	
relating to	
the VAT	
combined	
suspense	
account,	
were not were not	
approved.	
68. VAT: In terms of Agree N/A N/A Ms B Reven Journal 30 March	
input VAT the Value with the Bavu ue and passed to 2015	
claimed on Added Tax   finding   Expend   Correct	
supplies by Act 89 of and the iture this.	
a non- 1991 correctio	
vendor (EX. section 1: n will be	
49) "Input done	
tax", in	
relation to	
a vendor,	
means—	
(a)	
Tax Tax	
charged	
under	
section 7	
and	
payable in	
terms of	
that	
section	
by—	
(i) A	
supplier on supplier on	
the supply	
of goods	
or services	
made by	
that	
supplier to	
the	
vendor;	
Where the	
goods or	
services	
concerned	
are	
acquired	
by the	
vendor	
wholly for	
the	
purpose of	
Consumpti	
on, use or	
supply in	
the course	
of making	
taxable taxable	
Laxable	

	1	ı	I		Ī	ı	I	
	supplies							
	or, where							
	the goods							
	or							
	services							
	are							
	acquired							
	by the							
	vendor							
	partly for							
	such							
	purpose,							
	to the							
	extent (as							
	determine							
	d in							
	accordanc							
	e with the							
	Provisions							
	of section							
	17) that							
	the goods							
	or services							
	concerned							
	are							
	acquired							
	by the							
	vendor for							
	such							
	purpose							
	Input VAT							
	of R23							
	112.28							
	was							
	claimed by							
	the							
	municipalit							
	y on							
	supplies by							
	Dineo							
	Promotion							
	s costing							
	a total of							
	R188 200.							
69.				N/A				
	\\\c = +- \			14/74				
Investment	We noted							
Properties:	that the							
Valuation	valuation							
incorrectly	of Erf 392,							
recorded	Cedarville							
(EX59)	as per the							
	Valuation							
	Roll was							
	incorrectly							
	recorded							
	in the							
	Fixed Asset							
	Register.							
	This has							
	resulted in							
	the							
	amount of							
	the							
	revaluatio							
	n of Erf							
	392,							
	Cedarville							
	being							
	incorrectly							
	recorded.	<u>                                     </u>	<u></u>	<u></u>				

## 9. RECOMMENDATIONS

- Departments to analyse their budget spending
- Departments to re-prioritise the budgets to cover for exhausted votes if still required
- Departments to submit adjustments proposals with their sources of funding
- Departments to consider underutilised budgeted votes to fund the overspent or exhausted votes

## 10. MUNICIPAL MANAGER'S QUALITY CERTIFICATE

I Damian Crysogonus Tshepang Naking Municipal Manager of Matatiele Local Municipality, hereby certify that the Mid-term Performance Assessment report and supporting documentation have been prepared in accordance with the Municipal Finance Management Act and the regulations made under the Act, and that the Performance Assessment has been done properly to ensure that is a true reflection of what has taken place with effect from 01 July 2014 to 31 December 2014 and is consistent with the Integrated Development Plan, Budget and SDBIP of the municipality.

This report has been submitted to the Mayor on the 29/01/2015 as required by the Municipal Finance Management Act, Section 72 and acknowledges receipt as signed below:

Print Name	Dr. D.C.T. Nakin
Municipal Mar	nager of Matatiele Local Municipality (EC441)
Signature	
Date	29 January 2015
<b>Mayor's Ackr</b> Print Name	nowledgement of Submission  Cllr. Momelezi Mthetheleli Mbedla
Mayor of Mata	atiele Local Municipality (EC441)
Signature	

29 January 2015

Date