



MATATIELE

LOCAL MUNICIPALITY

REVISED 2016/17 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

(REVISED 16/17 SDBIP)

Matatiele Local Municipality

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INTRODUCTION BY THE MUNICIPAL MANAGER

Vision & Mission

The development strategy for Matatiele Local Municipality seeks to contribute to the attainment of the Provincial and National development imperatives as outlined in the relevant policy documents. The municipality's development vision is as follows:

"Where nature, agriculture, tourism are investments of choice"

Matatiele Local Municipality's mission is:

"To create awareness on nature conservation

To promote and support agricultural activities

To promote and market Local Tourism organizations and Small, Medium and Micro Enterprises

To create an environment conducive for investment"

Legislative Mandates

The Municipal Finance Management Act (MFMA) of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan.

Section 69(3) (a) of the Municipal Finance Management Act, Act 56 of 2003 (MFMA) requires the Accounting Officer to submit a draft Service Delivery and Budget Implementation Plan (SDBIP) to the Mayor:

- i. no later than 14 days after the approval of the Budget and
- ii. drafts of the performance agreements as required in terms of Section 57 (1) (b) of the Municipal Systems Act, Act 32 of 2000.
- iii. The Mayor must subsequently approve the SDBIP no later than 28 days after the approval of the Budget in accordance with section 53(1) (c)(ii) of the MFMA.

Section 1 of the MFMA defines the SDBIP as:

A detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include the following:

- (a) Projections for each month
- (b) Revenue to be collected by source; and
- (c) Operational and capital expenditure by vote
- (d) Service Delivery targets and performance indicators for each quarter

This Plan is therefore largely a one year detailed implementation plan which gives effect to the IDP and Budget of the Municipality.

It is a contract between the administration, Council and community expressing the goals and objectives set by Council as quantifiable outcomes that can be implemented by the

administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

WARD INFORMATION

Matatiele is one of four local municipalities within the Alfred Nzo District, and is located on the northern part of the Eastern Cape. Matatiele has three towns, namely: Matatiele, Cedarville and Maluti. Matatiele consists of the following 26 wards:

Population of Matatiele per Ward and the Number of Households:

Wards	Population size per ward	Number of households in a ward
1	6 434	1 330
2	13 574	3 069
3	7 811	1 880
4	8 324	2 006
5	8 474	2 037
6	7 399	1 968
7	7 611	1 684
8	9 747	1 207
9	6 605	1 659
10	8 864	2 155
11	11 421	2 815
12	6 626	1 643
13	8 241	1 672
14	6 586	1 678
15	6 715	1 855
16	6 405	1 652
17	8 509	2 200
18	7 253	1 921
19	4 124	1 378
20	11 816	3 548
21	7 142	1 625
22	6 288	1 752
23	6 344	1 553
24	5 570	1 378
25	7 067	1 659
26	8 894	2 202
TOTAL	203 843	49 527

FOREWORD BY HIS WORSHIP THE MAYOR



The SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is a management, implementation and monitoring tool that will assist the mayor, councilors, municipal manager, senior managers and community.

A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of both senior and middle management and achievement of the strategic objectives set by council.

It enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager, and for the community to monitor the performance of the municipality. This enables the mayor and the municipal manager to be pro-active and take remedial steps in the event of poor performance. The SDBIP aims to ensure that managers are problem-solvers, who routinely look out for unanticipated problems and resolve them as soon as possible.

The SDBIP should therefore determine (and be consistent with) the performance agreements between the mayor and the municipal manager and the municipal manager and managers below the municipal manager determined at the start of every financial year and approved by the mayor.

It is the output and goals made public in the SDBIP that will be used to measure performance on a quarterly basis during the financial year. Note that such in-year monitoring is meant to be a light form of monitoring. The council should reserve its oversight role over performance at the end of the financial year, when the mayor tables the annual report of the municipality. The in-year monitoring is designed to pick up major problems only, and aimed at ensuring that the mayor and municipal manager are taking corrective steps when any unanticipated problems arise. The SDBIP serves a critical role to focus both the administration and council on outputs by providing clarity of service delivery expectations, expenditure and revenue requirements, service delivery targets and performance indicators.

Municipal managers are encouraged to develop the SDBIP concept further so that it is meaningful and useful to managers. Many municipal managers will have some form of management plan and the challenge is to develop such management plans as a SDBIP.

Whilst the budget sets yearly service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis. Hence, the end-of-year targets must be based on quarterly and monthly targets, and the municipal manager must ensure that the budget is built around quarterly and monthly information. Being a start-of-year planning and target tool, the SDBIP gives meaning to both in-year reporting in terms of

section 71 (monthly reporting), section 72 (mid-year report) and Section 121 (end-of-year annual reports).

The SDBIP is essentially the management and implementation tool which sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services and the inputs and financial resources to be used. The SDBIP indicates the responsibilities and outputs for each of the senior managers in the top management team, the inputs to be used, and the time deadlines for each output.

The SDBIP will therefore determine the performance agreements of the municipal manager and senior managers and middle managers, including the outputs and deadlines for which they will be held responsible. The SDBIP should also provide all expenditure information (for capital projects and services) per municipal ward, so that each output can be broken down per ward, where this is possible, to support ward councillors in service delivery information.

Therefore the Mayor Approves the Draft SDBIP in terms of Section 53 (1) (c) (ii) of Local Government: Municipal Finance Management Act 56 of 2003



CLLR. M.M. MBEDLA

29 January 2017.

DATE

MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED BY SOURCE

EC441 Matatiele - Supporting Table SA25 Budgeted monthly revenue and expenditure																
Description	R ef	Budget Year 2015/16												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
Revenue By Source	-															
Property rates		2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	34,365	30,729	32,265
Property rates - penalties & collection charges		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	46,895	49,240	51,702
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		629	629	629	629	629	629	629	629	629	629	629	629	7,550	7,927	8,324
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		61	61	61	61	61	61	61	61	61	61	61	61	729	734	764
Interest earned - external investments		292	292	292	292	292	292	292	292	292	292	292	292	3,500	4,200	4,200
Interest earned - outstanding debtors		340	340	340	340	340	340	340	340	340	340	340	340	4,081	4,285	4,500
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines		217	217	217	217	217	217	217	217	217	217	217	217	2,601	2,752	2,903
Licences and permits		163	163	163	163	163	163	163	163	163	163	163	163	1,950	2,063	2,177
Agency services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers recognised - operational		15,066	15,066	15,066	15,066	15,066	15,066	15,066	15,066	15,066	15,066	15,066	17,448	183,173	197,637	216,792
Other revenue		110	110	110	110	110	110	110	110	110	110	110	110	1,319	1,361	1,472
Gains on disposal of PPE		319	319	319	319	319	319	319	319	319	319	319	319	3,824	4,015	4,215

Total Revenue (excluding capital transfers and contributions)		23,967	23,967	23,967	23,967	23,967	23,967	23,967	23,967	23,967	23,967	23,967	26,349	289,987	304,943	329,314
<u>Expenditure By Type</u>	-															
Employee related costs		8,693	8,693	8,693	8,693	8,693	8,693	8,693	8,693	8,693	8,693	8,693	1,083	96,711	104,599	112,077
Remuneration of councillors		1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	15,891	16,685	17,520
Debt impairment		417	417	417	417	417	417	417	417	417	417	417	8,027	12,610	19,650	24,952
Depreciation & asset impairment		1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,522	20,879	24,490	28,865
Finance charges		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases		2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	34,000	35,972	37,950
Other materials													10,466	10,466	11,286	11,989
Contracted services		1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	19,956	21,037	22,144
Transfers and grants		1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	20,333	19,870	22,835
Other expenditure		5,780	5,780	5,780	5,780	5,780	5,780	5,780	5,780	5,780	5,780	5,780	(4,448)	59,134	63,017	68,749
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	289,979	316,607	347,081

QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE

GRAVEL ROADS Stage 1 (10%) <ul style="list-style-type: none"> Appointment of consultants Design Stage 2 (15%) <ul style="list-style-type: none"> Tender and advertisement completed Stage 3 (20%) <ul style="list-style-type: none"> Appointment of contractor Stage 4 (50%) <ul style="list-style-type: none"> Clear and grub Roadbed preparation Stage 5 (60%) <ul style="list-style-type: none"> Installation of pipes Stage 6 (70%) <ul style="list-style-type: none"> Casting of slabs Stage 7(80%) <ul style="list-style-type: none"> Tipping of gravel Processing of gravel Stage 8 (95%) <ul style="list-style-type: none"> Protection Works Installation of road signs Stage 9(100 %) <ul style="list-style-type: none"> Completion certificate 	SURFACED ROADS Stage 1 (10%) <ul style="list-style-type: none"> Appointment of consultants Design Stage 2 (15%) <ul style="list-style-type: none"> Tender and advertisement completed Stage 3 (20%) <ul style="list-style-type: none"> Appointment of contractor Stage 4 (40%) <ul style="list-style-type: none"> Site establishment Stage 5 (50%) <ul style="list-style-type: none"> Mass earthworks Stage 6 (60%) <ul style="list-style-type: none"> Installation of pipes culverts Stage 7 (70%) <ul style="list-style-type: none"> Pavement Layers Sealants Stage 8 (90%) <ul style="list-style-type: none"> Kerbing Asphalt Protection Works Stage 9(95%) <ul style="list-style-type: none"> Road signs Road markings Stage 10 (100%) <ul style="list-style-type: none"> Completion certificate 	BUILDING CONSTRUCTION Stage 1 (10%) <ul style="list-style-type: none"> Appointment of consultants Design, Stage 2 (15%) <ul style="list-style-type: none"> Tender and advertisement completed Stage 3 (20%) <ul style="list-style-type: none"> Appointment of contractor Stage 4 (40%) <ul style="list-style-type: none"> Site layout Earthworks Stage 5 (50%) <ul style="list-style-type: none"> Foundation excavations Concrete casting Stage 6 (60%) <ul style="list-style-type: none"> Building of walls Roof installation Stage 7 (80%) <ul style="list-style-type: none"> Windows Plastering Landscaping Stage 8 (90%) <ul style="list-style-type: none"> Practical Completion Stage 7 (100%) <ul style="list-style-type: none"> Completion certificate 	SPORTSFIELD Stage 1 (10%) <ul style="list-style-type: none"> Appointment of consultants Designs complete Stage 2 (15%) <ul style="list-style-type: none"> Tender and advertisement completed Stage 3 (20%) <ul style="list-style-type: none"> Contractor appointment Stage 4(40%) <ul style="list-style-type: none"> Site handover to contractor Stage 5 (65%) <ul style="list-style-type: none"> Earthworks Stage 6(85%) <ul style="list-style-type: none"> Building works and concrete works Stage 7(95%) <ul style="list-style-type: none"> Fencing Stage 8 (100%) <ul style="list-style-type: none"> Completion certificate 	BRIDGES Stage 1 Stage 1 (10%) <ul style="list-style-type: none"> Appointment of consultants Design Stage 2 (15%) <ul style="list-style-type: none"> Tender and advertisement completed Stage 3 (20%) <ul style="list-style-type: none"> Appointment of contractor Stage 4 (50%) <ul style="list-style-type: none"> Base foundation Base slab Stage 5 (70%) <ul style="list-style-type: none"> Columns / pre-cast culverts Top slabs Stage 6 (80%) <ul style="list-style-type: none"> Wing walls Protection Works Road signs Stage 7 (100 %) <ul style="list-style-type: none"> Completion certificate
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IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1BTO.01	Basic Service Delivery	Budget Planning and Financial Reporting		Unspent Grants Management	Approved roll-over application	2015/2016 roll-over approved by national treasury	Approved roll-over application from national treasury by set date.	Approved roll-over application date	R15 000.00	05					Approved roll-over application from national treasury by 31 October 2016	Approved roll-over application from national treasury by 31 October 2016	N/A	N/A	N/A
															R15 000.00	R15 000.00	N/A	N/A	N/A
K1BTO.02	Basic Service Delivery	SCM	N/A	2016/17 Procurement Plan Management & Implementation	Approved Procurement Plan Monthly communication with department regarding the procurement plan Approved specification	Approved procurement plan- 2015/16	Approved Procurement Plan and Percentage of implementation by set date	Plan Date Percentage	N/A	N/A	N/A	N/A	N/A	Operational	To have an approved Procurement Plan by 31 July 2016	Adoption of procurement plan by council	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					reports Copies of bid invitation Monthly progress report to Management committee and quarterly report to council										100% Implementation of the approved procurement Plan by 30 June 2017	100% Implementation of approved procurement plan by 30 September 2016	100% Implementation of approved procurement plan by 30 December 2016	100% Implementati on of approved procurement plan by 30 March 2017	100% Implementation of the approved procurements by 30 June 2017
									Quarterly Cash flow					Nil	Nil	Nil	Nil	Nil	
K1BTO.03	Basic Service Delivery	Revenue And Expenditure Management	N/A	Provision and Supply of free basic services to Indigent Beneficiaries	Indigent register	11700 beneficiaries currently receiving the support through Grid and Non Grid Energies.	Number of approved indigent beneficiaries supplied Services by 30 June 2017	Number Date	R12 000 000.00	R12 000 000.00	05/40/40/4970/000	N/A	N/A	Operational	Supply 12 613 approved indigent beneficiaries with services by 30 June 2017	Provide services to indigent beneficiaries on monthly basis as follows: Electricity 3 453 Refuse and Rates: 1 074 Alternative energy: Gel and oil 6 000 Solar 4 922	Provide services to indigent beneficiaries on monthly basis as follows: Electricity 3 453 Refuse and Rates: 1 074 Alternative energy: Gel and oil 6 000 Solar 4 922	Provide services to indigent beneficiaries on monthly basis as follows: Electricity 3 453 Refuse and Rates: 1 074 Alternative energy: Gel and oil 6 000 Solar 4 922	Provide services to indigent beneficiaries on monthly basis as follows: Electricity 3 453 Refuse and Rates: 1 074 Alternative energy: Gel and oil 6 000 Solar 4 922

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																		4 922	
									Quarterly Cash flow						R12 000 000.00	R3 000 000.00	R3 000 000.00	R3 000 000.00	R3 000 000.00
K1.CMS.01	Basic Service Delivery	Environmental Management And Conservation		Fire breaks establishment in Matatiele Nature reserve	TOR, adverts, appointment letters, invoices, proof of payments and PSC Reports and monthly reports	20km	Number of kilometers of firebreaks established by set date	Kilometer \km date	R 500 000.00	R 500 000.00	05 30 35 4976 000	N/A	N/A	Operational	To establish 20km of firebreaks in the Nature Reserve by 30 June 2017	Procurement Services and 20 km fire break establishment.	3 Project Progress Report	3 Project Progress Report	3 Project Progress Report
									Quarterly Cash flow						R 500 000.00	R467 600.00	R10 800.00	R10 800.00	R10 800.00
K1.CMS.02	Basic Service Delivery	Environmental Management And		Control of illegal dumping	Reports and pictures of before and after cleaning	08 illegal dumps in Matatiele and one in Cedarville	Number of illegal dumping sites identified and eradicated by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	To identify and eradicate 8 illegal dumping sites by 30 June 2017	2 of illegal dumping Curbing	2 illegal dumping Curbing	2 illegal dumping Curbing	2 illegal dumping Curbing
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K1.CMS.03	Basic Service Delivery	Environmental Management And		Procurement of refuse bags	TOR, advert, appointment letter, invoices, proof of payments and photos	Provision of refuse bags	Refuse bags procured by set date	Date	R 10 290 000.00	R100 000.00	05 30 35 4910 000	N/A	N/A	Operational	Procurement of refuse bags by 30 June 2017.	Drafting of TOR, advertise and appoint a service provider	Procure refuse bags	Delivery of refused bags	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R100 000.00	Nil	Nil	R100 000.00	Nil
K1.CS.04	Basic Service Delivery	Environmental Management And	19	Waste removal in the CBD	Monthly Reports	CBD waste removal	Number of reports on cleaning and waste removal on CBD by set date	Number	R 10 290 000.00	R 2 470 000.00	05 30 35 4910 000	N/A	N/A	Operational	To clean and remove waste in the CBD and 12 reports by 30 June 2017	Cleaning and refuse removal in the CBD and 3 reports	Cleaning and refuse removal in the CBD and 3 reports	Cleaning and refuse removal in the CBD and 3 reports	Cleaning and refuse removal in the CBD and 3 reports
									Quarterly Cash flow						R 2 520 000.00	R630 000.00	R630 000.00	R630 000.00	R630 000.00
K1.CMS.05	Basic Service Delivery	Environmental Management And Solid Waste	1, 20, 26	Waste removal in residential areas	Monthly Reports	Cedarville, Maluti and Matatiele Towns	Number of days per week for waste removal in residential areas and the number of monthly reports by set date	Number	R 10 290 000.00	R 2 470 000.00	05 30 35 4910 000	N/A	N/A	Operational	To remove waste in the residential areas twice a week and 12 monthly reports by 30 June 2017	Cleaning and refuse removal 24 times in the residential area and 3 reports	Cleaning and refuse removal 24 times in the residential area and 3 reports	Cleaning and refuse removal 24 times in the residential area and 3 reports	Cleaning and refuse removal 24 times in the residential area and 3 reports
									Quarterly Cash flow						R 2 520 000.00	R630 000.00	R630 000.00	R630 000.00	R630 000.00
K1.CMS.06	Basic Service Delivery	Environmental Management And Solid		Cemetery management	Reports	3 cemeteries	Number of report on cemetery management serviced produced by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	Produce 12 monthly report on the cemetery management services by 30 June 2017	Ongoing maintenance of Cemetery and digging of graves	Ongoing maintenance of Cemetery and digging of graves	Ongoing maintenance of Cemetery and digging of graves	Ongoing maintenance of Cemetery and digging of graves
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K1.CMS.07	Basic Service Delivery	Environmental Management	1, 19, 20, 26	Grass cutting in the CBD and residential area.	Reports	Cedarville, Maluti, Harry Gwala, Mountain View and	Number of reports compiled on grass cutting and removal	Number	R 10 290 000.00	R 3 675 000.00	05 30 35 4910 000				12 monthly reports on grass cutting and remove from areas of Cedarville, Maluti, Harry Gwala, Mountain	Cutting grass, opening drains and pruning trees in the residential and	Cutting grass, opening drains and pruning trees in the residential and	Cutting grass, opening drains and pruning trees in the residential	Cutting grass, opening drains and pruning trees in the residential and

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
						CBD	by set date.								View and Buxton Park by 30 June 2017	CBD area	CBD area	and CBD area	CBD area
									Quarterly Cash flow						R 3 675 000.00	R 918 750.00	R 918 750.00	R 918 750.00	R 918 750.00
K1.CMS.08	Basic Service Delivery	Environmental Management And Solid	20	Landfill management	12 monthly reports on operation and management of landfill site	Appointed service provider for the operation and management of landfill site	Number of reports on operation and management of landfill site by set date	Number and date	R 10 290 000.00	R 1 575 000.00	05 30 35 4910 000	N/A	N/A	Operational	12 monthly reports on Operation and management of landfill by 30 June 2017	Operation and management of landfill and 3 monthly reports	Operation and management of landfill and 3 monthly reports	Operation and management of landfill and 3 monthly reports	Operation and management of landfill and 3 monthly reports
									Quarterly Cash flow						R 1 575 000.00	R 393 750.00	R 393 750.00	R 393 750.00	R 393 750.00
K1.CMS.09	Basic Service Delivery	Public Safety		Purchase of BA Compressor	Terms of reference, advert, appointment letter, invoices	No BA compressor	BA compressor purchased by set date	Date	R100 000.00	R100 000.00	N/A	80 30 74 5756 011	N/A	N/A	Purchase of BA Compressor by 30 June 2017.	N/A	Drafting of specification, advertise and appoint a service provider	Purchase of BA Compressor	N/A
									Quarterly Cash flow						R100 000.00	Nil	Nil	R100 000.00	Nil
K1.CMS.10	Basic Service Delivery	Public Safety		Fencing of driving licence test centre ground	Terms of reference, advert, appointment letter, invoices and proof of payment	New test ground not fenced	Meters of Fence completed on driving license test Centre ground by set date	Meters Date	R250 000.00	R250 000.00	N/A	80 30 74 5751 036	N/A	N/A	Fence 150 meters of driving license test Centre ground by 30 June 2017	Drafting of specification, advertise and appoint a service provider	Fence and complete project	Hand over process.	N/A
									Quarterly Cash flow						R250 000.00	Nil	R250 000.00	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.CMS.11	Basic Service Delivery	Public Safety		Fencing of aerodrome	Terms of reference, advert, appointment letter, invoices and proof of payment	Aerodrome building	Number of km fenced at the aerodrome by set date	Km date	R50 000.00	R50 000.00	05 30 74 4630 000	N/A	N/A	N/A	Fence 60km at the aerodrome by 30 June 2017	Drafting of specification, advertise and appoint a service provider	Fencing of the Site	N/A	N/A
									Quarterly Cash flow						R50000.00	Nil	R50000.00	Nil	Nil
K1.CMS.12	Basic Service Delivery	Public Safety		Purchase (1) x Land cruiser vehicle with Emergency Rescue Equipment;	Land Cruiser vehicle with emergency rescue vehicle	No emergency rescue vehicle	Land cruiser with fire fighting skid purchased by set date	Date	R400 000.00	R400 000.00	N/A	80 30 74 5756	N/A	CRR	To purchase land cruiser with fire fighting skid by 30 June 2017	Compilation of specification and SCM processes	Appointment of service provider and delivery	N/A	N/A
									Quarterly Cash flow						R400 000.00	Nil	R400 000.00	Nil	Nil
K1.CMS.13	Basic Service Delivery	Public Safety		Purchase of traffic motorcycles.	Proof of Terms of reference, advert, appointment letter, invoices and proof of payment	Motorcycles.	Number of motorcycles purchased by set date	Number date	R500 000.00	R500 000.00	N/A	80 30 74 5756007	N/A	N/A	Purchase of 5 traffic motorcycles by 30 June 2017	Drafting of specification, advertise and appoint a service provider	Purchase of 5 motorcycles.	N/A	N/A
									Quarterly Cash flow						R500 000.00	Nil	R500 000.00	Nil	Nil
K1.CMS.14	Basic Service	Public Safety		Maintenance and service of fire	Service Certificate	Functional fire extinguishers	Number of fire extinguishers	Number date	R100 000.00	R100 000.00	05 30 74 4640 000	N/A	N/A	N/A	Maintenance and service of 50 fire extinguishers in	Drafting of specification, advertise and	Servicing of fire extinguishers in	Servicing of fire extinguishers	Servicing of Fire extinguishers in

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				extinguishers		in the areas	serviced and maintained by set dates								Matatiele, maluti. And Cedarville by 30 June 2017	appoint a service provider	Matatiele	in Maluti	Cedarville
									Quarterly Cash flow						R100 000.00	Nil	R100 000.00	Nil	Nil
K1.CMS.15	Basic Service Delivery	Public Safety		Testing for driving licences and vehicle for roadworthy	Reports	Approximately 9000 people and vehicles tested	Number of people tested for learner and driver licenses and vehicles tested roadworthiness by set date	Number	N/A	N/A	N/A	N/A	R2 047 500.00	N/A	To test 1610 people for drivers licenses, 2300 people for learners licenses and 600 vehicles for roadworthy by 30 June 2017	To test 402 people for drivers licenses, 575 learners and 150 vehicles (1127)	To test 402 people for drivers licenses, 575 learners and 150 vehicles (1127)	To test 402 people for drivers licenses, 575 learners and 150 vehicles (1127)	To test 402 drivers, 575 learners and 150 vehicles (1127)
									Quarterly Cash flow						R2 047 500.00	R511 875.00	R511 875.00	R511 875.00	R511 875.00
K1.CMS.16	Basic Service Delivery	Public Safety		Registration and Licensing of vehicles	Reports	Approximately 7000 vehicles licensed	Number of vehicles registered and licensed by set date	Number	N/A	N/A	N/A	N/A	R1 260 000.00	N/A	Registration and licensing of 7000 new and existing vehicles by 30 June 2017	Registration and licensing of 1750 new and existing vehicles.	Registration and licensing of 1750 new and existing vehicles	Registration and licensing of 1750 new and existing vehicles	Registration and licensing of 1750 new and existing vehicles
									Quarterly Cash flow						R1 260 000.00	R315 000.00	R315 000.00	R315 000.00	R315 000.00
K1.CMS.17	Basic Service Delivery	Public Safety		Systematic stopping and checking of vehicles	Reports	Minimum 15 cars stopped per day by each traffic officer	Number of cars stopped and checked per guidelines by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	Systematic stopping and checking of 8600 vehicles as per Dep. Transport guideline by 30 June 2017.	Systematic stopping and checking of 2150 vehicles.	Systematic stopping and checking of 2150 vehicles.	Systematic stopping and checking of 2150 vehicles.	Systematic stopping and checking of 2150 vehicles.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.CMS.18	Basic Service Delivery	Public Safety		Routine patrols within the municipality areas	Schedule Reports	Daily patrol	Number of patrols conducted by set date	Dated trip authorization	N/A	N/A	N/A	N/A	N/A	N/A	Conduct 480 routine patrols in the Municipal area by 30 June 2017	120 routine patrols	120 routine patrols	120 routine patrols	120 routine patrols
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K1.CRS.01	Basic Service Delivery And Infrastructure	Administration Support And Public Amenities	ALL	Swimming Pool underwater machine	Appointment Letter	There is no machine to clean underwater in the swimming pool	Purchased under water machine by set date	Date	R80 000.00	R80 000.00	80 25 30 5750 013	N/A	N/A	N/A	Purchase underwater machine for the municipal Swimming pool by 30 June 2017	N/A	N/A	Advertisement of the bid and appointment of a suitable service provider for supplying and installing an underwater machine suitable for cleaning the floor and walls of the swimming pool	Roll out and completion of the supply and installation of the underwater machine
									Quarterly Cash flow						R80 000.00	Nil	Nil	Nil	R80 000.00
K1.JRS.01	Basic Service Delivery & Infrastructure	Electricity	4,7,9,18 and 22	Detailed designs for Ward 4,7,9,13,18 and 22) 2017/2018 Electrification project.	Eskom approval design form	Detailed designs for 2016/2017 approved	Detailed designs for 2017/2018 Electrification project approved for 6 wards by set date.	No	R 5 066 570.00	R 5 066 570.00	N/A	80/40/5751/006	N/A	INEP	To complete Detailed designs for Ward 4,7,9,13,18 and 22) 2017/2018 Electrification project by 30 June 2017	Advertise for appointment of Consultants	Consultant appointment.	Detailed designs for 2017/2018 Electrification project.	Detailed designs presented to Eskom for approval and Tender advertisement.
									Quarterly Cash flow →						R 5 066 570.00	Nil	Nil	R2 533 285.00	R2 533 285.00

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.02	Basic Service Delivery & Infrastructure	Electricity	20	New 10 MVA substation	Monthly reports, delivery note and pictures	Substation designs in place and the link line.4	Installation of Electrical Equipment on the MVA substation by set date.	MVA Date	R 17 000 000.00	R17 000 000.00	N/A	80/40/5751/006	N/A	INEP	To complete installation of electrical equipment on the 10 MVA Substation by 30 June 2017	Construction of Substation platforms.	Construction of Control room and installation of Fencing.	Construction of Control room and Concrete plinth	Assembling of steel works and delivery of a 10 MVA Transformer.
									Quarterly Cash flow →						R 17 000 000.00	Nil	R2 100 978.00	R4 907 473.64	R9 991 549.00
K1.IRS.03	Basic Service Delivery & Infrastructure	Electricity	3 and 18	St Bernards, Bubesini A (505 HH)	Appointment Letter of the Service provider Close out Report by Consultants	18294	Number of household connections done by set date	Number Date	R 75 000 000.00	R14 425 048.00	N/A	80/40/5751/006	N/A	INEP	Connect 323 households in St Bernards, 182 HH in Bubesini A by 30 June 2017	Project Design, Eskom approvals	Tender advertisement.	Contractor appointment and Construction.	Connection of 323 households in St Bernards and 182 HH in Bubesini energized
									Quarterly Cash flow						R14 425 048.00	Nil	Nil	R8 440.00 185	R1 381 280.00

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.04	Basic Service Delivery & Infrastructure	Electricity	5	Cibini A, B, D, E ,F ,I, Palmaville A (895 HH) – Phase 1	Appointment Letter of the Service provider Close out Report by Consultants	18294	Number of household connections done by set date	Number Date	R 57 933 430.00	R20 175 360.00	N/A	80/40/5751/006	N/A	INEP	Connect 613 households in Cibini and 282 households in Pamlaville by 30 June 2017	N/A	Project Design, Eskom approvals	Contractor appointment and Construction	Connection of 613 households in Cibini and 282 households in Pamlaville
									Quarterly Cash flow						R 20 175 360 .00	Nil	R1 008768.00	R950 000.00	R18 216 592.00
K1.IRS.05	Basic Service Delivery & Infrastructure	Electricity	9	Makgwaseng, Gudlintaba, Khashole (431 HH) –Phase 1	Appointment Letter of the Service provider Close out Report by Consultants	18294	Number of household connections done by set date	Number Date	R 57 933 430.00	R8 548 480.00	N/A	80/40/5751/006	N/A	INEP	Connect 200 households in Makgwaseng, 70 households in Gudlintaba and 161 households in Khashole by 30 June 2017	N/A	Tender advertisement.	Project Design, Eskom approvals and Construction	connection of 200 households in Makgwaseng, 70 households in Gudlintaba and 161 households in Khashole
									Quarterly Cash flow						R 10 100 000.00	Nil	Nil	R1 500 000.00	R8 500 000.00
K1.IRS.06	Basic Service Delivery & Infrastructure	Electricity	9	Nkali A,B & C (Mposhongo), Makhoba B /Tsotsing (229HH) -Phase 1	Appointment Letter of the Service provider Close out Report by Consultants	18294	Number of household connections done by set date	Number Date	R57 933 430.00	R5 422 720.00	N/A	80/40/5751/006	N/A	INEP	Connect of 151 households in Nkali A,B & C (Mposhongo) and 78 Households in Makhoba B by 30 June 2017	N/A	Tender advertisement.(Electrical Professional Services)	Appointment of Service Provider. Project Design, Eskom approvals	Connection of 151 households in Nkali A,B & C (Mposhongo) and 78 Households in Makhoba B
									Quarterly Cash flow →						R 5 422 720.00	Nil	R950 000.00	R950 000.00	R3 522 720.00

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.07	Basic Service Delivery & Infrastructure	Electricity	1	Maluti-Tlhakanelo Link Line	Appointment Letter of the Service provider Close out Report by Consultants	18294	Kilometers of link line constructed by set date	Km Date	R57 933 430.00	R8 785 032.10	N/A	80/40/5751/006	N/A	INEP	Construction of 20km Maluti-Tlhakanelo Link Line by 30 June 2017	Appointment of Electrical Contractor	Planting of poles and stringing of conductors	Planting of poles and stringing of conductors	Construction of Maluti-Tlhakanelo Link Line 20km
									Quarterly Cash flow →						R8 785 032.10	Nil	R4 000 000.00	R4 500 000.00	R1 000 000.00
K1.IRS.08	Basic Service Delivery & Infrastructure	Electricity	Ward 20	High mast lights	Appointment letter and completion Certificate	No security lighting in low cost housing developments	Number of high mast lights installed by set date	Number Date	R 1 500 000.00	R 1 119 425.85.00	N/A	80/40/5751/032	N/A	CCR	To install 3 high mast lights in Itsokolele by 30 June 2017	Draft terms of reference and present to BSC	Appointment of Service provider	Manufacturing and delivery	Installation of 3 completed
									Quarterly Cash flow						R 1 119 425.85	Nil	Nil	Nil	R 1 119 425.85
K1.IRS.09	Basic Service Delivery & Infrastructure	Electricity	Ward 19	Replace overhead line in Taylor and Williams streets	Appointment letter and completion Certificate	Obsolete distribution infrastructure	Service provider appointed for replacing Overhead line with underground cable by set date	Date	R 500 000.00	R 500 000.00	N/A	80/40/5751/009	N/A	CCR	Appointment of Service provider to replace overhead line with underground cable in Taylor and Williams streets by 30 June 2017	N/A	N/A	Draft terms of reference and present to BSC	Appointment of Service provider
									Quarterly Cash flow →						R 500 000.00	R0.00	R0.00	R0.00	R500 000.00
K1.IRS.10	Basic Service Delivery & Infrastructure	Electricity	Ward 19	Mains	Appointment letter and completion Certificate	Ongoing maintenance	Distribution system Maintenance completed by set date	Date	R 700 000,00	R 700 000,00	N/A	80/40/5751/009	N/A	CCR	Maintenance of distribution system (Transformer oil sample ,replacement of switch gear at Eskom Substation and purchasing of Electrical maintenance material) by 30 June 2017	Maintenance of faulty switch gear at (Eskom) substation. (Replace faulty Circuit Breaker and underground cable).	Oil Sample and Scanning of (45) Transformers. Eskom Substation Audit.	Replace 200 meters of MV cable at Long street (Wimpy).	Maintenance of distribution system (Transformer oil sample ,replacement of switch gear at Eskom Substation and purchasing of Electrical maintenance material)

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow →						R 700 000,00	R250 000.00	R370 000.00	R620 000.00	700 000.00
K1.IRS.11	Basic Service Delivery & Infrastructure	Electricity	Ward 19	Maintenance of electricity distribution buildings	Electricity building defects register. maintenance register	Existing electricity substation/ mini substation building need maintenance	Distribution system on municipal buildings Maintenance completed by set date	Date	R50 000.00	R50 000.00	N/A	80/40/4700/000	N/A	CCR	Maintenance of distribution system on municipal buildings by 30 June 2017	Maintain (5) Substations and mini substation buildings (Repair doors, roof tiles and ventilator)	Spraying vegetation around mini (5) Substation buildings and 45 Mini substation buildings with weed killer.	Labeling of all Electricity Substation Buildings (Waning signs).	N/A
									Quarterly Cash flow →						R50 000.00	R15 000.00	R30 000 .00	R50 000.00	
K1.IRS.12	Basic Service Delivery & Infrastructure	Electricity	Ward 19	Streetlights	Defects register. Street lights maintenance register	990 streetlights	Repaired street light in Matatiele and Cedarville towns by set date	Time and date	R 200 000.00	R 200 000.00	N/A	80/40/4700/000	N/A	CCR	Repair street light in Matatiele and Cedarville towns by 30 June 2017	Replace defective street light fittings and globes within 48hrs after fault report logged (except cable faults).	Replace defective street light fittings and globes within 48hrs after fault report logged (except cable faults).	Replace defective street light fittings and globes within 48hrs after fault report logged (except cable faults).	Replace defective street light fittings and globes within 48hrs after fault report logged (except cable faults).
									Quarterly Cash flow						R 200 000.00	R50 000.00	Nil	R 100 000.00	R 71 000.00
K1.IRS.13	Basic Service Delivery & Infrastructure	Electricity	Ward 19	Replace RMU	Appointment letter and completion Certificate	One RMU	RMU replaced at the swimming pool by set date	Date	R150 000.00	R150 000.00	n/a	80/40/5751/000	n/a	CCR	Replace Ring Main Unit at swimming pool by 30 June 2017	N/A	N/A	Draft terms of reference and present to BSC	Appointment of Service provider
									Quarterly Cash flow →						R150 000.00	Nil	Nil	R0.00	R150 000.00

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.14	Basic Service Delivery And Infrastructure	Electricity	19	65m of Palisade fencing of the mini substations	TORs, Advertisement/s and appointment letter/s, completion certificate	Mini substations not fenced	Metres of Palisade fence installed in the mini substation by set date	Date	R60 000.00	R60 000.00	80 25 30 5752 000	N/A	N/A	N/A	Installation of 65m Palisade fencing of the mini substations by 30 June 2017	N/A	Preparation and submission of the specifications to the bid specifications committee. Advertisement of the bid and appointment of the service provider.	Installation of palisade fencing project	Installation of palisade fencing project
									Quarterly Cash flow						R60 000.00	Nil	Nil	R20 000.00	R60 000.00
K1.IRS.15	Basic Service Delivery & Infrastructure	Electricity		Purchase protective clothing	Protective clothing for Electricity unit staff members	Existing Protective clothing old	Protective clothing purchased by set date	Equipment Date	R105 000.00	R105 000.00	n/a	05/40/5521/000	n/a	CCR	Purchase protective clothing by 30 June 2017	Draft terms of reference and present to BSC	Appointment of Service provider	Delivery of protective clothing	N/A
									Quarterly Cash flow →						R105 000.00	Nil	Nil	R105 000.00	
K1.IRS.16	Basic Service Delivery And Infrastructure	Human Settlement And Building Control	Ward 19	Completion of Matatiele Council Chamber's and offices.	Advert Appointment letter Acceptance letter Practical Progress report Project Programme	Investigation report on poor concrete works	Percentage of council chambers construction completed by set date	Sqm date	R 8 756 167.00	R58 212 459.29	N/A	8040 4035 5791 022	N/A	CRR	50% construction of Council Chamber completed to be by 30 June 2017.	Termination of contract and identification of defects.	Stage 2 (15%) Tender and advertisement completed	Stage 3 (20%) Appointment of contractor	Stage 5 (50%) Foundation excavations Concrete casting
									Quarterly Cash flow						R 8 756 167.00	Nil	Nil	R5 000 000.00	R 8 756 167

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.17	Basic Service Delivery And Infrastructure	Human Settlement And Building Control	Ward 19	Matatiele Fresh Produce (phase 2)	Advert Appointment letter Acceptance letter Practical Completion Certificate Final Completion Certificate.	Fresh Produce Market (phase 1) completed	Percentage Fresh Produce Market (Phase 2) under construction by set date	Sqm date	R2 350 600.00	R2 800 000.00	N/A	8040 4035 5750 100	N/A	CRR	60% completion of (2000sqm) Fresh Produce - phase 2	Stage 2 (15%) Tender and advertisement completed	Stage 3 (20%) Appointment of contractor	Stage 4 (40%) Site layout Earthworks	Stage 5 (50%) Foundation excavations Concrete casting
									Quarterly Cash flow						R2 350 600.00	Nil	Nil	R1 000 000.00	R2 350 600.00
K1.IRS.18	Basic Service Delivery And Infrastructure	Human Settlement And Building Control	Ward 20	Matatiele Office landscaping /water reservoir	Advert Appointment letter Acceptance letter Practical Completion Certificate Final Completion Certificate.	BTO and LED Offices are complete.	Office landscaping designs completed by set date	Date	R800 000.00	R500 000.00	N/A	8040 4535 5756 034	N/A	CRR	Preparation of Landscaping designs completed by 30 June 2017.	N/A	N/A	ToR drafted and submitted to SCM for advert for consultant.	Stage 1 (10%) Appointment of consultants Design and cost approval
							Percentage of Water reservoir completed by set date	Percentage Date							90% Construction of water reservoir at EDP offices completed by 30 June 2017.	ToR drafted and submitted to SCM.	Stage 2 (15%) Tender and advertisement completed	Stage 3 (50%) Appointment of contractor earth works foundation	Stage 8 (90%) Practical Completion
							Quarterly Cash flow								R500 000.00	Nil	Nil	R200 000.00	R500 000.00

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.JRS.19	Basic Service Delivery And Infrastructure	Human Settlement And Building Control	Ward 20	Matatiele electrical depot (addition to BTO).	Advert Appointment letter Acceptance letter Practical Completion Certificate Final Completion Certificate.	BTO and LED Offices are complete.	Percentage of Electrical Depot Office completed by set date	Sqm Date	R 1 000 000.00	R 1 500 000.00	N/A	8040 4035 5756 036	N/A	CRR	80% construction of Electrical Depot Office completed by 30 June 2017	Stage 2 (15%) Tender and advertisement completed	Stage 3 (20%) Appointment of contractor	Stage 6 (60%) Foundations Building of walls	Stage 7 (80%) Windows Plastering Plumbing
									Quarterly Cash flow						R 1 000 000.00	Nil	Nil	R 700 000.00	R 1 000 000.00
K1.JRS.20	Basic Service Delivery And Infrastructure	Human Settlement And Building Control	3, 8, 24, 26	Maintenance and Repairs of Madimong Community Halls (Ward 3), Mafube Community Hall (Ward 7), Zibi Mayor Community Hall (Ward 24) and Cedarville Town Hall (Ward 26) by 30 June 2017	TORs, Advertisement/s and appointment letter/s	Four (4) community halls maintained in 2015/16 FY	Number of community halls maintained and repaired by set date	Number and date	R 1 100 000.00	R 1 100 000.00	05 25 30 4610 000	N/A	N/A	N/A	Facilitate the maintenance and repairs of 4 halls by 30 June 2017	N/A	Preparation of specifications for maintenance and repairs at the Community Halls in Wards 3, 7, 24. and 26 to the Bid specification Committee	Advertiseme nt of the bid and appointment of a suitable service provider for undertaking maintenance repairs at the 4 halls	Appointment of 4 SMME's for maintenance project of 4 halls
									Quarterly Cash flow						R 1 100 000.00	Nil	Nil	Nil	R 1 100 000.00
K1.JRS.21	Basic Service Delivery And Infrastructure	Human Settlement And Building Control	3	Maintenance and repairs of Zanovuyo Pre-school in Ward 3 by 30 June 2017	TORs, Advertisement/s and appointment letter/s	One (1) pre-school maintained in 2015/2016 FY	Number of pre-schools maintained by set date	Number and date	R 100 000.00	R 100 000.00	05 25 30 4610 000	N/A	N/A	NA	Facilitate the maintenance of one pre-school by 30 June 2017	N/A	Preparation of specifications for maintenance and repairs at the Pre-school in Ward 3 to the bid specification committee	Advertiseme nt of the bid and appointment of a suitable service provider for undertaking Maintenance repairs at 1 Pre-school	Maintenance of one pre-school
									Quarterly Cash flow						R 100 000.00	Nil	Nil	Nil	R 100 000.00

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.22	Basic Service Delivery And Infrastructure	Human Settlement And Building Control	19, 20	Maintenance and repairs of Thandanani and North End Stadium	TORs, Advertisement/s and appointment letter/s	Two (2) sports fields maintained in 2015/2016 FY	Number of sports fields maintained by the set date	Number and date	R 400 000.00	R 400 000.00	05 25 30 4610 000	N/A	N/A	N/A	Facilitate the maintenance of 2 sports fields by 30 June 2017	N/A	Preparation of specifications for maintenance and repairs at Ward 19 – North End Stadium and Ward 20 Thandanani stadium to the Bid specifications committee	Advertisement of the bid and appointment of a Service Provider for Maintenance repairs at Ward 19 – North End Stadium and Ward 20 Thanadanaini Stadium.	Appointment of 2 SMME's for maintenance of 2 sports fields
									Quarterly Cash flow						R 400 000.00	Nil	Nil	Nil	R 400 000.00
K1.IRS.23	Basic Service Delivery And Infrastructure	Human Settlement And Building Control	19	Building of two (2) guard houses at the Municipal Stores	TORs, Advertisement/s and appointment letter/s	Inadequate guard houses	Number of Guard houses built by set date	Number and date	R 76 000.00	R 76 000.00	05 25 30 4610 000	N/A	N/A	N/A	Facilitation of building of two (2) guard houses by 30 June 2017	N/A	N/A	Preparation of specifications for building of two (2) guard houses at Ward 19 – Municipal Stores	Advertisement of the bid and appointment of a Service Provider for building of two (2) guard houses at Ward 19 – Municipal Stores
									Quarterly Cash flow						R 76 000.00	Nil	Nil	Nil	R 76 000.00
K1.IRS.24	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 19	Matatiele Sports Centre	Appointment of service provider Advert Minutes of meetings Monthly reports Photos	04 number sport fields completed in 15/16	Percentage of Sport facility completed by set date	Square meters Date	R 3 191 342	R 3 191 342	N/A	80/30/5756/004	N/A	MIG	20% completion of Construction of 6400m2 Matatiele sports center by 30 June 2017	10% completion(design completed)	15% completion(tender advertisement completion)	15% completion(tender advertisement completion)	20% completion(Contractor appointment)
									Quarterly Cash flow						R 3 191 342	R 1 200 000.00	R 1 400 000.00	R 1 400 000.00	3 191 342

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.26(1.A)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 03	1.52 Kamorathaba –Tsepisong - (3.8Km)	Appointment of service provider, Advert, Minutes of meetings, Monthly reports, Completion certificate & Photos	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R2 445 302.00	R2 445 302.00	N/A	80/40/5756/024	N/A	MIG	100% completion of Kamorathaba – Tsepisong - (3.8Km) of access roads constructed by 30 June 2017	(50% completion) Clear and grub , road bed preparation	(60% completion) Installation of pipes	(80% completion) Tipping of gravel Processing of gravel	(95% completion) Protection Works Installation of road signs (100 %)Completion certificate
									Quarterly Cash flow						R2 445 302.00	R1 222 651.00	R1 767 181.00	R2 195 222.00	R2 445 302.00
K1.IRS.26(1.B)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance	Ward 02	1.53 Manase AR- (2.4 Km)	Appointment of service provider Advert, Minutes of meetings Monthly reports Completion certificate Photos	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R2 200 422.00	R2 200 422.00	N/A	80/40/5756/029	N/A	MIG	100% completion of Manase AR- (2.4 Km) of access roads constructed by 30 June 2017	(50% completion) Clear and grub , road bed preparation	(60% completion) Installation of pipes	(80% completion) Tipping of gravel Processing of gravel	(95% completion) Protection Works Installation of road signs (100 %) Completion certificate
									Quarterly Cash flow						R2 200 422.00	R750 000.00	R1 200 000.00	R1 900 000.00	R2 200 422.00
K1.IRS.26(1.C)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 04	Zazingeni-Mazizini AR- (6.5Km)	Appointment of service provider Advert Minutes of meetings Monthly reports Photos	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R3 453 399.00	R3 453 399.00	N/A	80/40/5756/028	N/A	MIG	50% completion of Zazingeni-Mazizini AR- (6.5Km) of access roads constructed by 30 June 2017	15% completion(tender advertisement completion)	(20% completion) Appointment of contractor	(20% completion) Appointment of contractor	(50% completion) Clear and grub , road bed preparation
									Quarterly Cash flow						R3 453 399.00	Nil	R850 000.00	R1 900 000.00	R3 453 399.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.26(1.D)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 14	Mangopeng AR & bridge- (2.7Km)	Appointment of service provider Advert Minutes of meetings Monthly reports Photos	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R2 420 000.00	R2 420 000.00	N/A	80/40/5756/022	N/A	MIG	50% completion of Mangopeng AR & bridge- (2.7Km) of access roads constructed by 30 June 2017	15% completion(tender advertisement completion)	(20% completion) Appointment of contractor	(20% completion) Appointment of contractor	(50% completion) Clear and grub , road bed preparation
															50% completion of a 22 m bridge constructed by 30 June 2017	15% completion(tender advertisement completion)	(20% completion) Appointment of contractor	(20% completion) Appointment of contractor	(50%) Base foundation Base slab
															Quarterly Cash flow				
									K1.IRS.26(1.E)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 24	Soloane AR- (4.4Km)	Appointment of service provider AdvertMinutes of meetings Monthly reports Completion certificate Photos	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R3 080 742.00	R3 080 742.00
Quarterly Cash flow						R3 080 742.00	R700 000.00	R1 700 000.00	R2 500 000.00	R3 080 742.00									
K1.IRS.26(1.F)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance	Ward 25	Khaue AR- (2.5Km)	Appointment of service provider Advert Minutes of meetings Monthly reports	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R2 137 500.00	R2 137 500.00	N/A	80/40/5756/023	N/A	MIG	50% completion of Khaue AR- (2.5Km) of access roads constructed by 30 June 2017	15% completion(tender advertisement completion)	(20% completion) Appointment of contractor	(20% completion) Appointment of contractor (50% completion) Clear and grub , road bed preparation

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					Photos				Quarterly Cash flow						R2 137 500.00	Nil	R500 000.00	R1 700 000.00	R2 137 500.00
K1.IRS.26(1.G)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 26	Sandfontein AR- (5.8Km)	Appointment of service provider Advert Minutes of meetings Monthly reports Completion certificate Photos	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R2 402 902.00	R2 402 902.00	N/A	80/40/5756/026	N/A	MIG	100% completion Sandfontein AR- (5.8Km) of access roads constructed by 30 June 2017	(50% completion) Clear and grub , road bed preparation	(60% completion) Installation of pipes	(80% completion) Tipping of gravel Processing of gravel	(95% completion) Protection Works Installation of road signs (100 % completion) Completion certificate
									Quarterly Cash flow						R2 402 902.00	R650 000.00	R1 200 000.00	R1 900 000.00	R2 402 902.00
K1.IRS.26	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 1	Maluti Internal Streets Phase 3	Appointment of service provider Advert Minutes of meetings Monthly reports Completion certificate Photos	49.88km upgraded to Tar in 15/16 FY	Number of KM Gravel roads upgraded to tar roads by set date	km Date	R5 825 000.00	R5 825 000.00	N/A	80/40/5756/009	N/A	MIG	95% completion of Maluti Internal Streets Phase 3 (4km) of surfaced roads constructed by 30 June 2017	(90% completion) Kerbing, Asphalt, Protection Works	(95% completion) Road signs Road markings	(95% completion) Practical Completion certificate	N/A
									Quarterly Cash flow						R5 825 000	R800 000.00	R1 600 000.00	5 825 000	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.27(1)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 10	Sijoka AR- (6.5Km)	Appointment of service provider Advert Minutes of meetings Monthly reports Photos	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	km Date	R5 054 994	R5 054 994	N/A	80/40/5756/031	N/A	MIG	40% completion of Sijoka AR- (6.5Km) of access roads constructed by 30 June 2017	40% completion (site establishment)	(50% completion)Mas s earthworks	20% contractor appointment	40% completion (site establishment)
									Quarterly Cash flow						R5 054 994	R1 500 000.00	R3 000 000.00	R4 500 000.00	R5 054 994
K1.IRS.27(2)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 16	Mehloloaneng Access road (8.6km)	Appointment of service provider Advert Minutes of meetings Monthly reports Completion certificate	637.2km new access road constructed in 15/16 FY	Number of KM Virgin road upgraded to gravel roads by set date	Km Date	R3 920 000.00	R3 920 000.00	N/A	80/40/5756/030	N/A	MIG	95% completion of Mehloloaneng Access road (8.6km) of access roads constructed by 30 June 2017	(80% completion) Tipping of gravel Processing of gravel	(95% completion) Protection Works Installation of road signs	(95%) Completion certificate	N/A
									Quarterly Cash flow						3 920 000.00	R900 000.00	R2 230 000	R3 920 000.00	Nil
K1.IRS.28(1)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 8	Lagrange Pedestrian Bridge	Appointment of service provider Advert Minutes of meetings Monthly reports Photos	09 bridges	Number of Bridges constructed by set date	m Date	R2 000 000.00	R2 000 000.00	N/A	80/40/5756/020	N/A	MIG	50% completion of Lagrange Pedestrian Bridge (40m) constructed by 30 June 2017	15% (tender advertisement)	(20% completion) Appointment of contractor	(20% completion) Appointment of contractor	(50% completion) Base foundation, Base slab
									Quarterly Cash flow						R2 000 000.00	Nil	R500 000.00	R1 500 000.00	R2 000 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.28(2)	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Ward 13	Tlhakanelo Culvert bridge	Appointment of service provider Advert Minutes of meetings Monthly reports Photos	09 bridges	Number of Bridges constructed by set date	m Date	R2 000 000.00	R2 000 000.00	N/A	80/40/5756/021	N/A	MIG	70% completion of Tlhakanelo Culvert bridge (12m)constructed by 30 June 2017	15% (tender advertisement)	(20% completion) Appointment of contractor	(50% completion) Base foundation, Base slab	(70% completion) Columns / pre-cast culverts Top slabs
									Quarterly Cash flow						R2 000 000.00	Nil	R500 000.00	R1 500 000.00	R2 000 000.00
K1.IRS.30	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Wards 19, 26, 01	Kerbing, Cement and quarry material for Matatiele, Cedarville and Maluti towns.	Appointment of service provider Advert Monthly reports Photos	11450m	Number of Meters of kerbing and channeling done by set date	m Date	R 800 000.00	R800 000.00	05/40/4690/000	N/A	N/A	EQUITABLE SHARE	Install 1000 m of kerbing and channeling by 30 June 2017.	500m of kerbing and channeling installed.	1000m of kerbing and channeling installed.	500m of kerbing and channeling installed.	1000m of kerbing and channeling installed.
									Quarterly Cash flow						R800 000.00	R100 000.00	R200 000.00	R350 000.00	R800 000.00
K1.IRS.33	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Wards 19, 26, 01	Concrete storm water pipes installation in the CDB and driveway pipes at various places in Matatiele, Cedarville and Maluti.	Appointment of service provider Advert Monthly reports Photos	1290.3m	Number of Meters of pipes by set date	m Date	R 180 000.00	R 180 000.00	05/40/4690/000	N/A	N/A	EQUITABLE SHARE	Install 300m of storm water pipes by 30 June 2017	150m of storm water pipes installed.	300m of storm water pipes installed.	150m of storm water pipes installed.	300m of storm water pipes installed.
									Quarterly Cash flow						R180 000.00	R50 000.00	R100 000.00	R150 000.00	R180 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.34	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Wards 19, 26, 01	Drainage excavations in Maluti, Cedarville and Matatiele.	Appointment of service provider Advert Monthly reports Photos	22863.7m	Number of meters drains excavations installed by set date	m Date	R20 000.00	R20 000.00	05/40/4690/000	N/A	N/A	EQUITABLE SHARE	5000m of drains excavations by 30 June 2017.	2000m of drains excavated	4000m of drains excavated	3000m of drains excavated	5000m of drains excavated
									Quarterly Cash flow						R20 000.00	R5 000.00	R10 000.00	R15 000.00	R20 000.00
K1.IRS.35	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	Wards 19, 26, 01	Pothole repairs and verge tarring in Matatiele CBD, Maluti and Cedarville.	Appointment of service provider Advert Monthly reports Photos	24305.7m²	Number of Square meters maintained by set date	M2 Date	R500 000.00	R500 000.00	05/40/4690/000	N/A	N/A	EQUITABLE SHARE	8500m² of surfaced road maintenance by 30 June 2017	3000m² of surfaced road maintained	6000m² of surfaced road maintained	6000 m² of surfaced road maintained	8500m² of surfaced road maintained
									Quarterly Cash flow						R500 000.00	R100 000.00	R200 000.00	R300 000.00	R500 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.36	Basic Service Delivery And Infrastructure	Project, Operations And Maintenance Management	02,06,08,09,11,12,13,18,20,21,22,25	Maintenance and rehabilitation of 27,8km of gravel roads in the following wards:02,06,08,09,11,12,13,18,20,21,22,25	Appointment of service provider Advert Monthly reports Photos	927.53 Km	Number of Kilometres maintained and rehabilitated by set date	KM Date	R 1 300 000.00	R 1 300 000.00	05/40/4690/000	N/A	N/A	EQUITABLE SHARE	10 Km of roads to be maintained and rehabilitated by 30 June 2017.	3km of road maintained and rehabilitated.	10km of road maintained and rehabilitated.	3km of road maintained and rehabilitated.	10km of road maintained and rehabilitated.
									Quarterly Cash flow						R1 300 000.00	R200 000.00	R400 000.00	R600 000.00	R1 300 000.00
K1.IRS.25(1)	Basic Service Delivery & Infrastructure	Projects, Operations And Maintenance Management	09	Afsondering Sports field	Monthly Reports Completion certificate	4 Sportsfields	Final completion for sport field by set date.	Square meters percentage date	R172 000.00	R172 000.00	N/A	80/40/45/5791/015	N/A	MIG	Final completion (95%) for Afsondering sports field by 30 June 2017	Retention	Retention	95% completion Planting of grass	95% completion Practical completion
									Quarterly Cash flow						R2 172 000.00	Nil	R1 017 081	R1 900 000	R2 172 000
K1.IRS.25(2)	Basic Service Delivery & Infrastructure	Projects, Operations And Maintenance	22	Epiphany Sports field	Monthly Reports Completion certificate	4 Sports fields	Final completion for sport field by set date.	Square meters percentage date	R172 000.00	R172 000.00	N/A	80/40/45/5791/019	N/A	MIG	Final completion (95%) for Epiphany sports field by 30 June 2017	Retention	Retention	95% completion Planting of grass	95% completion Practical completion
									Quarterly Cash flow						R622 000.00	R232 900	R232 900	R232 900	R622 00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K1.IRS.25(3)	Basic Service Delivery & Infrastructure	Projects, Operations And Maintenance Management Unit	16	Majoro Sports field	Monthly Reports Completion certificate	4 Sports fields	Released retention for sport field by set date.	Square meters percentage date	R922 000.00	R922 000.00	N/A	80/40/45/5791/018	N/A	MIG	Retention release for Majoro sports field constructed by 31 December 2016	Retention	Retention	N/A	N/A
									Quarterly Cash flow						R922 000.00	R682 741.00	R682 741.00	R922 000.00	R922 000.00
K1.IRS.25(4)	Basic Service Delivery & Infrastructure	Projects, Operations And Maintenance Management Unit	12	Nkau Sports field	Monthly Reports Completion certificate	4 Sports fields	Final completion for sport field by set date.	Square meters percentage date	R1 172 000.00	R1 172 000.00	N/A	80/40/45/5791/016	N/A	MIG	Final completion (95%) for Nkau sports field constructed by 30 June 2017	Retention	Retention	95% completion(weed killing)	Revised to 95% completion(practical completion)
									Quarterly Cash flow						R1 172 000.00	Nil	R289 054.00	R800 000.00	R1 172 000.00
K1.IRS.25(5)	Basic Service Delivery & Infrastructure	Projects, Operations	06	Mahangwe Sports field	Monthly Reports Completion	4 Sport Sfields	Released retention for sport field by set date.	percentage date	R307 852.00	R307 852.00	N/A	80/40/45/5791/014	N/A	MIG	Retention release for Mahangwe sports field by 31 December 2016	Retention	Retention	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					certificate				Quarterly Cash flow						R307 852.00	Nil	R307 852.00	Nil	Nil
K1.IRS.32	Basic Service Delivery & Infrastructure	Project Management Unit	05	Construction of Mngayi Culvert Bridge	Monthly Reports Completion certificate	09 bridges	Percentage of Completion of bridge by set date.	m date	R1 510 000.00	R1 510 000.00	N/A	80/40/45/5790/097	N/A	MIG	80% completion of Mngayi Culvert Bridge by 30 June 2017	Retention	Retention release for Mngayi Culvert Bridge	(70%) Columns / pre-cast culverts Top slabs	(80%) Wing walls Protection Works Road signs
									Quarterly Cash flow						R1 510 000.00	Nil	R210 000.00	R800 000.00	R1 510 000.00
K1.IRS.31	Basic Service Delivery & Infrastructure	Projects, Operations And Maintenance Management Unit	19	Construction of Matatiele Internal Roads (CBD –Phase 1)	Monthly Reports Completion certificate	49.88km upgraded to Tar in 15/16 FY	Percentage of completion for roads by set date.	Square meters percentage date	R1 154 687.00	R1 154 687.00	N/A	80/40/45/5790/048	N/A	MIG	100% completion for Matatiele Internal Streets-(CBD)-Phase 1 by 30 June 2017	Retention	Retention release for Matatiele Internal Streets-(CBD)-Phase 1	100% completion(final completion)	N/A
									Quarterly Cash flow						R1 154 687.00	Nil	R1 154 687.00	Nil	Nil
K1.IRS.29(2)	Basic Service Delivery & Infrastructure	Projects, Operations And Maintenance Management Unit	02	Nkululekweni Headwalls	Monthly Reports Completion certificate	927.53 Km	Retention released for roads by set date.	Square meters percentage date	R50 000.00	R50 000.00	N/A	80/40/45/5791/030	N/A	EQUITABLE SHARE	Retention release for Nkululekweni Headwalls by 30 June 2017	Retention	Retention release for Nkululekweni Headwalls	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R50 000.00	Nil	R50 000.00	Nil	Nil
K1.IRS.32	Basic Service Delivery & Infrastructure	Projects, Operations And Maintenance Management Unit	11	Thotaneng Bridge	Monthly Reports Completion certificate	9	Released retention for bridge by set date.	Square meters percentage date	R123 833.00	R123 833.00	N/A	80/40/45/5791/031	N/A	EQUITABLE SHARE	Retention release for Thotaneng Bridge by 30 June 2017	Retention	Retention release for Thotaneng Bridge	N/A	N/A
									Quarterly Cash flow						R123 833.00	Nil	R123 833.00	Nil	Nil
K1.IRS.29(1)	Basic Service Delivery & Infrastructure	Projects, Operations And Maintenance Management	10	Construction of Ncome AR	Appointment of service provider	927.53 Km	Retention released for roads by set date.	km date	R2 232 782.00	R2 232 782.00	N/A		N/A	MIG	Retention release for Ncome Access Road by 30 June 2017.	Clear and grub Roadbed preparation Tipping and processing completed	N/A	N/A	N/A
					Monthly Reports Completion certificate				Quarterly Cash flow						R2 232 782.00	R2 232 782.00	Nil	Nil	Nil

KPA 2: MUNICIPAL INSTITUTION DEVELOPMENT AND TRANSFORMATION

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K2.BTO.01	Municipal Institution Development And Transformation	Budget Planning And Financial Reporting	N/A	Training of Budget Planning And Financial Reporting staff	Attendance register	Unit staff members	Number of trainings attended by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Two trainings to be attended by 31 March 2017.	N/A	One training to be attended by 31 December 2016.	One training to be attended by 31 March 2017.	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.BTO.02	Municipal Financial Viability And Management	SCM	N/A	Fleet management	12 fleet abuse cases and accidents reports Vehicle Licensing, Vehicle service orders	Fleet management procedures 2015/16 accidents reported 2015/16 fleet abuse cases	Number of fleet abuse cases and accidents reports and percentage of roadworthy municipal fleet by set date	Number Percentage	R650 000.00	R480,000.00	05/20/25/4910/000	N/A	N/A	Operational	12 monthly report on fleet abuse cases and accident report by 30 June 2017	3 monthly report on fleet abuse cases and accident report	3 monthly report on fleet abuse cases and accident report	3 monthly report on fleet abuse cases and accident report	3 monthly report on fleet abuse cases and accident report
									Quarterly Cash flow						Ensure 80% Roadworthy municipal fleet by 30 June 2017	Ensure 80% Roadworthy municipal fleet	Ensure 80% Roadworthy municipal fleet	Ensure 80% Roadworthy municipal fleet	Ensure 80% Roadworthy municipal fleet
									Quarterly Cash flow						R480 000.00	R120 000.00	R120 000.00	R120 000.00	R120 000.00
K2.BTO.03	Municipal Institution	SCM	NA	Acquisition management (7)	Attendance register for training	2015/16 Bid Committee	Bid committee trained by set date	Date	N/A	N/A	N/A	N/A	N/A	Operational	Facilitate Bid committee training by 31 March 2017	N/A	N/A	Bid committee training by 31 March 2017	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K2.CRS.12	Municipal Institution Development And	Administration Support And Public	1,19,26	Facilitation of sitting of governance and oversight structures meetings	Advertisements/Public Notices,	Rules and Orders of Council and Annual Calendar of meetings	Council meetings publicised within prescribed time frame	Number of day	N/A	N/A	N/A	N/A	N/A	N/A	Publicizing of all Council Meetings at least 5 days before sitting of Council Meetings	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.13	Municipal Institution Development And	Administration Support And Public Amenities	1,19,26	Facilitation of sitting of governance and oversight structures meetings	Minutes, Calendar of Council and Committee Meetings	Rules and Orders of Council and Annual Calendar of meetings	Minutes of each governance structure meeting produced within the prescribed time frame	Number of days	N/A	N/A	N/A	N/A	N/A	N/A	Production of Minutes of each governance structure meeting within 2 weeks after sitting	Production and submission of minutes to the Chairperson of the meeting within 2 weeks after each meeting	Production and submission of minutes to the Chairperson of the meeting within 2 weeks after each meeting	Production and submission of minutes to the Chairperson of the meeting within 2 weeks after each meeting	Production and submission of minutes to the Chairperson of the meeting within 2 weeks after each meeting
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.14	Municipal Institution Development And	Administration Support And Public Amenities	1,19,26	Facilitation of sitting of governance and oversight structures meetings	Council Resolution list	Rules and Orders of Council and Annual Calendar of meetings	Council resolutions produced within 2 weeks after each council meeting	Number of days	N/A	N/A	N/A	N/A	N/A	N/A	Produce council Resolutions within two weeks of council meeting	Production of Council resolutions and submission of the Council Resolutions to the Speaker within 2 weeks of the Council sitting.	Production and submission of Council resolutions to the Speaker 2 weeks after each meeting	Production and submission of Council resolutions to the Speaker 2 weeks after each meeting	Production and submission of Council resolutions to the Speaker 2 weeks after each meeting
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.38	Municipal Institution Development And Transformation	Administration Support And Public Amenities	1,19,26	Facilitation of sitting of governance and oversight structures meetings	Attendance registers and Report	Rules and Orders of Council and Annual Calendar of meetings	Number of reports produced on Monitoring of Scheduled Sitting of governance meetings by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Produce 4 report on Monitoring of Scheduled Sitting of governance meetings by 30 June 2017	Production of 1 report on sitting of meetings in each month for the management team meetings	Production of 1 report on sitting of meetings in each month for the management team meetings	Production of 1 report on sitting of meetings in each month for the management team meetings	Production of 1 report on sitting of meetings in each month for the management team meetings

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.15	Municipal Institution Development And Transformation	Administration Support And Public Amenities	1,19,26	Monthly Management Team Meetings (MTM)	Minutes, attendance registers, calendar of Council and Committee Meetings	Annual Calendar of meetings	Number of notices issued on MTM	Number	N/A	N/A	N/A	N/A	N/A	N/A	Issuing of 12 notices of the Management Team Meeting regarding scheduled meetings	Issuing of management team meeting notice 1 week before the scheudled meeting	Issuing of management team meeting notice 1 week before the scheudled meeting	Issuing of management team meeting notice 1 week before the scheudled meeting	Issuing of management team meeting notice 1 week before the scheudled meeting
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.16	Municipal Institution Development And Transformation	Administration Support And Public Amenities	1,19,26	Monthly Management Team Meetings (MTM)	Minutes, attendance registers, calendar of Council and Committee Meetings	<ul style="list-style-type: none"> Annual Calendar of meetings 	Number of MTM agendaes issued	Number	N/A	N/A	N/A	N/A	N/A	N/A	Preparation and consolidation of 12 MTM Agendae	Issuing of 3 MTM agendaes 24 hours before the sheduled meeting.	Issuing of 3 MTM agendaes 24 hours before the sheduled meeting.	Issuing of 3 MTM agendaes 24 hours before the sheduled meeting.	Issuing of 3 MTM agendaes 24 hours before the sheduled meeting.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.17	Municipal Institution Development And Transformation	Administration Support And Public Amenities	1,19,26	Monthly Management Team Meetings (MTM)	Minutes, attendance registers, calendar of Council and Committee Meetings	<ul style="list-style-type: none"> Annual Calendar of meetings 	Number of MTM minutes produced	Number	N/A	N/A	N/A	N/A	N/A	N/A	Recording and production of 12 MTM Minutes in 2016/17 financial year	Production and submission of MTM mintues to the Chaiperson of the meeting	Production and submission of MTM mintues to the Chaiperson of the meeting	Production and submission of MTM mintues to the Chaiperson of the meeting	Production and submission of MTM mintues to the Chaiperson of the meeting
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K2.CRS.18	Municipal Institution Development And Transformation	Administration Support And Public Amenities	1,19,20,26	Facilitation of appointment of a Safety and Security Services provider	Appointment Letter and service level agreement	Municipal premises and assets requiring security services are in place	Service provider appointed by set date	Date	R7,440,000.00	R7,440,000.00	05 25 30 4910 000	N/A	N/A	N/A	Facilitation of appointment of a Safety and Security Services provider on key municipal premises by 30 June 2017.	Preparation of specifications for provision of Safety and Security Services.	Advertisement of the bid for provision of safety and security services	Evaluation of the safety and security services bid.	Appointment and conclusion of the service level agreement for safety and security services.
									Quarterly Cash flow						R7,440,000.00	Nil	Nil	Nil	R7,440,000.00
K2.CRS.19	Municipal Institution Development And Transformation	Administration Support And Public Amenities	1,19	Facilitation of appointment of service providers	Appointment Letter and service level agreement	Public toilets for community usage is available	Service provider appointed by set date	Date	R360 000.00	R360 000.00	05 25 30 4910 000	N/A	N/A	N/A	Appointment of service provider for Cleaning and Maintenance Services of Public Toilets (Rhino Taxi Rank, Coffee pot Taxi Rank and Maluti Taxi Rank) by 30 June 2017.	N/A	N/A	Preparation of specifications, advertisement of the bid for provision of cleaning and maintenance services.	Evaluation of the safety and security services bid. Appointment and conclusion of the service level agreement for safety and security services.
									Quarterly Cash flow						R360 000.00	Nil	Nil	Nil	R360 000.00
K2.CRS.23	Municipal Institution Development And Transformation	Administration Support And Public Amenities	1,19,20,26	Monitoring of provision of Safety and Security services	Minutes of meetings with the Service Provider and monthly Reports of the service provider	Concluded Service level agreement with the service provider	Number of Monthly reports on the monitoring of provision of security services on key municipal premises	Number and date	R7,800,000	R7,800,000	05 25 30 4910 000	N/A	N/A	N/A	Four (4) meetings and Twelve (12) monthly reports on the Monitoring of the provision security services on key municipal premises by 30 June 2017	Holding of 1 quarterly meeting and compilation of 3 reports by the service provider by 30/09/16	Holding of 1 quarterly meeting and compilation of 3 reports by the service provider by 31/12/16	Holding of 1 quarterly meeting and compilation of 3 reports by the service provider by 31/03/17	Holding of 1 quarterly meeting and compilation of 3 by the service provider reports by 30/06/17

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.20	Institution Development And	Administration Support And	ALL	Control and Monitoring of public facilities	6 Reports	Community halls and stadiums are available for public usage	Number of monthly reports	Number of reports produced	N/A	N/A	N/A	N/A	N/A	N/A	6 monthly reports on control and monitoring of public facilities	N/A	N/A	3 monthly reports by 31/03/17	3 monthly reports by 30/06/17
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.22	Municipal Institution Development And	Administration Support And Public Amenities	1,19,26	Monitoring of Library, Museum and Auxiliary Services	12 reports and 4 meetings	Library, Museum and auxiliary facilities are in place	Number of meetings held by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	4 quarterly meetings on: Library, Museum and Auxiliary Services (Cleaning Services and Messenger/Driver Services) 30 June 2017	1 quarterly meeting on: Library, Museum, Cleaning Services and Messenger/Driver Services by 30/09/16	1 quarterly meeting on: Library, Museum, Cleaning Services and Messenger/Driver Services by 31/12/16	1 quarterly meeting on: Library, Museum, Cleaning Services and Messenger/Driver Services by 31/03/17	1 quarterly meeting on: Library, Museum, Cleaning Services and Messenger/Driver Services by 30/06/17
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.21	Municipal Institution Development And	Administration Support And Public Amenities	1,19,20,26	Purchase of protective clothing	Appointment Letter	The contract of the current service provider ended in 2016	Number of staff provided with protective clothing by set date	Date	R160,000.00	R160,000.00	05 25 30 5521 000	N/A	N/A	N/A	To provide staff with necessary protective uniform by 30 June 2017	Preparation of specifications and advertisement for Protective Clothing	Advertisement of the bid and appointment of the service provider	Service Provider appointed and SLA signed.	Delivery of protective clothing.
									Quarterly Cash flow						R160,000.00	Nil	Nil	Nil	R160,000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K2.CRS.24	Municipal Institution Development And Transformation	Information And Communication Technology	N/A	Maintaining installation of Virtual Private Network (VPN) client to all Municipal laptops	Signed installation register System log report detailing users that can connect through VPN client	Virtual Private Network (VPN) is in place	Number of laptops configured to connect to municipal VPN through VPN Client	Number Date	R1 396 000.00	R564 000.00	52540 491000	N/A	N/A	Operational	To have VPN client installed to 72 municipal laptops by 30 June 2017	Quarterly report of newly connected users	Quarterly report of newly connected users	Quarterly report of newly connected users	Quarterly report of newly connected users
									Quarterly Cash flow						R564 000.00	R141 000.00	R141 000.00	R141 000.00	R141 000.00
K2.CRS.25	Municipal Institution Development And	Information And Communication	N/A	Maintenance of VPN connection to all other municipal sites	Contract SLA Proof of payments	Contract and Service Level Agreement with Telkom are in place	Continued provision VPN computer network throughout all municipal office	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	To provide 12 monthly reports on VPN computer network to all office by 30 June 2017	Presentation of 3 Detailed reports on VPN computer network availability to municipal sites	Presentation of 3 Detailed reports on VPN computer network availability to municipal sites	Presentation of 3 Detailed reports on VPN computer network availability to municipal sites	Presentation of 3 Detailed reports on VPN computer network availability to municipal sites
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K2.CRS.26	Municipal Institution Development And	Information And Communication Technology	N/A	Internet speed for municipal offices	Contract SLA Proof of payments	Telkom 2mbps line for internet	Configure internet services through microwave for municipal offices by set date	Date	R1 396 000.00	R60 000.00	52540 491000	N/A	N/A	Operational	Provision of 10Mbps internet services through microwave for municipal offices by 30 June 2017	N/A	N/A	N/A	10Mbps internet services through microwave configured for municipal offices
															R60 000.00	Nil	Nil	Nil	R60 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K2.CRS.27	Municipal Institution Development And Transformation	Information And Communication Technology	N/A	Establishment of Municipal Intranet and extranet service	ToR for Intranet and Extranet, Advertisement for the bid, Appointment letter of the Implementer Prototypes of intranet and extranet Attendance register for workshop on intranet and extranet	Document sharing is made through emails Microsoft SharePoint Software is in place	Establishment of intranet and extranet by set date	Percentage Date	R510 000.00	R200 000.00	N/A	802540 5750 004	N/A	Capital	Establishment of Municipal Intranet and extranet service by 30 June 2017	N/A	N/A	Preparation of ToR for both intranet and extranet And presentation of ToRs to the BSC	Appointment of intranet and Extranet implementer Development and configuration of Intranet and Extranet services Connecting and holding a user basic tutorial workshop
									Quarterly Cash flow						R200 000.00	Nil	Nil	Nil	R200 000.00
K2.CRS.28	Municipal Institutional Transformation And Development	Information And Communication Technology	N/A	Installation of optical Fibre Link between Civic Centre Offices and Public Safety Offices	ToRs Advertisement of the bid Appointment letter of the implementer Close-out report	There is VPN connection to Traffic Offices	Traffic Offices connected to ICT Infrastructure through optical underground Fibre cable by set date	Date	R480 000.00	R480 000.00	N/A	802540 5750 004	N/A	Capital	To have Traffic Offices connected to ICT Infrastructure through optical underground Fibre cable by 30 June 2017	Preparation of ToRs, and presentation to BSC	Advertisement of the bid	Appointment of Implementer Installation and configuration	Testing and Commissioning of Optical Fibre between 102 Main Street and Traffic Offices
									Quarterly Cash flow						R480 000.00	Nil	Nil	R200 000.00	R280 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K2.CRS.29	Municipal Institutional Transformation And Development	Information And Communication Technology	N/A	Provision of Surveillance Cameras in all Municipal properties	ToR for surveillance Camera Systems logs showing Connections and configurations of Surveillance Cameras to central storage	Surveillance Cameras are isolated in offices	Surveillance Cameras and surveillance data storage in the server room provided by set date	Date	R504 000.00	R504 000.00	N/A	802540 5750 004	N/A	Capital	To have functional Surveillance Cameras and reliable surveillance data storage in the server room by 30 June 2017	Preparation of ToR Presentation of ToRs to the BSC	N/A	Presentation of ToRs to the BSC Advertisement of the bid Appointment of Service Provider	Installing and Configuration of all Cameras Testing and Commissioning of Cameras to one central storage at 102 Main Street
									Quarterly Cash flow →						R504 000.00	Nil	Nil	Nil	R504 000.00
K2.CRS.30	Municipal Institutional Transformation And Development	Information And Communication Technology	N/A	Establishment of full functional helpdesk through Service Manager System	ToRs for Service Manager configurations Advertisement of the Bid Monthly reports	Incident Management Policy is in place	Functional help desk Service by set date	Date	R300 000.00	R190 000.00	N/A	52540 465000	N/A	Operational	To maintain a fully functional help desk through Service Manager System by 30 June 2017	Preparation of ToR Presentation of ToR to BSC Advertisement of bid Presentation of detailed monthly ICT incident reports	Appointment of Service Provider and configuration of Service Manager System	Integration of Service Manager System to Revenue Management System (Netvender) Presentation of detailed monthly ICT incident reports Testing and commissioning of Service Manager System Presentation of	Presentation of detailed monthly ICT incident reports

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																		detailed monthly ICT incident reports	
									Quarterly Cash flow						R190 000.00	Nil	Nil	R190 000.00	Nil
K2.CRS.31	Municipal Institutional Transformation And	Information And Communication Technology	N/A	Conducting monthly firewall and domain controller audit log	Monthly Firewall and domain controller audit logs	ICT Security in place	Number of monthly on review of Firewall and domain controller audit logs by set date	Number Date	N/A	N/A	N/A	N/A	N/A	OPERATIONAL	12 Monthly reports on review of Firewall and domain controller audit logs by 30 June 2017	Presentation of detailed 3 monthly reports on review of Firewall and domain controller audit logs incident	Presentation of detailed 3 monthly reports on review of Firewall and domain controller audit logs incident	Presentation of detailed 3 monthly reports on review of Firewall and domain controller audit logs incident	Presentation of detailed 3 monthly reports on review of Firewall and domain controller audit logs incident
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.32	Municipal Institutional Transformation And Development	Information And Communication Technology		Development of workflows within Data Stor	Proof of upgraded Software Workflow prototype Attendance register for workshop	Data Stor system is in place	Configured Data Stor and number of workflows within data stor by set date	date	R50 000.00	R50 000.00	52540 519000	N/A	N/A	Operational	To upgrade Data Stor version and configure three (3) workflows by 30 June 2017	N/A	N/A	Upgrade Data Stor to new version Consult with all departments on processes within workflows to be configured	Develop three (3) workflow processes Present three (3) workflows to management Configure three (3) workflows Conduct user workshop for workflows utilization
									Quarterly Cash flow						R50 000.00	Nil	Nil	Nil	R50 000.00
K2.CRS.33	Municipal	Information And	Good	provision of Mobile phones and Data Cards	Proof of advertisement Proof of	Cellular phone and mobile Data Card is in	Provide Cellular phones and mobile Data	Date	R2 005 000.00	R805 000.00	52540 552000	N/A	N/A	Operational	To provide contracted cellular phones and	Advertisement of the bid, appointment of implementer,	Migration / non migration of all lines to new contract,	detailed report on usage of cellular phones and mobile data	detailed report on usage of cellular phones and mobile data

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					appointment Proof lines migration Signed SLA	policy is in place	Cards provided to municipal officials by set date								mobile Data Cards for municipal officials by 31 December 2017	detailed report on usage of cellular phones and mobile data cards	detailed report on usage of cellular phones and mobile data cards	cards	cards
									Quarterly Cash flow →						R805 000.00	R325 000.00	R325 000.00	R325 000.00	R325 000.00
K2.CRS.34	Municipal Institutional Transformation	Information And Communication Technology		Continued provision of telephone system	Copy of SLA Proof of payments	Access to telephone management policy is in place	Number of reports on provision of telephone access and management by set date	Number Date	R2 005 000.00	R1 200 000.00	52540 552000	N/A	N/A	Operational	To provide 12 reports on provision of telephone access and management to members of staff by 30 June 2017	Presentation of 3 detailed reports on access and usage of telephones lines	Presentation of 3 detailed reports on access and usage of telephones lines	Presentation of 3 detailed reports on access and usage of telephones lines	Presentation of 3 detailed reports on access and usage of telephones lines
									Quarterly Cash flow						R1 200 000.00	R300 000.00	R300 000.00	R300 000.00	R300 000.00
K2.CRS.35	Municipal Institutional Transformation	Information And Communication Technology	Good governance and public participation	Provision of laptops to members of council	ToRs Appointment letter Signed acceptance of laptop form by members of council	Provision of tools of trade to members of council	Number of laptops provided to member of council by set date	Number Date	R1 396 000.00	R261 000.00	52540 491000	N/A	N/A	Operational	To provide 61 laptops to members of council by 30 September 2016	Prepare ToRs, Advertise the bid, Appoint Service Provider, Configure laptops, Handover laptops to members of council	3 monthly reports and payments for for laptops	3 monthly reports and payments for for laptops	3 monthly reports and payments for for laptops
									Quarterly Cash flow						R261 000.00	Nil	R87 000.00	R87 000.00	R87 000.00
K2.CR S.37	Development	Information	Good	Facilitation of website hosting	Monthly reports on website	Service Level Agreement	Number of monthly report on	Number	R1 396 000.00	R60 000.00	52540 491000		N/A	Operational	To provide 12 monthly reports on	Presentation of 3 monthly reports on	Presentation of 3 monthly reports on detailed audit	Presentation of 3 monthly reports on	Presentation of 3 monthly reports on

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				services	availability Proof of payment for hosting website services	is in place for website hosting	provision and monitoring of website availability by set date	Date							provision and monitoring of website availability by 30 June 2017	detailed audit logs to ensure municipal website availability	logs to ensure municipal website availability	detailed audit logs to ensure municipal website availability	detailed audit logs to ensure municipal website availability
									Quarterly Cash flow						R 60 000.00	R15 000.00	R15 000.00	R15 000.00	R15 000.00
K2.CRS.36	Municipal Institution Development And Transformation	Information And Communication Technology	Good governance and public	Facilitation on ICT Skills	Quarterly report Training attendance register Training competency certificate	Obligation to address skill gap in ICT Unit to meet business needs	Number of ICT training programs offered by set date	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	To have ICT personnel trained on 3 ICT training programs by 30 June 2017	N/A	To have (1) ICT training program rolled out	To have (1) ICT training program rolled out	To have (1) ICT training program rolled out
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.01	Municipal Institutional Transformation And Development	Human Resource Management	N/A	Development of staff Establishment	Reviewed staff establishment Council resolution on adoption of the reviewed staff establishment	2016/17 approved Staff Establishment	Approved staff Establishment by set date	Staff Establishment Date	N/A	N/A	N/A	N/A	N/A	N/A	Approval of a Staff Establishment by 30 June 2017	None	None	Initiation of staff establishment review by the departments Presentation of Staff establishment review proposals at Annual Municipal Strategic Planning Session	Consultation on the consolidated draft staff establishment presentation for adoption at governance levels

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.02	Municipal Institutional Transformation And	Human Resource Management	N/A	Filling of budgeted and approved vacant posts	Advertisements, schedule of appointed employees and appointment letters	Budgeted for vacant posts on the staff establishment	Number of identified and approved vacant posts to be filled by 30 June 2017	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Filling of 100 budgeted and approved vacant post (2016/17) by 30 June 2017	conducting a recruitment process for a specified number of identified and approved vacant posts	conducting a recruitment process for a specified number of identified and approved vacant posts	conducting a recruitment process for a specified number of identified and approved vacant posts	conducting a recruitment process for a specified number of identified and approved vacant posts
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.03	Municipal Institutional	Human Resource Management	N/A	Training of employees and Members of Council	Training attendance registers	Training and Development Policy and WSP	Number of training programs to be rolled out by 30 June 2017	Number Date	R1 100 000.00	R1 100 000.00	2535 5470 000	N/A	N/A	Own revenue	Twenty (20) training programs to be rolled out by 30 June 2017	three (3) Training Programs to be implemented	Five (5) Training Programs to be implemented	Six (6) Training Programs to be implemented	Six (6) Training Programs to be implemented
									Quarterly Cash flow						R1 100 000.00	R137 500.00	R229 167.00	R366 667.00	R366 667.00
K2.CRS.04	Municipal Institutional Transformation And	Human Resource Management	N/A	Provision of financial study assistance for approved study programs	Approved application for financial study assistance Proof of payment	Training and development policy is in place	financial study assistance for approved study programs provided by set date	Date	R200 000.00	R200 000.00	2535 5470 000	N/A	N/A	Own revenue	Provision of financial study assistance for approved study programs by 30 June 2017	Consideration of application for financial study assistance and payment thereof upon approval	N/A	Consideration of application for financial study assistance and payment thereof upon approval	N/A
									Quarterly Cash flow						R200 000.00	R50 000.00	Nil	R150 000.00	Nil
K2.CRS.05	Municipal Institutional	Human Resource Management	N/A	Preparation and submission of the Work Place Skills Plan to LGSETA	Approved WSP and minutes of the Training Committee	WSP Template and Training and Development budget	Approved WSP by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Approval of WSP and Submission to Local Government SETA by 30 April 2017.	Distribution and filling of skills Audit forms	Distribution and filling of skills Audit forms	Capturing of information on the WSP template and Preparation of WSP	Approval and Submission of the WSP to Local Government SETA by 30 April 2017.

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.06	Municipal Institutional Transformation And	Human Resource Management	N/A	Staff excellence recognition awards (Khanya Naledi Day)	List of Employees identified for receiving awards	Terms of reference for Khanya Naledi program	Staff excellence recognition awards ceremony by set date	Awards Date	R5000 000.00	R500 000.00	N/A	N/A	2535 5306 000	N/A	Host staff excellence recognition awards ceremony by 31 December 2016	Preparation for the ceremony	Staging of the recognition awards ceremony	N/A	N/A
									Quarterly Cash flow						R500 000.00	Nil	R500 000.00	Nil	Nil
K2.CRS.07	Municipal Institutional Transformation And	Human Resource Management	N/A	Conducting of employee wellness programs	Attendance register, memo informing all the relevant departments	Appointed service provider and OHS Policy	Number of safety and wellness programs rolled out by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Four (4) educational awareness sessions on safety and wellness for employees by 30 June 2017.	one educational awareness session on safety and wellness for employees	one educational awareness session on safety and wellness for employees	one educational awareness session on safety and wellness for employees	out one educational awareness session on safety and wellness for employees
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.08	Municipal Institutional	Human Resource Management		Monitoring of Employee Health and Safety issues	Minutes of OHS Committee	OHS policy and protective clothing and equipment	Number OHS Committee meetings by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	four (4) OHS Committee meetings by 30 June 2017	one (1) OHS Committee meeting	one (1) OHS Committee meeting	one (1) OHS Committee meeting	one (1) OHS Committee meeting
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.09	Municipal Institutional Transformation And	Human Resource Management	N/A	Conduct OHS and wellness day events	Attendance registers and medical tests results report	Employee health and safety, workplace HIV/AIDS and EAWP policies in place	Number of wellness program events conducted by set date	Number Date	R450 000.00	R 450 000.00	2535 5306 000				Conduct two (2) wellness programs events by 30 June 2017	To conduct employee medical screening for infrastructure services (electricity unit)	Conduct one wellness day programs	Conduct one wellness day programs	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R 450 000.00	R 50 000.00	R 2000 000.00	R 2000 000.00	Nil
K2.CRS.10	Municipal Institutional Transformation And	Human Resource Management	N/A	Signing of Performance Plans for Task Grade 14 –07 Employees	Schedule of Signed Plans	IPMS Policy	Signed performance plans for Task Grade 14-07 employees by set date	Signed Plans Date	N/A	N/A	N/A	N/A	N/A	N/A	Signing of Performance Plans for Task Grade 14-07 employees by March 2017	Signed Performance Plans for Task Grade 14-07 employees by 30 September 2016	Signed Performance Plans for Task Grade 14-07 employees by 31 December 2016	Signed Performance Plans for Task Grade 14-07 employees by 31 March 2017	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.CRS.11	Municipal Institutional Transformation And	Human Resource Management	N/A	Quarterly performance Review for Task Grade 14 – 07 Employees	Signed Schedules and Quarterly Performance Reviews	Mid-year and Annual Performance Assessments for 2015/16 FY	Number of quarterly performance reviews	Number	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly performance reviews for Task Grade 14-07 employees by 30 June 2017	Quarterly performance reviews for Task Grade 14-07 employees	Quarterly performance reviews for Task Grade 14-07 employees	Quarterly performance reviews for Task Grade 14-07 employees	Quarterly performance reviews for Task Grade 14-07 employees
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K2.IRS.01	Municipal Institutional transformation and	Electricity	N/A	Capacity Building of Staff	Training attendance and invitation letter.	4 staff trained	Number of staff members trained by set date	number date	N/A	N/A	N/A	N/A	N/A	N/A	Training of 4 staff members on Operational Regulations for High Voltage systems by 30 June 2017	N/A	One staff member trained	N/A	4 staff members to be trained Operational Regulations for High Voltage systems
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

KPA 3: LOCAL ECONOMIC DEVELOPMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K3.BTO.01	Local Economic Development	SCM	N/A	Acquisition Management (1)	Awarded bids, Deviation Register, Reports on Regulation 32 bids ,	Awarded bids, Deviation Register, Reports on Regulation 32 bids for 2015/6 FY	Percentage of procurements between R30 000.00 and R20 000.00 procured locally by set date	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	50% of Procurement between R30 000 – R200 000 procured locally by 30 June 2017	50% of Procurement between R30 000 – R200 000 procured locally	50% of Procurement between R30 000 – R200 000 procured locally	50% of Procurement between R30 000 – R200 000 procured locally	50% of Procurement between R30 000 – R200 000 procured locally
K3.BTO.02				Acquisition Management (2)	Awarded bids, Deviation Register, Reports on Regulation 32 bids ,	Awarded bids, Deviation Register, Reports on Regulation 32 bids for 2015/6 FY	Percentage of procurements above R200 000.00 procured locally by set date	Percentage							20% of procurement above R200 000 procured locally by 30 June 2017	20% of procurement above R200 000 procured locally	20% of procurement above R200 000 procured locally	20% of procurement above R200 000 procured locally	20% of procurement above R200 000 procured locally
K3.BTO.03				Acquisition Management (3)	Awarded bids, Deviation Register, Reports on Regulation 32 bids ,	Awarded bids, Deviation Register, Reports on Regulation 32 bids for 2015/6 FY	Percentage of bids done through competitive bidding by set date	Percentage							60% of bids done through competitive bidding by 30 June 2017	60% of bids done through competitive bidding	60% of bids done through competitive bidding	60% of bids done through competitive bidding	60% of bids done through competitive bidding
Quarterly Cash flow															Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K3.BTO.04	Local Economic Development	SCM	NA	Demand Management (2)	updated register of accredited prospective service providers	Accredited Prospective Service Provider Register for 2015/16 FY	Supplier day hosted by set date	Registers Date	N/A	N/A	N/A	N/A	N/A	N/A	Host Supplier Day by 30 June 2017	N/A	N/A	N/A	Supplier day by 30 June 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K3.CMS.01	Local Economic Development	Public Participation	All	Administration and management of EPWP initiatives and grant fund	Signed contracts, Project progress reports, Payment schedule and proof of payment	468 EPWP beneficiaries IN 2015/2016	Number of EPWP beneficiaries to contract by set date.	Number and date	R 2 250 000.00 and R 1 790 000.00	R 4 040 000.00	05 30 35 4980 059 ; 05 30 35	N/A	N/A	CRR and Incentive grant	Contract 286 EPWP Beneficiaries by 30 June 2017	Drafting and adoption of beneficiary recruitment plan	Contracting and orientation of beneficiaries	Monitoring and reporting to public works and municipality	Monitoring and reporting to public works and municipality
									Quarterly Cash flow						R 4 040 000.00	R1 010 000.00	R1 010 000.00	R1 010 000.00	R1 010 000.00
K3.CRS.01	Local Economic Development	Human Resource Management	N/A	Capacity building of unemployed youth	Signed learnership/apprenticeship contracts	Training and Development Policy and WSP	Number of programmes for unemployed youth offered by set date	Number Date	R300 000.00	R300 000.00	2535 5190 000	N/A	N/A	Own revenue	Offer Learnership /apprenticeship programmes/ skills programmes to unemployed youth in the municipality by 30 June 2017	Signing and/or acceptance of the appointed training provider, and signing contracts with the identified learners.	Implementation of the project Appointment of the service provider	Implementation of the project	Implementation of the project
									Quarterly Cash flow						R300 000.00	R75 000.00	R75 000.00	R75 000.00	R75 000.00
K3.EDP.01	Local Economic Development	Led -Tourism	ALL WARDS	Destination Marketing	New Tourism Brochure	Old Tourism brochure	Reviewed Tourism brochure by set date	Date	R3 175 000.00	R100 000.00	050135540000	N/A	N/A	Equitable Share	Review and re design of tourism brochure by 30 June 2017	Development Specification and advertising	Service provider appointed	Service provider appointed	Review and re- design of tourism brochure done by 30 June 2017

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow➡						R 100 000.00	Nil	Nil	R 50 000.00	R 100 000.00
K3.EDP.02	Local Economic Development	Led - Tourism	ALL WARDS	Music Festival (ECPTB & MDTP)	Close out report, service level agreements,	5 th Matatiele Music Festival hosted	Music Festival held by set date	Date	R3 175 000.00 + R400 000.00	R2 000 000.00	0501353480081 0501355306000	N/A	N/A	Equitable Share & Grant	Host the 6 th Matatiele Music Festival by 31 December 2016	Development Specifications, advertising and appointment of services providers	Marketing and procurement of services	Close out report submitted to council	N/A
									Quarterly Cash flow						R 2 400 000.00	R 1 200 000.00	R 2 000 000.00	Nil	Nil
K3.EDP.03	Local Economic Development	Led- Tourism	ALL WARDS	Tourism Month events (Tourism month celebration, Mehlooding heritage and Ced-Matat heritage race)	Reports, pictures, invoices	Annual Tourism Events	Number of events held by set date	number	R440 000.00	R440 000.00	0501355400000	N/A	N/A	Equitable Share	To host tourism month celebration, Mehlooding heritage, Ced-Matat heritage race and Matat Fees events by 30 September 2016	Development Specifications, advertising, appointment of services providers and hosting of Tourism Month celebration	N/A	Closeout reports	N/A
															To host four (4) PSC meetings and host Mehlooding heritage event.	N/A	Closeout reports	N/A	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																To host four (4) PSC meetings and host Ced-Matat Heritage race.	N/A	Closeout reports	N/A
																To host four (4) PSC meetings and host Matat Fees.	N/A	Closeout reports	N/A
									Quarterly Cash flow						R 440 000.00	R 440 000.00	Nil	Nil	Nil
K3.EDP.04	Local Economic Development	Led- Tourism	ALL	Support for tourism product owners/ Tourism Indaba	Invoices, reports and pictures	Annual showcase at tourism indaba	Number of Tourism product owners marketing in the event	number	R330 000.00	R100 000.00	05013551800000	N/A	N/A	Equitable Share	Support two Tourism product owners to showcase products at the Tourism Indaba by 30 June 2017	N/A	N/A	Booking, accommodation for Tourism indaba	Attend tourism indaba in May
									Quarterly Cash flow						R 100 000	Nil	Nil	Secure and pay accreditation	R 100 000.00
K3.EDP.05	Local Economic Development	Led- Tourism	ALL	Local tourism Organization	Minutes of meetings, reports	Workshop held for roles and responsibilities of the municipality and the private sector	Date of establishment	date	R3 175 000.00	R15 000.00	05013554000000	N/A	N/A	Equitable Share	To host four quarterly meetings for Tourism Development and destination marketing of Matatiele by 30 June 2017	To host a quarterly meeting for Tourism Development and destination marketing of Matatiele	To host a quarterly meeting for Tourism Development and destination marketing of Matatiele	To host a quarterly meeting for Tourism Development and destination marketing of Matatiele	To host a quarterly meeting for Tourism Development and destination marketing of Matatiele
									Quarterly Cash flow						R15 000.00	R5 000.00	R15 000.00	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K3.EDP.06	Local Economic Development	Led -SMME Support	ALL WARDS	SMME Support/Skills Development	Attendance Register, Modules/ study Guide	Forty Cooperatives trained in Financial Management and Bookkeeping	Number of Cooperatives trained by June 2017	Number	R3 175 000.00	R350 000.00	050135540000	N/A	N/A	Equitable Share	To train 40 SMMEs and Cooperatives by 30 June 2017	10 Cooperatives trained in Financial Management	15 Cooperatives trained in Business Management	15 Cooperatives trained in Project Management	N/A
									Quarterly Cash flow						R350 000.00	R100 000.00	R200 000.00	R350 000.00	Nil
K3.EDP.07	Local Economic Development	Led - SMME Support	ALL WARDS	SMME/COOP Enterprise Funding Support	Attendance Registers Monthly reports Proof of Payments	Database available for Cooperatives and SMMEs	Funding support done to SMMEs and Cooperatives by set date	Number	R3 175 000.00	R300 000.00	0501355400000	N/A	N/A	Equitable Share	Funding support to eight local SMMEs and Cooperatives done by 30 June 2017	Advert for proposals issued	Evaluation of the bid for SMMEs and Cooperatives done	Evaluation of the bid for the SMMEs and Cooperatives done	Funding support done to eight SMMEs and Cooperatives
									Quarterly Cash flow						R300 000.00	Nil	Nil	R300 000.00	Nil
K3.EDP.08	Local Economic Development	Led -Smme	ALL WARDS	Processing of Business licenses	Signed application forms, Signed letters of acknowledgement	Existing data for operating businesses	% Issued licenses within the turnaround time	Percentage	N/A	N/A	N/A	N/A	N/A	Operational	Issue 100% of business licenses within 21 days	100% business licenses issued within 21 days	100% business licenses issued within 21 days	100% business licenses issued within 21 days	100% business licenses issued within 21 days
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K3.EDP.09	Local Economic Development	Led -Agriculture Led -Smme Support	ALL WARDS	Construction of Matatiele Poultry Abattoir	Attendance register, Photos	Commercial and Emerging farmers producing poultry in place	Plans developed by set date	Date	R 2800 000.00	R2800.000.00	N/A	8001355751060	N/A	CRR	Feasibility study & Development of business plans of poultry abattoir by 30 June 2017	Feasibility study.	Business plan development	Fencing of the site and EIA done	N/A
									Quarterly Cash Flow						R 2800 000.00	R 1 350 000.00	Nil	R 2 800	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																		000.00	
K3.EDP.10	Local Economic Development	Led- Forestry	ALL WARD	Support four communal Forestry Cooperatives	Attendance Register Proof of payment	Licenses for afforestation in ward	Four Forestry enterprises/ Co-operatives funded by set date	number	R3 175 000.00	R150 000.00	0501355400000	N/A	N/A	Equitable Share	Four Forestry enterprises/ Co-operatives funded by 30 June 2017	Advert issued	Evaluation of forestry Cooperatives applications	Evaluation of forestry Cooperatives applications done	Four forestry enterprises funded by 30 June 2017
									Quartely Cash Flow						R150 000.00	Nil	Nil	R150 000.00	Nil
K3.EDP.11	Local Economic Development	LED – STAKEHOLDER RELATIONS	ALL WARDS	Establish an Led Forum /LAT	Minutes/ Attendance register	Local Action Team meetings held in 2015/16	Number of LAT meetings held by June 2017	Number	R330 000.00	R10 000.00	050135518000000	N/A	N/A	Equitable Share	Four LAT meetings held by 30 June 2017	1 Meeting held	1 Meeting held	1 Meeting held	1 Meeting held
									Quarterly Cash flow →						R 10 000	R 2500	R 5000	R 7500	R 10 000
K3.IRS.01	Local Economic Development	Projects, Operations And Maintenance Management Unit	All Wards	Job creation	Labour forms	100 jobs created in the previous year	200 jobs created	Number	N/A	N/A	N/A	N/A	N/A	N/A	200 jobs created through projects construction by 30 June 2017	50 jobs created through projects construction	100 jobs created through projects construction	150 jobs created through projects construction	200 jobs created through projects construction
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.01	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Municipal Finance Management Act Monthly Budget Statements (Section 71 Report)	12 monthly reports submitted to the Mayor, NT & PT; Proof of submission	12 reports per year submitted to Management Team	Number of budget statements (section 71) reports submitted within prescribed timeframe	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of monthly budget statements (section 71) reports to National Treasury, Provincial Treasury and mayor within 10 working days of the following month	Submission of monthly reports to National Treasury, Provincial Treasury and mayor within 10 working days of the following month as follows: 15 August 2016; 14 September 2016; 14 October 2016.	Submission of monthly reports to National Treasury, Provincial Treasury and mayor within 10 working days of the following month as follows: 14 November 2016; 14 December 2016; 16 January 2017	Submission of monthly reports to National Treasury, Provincial Treasury and mayor within 10 working days of the following month as follows: 14 February 2017; 14 March 2017; 14 April 2017.	Submission of monthly reports to National Treasury, Provincial Treasury and mayor within 10 working days of the following month as follows: 12 May 2017; 14 June 2017; 14 July 2014.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.02	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Reports submitted to National Treasury as required to National and Provincial i.e. quarterly reports section	4 quarterly report; proof of submission	4 reports per year submitted to Management Team	Number of section 52d reports submitted by set timeframe	Number by date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of quarterly reports (section 52d reports and withdrawal report) National Treasury, Provincial Treasury by the 10th working of each quarter	Submission of quarterly reports National Treasury, Provincial Treasury by 14 October 2016	Submission of quarterly reports National Treasury, Provincial Treasury by 16 January 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 April 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 July 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.03	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Bank account details submitted to National and Provincial and Auditor-General	Proof of submission and Acknowledgement of receipt	Bank account completed forms for financial year 2014/15	Annual banking details submitted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	One annual banking details to be reported to National Treasury by 01 July 2016	One annual banking details to be reported to National Treasury by 01 July 2016.	N/A	N/A	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.04	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Reports submitted to National Treasury as required to National and Provincial i.e. withdrawal report	Quarterly reports submitted to NT & PT; Proof of submission	Withdrawal report submitted on a Quarterly reports in financial year 2015/16	Number of withdrawal reports submitted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of quarterly reports, withdrawal report National Treasury, Provincial Treasury by 30 June 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 October 2016	Submission of quarterly reports National Treasury, Provincial Treasury by 16 January 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 April 2017	Submission of quarterly reports National Treasury, Provincial Treasury by 14 July 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.09	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Mid-year budget and performance assessment.	Proof of submission and the actual document	Annual report submitted by the 25 th January to Council, National and Provincial Treasury.	Date of Submission of Mid-term budget report	Date	N/A	N/A	N/A	N/A	N/A	Operational	Mid – Term report to be submitted to Management Team, Standing Committee, EXCO, Council, National and Provincial by the 25th January 2017.	N/A	N/A	Mid – Term report to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial by the 25th January 2017.	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.05	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Bank reconciliations	12 monthly bank reconciliations reconciled to the General Ledger and submitted to MTM, Standing Committee, EXCO, and Council.	Submitted Bank reconciliation monthly basis to MTM, Standing Committee, EXCO, Council.	Number of bank reconciliations reconciled to the General Ledger and signed off by the CFO by set timeframe	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by 30 June 2017.	3 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 15 August 2016; 14 September 2016; 14 October 2016.	3 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 November 2016; 14 December 2016; 16 January 2017;	3 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 February 2017; 14 March 2017; 14 April 2017.	3 monthly bank reconciliations reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 12 May 2017; 14 June 2017; 14 July 2017.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
									N/A	N/A	N/A	N/A	N/A	Operational	12 monthly investment registers reconcile to the General Ledger and signed off by the Chief Financial Officer and submitted to MTM, Standing Committee, EXCO, and Council by 30 June 2017.	3 monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 15 August 2016; 14 September 2016; 14 October 2016.	3 monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 November 2016; 14 December 2016; 16 January 2017.	3 monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 February 2017; 14 March 2017; 14 April 2017.	3monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 12 May 2017; 14 June 2017; 14 July 2017.
K4.BTO.06	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Cash Investment Register reconciles to General Ledger	12 monthly cash investment register reconciles with the General Ledger and reported to MTM, Standing Committee, EXCO, and Council.	Submitted Investment register to MTM, Standing Committee, EXCO, and Council.	Number of monthly investment registers submitted by set timeframe	Number date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly investment registers reconcile to the General Ledger and signed off by the Chief Financial Officer and submitted to MTM, Standing Committee, EXCO, and Council by 30 June 2017.	3 monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 15 August 2016; 14 September 2016; 14 October 2016.	3 monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 November 2016; 14 December 2016; 16 January 2017.	3 monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 February 2017; 14 March 2017; 14 April 2017.	3monthly investment register reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 12 May 2017; 14 June 2017; 14 July 2017.

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.07	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Long term debt – External and Internal Loans	12 monthly reports on external and internal loan reconciled with the ledger and submitted to MTM, Standing Committee, EXCO, Council and National and Provincial Treasury.	Servicing of taken loans and reporting to Management Team, Standing Committee, EXCO, Council and National Treasury and Provincial Treasury	Number of reports on loan repayments by set timeframe.	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly external and internal loan reports on Repayments of loans submitted to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by the 10 th working day of the following month.	3 monthly external and internal loans reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 15 August 2016; 14 September 2016; 14 October 2016.	3 monthly external and internal loans reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 November 2016; 14 December 2016; 16 January 2017.	3 monthly external and internal loans reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 February 2017; 14 March 2017; 14 April 2017.	3 monthly external and internal loans reconcile to the General Ledger and signed off by the Chief Financial Officer by the following dates: 12 May 2017; 14 June 2017; 14 July 2017.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.08	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Monthly Interim Financial Statements	12 monthly interim financial statements prepared and reported to MTM, Standing Committee, EXCO, and Council.	12 report for financial year 15-16	Number of financial statements submitted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, and Council by the 10 th working day of the following	3 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, Council on the following dates: 15 August	3 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, Council on the following dates: 14 November	3 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, Council on the following dates: 14 February	3 monthly interim financial statements prepared and submitted to Management Team, Standing Committee, EXCO, Council on the following dates: 12 May 2017;

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
															month.	2016; 14 September 2016; 14 October 2016.	2016: 14 December 2016: 16 January 2017.	2017; 14 March 2017; 14 April 2017.	14 June 2017; 14 July 2017.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.09	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Submission of adjusted budget	adjusted budget submitted to MT, SC, EXCO, Council and NT & PT and proof of submission	2016/17 approved Budget	Adjusted budget submitted to Management Team, Standing Committee, EXCO, and Council by set date	Report Date	N/A	N/A	N/A	N/A	N/A	Operational	Prepare and Submit adjusted budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 28th February 2017.	N/A	N/A	Prepare and Submit adjusted budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 28th February 2017.	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.10	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Budget preparation process	Approved Budget Process plan and proof of submission	Submitted 2016/17 Time schedule to Management Team, EXCO, Standing Committee, Council and National and Provincial Treasury.	Submitted Process Plan to Management team, Standing Committee, EXCO, Council and National and Provincial Treasury by set date.	Approved Budget Process plan Date	N/A	N/A	N/A	N/A	N/A	Operational	Budget Process Plan (One time schedule) submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by for the next financial year	Budget process plan submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by for the next financial year 10 months before start of	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
															10 months before start of new financial year	new financial year			
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.11	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Budget preparation process	Tabled draft budget and proof of submission	Submitted 2016/17 tabled budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 31 st March.	Tabled and submitted draft budget to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by set date.	Tabled draft budget Date	N/A	N/A	N/A	N/A	N/A	operational	Submit tabled draft budget that is aligned to the IDP 90 days before the start of a new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	Submit Budget return forms to management team by 31 October 2016	Submit tabled budget 90 days before of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.12	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Budget preparation process	Approved Budget, Council Resolution, proof of submissions	Submitted 2016/17 tabled budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury on the	Approved and submitted budget to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by set date	Approved budget Date	N/A	N/A	N/A	N/A	N/A	N/A	Submit Approved budget that is aligned to the IDP to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 30 June 2017.	N/A	N/A	N/A	Submit Approved budget that is aligned to the IDP to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 30 June 2017.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.13	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Budget preparation	Tabled tariff of charges and proof of submission	Submitted tariff of charges to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	Tariff settings submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by set	Tabled tariff of charges date	N/A	N/A	N/A	N/A	N/A	operational	Submit the tariff setting 30 days before the start of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	N/A	N/A	Submit the tariff setting 30 days before the start of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.14	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Monthly reports to MTM.	Proof of submission	Submit the 12 monthly reports to Management Team.	Number of Monthly reports submitted to Management Team by set time frame.	Number and date.	N/A	N/A	N/A	N/A	N/A	Operational	Submit 12 monthly reports to Management Team by the 10th working day of the following month.	Submit 3 monthly reports to Management Team on the following dates: 15 August 2016; 14 September 2016; 14 October 2016.	Submit 3 monthly reports to Management Team on the following dates: 14 November 2016; 14 December 2016; 16 January 2017.	Submit 3 monthly reports to Management Team on the following dates: 14 February 2017; 14 March 2017; 14 April 2017.	Submit 3 monthly reports to Management Team on the following dates: 12 May 2017; 14 June 2017; 14 July 2017.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.15	Municipal Financial Viability And Management	Budget Planning And Financial Reporting	N/A	Preparation of Annual Financial Statements with no misstatements.	GRAP Compliant Statements And proof of submission	Submitted GRAP Statements to Management Team, Audit Committee and Auditor-General.	Submitted GRAP Compliant Annual Financial Statements to Management Team, Audit Committee, Auditor-General, National Treasury and Provincial Treasury by the set date.	GRAP Compliant Statements date	N/A	R2 000 000.00	N/A	N/A	N/A		Submit GRAP compliant Annual Financial Statements to Management Team, Audit Committee, Auditor-General, National and Provincial Treasury by the 31st August 2016.	Submit GRAP compliant Annual Financial Statements to Management Team, Audit Committee, Auditor-General, National and Provincial Treasury by the 31st August 2016.	N/A	N/A	N/A
									Quarterly Cash flow						R 2 000 000.00	R 2 000 000.00	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.16	Municipal Financial Viability And Management	Budget Planning And Financial Reporting		Unqualified Audit Opinion	Signed unqualified Audit report	Achieved Clean Audit Report with no other matters in 2014/15 FY.	Achieved Unqualified Audit Opinion by set date	Signed Unqualified Audit report date	R4 000 000.00	R4 000 000.00					Achieve a Unqualified Audit Opinion issued by the Auditor-General and submit it to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 30 November 2016	N/A	Achieve a Unqualified Audit Report issued by the Auditor-General and submit it to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	N/A
									Quarterly Cash flow						R4 000 000.00	Nil	R4 000 000.00	Nil	Nil
K4.BTO.17	Municipal Financial Viability And Management	Budget Planning And Financial Reporting		mSCOA Regulations	MFMA Circulars and Regulations	mSCOA Steering Committee Council Approved SCOA Plan.	Appointed FMS Vender and Upgraded systems by set date	Service Provider Systems date	R3 000 000.00	R3 000 000.00					Appointment of Approved FMS Vendor as per SCOA regulations; and Upgrading of Systems from Non-SCOA to SCOA approved Systems by y 30 June 2017	Steering Committee meeting	Steering Committee Meeting Advertise for a new system /upgrade the current system	Steering Committee Meeting Appointment of the systems vendor	Steering Committee meeting Implementatio n of mSCOA compliant Financial Management System
									Quarterly Cash flow						R3 000 000.00	Nil	Nil	Nil	R3 000 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.18	Municipal Financial Viability And Management	Revenue And Expenditure Management	N/A	Debt Collection & Reduction	Status report on monthly reduction of debt	R 69 M as at 30 June 2016	Amount of debt reduced by set date	Amount Date	N/A	N/A	N/A	N/A	N/A	Operational	Reduction of the debt of R69 262 656 by R12M by 30 June 2017	Reduce debt by R3,000 000	Reduce debt by R3,000 000	Reduce debt by R3,000 000	Reduce debt by R3,000 000
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.19	Municipal Financial Viability And	Revenue And Expenditure	N/A	General Valuation Roll	General valuation roll	General valuation roll	Approved General valuation roll by set date	General valuation roll	R500 000.00	R500 000.00	05/20/20/30/3190 /000	N/A	N/A	Operational	General Valuation Roll Approved by 01 July 2017	Appointment of a municipal Valuer by 30 September 2016	N/A	Draft valuation roll by 31 January 2017	Approved Valuation Roll by 30 June 2017
									Quarterly Cash flow						R500 000.00	R500 000.00	Nil	Nil	Nil
K4.BTO.20	Municipal Financial Viability And Management	Revenue And Expenditure Management		Debtors Reconciliations	Monthly reconciliations	Monthly Reconciliations are done monthly.	Number of monthly debtor's reconciliations.	Number	N/A	N/A	N/A	N/A	N/A	Operational	Debtors Reconciliations Done on a monthly basis by 30 June 2017 15 August 2016 14 September	3 Monthly debtors reconciliation from the billing system to the General ledger and signed off by the Chief Financial Officer by the following dates: 15 August 2016 14 September	3 Monthly debtors reconciliation from the billing system to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 November 2016 14 December	Monthly debtors reconciliation from the billing system to the General Ledger and signed off by the Chief Financial Officer by the following dates: 14 February 2017 14 March	Monthly debtors reconciliation from the billing system to the General Ledger and signed off by the Chief Financial Officer by the following dates: 12 May 2017 14 June 2017

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																2016 14 October 2016	2016 16 January 2017	2017 14 April 2017	14 July 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.21	Municipal Financial Viability And	Revenue And Expenditure	N/A	Charging of Interest on arrear accounts	Report on interest raised on outstanding debtors	Interest is charged on arrear accounts	Percentage of interest levied on outstanding debtors at an annual rate by set date	Percentage	N/A	N/A	N/A	N/A	N/A	Operational	Levying of Interest on outstanding debtors at an annual rate of 18% by 30 June 2017	Monthly charge of interest on outstanding debt.	Monthly charge of interest on outstanding debt.	Monthly charge of interest on outstanding debt.	Monthly charge of interest on outstanding debt.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.24	Municipal Financial Viability And	Revenue And Expenditure	N/A	Billing of Accounts	Billing Report.	Billing done by 31 ST of the month and Posting of 7000 Accounts by the 15 th of the month	Accounts billed and posting done by set date	Number and Date	R200 000.00	R200 000.00	05/20/20/5380/000	N/A	N/A	Operational	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month
									Quarterly Cash flow						R200 000.00	R50 000.00	R50 000.00	R50 000.00	R50 000.00
K4.BTO.22	Municipal Financial Viability And Management	Revenue And Expenditure Management	N/A	Smart metering installation	Installation of meters or number of meters installed	Non Smart Meters installed in the Matatiele area where electricity is supplied by the municipality.	No of smart – grid meters installed by set date	Number	R1 500 000.00	R1 500 000.00	05/20/30/5190/000	N/A	N/A	Operational	Replacement of 3500 non-smart meters to smart – grid meters by 30 June 2017.	Install 500 meters	Install 1000 meters	Install 1000 meters	Install 1000 meters
									Quarterly Cash flow						R1 500 000.00	R375 000.00	R375 000.00	R375 000.00	R375 000.00
K4.BTO.23	Municipal Financial	Revenue And Expenditure	N/A	Data Cleansing		Customers files with limited information.	Number of accounts cleansed on the billing system by set	Number	R500 000.00	R500 000.00	05/20/20/5190/000	n/a	n/a	operational	To do data cleansing of 5000 on the billing system as at 30 June	Update the debtors Masterfile with outstanding information	Update the debtors Masterfile with outstanding information	Update the debtors Masterfile with outstanding information	Update the debtors Masterfile with outstanding information on 1 250 accounts

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
							date								2017	on 1 250 accounts in the billing system	on 1 250 accounts in the billing system	on 1 250 accounts in the billing system	in the billing system
									Quarterly Cash flow						R500 000.00	R 125 000.00	R125 000.00	R125 000.00	R125 000.00
K4.BTO.37	Municipal Financial Viability And Management	Expenditure Management	N/A	Payroll Administration by 25 th of each month	Signed Bank Authorizations of Salaries & Payroll Summary Report by 25 th of each month.	Payment of Salaries and Allowances is done on the 25 th of every month	monthly payments of salaries by set date	Date on which salaries are paid	N/A	N/A	N/A	N/A	N/A	N/A	12 Monthly Salary Payments to be made by 25 of each month	Salaries paid on the 25 th of each month.	Salaries paid on the 25 th of each month	Salaries paid on the 25 th of each month	Salaries paid on the 25 th of each month
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.25	Municipal Financial Viability And Management	Revenue And Expenditure Management	N/A	Creditors Administration	Monthly Report on Payments of creditors within 30 days by means of payment Register & Audit Report.	Creditors not all paid within 30 days	Percentage of received invoices per month against number of payments made within prescribed timeframe	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	100% payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements	100% Payments done within 30 days on receipt of invoice	100% Payments done within 30 days on receipt of invoice	100% Payments done within 30 days on receipt of invoice	100% Payments done within 30 days on receipt of invoice
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.26	Municipal Financial Viability And Management	SCM	N/A	Demand Management	Proof of invitation, updated register of accredited prospective service providers,	Accredited Prospective Service Provider Register for 2015/16 FY	Updated accredited Service Provider register by set date	Registers Date	R250 000.00	R200 000.00	05/20/25/5190/000	N/A	N/A	Operational	Maintain an Updated and Verified register of accredited prospective service by 31 June 2017	Invitation to register on the list of Accredited prospective service providers by 15 July 2016	Updated list of accredited prospective service providers Supplier Day by 30 November 2016	Updated list of accredited prospective service providers	Updated list of accredited prospective service providers
									Quarterly Cash flow						R200 000.00	Nil	R200 000.00	Nil	Nil
K4.BTO.27	Municipal Financial	SCM	N/A	Acquisition Management (4)	Appointment letters, Register for training	2015/16 Bid Committee	Established bid committee	Committee Date	N/A	N/A	N/A	N/A	N/A	N/A	Establishment of Bid Committee	Establishment of Bid Committee	N/A	N/A	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.28	Municipal Financial Viability And Management	SCM	N/A	Acquisition Management (5)	Closing Registers, intention letter	Awarded bids, Deviation Register, Reports on Regulation 32 bids ,	Number of days for awarding of bids	Number	N/A	N/A	N/A	N/A	N/A	N/A	Ensure 80 days turnaround time from closing date for the awarding of bids	Ensure 80 days turnaround time from closing date for the awarding of bids	Ensure 80 days turnaround time from closing date for the awarding of bids	Ensure 80 days turnaround time from closing date for the awarding of bids	Ensure 80 days turnaround time from closing date for the awarding of bids
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.29	Municipal Financial Viability And Management	SCM	N/A	Acquisition Management (6)	Irregular Expenditure register, Deviation register, monthly reports on irregular expenditure	12 report on irregular expenditure for Financial year 2015/16	Number of report on irregular expenditure submitted by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	To have 12 monthly reports on Irregular expenditure submitted to Management Team Meeting (MTM),	3 Monthly Report to Management Team Meeting (MTM) on irregular expenditure	3 Monthly Report to Management Team Meeting (MTM) on irregular expenditure	3 Monthly Report to Management Team Meeting (MTM) on irregular expenditure	3 Monthly Report to Management Team Meeting (MTM) on irregular expenditure
															4 Quarterly reports on irregular expenditure to STANCO, EXCO and the Council by 30 June 2017	1 Quarterly report on irregular expenditure to STANCO, EXCO and the Council.	1 Quarterly report on irregular expenditure to STANCO, EXCO and the Council.	1 Quarterly report on irregular expenditure to STANCO, EXCO and the Council.	1 Quarterly report on irregular expenditure to STANCO, EXCO and the Council.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.30	Municipal Financial Viability And Management	SCM	N/A	Stores management	Quarterly stock count Recon on stock counts Re-order levels report	Stores management procedures in place	Number of stock counts, reconciliations, Investigations, report by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly Stock counts, Reconciliation of stock counts to General Ledger, Investigate and report on discrepancies	1 Stock counts, 1 Reconciliation of stock counts to General Ledger, 1 Investigate and report on discrepancies	1 Stock counts, 1 Reconciliation of stock counts to General Ledger, 1 Investigate and report on discrepancies	1 Stock counts, 1 Reconciliation of stock counts to General Ledger, 1 Investigate and report on discrepancies	Perform Annual Stock count by 30 June 2016 1 Reconciliation of stock counts to General Ledger, 1 Investigate and report on discrepancies
															Perform annual stock take by 30 June 2017				
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.31	Municipal Financial Viability And Management	SCM	N/A	Fixed Asset management (1)	12 Updated Asset additions on the Asset register, 4 Updated Asset Register	There is an Updated Fixed Asset Register for 201/16	Number of reports on asset additions on register and physical verification of non-infrastructure assets done	Number	N/A	N/A	N/A	N/A	N/A	N/A	12 Monthly reports on additions of asset on the asset register and Physical verification of non-infrastructure assets	Monthly additions of asset on the asset register and Physical verification of non-infrastructure assets	Monthly additions of asset on the asset register and Physical verification of non-infrastructure assets	Monthly additions of asset on the asset register and Physical verification of non-infrastructure assets	Monthly additions of asset on the asset register and Physical verification of non-infrastructure assets
K4.BTO.32				Fixed Asset management (2)	4 Recons, 4 Report on updated Asset Register	There is an Updated Fixed Asset Register for 2015/16	Number of recons and reports on Updated Asset Registers submitted	Number							4 Quarterly Asset reconciliation to General Ledger and 4 report on Updated Assets Register submitted to MTM. STANCO, EXCO and Council	One Assets reconciliation to General Ledger and 1 report on Updated Asset Register submitted to MTM. STANCO, EXCO and Council	One Assets reconciliation to General Ledger and 1 report on Updated Asset Register submitted to MTM. STANCO, EXCO and Council	One Assets reconciliation to General Ledger and 1 report on Updated Asset Register submitted to MTM. STANCO, EXCO and Council	One Assets reconciliation to General Ledger and 1 report on Updated Asset Register submitted to MTM. STANCO, EXCO and Council

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K4.BTO.38				Fixed Asset management (3)	4 lists of obsolete assets, Report on Disposal of assets, Notice of identified obsolete assets	There is an Updated Fixed Asset Register for 2015/16	Percentage of disposal of approved obsolete through public processes by set date	Number Date							Identification of obsolete assets and 100% Disposal of approved obsolete assets through public processes by 30 June 2017	One schedule of obsolete assets submitted to MTM, STANCO, EXCO and Council	One schedule of obsolete assets submitted to MTM, STANCO, EXCO and Council	One schedule of obsolete assets submitted to MTM, STANCO, EXCO and Council	One schedule of obsolete assets submitted to MTM, STANCO, EXCO and Council
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.BTO.33	Municipal Financial Viability And Management	SCM	N/A	Maintenance of Service Providers contract (1)	Appointment Letter, Signed Service Level Agreement/Contracts	Contract register is in place	Number of days in which Contracts/service level agreements are signed after a bid is awarded	Date Contract register							To have signed contracts/ service level agreements for all the bids awarded within 30 days of award date.	Ensure contracts/ service level agreements signed within 30 days from the date of appointment	Ensure contracts/ service level agreements signed within 30 days from the date of appointment	Ensure contracts/ service level agreements signed within 30 days from the date of appointment	Ensure contracts/ service level agreements signed within 30 days from the date of appointment
K4.BTO.34	Municipal Financial Viability And Management	SCM		Maintenance of Service Providers contract (2)	Proof of submission Monthly updated contract register	Contract register is in place	Number of days in which reports on awarded bids were submitted to National treasury and number of Updated contract register	Number	N/A	N/A	N/A	N/A	N/A	Operational	Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	Submission of reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K4.CRS.01	Financial Management And Viability	Human Resource Management	N/A	4.44. Payroll input administration	Monthly payroll input register	Remuneration Policy.	Number of monthly payroll input submissions by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Twelve (12) monthly payroll input submissions to the BTO by 30 June 2017	Three (3) Payroll input submission to BTO by 30 September 2016	Three (3) Payroll input submission to BTO by 31 December 2016	Three (3) Payroll input submission to BTO by 31 March 2017	Three (3) Payroll input submission to BTO by 30 June 2017
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K4.CRS.02	FINANCIAL MANAGEMENT AND HUMAN RESOURCE MANAGEMENT	N/A	N/A	4.45. Leave administration	Monthly leave report	Leave management policy	Number of leave management reports by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	Twelve (12) Monthly leave management reports by 30 June 2017	Three (3) monthly leave management reports by 30 September 2016	Three (3) monthly leave management reports by 31 December 2016	Three (3) monthly leave management reports by 31 March 2017	Three (3) monthly leave management reports by 30 June 2017
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K4.EDP.01	Municipal financial viability	Development Planning	Ward 1,19,20 and 26	4.46. Surveying and evaluation of 50 municipal land parcels for disposal	Appointment letter, SG diagrams and evaluation certificates	Council Resolution for disposal of Municipal land	Number of Surveyed and valued land parcels by set date.	Date	R300 000.00	R300 000.00	05 3510 5190 000	N/A	N/A	CRR	Surveyed and evaluated 50 municipal land parcels for disposal by 30 June 2017	Appointment of Land Surveyor by 30 September 2016	Completed SG Diagrams and submission for SG for approval by December 2016	Approved consent for subdivision applications by 30 March 2017	Completed SG Diagrams and submission to SG for approval by 30 June 2017
									Quarterly Cash flow						R300 000.00	Nil	R100 000.00	R50 000.00	R150 000.00

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K5.BTO.03	Good Governance And Public Participation	Budget Planning And Financial Reporting	N/A	Budget related management policies	Council resolution	Submitted and reviewed policies to National Treasury.	Number of developed and reviewed policies By set date	Number date	N/A	N/A	N/A	N/A	N/A	Operational	Annual review of 8 policies within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines by 30 June 2017	N/A	N/A	N/A	Annual review of 8 policies within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines by 30 June 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.BTO.03	Good Governance And Public Participation	Budget Planning And Financial Reporting	N/A	Consultations on tabled budget	Agenda, reports and attendance registers	Budget Community Outreach held on 12 – 16 September 2016 and 11 – 15 April 2017	Number of public meetings held by set date	Number date		R200 000.00					One Budget Community Outreach held by 30 April 2017	N/A	N/A	N/A	Budget Community Outreach held before 30 April 2017
									Quarterly Cash flow						R200 000.00	Nil	Nil	Nil	R200 000.00
K5.BTO.04	Good Governance And Public Participation	Revenue And Expenditure Management	N/A	Submission of reviewed policies.	Reviewed policies with council resolution	2016/17 approved policies	Reviewed policy	Reviewed policy	N/A	N/A	N/A	N/A	N/A	N/A	Submit policies to council for annual review	N/A	N/A	Draft policy review for comments and suggestions	Approval of reviewed policy by 31 May 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K5.BTO.02	Good Governance And Public Participation	SCM	N/A	SCM policy and Fleet Management policy and Infrastructure procurement policy	Approved SCM Policy Fleet Management Policy and Infrastructure procurement policy with Council Resolutions	Approved SCM Policy, Fleet Management Policy and Infrastructure procurement policy for 2016/2017	Reviewed SCM policy, Fleet Management policy and Infrastructure Procurement Policy by set date	Policies Date	N/A	N/A	N/A	N/A	N/A	Operational	Review Fleet Management Policy and SCM Policy and Infrastructure Procurement Policy by 31 May 2017	N/A	N/A	Draft review policy for comments and suggestions by 31 March 2017	Approval of reviewed policy by council on 31 May 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.CMS.01	Good Governance And Public Participation	Environmental Management And Solid Waste	1, 19, 20 And 26	Waste Management Awareness	Filled survey forms signed by the residents in 4 wards (1, 19, 20 and 26), and report	26 awareness campaigns	Number of awareness campaigns conducted by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	To conduct 4 waste management awareness to 4 wards receiving waste services by 30 June	To conduct Waste Management awareness in ward 19 and 20	To conduct Waste Management Awareness in ward 1 and 26	N/A	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.CMS.03	Good Governance and Public Participation	Public Participation	All wards	Provision of support services to the office of the Speaker	Attendance registers, agenda and minutes.	There is existence of ward CLLRS	Council introduction event to communities and traditional council. Number of ward committees and War rooms established by set date	Number Date	R150 000.00	R50 000.00	25415370000	N/A	N/A	Operational	Facilitation of the introduction of Ward Cllrs to Communities and Traditional Council by 30 June 2017	Facilitating the introduction of ward Cllrs to communities and Traditional Council.	N/A	N/A	N/A
									R150 000.00	R50 000.00	25415370000	N/A	N/A	Operational	Establishment and inauguration of ward committees for 26 Wards by 30 June	Development of terms of reference and process plan for ward committees.	Inauguration of ward committees.	Orientation of ward committees and	One Ward Committee meeting held per ward (one meeting per ward)

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K5.CMS.05															2017.				
									R150 000.00	R450 000.00	25415370000	N/A	N/A	Operational	Establishment of 26 war rooms in the Municipality by 30 June 2017.	N/A	Establishment of 26 ward committees and 26 war-rooms.	Orientation of war rooms for 26 wards. Adoption of the Calendar of war room meetings by 31 January 2017	One war room meeting held per ward (One Meeting per ward)
									Quarterly Cash flow										
K5.CMS.07	Good Governance and Public Participation	Public Participation	All wards	Consolidation of War-room reports	Consolidated reports	There are ward fora established per ward	Number of reports compiled by set date	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	Prepare 6 consolidated War-room reports by 30 June 2017	Prepare two(2) consolidated war-room reports by 30 September 2016	Prepare two(2) consolidated war-room reports by 31 December 2016	Prepare two(1) consolidated war-room reports by 31 March 2017	Prepare two(1) consolidated war-room reports by 30 June 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.CMS.06	Good Governance and Public Participation	Public Participation	All wards	Public education and engagement on municipal and government services	Attendance registers and minutes	Functional ward committees	Number of public education and sessions conducted by set date	number Date	R810 000.00	R100 000.00	0525415180	N/A	N/A	Operational	Conduct 26 public education and engagement on disaster management issues and municipal by-laws by 30 June 2017	N/A	N/A	Draft public education and engagement plan by 31 January 2017 13 Public education and engagement sessions (one session per ward)	13 Public education and engagement sessions (one session per ward)

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																		ward)	
									Quarterly Cash flow →						R100 000.00	NIL	NIL	R 60 000.00	R40 000.00
K5.CMS.09	Good Governance and Public Participation	Public Participation	N/A	Management of petitions and marches	Petitions and application for marches	Petitions and application for Marches management system	Percentage of Petitions and applications for marches managed by set date	Percentage Date	N/A	N/A	N/A	N/A	N/A	Operational	100% management of petitions by 30 June 2017	100% management of petitions	100% management of petitions	100% management of petitions	100% management of petitions
K5.CMS.10									N/A	N/A	N/A	N/A	N/A	Operational	100% management of applications for marches by 30 June 2017	100% management of applications for marches	100% management of applications for marches	100% management of applications for marches	100% management of applications for marches
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.CMS.08	Good Governance and Public Participation	Public Participation	All	Review and establish residential addresses in all the 26 Wards	Proof of all verified addresses	Residential addresses exist in Matatiele Town and the Proof Residence forms issued by the Municipality	Number of wards with established and verified residential addresses by set date	Number	R 810 000.00	R100 000.00	0525415180	NA	NA	Operational	Establishment of residential addresses in wards 2,3,6,10 by 30 June 2017	N/A	N/A	Establishment of residential addresses in wards 2 and 3 by 31 March 2017	Establishment of residential addresses in wards 6 and 10 by 30 June 2016
									R 810 000.00	R100 000.00	0525415180	NA	NA	Operational	Verifying residential addresses in wards 2,3,6,10 by 30 June 2017	N/A	N/A	Verification of residential addresses in wards 2 and 3 by 31 March 2017	Verification of residential addresses in wards 6 and 10 by 30 June 2016
									Quarterly Cash flow						R100 000.00	N/A	N/A	R 50 000.00	R 50 000.00
K5.CMS.02	Good Governance	Public Safety		Awareness campaigns on disaster and fire	Reports and attendance register	Awareness campaigns done in certain wards	Number of campaigns conducted by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct 8 awareness campaigns on disaster, fire by 30 June	Conduct 3 Awareness Campaigns on disaster and fire	Conduct 2 Awareness Campaigns on disaster and fire	Conduct 3 Awareness Campaigns on disaster and fire	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
															2017				
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.EDP.10	Governance and Public Participation	Development Planning	Ward 26	Updated Land Audit and GIS Data Set	Appointment letter, Situational analysis, Updated Land Audit and GIS Data set and closure report	2013 Matatiele Land Audit and GIS	Updated Land Audit and GIS Data set by set date	Date	R 200 000.00	R 200 000.00	05 3510 5190 000	N/A	N/A	CRR	Updated Land Audit and GIS Data Set by 30 June 2017	Appointment of Service Provider by 30 September 2016	Situational Analysis and status quo completed by December 2016	Data Collection completed by 30 March 2017	Updated Land Audit and GIS Data Set by 30 June 2017
									Quarterly Cash flow						R 200 000.00	Nil	R 50 000.00	R 50 000.00	R 100 000.00
K5.EDP.01	Good Governance And Public Participation	IDP	N/A	IDP/Budget Process Plan	Council resolution Process plan document public notice	2016/17 adopted process plan	Adopted IDP process plan by set date	Date	R 800 000.00	R 8 000.00	0520255120000	N/A	N/A	Equitable Share	Development of the 2017/2022 IDP process Plan by 31 August 2016	Preparation of the 2017/22 IDP process plan, adopted by council.	N/A	N/A	N/A
									Quarterly Cash flow						R 8 000.00	R 8 000.00	Nil	Nil	Nil
K5.EDP.09	Good Governance and Public Participation	Development Planning	All	.Seating of 4 meetings for Asset Disposal Forum	Minutes of the Asset Disposal Committee	Land Sale Applications	Number of meetings held	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Seating of 4 meetings for Asset Disposal Forum	1 st meeting held by 30 September 2016	2 nd meetings held by 30 December 2016	3 rd meeting held by 30 March 2017	4 th meeting held by 30 June 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.EDP.02	Good Governance And Public	IDP	N/A	IDP Rep forums and steering committee meetings	Attendance registers Invitation letters to stakeholders	Meeting as per the adopted process plan	Number of meeting held by set date	Date	R 1785 000.00	R 20 000.00	05103551800000	N/A	N/A	Equitable Share	Conduct 4 IDP representative forums and steering committee meetings by	1 st IDP REP forum and steering committee meeting	2 nd IDP REP forum and steering committee meeting	3 rd IDP REP forum and steering committee meeting	4 th IDP REP forum and steering committee meeting

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					Public notice										30 June 2017				
									Quarterly Cash flow ↓						R20 000.00	R5 000.00	R5 000.00	R5 000.00	R5 000.00
K5.EDP.03	Good Governance And Public Participation	IDP	N/A	Situational analysis	Report Council resolution	Ward based plans	Report presented to council by set date	date	R1785 000.00	R50 000.00	05103551800000	N/A	N/A	Equitable Share	Develop situational analysis (Status quo) report by 27 January 2017	Data collection and information on statistics, Maps and ward needs.	Situational Analysis report presented to council for noting	N/A	N/A
									Quarterly Cash flow ↓						R47 000.00	R47 000.00	Nil	Nil	Nil
K5.EDP.04	Good Governance And Public Participation	IDP	N/A	IDP / Budget outreach programs	Reports, attendance registers, public notice	Outreaches as per the adopted process plan	Number of outreaches held by set date	number	R1785 000.00	R468 000.00	05103551800000	N/A	N/A	Equitable Share	Conduct 2 community outreaches by 30 May 2017	N/A	IDP community outreach: collection of priority needs	IDP/Budget outreach: Presentation of programs and projects	N/A
									Quarterly Cash flow ↓						R468 000.00	R234 000.00	Nil	R234 000.00	Nil
K5.EDP.05	Good Governance And Public Participation	IDP	N/A	Strategic planning session and orientation workshop for councillors	Strat plan report.	Session as per the adopted process plan	strategic planning session and workshop held by set date	date	R1785 000.00	R1 200 000.00	05103551800000	N/A	N/A	Equitable Share	Facilitate the strategic planning session and orientation workshop for councillors by 28 February 2017	Council orientation workshop on IDP processes	Nil	Council strategic planning session	Nil
									Quarterly Cash flow ↓						R1 200 000.00	R600 000.00	Nil	R6000 000.00	Nil
K5.EDP.06	Good Governance And Public	IDP	N/A	Public notices	public notice on newspaper, website & notice boards	Notices as per the process plan	Number of public notices made by set date	Number	R 800 000.00	R8 000.00	0520255120000	N/A	N/A	Equitable Share	9 public notices as per the adopted IDP process plan by 30 June 2017	<ul style="list-style-type: none"> Notice: IDP process plan and Rep forum stakeholders Notice: 1st 	Notice: 2 Nd IDP REP forum & steering committee meeting	<ul style="list-style-type: none"> Notice: 3rd IDP REP forum & steering committee meeting 	<ul style="list-style-type: none"> Notice: 4th IDP REP forum & steering committee meeting

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																<ul style="list-style-type: none"> IDP Rep forum & steering committee meeting Notice: IDP community outreach 		<ul style="list-style-type: none"> Notice: draft IDP for comments 	<ul style="list-style-type: none"> notice: IDP/Budget outreach notice: adoption of the 2017/22 IDP
									Quarterly Cash flow						R37 000.00	R14 000.00	R3 000.00	R6 000.00	R14 000.00
K5.EDP.07	Good Governance And Public Participation	IDP	N/A	Tabling and adoption of the IDP	Council resolution Public notice IDP document	2016/17 IDP review	IDP document adopted by set date	Date	R200 000.00	R200 000.00	0510355370000	N/A	N/A	Equitable Share	Tabling and adoption of the 2017/22 IDP 31 May 2017	N/A	N/A	Tabling of the draft 2017/22 IDP to council by 31 March	Adoption of the 2017/22 IDP by 31 May, Design and binding of the document
									Quarterly Cash flow						R200 000.00	Nil	Nil	Nil	R200 000.00
K5.EDP.08	Good Governance And Public Participation	IDP	N/A	IDP workshop for ward committees and ward support assistants.	Attendance register, Presentations on workshop	260 ward committees and 26 ward support assistants	Number of people attended workshop by set date	number	R1785 000.00	R100 000.00	05103551800000	N/A	N/A	Equitable Share	Facilitate an IDP workshop for all ward committees and ward support assistants by 30 June 2017	N/A	N/A	Conduct Workshop for ward committees and ward support assistants	N/A
									Quarterly Cash flow						R50 000.00	Nil	R50 000.00	Nil	Nil
K5.OMM.01	Good Governance and public participation	Communications, SPU and Customer Care		Development of Communication strategy and Marketing Strategy Review	Council resolution, Communications & marketing strategies	Communication strategy	Adopted Communication Strategy by set date	Adopted Communication Strategy Date	R335 000.00	R50 000.00	05/10/20/5180/000	N/A	N/A	Own	Reviewed Communication Strategy and Action Plan adopted by Council by 30th December	Draft Communications strategy/plan	Conduct Communications Strategy Workshop and develop action plan	Adoption by Council & Implementation	Implementation

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
															2017		& Present to Standing Committee		
									Quarterly Cash flow						R50 000.00	Nil	R50 000.00	Nil	Nil
K5.OMM.02	Good Governance and public participation	Communications, SPU and Customer Care	All	Stakeholders Engagements	Minutes & Attendance register	Communications Strategy	Number of Public engagements held by set date	Number date	R335 000.00	R105 000.00	05/10/20/5180/000	N/A	N/A	Own	Coordinate 12 public engagements by June 2017	1 IGR Forum Meeting	1 IGR Forum Meeting	1 IGR Forum Meeting	1 IGR Forum Meeting
																1 Media engagement	1 Media engagement	1 Media engagement	1 Media engagement
																1 LCF Meeting	1 LCF Meeting	1 LCF Meeting	1 LCF Meeting
									Quarterly Cash flow						R105 000.00	R26 250.00	R26 250.00	R26 250.00	R26 250.00
K5.OMM.03	Good Governance and public participation	Communications, SPU and Customer Care		Media Slots	Invoice and proof of payment	Communications Strategy	Number of radio slots & Interviews conducted by set date	number date	R550 000.00	R250 000.00	05/10/20/5370/000	N/A	N/A	Own	Secure 18 Radio Slots and Interviews by June 2017	2 radio slots	2 Radio Slots and 1 live broadcast	1 live broadcast and 7 radio slots	7 Radio Slots
									Quarterly Cash flow						R250 000.00	R25 000.00	R125 000.00	R50 000.00	R50 000.00
K5.OMM.04	Good Governance and public participation	Communications, SPU and Customer Care	All	Information dissemination (1)	Newsletter	Newsletters , Website, Services delivery pamphlets	Number of information publications produced by set date	Number date	R610 000.00	R610 000.00	05/10/20/5400/000	N/A	N/A	Own	Produce 18 000 information publications produced by 30 June 2017.	Compile stories and SCM processes	Print 3000 newsletter copies	Compile stories and SCM processes	Print 3 000 newsletter copies
																3000 leaflet copies	3000 leaflet copies	3000 leaflet Copies	3000 leaflet copies
									Quarterly Cash flow						R610 000.00	R75 000.00	R230 000.00	R75 000.00	R230 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K5.OMM.06 & K5.OMM.07	Good Governance and public participation	Communications, SPU and Customer Care		Information dissemination (2)	Newspaper column	49 newspaper columns and upload 80 documents on the municipal website	Number of columns produced and documents uploaded on municipal website by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	Produce 49 newspaper columns and upload 80 documents on the municipal website by 30 June 2017	14 columns	13 columns	12 columns	13 columns
																20 documents uploaded	20 documents uploaded	20 documents uploaded	20 documents uploaded
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.08	Good Governance And Public Participation	Communications, Spu And Customer Care		Public participation programmes	Report & attendance register	16 public participation programmes in 2015/16 FY	Number of public participation programmes by set date	Number & date	R735 000.00	R90 000.00	05/10/20/5306/000	N/A	N/A	Operational budget	To conduct 4 Public Participation programmes by 30 June 2017	1 mayoral road show/Imbizo Biz breakfast	1 project visit & a community engagement led by the leadership	To support 1 Project(HIV Support Group/Elderly led project) and Imbizo Focus Week Programme	1 project visit & a community engagement led by the leadership
									Quarterly cash flow						R90 000.00	R22 500.00	R22 500.00	R22 500.00	R22 500.00
K5.OMM.09	Good Governance And Public Participation	Communications, Spu And Customer Care		Support events which promotes and brand Matatiele.	Report on coordination & supports events	Calendar of Events	Number of supported events by set date	Number & date	R335 000.00	R15 000.00	0510205180000	N/A	N/A	Operational budget	Support 6 events which brand & market Matatieleby 30 Sep 2017	Support Ced-Matat Race & Matat Fees (motorbikes)	Leverage on Matatiele Music Festival	Support Human Rights month activities	Africa Day & State of the Municipality Address
									Quarterly Cash flow						R15 000.00	Nil	Nil	Nil	R15 000.00
K5.OMM.10	Good Governance And Public Participation	Communications, Spu And Customer Care		Brand & advertise Matatiele (1)	Airtime schedule	Marketing Strategy in place	Number of municipal projects promoted using SABC & ANCR by	Number date	R100 000.00 + R300 000.00	R400 000.00	05/10/20/5490/000 + 05/10/20/5370/000			Operational	Use SABC & local radio to market 3 municipal projects by 30 June 217	17 Live reads on B2B linked to municipal projects	Use Lesedi Fm, Ukhozi, Daily Dispatch, UWFM & ANCR to promote	Production of audio visual material for social media platforms	Audio news productions and distribution

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
							set date										the objectives of the Music Festival		
									Quarterly Cash flow					R400 000.00	R50 000.00	R250 000.00	R90 000.00	R 90 000.00	
K5.OMM.11	Good Governance And Public Participation	Communications, Spu And Customer Care		Brand & advertise Matatiele (2)	Q1: Terms of reference, Q2: Appointment letter, Delivery note, order, Q3: Distribution Register, Delivery note	Branding manual	Procured year 2017 branded stationary, promotional material & banner by set date	Promotional material Date	R330 000.00 + R50 000.00	R250 000.00 + R50 000.00	05/10/20/5390/000 + 05/10/20/5150/000	N/A	N/A	Operational budget	Procure YEAR 2017 Branded Stationary and promotional material by set date	Tender closed	Appointing of service provider and delivery of the Branded Stationary	Distribution of the Branded stationary (diaries 300 , business cards 38, calendar 1800) to Council, Management and staff members	N/A
																N/A	Procure promotional material for the communication strategy workshop	Procure Municipal Branded banners	N/A
K5.OMM.12	Good Governance and public participation	Communications, SPU and Customer Care		Women/elderly empowerment programmes (1)	Attendance registers and report	Designated groups strategy, women’s forum, good working relation with	Number of information sharing programs held by set date	Number Date	R735 000.00	R20 000.00	05/10/20/5306/000	N/A	N/A	N/A	08 Information sharing programmes on issues affecting women and senior citizens and 1 golden	02 Information sharing programs	02 Information sharing programs	02 Information sharing programs	02 Information sharing programs
																Drafting concept document, procuring and booking venue	01 Golden games tournament	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
						relevant stake holders									games' event by 30 June 2017					
									Quarterly Cash flow						R100 000.00	R10 000.00	R70 000.00	R10 000.00	R10 000.00	
K5.OMM.13	Good Governance and public participation	Communications, SPU and Customer Care		Women/elderly empowerment programmes (2)	Attendance registers and report	Older person's forum, elderly strategy	Number of elderly project assisted by set date	Number Date	R735 000.00	R20 000.00	05/10/20/5306/000	N/A	N/A	N/A	06 projects to be visited for assessment, assistance and monitoring by 30 June 2017	01 project assessed	01 project assessed	02 projects assessed	02 projects assessed	
																01 project assisted	01 project assisted	02 project assisted	02 project assisted	
																01 project monitored	01 project monitored	02 project monitored	02 project monitored	
									Quarterly Cash flow						R100 000.00	R15 000 .00	R15 000.00	R35 000.00	R35 000.00	
K5.OMM.14	Good Governance and public participation	Communications, SPU and Customer Care	ALL	Empowerment Programmes for children	Q1-3: Report on Assistance Q4: Attendance registers and Reports	Designated group strategy capacity	Number of Empowerment Programmes for children held by set date	Number Date	R735 000.00	R40 000.00	05/10/20/5306/000	N/A	N/A	Operational	5 Empowerment Programmes for children by June 2017	1 ECDC to be assisted	1 ECDC to be assisted	1 ECDC to be assisted	1 ECDC to be assisted	
																N/A	N/A	N/A	1 awareness campaign in commemoration of Child protection week	
									Quarterly Cash flow						R40 000.00	R10 000.00	R10 000.00	R10 000.00	R10 000.00	
K5.OMM.15	Good Governance and public participation	Communications, SPU and Customer Care	All	Youth Development Programmes	Attendance registers, team list, reports and proof of payment for bursaries.	Designated groups strategy Youth Council in	Number of youth development programmes held by set date	Number Date	R735 000.00	R160 000.00	05/10/20/5306/000	N/A	N/A	Operational	Coordinate 09 Youth Development Programmes by 30th June 2017	1 information sharing session on issues affecting youth	1 information sharing session on issues affecting youth	1 information sharing session on issues affecting youth	1 information sharing session on issues affecting youth	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
						place										1 SALGA under 19 Local Sport Games	1 SALGA under 19 District Sport Games and 1 SALGA under 19 Provincial Sport games	N/A	N/A
																N/A	N/A	Back to school campaign (Registration fee to tertiary education, matrics awards and 2 Bursary Holders)	N/A
									Quarterly Cash flow						R 160 000.00	R 8 000.00	R 22 000.00	R 350 000.00	Nil
K5.OMM.16	Good Governance and public participation	Communications, SPU and Customer Care		Advocacy for PWDs	Attendance registers and pictures	Disability forum, Disability strategy	Number of advocacy initiatives programmed by set date	Number Date	R 735 000.00	R 60 000.00	05/10/20/5306/000	N/A	N/A	Operational	Conduct 6 advocacy initiative programmes conducted by 30 June 2017	Deaf awareness week on the first week of September 2016	Conduct 2 campaigns for the International Day for persons with disabilities By December 2016	N/A	Conduct two Workshop for the care givers of the disabled
									Quarterly Cash flow						R 60 000.00	R 15 000.00	R 15 000.00	Nil	R 30 000.00
K5.OMM.17	Good Governance	Communications, SPU and Customer Care		Skills development for PWDs	Reports, list of Candidates	Disability forum Disability	Number of people with disabilities	Number Date	R 735 000.00	R 10 000.00	05/10/20/5306/000	N/A	N/A	Operational	20 people with disabilities to be trained on	10 people to be trained in different skills	N/A	N/A	10 people to be trained in different skills

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
						strategy	trained by set date								different skills by 30 June 2017				
									Quarterly Cash flow						R10 000.00	R 5 000.00	Nil		R 15 000.00
K5.OMM.18	Good Governance and public participation	Communications, SPU and Customer Care		HIV/AIDS prevention, educated and awareness Programmes	Attendance registers and pictures	HIV/AIDS strategy	Number of HIV/AIDS awareness held by set date	Number Date	R735 000.00	R100 000.00	05/10/20/5306/000	N/A	N/A	Operational	8 HIV/AIDS awareness campaigns By 30 June 2017	Conduct two HCT campaigns targeting High transmitting areas and taxi ranks. Condom distribution to all NGO's in ward 19.	Conduct Sports Heroes walk against AIDS by December 2016	N/A	Conduct two Condom week campaigns
									Quarterly Cash flow						R60 000.00	00	R 30 000	Nil	R 30 000
K5.OMM.19	Good Governance and public	Communications, SPU and Customer Care		LAC meetings	Attendance register and minutes of meetings	LAC; MANOP (Support group network structure).	Number of LAC meetings held by set date	Number Date	R735 000.00	R20 000.00	05/10/20/5180/000	n/a	n/a	n/a	4 LAC Meetings by 30 June 2017	One LAC meeting	One LAC meeting	One LAC meeting	One LAC meeting
									Quarterly Cash flow						R20 000.00	R 5 000	R 5 000	R 5 000	R 5 000
K5.OMM.20	Good Governance and public participation	Communications, SPU and Customer Care		Facilitate the assistance of Support groups	Attendance registers, reports and pictures	HIV/AIDS strategy & LAC	Number of support groups trained by set date	Number Date	R735 000.00	R50 000.00	05/10/20/5306/000	N/A	N/A	N/A	8 Support group to be assisted by 30 June 2017	2 Support groups to be assisted with working tools.	2 Support groups to be assisted with working tools	N/A	3 Support groups to be assisted with working tools
									Quarterly Cash flow						R50 000.00	R 15 000.00	R 15 000.00	Nil	R 20 000.00
K5.OMM.22	Good Governance	Communications, SPU and Customer Care	All wards	Management of complaints and march	Complaints, and application for marches	Complaints management system, Customer	Percentage of complaints and march	Percentage	N/A	N/A	N/A	N/A	N/A	Operational	100% management of complaints by 30 June	100% management of complaints, and applications for	100% management of complaints	100% management of complaints, and	100% management of complaints, and

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				applications	Recorded complaints; Proof of referral; Attendance registers of meetings for dispute mitigation.	care policy and public participation plan in place	applications managed by set date	Date							2017	marches	and applications for marches	applications for marches	applications for marches
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.21	Good Governance and Public Participation	Communications, SPU and Customer Care	N/A	Market Research - 2016 customer care survey	Market research report and Survey report	2016 customer care survey	Market research and Survey conducted by set date	Date	R450 000.00	R400 000.00	05/25/41/5190/000	N/A	N/A	Operational	Conduct market research and annual customer satisfaction survey by 30 June 2017	Develop Terms of Reference and submit them to SCM	Appointment of Service Provider	Conduct annual customer satisfaction survey	Compile Report on customer satisfaction survey
									Quarterly Cash flow						R400 000.00	Nil	R 380 000.00	Nil	Nil
K5.OMM.23 & K5.OMM.23	Good Governance and Public Participation	Communications, SPU and Customer Care	N/A	Migration Awareness	attendance register	Migration policy	Number of campaigns and school visits by set date	Number & Date	R335 000.00	R24 000.00	05/10/20/5180/000	N/A	N/A	OWN	Coordinate 8 Awareness Campaigns & Coordinate 06 school visits by 30 June 2017.	2 Awareness Campaigns & 3 School visit for integration of foreign nationals and the local communities.	2 Awareness	2 Awareness Campaigns & 3 School visit for integration of foreign nationals and the local communities.	2 Awareness Campaigns
									Quarterly Cash flow						R24000.00	R6000.00	R 6000.00	R 6000.00	R 6000.00
K5.OMM.25	Good Governance and Public	Communications, SPU and Customer Care	N/A	Data collection on migrants	Record sheet	Foreign national Data base	Number of people recorded	Number & date	N/A	N/A	N/A	N/A	N/A	N/A	Registration of 40 migrants on the data base by 30 June 2017	10 migrants data base register in town	10 migrants data base register in town	10 migrants data base register in rural areas	10 migrants data base register in rural areas

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.26	Good Governance and public participation	Communications, SPU and Customer Care		Migration meetings	attendance register and Minutes	Advisory committee ToR	Number of meetings held	number	R335 000.00	R 11 000.00	05/10/20/5400/000	N/A	N/A	OWN	To hold 2 Migration Committee meetings by 30 June 2017	N/A	1 Migration Committee meeting	N/A	1 Migration Committee meeting
									Quarterly Cash flow						R 11 000	Nil	R 5500.00	Nil	R 5500.00
K5.OMM.58	Good Governance and Public Participation	Compliance and Legal Services	N/A	Vetting and Contract Register	Vetted contracts	Contracts and lease agreements and procurement plan are in place	Percentage of Vetted contracts and developed Contract register	Percentage Data base Date	N/A	N/A	N/A	N/A	N/A	N/A	100% Vetting of contracts and Development of Contract register by 30 June 2017	100% Vetting of contracts and Development of Contract register	100% Vetting of contracts and Development of Contract register	100% Vetting of contracts and Development of Contract register	100% Vetting of contracts and Development of Contract register
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.59	Good Governance and Public Participation	Compliance and Legal Services	N/A	Vetting of by-laws	Reviewed By-laws, Agenda and Register for Consultative Meeting, Agenda for Stakeholder meetings, Council Agenda and Council Resolution	Draft By-laws in place	Number of By-laws vetted by the set date	Number Date	NIL	NIL	N/A	N/A	N/A	Operational Budget	To have drafted and reviewed (2) by-laws vetted by 30 June 2017	2 By-Laws reviewed	Public Consultation on 2 reviewed By-laws	Submit 2 reviewed By-laws to MTM, Standing Committee and EXCO	2 By-Laws reviewed and submitted to Council
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.60	Good Governance and	Compliance and Legal Services	N/A	Administration and management of litigation cases	12 monthly reports on cases against and instituted by the municipality	external referral of litigation matters	Number of reports on cases against and instituted by the	Number	R4 200 000.00	R4 200 000.00	0510425340000	N/A	N/A	Operational Budget	12 monthly report on Administration and management of litigation cases against	3 monthly report on Administration and management of litigation cases against and or instituted by	3 monthly report on Administration and management of litigation	3 monthly report on Administration and management of litigation cases against and or	3 monthly report on Administration and management of litigation cases against and or

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
							municipality								and or instituted by the municipality	the municipality	cases against and or instituted by the municipality	instituted by the municipality	instituted by the municipality
									Quarterly Cash flow						R4 200 000.00	R500 000.00	R500 000.00	R1 600 000.00	R1 600 000.00
K5.OMM.61	Good Governance and Public Participation	Compliance and Legal Services	N/A	Enforcement on contravened by-laws	Notices, Court Orders	Contravention on enforcement on by-laws	Percentage of notices enforced on contravened by-laws	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	100% Enforcement of Notices received on Contravened by-laws by 30 June 2017	100% Enforcement of Notices received on Contravened by-laws	100% Enforcement of Notices received on Contravened by-laws	100% Enforcement of Notices received on Contravened by-laws	100% Enforcement of Notices received on Contravened by-laws
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.27	Good Governance and Public Participation	Internal Audit Services		Operation Clean Audit	Reports attendance register program	Unqualified Audit opinion (clean audit)	Number of OCA meetings held by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	To hold four OCA meetings after receiving AG audit report by 30 June 2017.	N/A	N/A	Two meetings	Two Meetings
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.28	Good Governance and Public Participation	Internal Audit Services		Financial Statements Audits	Reports	2015/16 AFS and 2016/17 Interim Financial Statements Audits	Audited AFS and interim financial statements by set date	Date		R 488 000.00	01051010305190000				AFS to be audited by 31 August 2016 and Interim statements to be audited by 28 February 2017	AFS to be audited by 31 August 2016.	N/A	Interim Financial statements to be audited by 31 March 2017	N/A
									Quarterly Cash flow						R 898 000.00	R 498 000.00	Nil	R 400 000.00	Nil

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K5.OMM.29, K5.OMM.30 & K5.OMM.31	Good Governance and Public Participation	Internal Audit Services		Review Policies, Plans and Strategy	Charters Plans and strategy Council resolution	Plans and charters in place.	Approved Charters by set date Approved Annual Audit Plan by set date	Date		Nil					Two charters approved 1 Jan 2017 One Annual Audit Plan approved by 31 July 2016. Internal Audit Strategy approved by 30 June 2017	One Annual Audit Plan approved by 31 July 2016.	N/A	Two charters approved 31 Jan 2017	Internal Audit Strategy approved by 30 June 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.32	Good Governance and Public Participation	Internal Audit Services		Spot checks and monitoring internal control tool.	Reports Proof of Submission	Internal Control tool and Spot checks	Number of Internal Control tool submissions by set date; and Number of spots checks done by set date	Number Date							Four quarterly Internal Control tool submissions to COGTAEC. 48 annual spot checks by 30 June 2016.	1 quarterly Internal Control tool submissions to COGTAEC. 12 spot checks	1 quarterly Internal Control tool submissions to COGTAEC 12 spot checks	1 quarterly Internal Control tool submissions to COGTAEC. 12 spot checks	1 quarterly Internal Control tool submissions to COGTAEC. 12 spot checks
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.34	Good Governance and Public	Internal Audit Services		Internal audit reports	Reports	Internal audit reports	Number of internal audit reports by set date	Number Date		Nil					14 Internal Audit Reports by 30th June 2016	2 Internal audit reports	3 internal audit reports	5 Internal audit reports	4 Internal audit reports
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.33	Good Governance and Public	Internal Audit Services		Dashboard Reports	Reports proof of submission	Dashboard Reports	Number of Dashboard Reports submitted to the Auditor General	Number Timeframe	N/A	N/A	N/A	N/A	N/A	N/A	Four quarterly Dashboard Reports submitted to Auditor General (AG) on the first	1 quarterly Dashboard Reports submitted to Auditor General (AG)	1 quarterly Dashboard Reports submitted to Auditor General	1 quarterly Dashboard Reports submitted to Auditor General (AG)	1 quarterly Dashboard Reports submitted to Auditor General (AG)

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
							(AG) by set timeframe								working day after the end of each quarter		(AG)		
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.35	Good Governance	Internal Audit		Performance reports	Reports	Performance reports	Number of performance reports	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Four quarterly performance reports	1 quarterly performance report	1 quarterly performance report	1 quarterly performance report	1 quarterly performance report
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.36	Good Governance and Public	Internal Audit Services		Auditor General (AG) Value Chain Quarterly Reviews	Reports Proof of submission	Quarterly reviews	Number of AG quarterly reviews	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Four Quarterly reviews submitted to AG	1 Quarterly reviews submitted to AG	1 Quarterly reviews submitted to AG	1 Quarterly reviews submitted to AG	1 Quarterly reviews submitted to AG
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.37	Good Governance and Public Participation	Internal Audit Services		Municipal Standard Chart of Accounts(MSCOA) Implementation and Compliance	Reports	MSCOA reports	Number of MSCOA reports	Number	N/A	N/A	N/A	N/A	N/A	N/A	Four quarterly reports on MSCOA Implementation and compliance	One quarterly report on MSCOA compliance	One quarterly report on MSCOA compliance	One quarterly report on MSCOA Implementation	One quarterly report on MSCOA Implementation
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.38	Good Governance and Public Participation	Internal Audit Services		Ad-hoc and Consequence Management reports	Reports	None	Number of Ad-hoc and consequence management reports	Number	N/A	N/A	N/A	N/A	N/A	N/A	1 Ad-hoc report and four quarterly reports on Consequence Management	1 Consequence management report	1 Consequence management report	1 Ad-hoc report and 1 Consequence management report	1 Consequence management report
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.39	Good Governance	M&E/Risk services	N/A	Approval of Municipal SDBIP	-Draft SDBIP and Submission to Mayor	Approved 2016/17 SDBIP	Approved SDBIP by set date	Plan Date	R 2 010 000.00	R500 000.00	05 10 35 5180 000	N/A	N/A	N/A	Approved 2017/18 SDBIP by 30 June 2017	N/A	N/A	N/A	Development of Draft 2017/18 SDBIP and submit to mayor 14 days

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					-Invitation, Program, Register of workshop -Final SDBIP and Submission to and Approval by Mayor														after Approval of Budget Host one SDBIP and Risk Workshop Approval of 2017/18 SDBIP by 30 June 2017
									Quarterly Cash flow						R500 000.00	Nil	Nil	Nil	R500 000.00
K5.OMM.40	Good Governance and Public Participation	M&E/Risk services	N/A	Development of Performance Agreements of Municipal Manager, GM's and Middle Managers	-Signed Section 56 and Middle Managers performance Agreements and Plans -Proof of submission to CoGTA-EC	Signed Performance Agreements and Plans	Signed Performance Agreements and Plans submitted by set date	Signed plans Date	N/A	N/A	N/A	N/A	N/A	N/A	Section 56 and Middle Managers Performance Agreements and Plans signed and submitted to CoGTA EC by 30 August 2016	Section 56 and Middle Managers Performance Agreements and Plans signed and submitted to CoGTA EC by 30 August 2016	N/A	N/A	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.41	Good Governance and Public Participation	M&E/Risk services	N/A	4 Quarterly Performance Reports	Quarterly reports and Council Resolutions	PMS Framework -PMS Policy -PMS Audit Charter	Number of quarterly reports adopted by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	4 Quarterly Performance reports adopted by council by 30 June 2017	2015/16 Quarter 4 Performance Report adopted by Council by 30 July 2016	2016/17 Quarter 1 Performance Report adopted by Council by 31 October 2016	2016/17 Quarter 2 Performance Report adopted by Council by 31 January 2017	2016/17 Quarter 3 Performance Report adopted by Council by 30 April 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.43	Good Governance	M&E/Risk	N/A	Adoption of Mid-Term Performance	-Invitation, Program, Register of	Adopted 2015/16 Mid-term	Mid-term report adopted by	Report Date	N/A	N/A	N/A	N/A	N/A	N/A	Mid-Term performance report	N/A	N/A	Host 1 Mid-term Workshop	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Report	workshop - Mid-Term performance report and Council Resolutions	report by council	set date								adopted by council by 25 January 2017			Mid-Term performance report adopted by council by 25 January 2017	
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.44	Good Governance and Public Participation	M&E/Risk services	N/A	Revised 2016/17 SDBIP	Approved plan and Council Resolution	Approved 2016/17 SDBIP	Revised SDBIP approved by set date	Plan Date	N/A	N/A	N/A	N/A	N/A	N/A	Revised 2016/17 SDBIP approved by 28 February 2017	N/A	N/A	Revised 2016/17 SDBIP approved by 28 February 2017	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.45 & K5.OMM.46	Good Governance and Public Participation	M&E/Risk services	N/A	-Mid-Term Performance Assessments for MM, GM's and Middle Managers -Annual Performance Assessments for MM, GM's and Middle Managers	-Invitations, Registers and Assessment Reports -Personal Letters delivered and proof of delivery	2015/16 Performance Assessments	Mid-term and Annual Performance Assessment held by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Annual performance Assessment of Section 56 and Middle Managers held by 30 September 2016 Mid-term Performance assessment of Section 56 and Middle Managers held by 31 March 2017	2015/16 Annual performance Assessment of Section 56 and Middle Managers held by 30 September 2016	N/A	2016/17 Mid-term Performance assessment of Section 56 and Middle Managers held by 31 March 2017	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.47	Good Governance	M&E/Risk services	N/A	- Annual Performance Report	Report, Audit Committee report and Proof of	2015/2016 APR submitted to AG	Submitted APR by set date	Report Date	N/A	N/A	N/A	N/A	N/A	N/A	Submission of the 2015/16 Annual Performance Report to AG	Submission of the 2015/16 Annual Performance Report to AG	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					Submission										by 31 August 2016	by 31 August 2016			
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.48	Good Governance and Public Participation	M&E/Risk services	N/A	Annual Report adopted by council	-Invitation letters and proof of submission; AR and Council resolution on Tabling -Approved AR and Council Resolution on Approval	2014/2015 Annual Report adopted by council	Adopted Annual Report by set date	Report Date	N/A	N/A	N/A	N/A	N/A	N/A	2015/16 Annual report (AR) adopted by 30 March 2017	N/A	N/A	Invite the AG-SA, MEC-CoGta, Provincial and National Treasury to Council meeting where AR will be tabled	Approval of AR by 31 March 2017
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.56	Good Governance and Public Participation	M&E/Risk services	N/A	Submission of B2B reports to relevant stakeholders	Reports and Proof of submission	Reports submitted	Number of reports submitted by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Submit monthly reports on Back to Basic to the relevant stakeholders	3 Monthly Back to Basics reports submitted to relevant stakeholders	3 Monthly Back to Basics reports submitted to relevant stakeholder s	3 Monthly Back to Basics reports submitted to relevant stakeholders	3 Monthly Back to Basics reports submitted to relevant stakeholders
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.49	Good Governance and Public	M&E/Risk services	N/A	Review Risk management Framework, policy, plans and strategies	Policy and Plan, Council Resolution	Risk management Framework , policy and plan in place	Adopted reviewed risk management Framework policy, plan	Policy and Plan Date	N/A	N/A	N/A	N/A	N/A	N/A	Review risk management Framework policy, Plan and Strategy by 30 June 2017	N/A	N/A	N/A	Reviewed Risk Management Framework, Policy, Plan and Strategy adopted by end of June 2017

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
							and strategy by set date		Quarterly Cash flow						Nil	NIL	NIL	NIL	NIL
K5.OMM.50	Good Governance and Public Participation	M&E/Risk services	N/A	-Conduct risk management workshop - Development of risk register -Develop risk report (action plans) -Monitoring of taxonomy risk identification register	Risk report	Risk register in place	Date of adoption of risk register Number of reports done on risk monitoring	Date Number	N/A	N/A	N/A	N/A	N/A	N/A	Development and adoption of Completed risk register and 4 report on Monitoring of risk register by 30 June 2017	Risk Report	Risk Report	Risk Report	Adopted Risk Register and Risk Reports
									Quarterly Cash flow						Nil	NIL	NIL	NIL	NIL
K5.OMM.51	Good Governance and Public Participation	M&E/Risk services	N/A	Establish committee Quarterly sittings of committee	Attendance register minutes	Developed Terms of reference	Date of establishment and number of committee sitting by set date	Date Number	R 2 010 000.00	R10 000.00	05 10 35 5180 000	N/A	N/A	N/A	Establish risk management committee and Quarterly sittings of committee by 30 June 2017	Develop Risk Management Committee	Risk Management Report	Risk Management Report	Risk Management Report
									Quarterly Cash flow						R10 000.00	R 2 500	R 2 500	R 2 500	R 2 500
K5.OMM.52	Good Governance and Public	M&E/Risk services	N/A	Risk appetite and tolerance statement	Risk management statement report	Risk management register	Number of risk statements by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Establishment of 4 Risk appetite and tolerance statements by 30 June 2017	Risk Management Statement	Risk Management Statement	Risk Management Statement	Risk Management Statement
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.53	Good Governance	M&E/Risk	N/A	Monthly monitoring of	Monthly reports	ICT Strategy	Number of monthly reports on	Number	N/A	N/A	N/A	N/A	N/A	N/A	Monitoring of information security	Monitoring of Information on Security Control	Monitoring of Information	Monitoring of Information on Security	Monitoring of Information on Security

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				information security controls			Monitoring of information security controls done by set date	Date							controls and 12 monthly reports by 30 June 2017	(ICT) and 3 Report	n on Security Control and 3 Report	Control and 3 Report	Control and 3 Report
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.OMM.54	Good Governance and Public Participation	M&E/Risk services	N/A	Risk management software	Risk software	Manual formulation of register and use of Microsoft excel	Date of software acquisition and installation	System Date	R800 000.00	R800 000.00	051030 5190 000	N/A	N/A	MSIG	Acquisition and Installation of the Risk Management software by 30 June 2017	Acquisition of Risk Management Software	Implementation on the Risk Management Software	Implementation on the Risk Management Software	Implementation on the Risk Management Software
									Quarterly Cash flow						R800 000.00	R800 000.00	Nil	Nil	Nil
K5.OMM.55	Good Governance and Public Participation	M&E/Risk services	N/A	Risk maturity model twice year.	Risk maturity report	Level 2 on the maturity model	Number of reports done on the Risk maturity model	Number	N/A	N/A	N/A	N/A	N/A	N/A	Determination of the risk maturity model biannually by 30 June 2017	N/A	1 Risk Maturity Model Report submitted to Provincial /National Treasury	N/A	1 Risk Maturity Model Report submitted to Provincial/National Treasury
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.CRS.04	Good Governance and Public Participation	Information and Communication Technology	N/A	Implementation of Municipal Corporate Governance of ICT Policy Framework: Phase 2	Drafts of all documents Agenda and attendance registers and Council resolution	ICT General Control Policy Framework in place	Number of approved ICT governance framework by 30 June 2017	Number Date	N/A	N/A	N/A	N/A	N/A	OPERATIONAL	To have four (4) ICT Governance Policy Framework documents adopted by 30 June 2017	Preparing drafts four (4) ICT Governance Policy Framework documents	Stakeholder Consultation four (4) ICT Governance Policy Framework documents	Departmental Consultation four (4) ICT Governance Policy Framework documents Presentation on four (4) ICT Governance Policy Framework	Approved four (4) ICT Governance Policy Framework documents

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																		documents	
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.CRS.05	Good Governance and Public Participation	Information and Communication Technology		Review of File Plan, Registry, records and archive policy	Drafts of all documents Agenda and attendance registers and Council resolution	File plan is in place	Number of approved policies by 30 June 2017	Number Date	N/A	N/A	N/A	N/A	N/A	OPERATIONAL	Review of File Plan, Registry, records and archive policy and adoption thereof by 30 June 2017	N/A	Departmental consultation	Presentations of the Policies	Approval of policies
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.CRS.06	Good Governance and Public Participation	Information and Communication	N/A	Facilitating sitting of ICT Steering Committee	Attendance registers Signed minutes of the meeting	Established ICT Steering Committee	4 Steering Committee meetings by 30 June 2017	Number Date	N/A	N/A	N/A	N/A	N/A	OPERATIONAL	To have 4 ICT Steering Committee sitting according to schedule by 30 June 2017	Hold one ICT Steering meeting as per calendar of meetings	N/A	Hold two (2) ICT Steering meeting as per calendar of meetings	Hold one ICT Steering meeting as per calendar of meetings
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K5.CRS.07	Good governance and public participation	Information and Communication Technology	Good governance and public participation	Submission of invoices within three (3) days of receipt	Monthly report Copy of submitted invoices	Obligation to pay invoices within 30 days	Prompt processing of invoices within 30 days	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	To provide 12 monthly reports on submission of all invoices within three (3) days upon date of receipt by 30 June 2017	Presentation of 3 monthly reports on submission of Invoices	Presentation of 3 monthly reports on submission of Invoices	Presentation of 3 monthly reports on submission of Invoices	Presentation of 3 monthly reports on submission of Invoices

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K5.CRS.01	Good Governance And Public Participation	Human Resource Management	N/A	Compilation and Submission of Employment Equity Report to Department of Labour (DoL)	EE Report	EE Plan	Report submitted by 15 January 2017	Date	N/A	N/A	N/A	N/A	N/A	N/A	Employment Equity Report submitted By 15 January 2017	N/A	Preparation of EEP report and consultation	Submission of Employment Equity Plan to the Department of Labour by 15 January 2017	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K5.CRS.02	Good Governance And Public Participation	Human Resource Management	N/A	Conducting of amended HR policies workshops	Workshop Attendance Register	Reviewed HR policies	Number of municipal departments that received workshops on HR Policies by set date	Number Date	R 30 000.00	R 30 000.00	2535 5180 000	N/A	Internal	Own	Workshop six (6) municipal departments on HR policies by 30 June 2017	(2) Two Municipal Departments will receive workshop on HR Policies	N/A	(2) Two Municipal Departments will receive workshop on HR Policies	(2) Two Municipal Departments will receive workshop on HR Policies
									Quarterly Cash flow →						R 30 000.00	R10 000.00	Nil	R10 000.00	R10 000.00
K5.CRS.02	Good Governance And Public Participation	Human Resource Management	N/A	Conducting Workshops on labour relation issues (awareness workshops on labour relation legislation, collective agreements	Attendance Registers	Labour relations policy and labour legislation	Number of municipal departments that received workshops on Labour Relations Issues by set date	Number Date	R 30 000.00	N/A	2535 5180000	N/A	Internal	Own	Workshop six (6) municipal departments on labour relations issues done by 30 June 2017	One (1) Municipal Departments will receive workshop on Labour Relation Issues	One (1) Municipal Department will receive workshop on Labour Relation Issues	Two (2) Municipal Departments will receive workshop on Labour Relation Issues	Two (2) Municipal Departments will receive workshop on Labour Relation Issues
									Quarterly Cash flow →						R 30 000.00	R 5000.00	R 5000.00	R10 000.00	R10 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				and decided labour law cases															
K6.EDP.07	Good Governance And Public Participation	Development Planning	All	Serving of compliance notices within one week of identification	Inspection report, copy of notices and Register	Conducted site inspections , LUMS By-Law, Town Planning Scheme	Number of days (Turnaround time) to issue notices.	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
	Good Governance and Public Participation	DEVELOPMENT PLANNING	All	.Seating of 4 meetings for Asset Disposal Forum	Minutes of the Asset Disposal Committee	Land Sale Applications	Number of meetings held	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Seating of 4 meetings for Asset Disposal Forum	1 st meeting held by 30 September 2016	2 nd meetings held by 30 December 2016	3 rd meeting held by 30 March 2017	4 th meeting held by 30 June 2017
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K5.EDP.12	GOOD GOVERNANCE AND PUBLIC	LED: POUND MANAGEMENT	ALL WARD	Pound management Policy	Council support	Bylaws in place	Adopted policy by set date	date	R330 000.00	R4000.00	05013551800000	N/A	N/A	Equitable Share	Development of pound management policy by 30 June 2017	Consultation of stakeholders	Drafting and adoption of the policy	Draft pound management policy completed	Development of the pound management policy completed and adopted by Council
									Quarterly Cash Flow						R4000.00	Nil	Nil	R2000.00	R4000. 00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K5.EDP.11	Good Governance And Public Participation	Led: Pound Management	ALL WARDS	5.84. Awareness campaigns on animal and stock control	Attendance registers.	Bylaws in place	Number of programmes conducted by set date	number	R330 000.00	R4000.00	05013551800000	N/A	N/A	Equitable Share	Conduct 8 awareness programmes on animal & stock control by 30 June 2017	2 campaigns in ward 1 and 2	2 campaigns in ward 19 and 20	2 campaigns in ward 26 and 3	2 campaigns in ward 10 and 6
									Quartely Cash Flow						R4000.00	R1000.00	R2000.00	R3000.00	R4000.00

KPA 6: SPATIAL CONSIDERATIONS

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K6.EDP.01	SPATIAL CONSIDERATIONS	Development Planning	Ward 26	6.1. Planning & Survey - Cedarville Middle Income township.	Storm-water Management Plan, Approval letter for Township establishment and Approved Township Register	2014 SDF.	Opened Township Register by set date.	Date	R200 000.00	R200 000.00	05 3510 5530 000	N/A	N/A	CRR	Cedarville Residential Middle Income Township Establishment approved by 30 June 2017	Storm-water Management Plan completed by 30 September 2016	Township Establishment approved by 30 December 2016	Township submitted to MPT by 30 March 2017	Township Establishment approved by 30 June 2016
									Quarterly Cash flow						R200 000.00	Nil	R50 000.00	R100 000.00	R50 000.00
K6.EDP.02	SPATIAL CONSIDERATIONS	Development Planning	Ward 19,20	6.2. Planning & Survey - Matatiele Middle Income township (Opp Area C).	Appointment letter, Township layout, ROD and Council Resolution for Adopted Township layout	2014 SDF.	Township layout adopted by set date.	Date	R150 000.00	R150 000.00	05 3510 5530 000	N/A	N/A	CRR	Matatiele Residential Middle Income Township layout adopted by Council by 30 June 2017	Appointment of Service Provider by 30 September 2016	Preliminary surveys and Draft Township layout completed by 30 December 2016	Preliminary surveys and Draft Township layout completed 30 March 2017	Draft Township layout adopted by 30 June 2017
									Quarterly Cash flow						R150 000.00	Nil	R50 000.00	R100 000.00	R50 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K6.EDP.03	SPATIAL CONSIDERATIONS	Development Planning	Ward 1, 19,20 and 26	6.3. Planning & Survey – Maluti, Cedarville and Matatiele Commercial township	Appointment letter, Township layout, ROD and Council Resolution for Adopted Township layout	2014 SDF.	Township layout adopted by set date.	Date	R300 000.00	R300 000.00	05 3510 5530 000	N/A	N/A	CRR	Maluti, Cedarville and Matatiele Commercial Township layout adopted by Council by 30 June 2017	Appointment of Service Provider by 30 September 2016	Draft Township layout completed by 30 December 2016	Appointment of Service Provider by 30 March 2017	Preliminary surveys and Draft Township layout completed 30 March 2017
									Quarterly Cash flow						R300 000.00	Nil	R100 000.00	Nil	R100 000.00
K6.EDP.04	SPATIAL CONSIDERATIONS	Development Planning	All	6.4. Processing of rezoning applications within 60 days	Stamped application, minutes of DAAF/circulation report and Application Register	60 day turnaround time	Number of days (Turnaround time) for processing applications	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Processing rezoning applications within 60 days	Processing of rezoning, applications within 60 days	Processing of rezoning applications within 60 days	Processing of rezoning applications within 60 days	Processing of rezoning applications within 60 days
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K6.EDP.05	SPATIAL CONSIDERATIONS	Development Planning	All	6.5. Processing of subdivision applications within 60 days	Stamped application, minutes of DAAF/circulation report and Application Register	60 day turnaround time	Number of days (Turnaround time) for approval of Subdivision applications	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Processing of subdivision applications within 60 days	Processing of subdivision applications within 60 days	Processing of subdivision applications within 60 days	Processing of subdivision applications within 60 days	Processing of subdivision applications within 60 days
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
K6.EDP.06	SPATIAL CONSIDERATIONS	Development Planning	All	6.6. Processing of special consent use applications within 60 days	Stamped application, minutes of DAAF/circulation report and Application Register	60 day turnaround time	Number of days (Turnaround time) for approval of special consent applications	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Processing of special consent use applications within 60 days	Processing of special consent use applications within 60 days	Processing of special consent use applications within 60 days	Processing of special consent use applications within 60 days	Processing of special consent use applications within 60 days
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K6.EDP.07	SPATIAL CONSIDERATIONS	Development Planning	All	Serving of compliance notices within one week of identification.	Inspection report, copy of notices and Register	Conducted site inspections, LUMS By-Law, Town Planning Scheme	Number of days (Turnaround time) to issue notices.	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification	Compliance notices served within one week of identification
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K6.EDP.09	SPATIAL CONSIDERATIONS	Development Planning	1	6.7. Maluti Land Tenure Upgrading – Land Donation	Correspondences with the relevant department and letter of approval	Deed of grants	Approved land donation by set date	Date	N/A	N/A	N/A	N/A	N/A	Operational	Maluti Land Donation approved by June 2017	Co-ordination of Maluti Land Donation process to Province	Co-ordination of Maluti Land Donation process to Province	Co-ordination of Maluti Land Donation process to Province	Maluti Land Donation approved by June 2017

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					of land donation of Maluti Township				Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K6.EDP.08	SPATIAL CONSIDERATIONS	Land Administration	All	6.8. Processing of municipal land disposal applications within 60 days	Stamped application, minutes of Asset Disposal Forum and Application Register	60 day turnaround time	Number of days (Turnaround time) for approval of special consent applications	Number	N/A	N/A	N/A	N/A	N/A	Operational	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
K6.EDP.10	SPATIAL CONSIDERATIONS	Development Planning	All	6.9. Processing of outdoor advertising applications within 60 days	Register of applications and minutes of Development Application Approval Forum	30 day turnaround time	Number of days (Turnaround time) for approval of Subdivision applications	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Processing of outdoor advertising applications within 60 days	Processing of outdoor advertising Applications within 60 days	Processing of outdoor advertising Applications within 60 days	Processing of outdoor advertising Applications within 60 days	Processing of outdoor advertising Applications within 60 days
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
K6.EDP.07	SPATIAL CONSIDERATION	Development Planning	19, 20, 26	Management of Outdoor advertising	Inspection report, copy of notices and Register	Outdoor advertising signage By-Law in Place	Number of days (Turnaround time) to approve applications	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Compliance notices served within 7 days of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

MONTHLY PROJECTIONS OF OPERATING, CAPITAL EXPENDITURE AND REVENUE FOR EACH VOTE

Monthly Operating Expenditure and Revenue for each Vote

Description R thousand	R ef	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Novemb er	Decemb er	January	Februar y	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
<u>Revenue by Vote</u>	-															
Vote 1 - Executive & Council		13	13	13	13	13	13	13	13	13	13	13	(138)	-	-	-
Vote 2 - Budget & Finance		17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,243	17,287	206,963	223,478	247,078
Vote 3 - Corporate		25	25	25	25	25	25	25	25	25	25	25	699	974	300	-
Vote 4 - Development & Planning		109	109	109	109	109	109	109	109	109	109	109	333	1,533	115	121
Vote 5 - Community		1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,467	1,219	17,351	16,612	16,705
Vote 6 - Infrastructure		15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	15,600	187,198	192,638	195,301
Total Revenue by Vote		34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	34,456	35,000	414,018	433,143	459,205
<u>Expenditure by Vote to be appropriated</u>	-															
Vote 1 - Executive & Council		3,422	3,422	3,422	3,422	3,422	3,422	3,422	3,422	3,422	3,422	3,422	6,323	43,970	42,350	42,852
Vote 2 - Budget & Finance		4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	4,666	5,019	56,346	78,799	82,552
Vote 3 - Corporate		3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	3,718	6,804	47,697	47,035	50,062
Vote 4 - Development & Planning		1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	1,079	2,306	14,178	13,484	14,322
Vote 5 - Community		3,854	3,854	3,854	3,854	3,854	3,854	3,854	3,854	3,854	3,854	3,854	(2,523)	39,866	48,614	52,382
Vote 6 - Infrastructure		7,315	7,315	7,315	7,315	7,315	7,315	7,315	7,315	7,315	7,315	7,315	6,835	87,294	93,044	96,951
Total Expenditure by Vote		24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,053	24,764	289,350	323,327	339,122
Surplus/(Deficit) before assoc.		10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,236	124,668	109,816	120,083
Taxation																

Description R thousand	R ef	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Novemb er	Decemb er	January	Februar y	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Attributable to minorities Share of surplus/ (deficit) of associate													- - -	- - -	- - -	- - -
Surplus/(Deficit)	1	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,403	10,236	124,668	109,816	120,083

Monthly capital expenditure per vote

Description	R ef	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
Capital Expenditure - Standard	1															
Governance and administration		132	132	132	132	132	132	132	132	132	132	132	132	1,580	1,200	450
Executive and council		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Budget and treasury office		8	8	8	8	8	8	8	8	8	8	8	8	100	200	300
Corporate services		123	123	123	123	123	123	123	123	123	123	123	123	1,480	1,000	150
Community and public safety		2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	30,001	1,000	1,000
Community and social services		83	83	83	83	83	83	83	83	83	83	83	83	1,000	1,000	1,000
Sport and recreation		483	483	483	483	483	483	483	483	483	483	483	483	5,800	-	-
Public safety		71	71	71	71	71	71	71	71	71	71	71	71	851	-	-
Housing		1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	1,863	22,350	-	-
Health		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Economic and environmental services		242	242	242	242	242	242	242	242	242	242	242	242	2,905	2,070	30
Planning and development		242	242	242	242	242	242	242	242	242	242	242	242	2,905	2,070	30
Road transport		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Environmental protection		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Trading services		9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	119,561	54,980	103,802
Electricity		9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	9,963	119,561	54,980	103,802
Water		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste water management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Waste management		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other																

Description R thousand	R ef	Budget Year 2016/17												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	Nov.	Dec.	January	Feb.	March	April	May	June	Budget Year 2016/17	Budget Year +1 2017/18	Budget Year +2 2018/19
		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Capital Expenditure - Standard	2	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	154,046	59,250	105,282
<u>Funded by:</u>																
National Government		10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	124,661	59,250	105,282
Provincial Government		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
District Municipality		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other transfers and grants		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers recognised - capital		10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	10,388	124,661	59,250	105,282
Public contributions & donations		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowing		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Internally generated funds		2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	2,449	29,385	-	-
Total Capital Funding		12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	12,837	154,046	59,250	105,282

THREE-YEAR DETAILED CAPITAL WORKS PLAN

2015/18 THREE YEAR CAPITAL PLAN (3YCP)

Table 1: Direct Allocations

Grant (Source of Funding)	Project Name	Total MTEF Project Allocation	2016/17 Allocation	2017/18 Allocation	2018/19 Allocation
Municipal Infrastructu re Grant (MIG)	Maluti Internal Streets -Phase 3	R 21,381,980.00	R 1,925,000.00	R 0.00	R 0.00
	Mngayi Access Road	R 3,873,027.94	R 210,000.00	0.00	R 0.00
	Matatiele internal Streets Phase 1 –CBD	R 17,858,134.00	R 1,154,687.00	0.00	R 0.00
	Matatiele Internal Roads – Phase 2 - Area C	R 17,337,755.44	R 641,638.00	0.00	R 0.00
	Mahangwa S/Field	R 2,500,000.00	R 167,852.00	0.00	R 0.00
	Afsondering S/Field	R 2,500,000.00	R 172,000.00	0.00	R 0.00
	Nkau S/Field	R 2,500,000.00	R 172,000.00	0.00	R 0.00
	Majero S/Field	R 2,500,000.00	R 172,000.00	0.00	R 0.00
	Epiphany S/Field	R 2,500,000.00	R 172,000.00	0.00	R 0.00
	Fresh Produce Market	R 5,643,629.00	0.00	0.00	R 0.00
	Upgrading of Cedarville Internal Roads –Phase 3	R 25,000,000.00	R 0.00	R 7,996,354.00	R 17,003,646.00
	Upgrading of Matatiele Internal Roads Area C – Phase 3	R 25,000,000.00	R 0.00	R 6,000,000.00	R 19,000,000.00
	Upgrading of Matatiele Internal Roads (CBD / Mountain View)- Phase 2	R 25,000,000.00	R 0.00	R 8,163,700.00	R 16,836,300.00
	Matatiele Sport Center	R 15,084,000.00	R 5,800,000.00	R 9,284,000.00	R 7,560,000.00
	Matatiele Fresh Produce Market -Phase 2	R 6,702,674.00	R 4,090,574.00	R 2,612,100.00	R 2,520,000.00
	Sijoka Access Road	R 10,908,540.30	R 5,613,356.00	R 3,000,000.00	R 0.00
	Langreng footbridge	R 2,500,000.00	R 2,000,000.00	R 0.00	R 0.00
	Manase Access Road	R 2,200,422.00	R 2,200,422.00	R 0.00	R 0.00
	Mehloloaneng Access Road and bridge	R 8,179,392.72	R 2,230,000.00	R 0.00	R 0.00
	Sandfontein AR	R 4,402,902.00	R 2,402,972.00	R 2,000,000.00	R 0.00
	Khaue AR	R 2,137,500.00	R 2,137,500.00	R 0.00	R 0.00
	Soloane AR	R 4,580,742.00	R 3,080,742.00	R 1,500,000.00	R 0.00
	Mabheleni AR and bridge	R 3,960,000.00	R 0.00	R 0.00	R 0.00
	Mangopeng AR and bridge	R 3,520,000.00	R 2,420,000.00	R 1,100,000.00	R 0.00
	Zazingeni- Mazizini AR	R 9,177,245.00	R 3,453,399.00	R 5,723,846.00	R 0.00
	Kamorathaba-Tsepisong village AR	R 3,445,302.00	R 2,445,302.00	R 500,000.00	R 0.00
	Tlakanelo Footbridge	R 2,500,000.00	R 2,000,000.00	R 0.00	R 0.00
	Masopha Access Road	R 2,932,500.00	R 0.00	R 0.00	R 0.00
	PMU Business Plan	R 2,382,200.00	R 2,350,600.00	R 2,520,000.00	R 0.00
MIG MTEF Total Allocation		R 238,207,946.40	R 47,012,044.00	R 50,400,000.00	R 62,919,946.00