



**PROJECT NAME: SUPPLY AND DELIVERY OF GIFT VOUCHERS FOR ALL EMPLOYEES**

[illegible]



	<b>PREPARED BY SUPPLY CHAIN MANAGEMENT UNIT</b>					
NO	NAME AND SURNAME			SIGNATURE		
1	Paleza Esau			[Signature]		
2	Onke Kammva Madlebe			@		
3						

✓ means Compliance

1. Any incomplete section not full sign will result your bid invalid.

1.1. Municipal clearance certificate certifying that no municipal rates and service charges owed by the bidder and any of its directors to Matatiele Municipality or to any other municipality where the bidder's business operations are located are in arrears for more than three months. If you don't pay rates you must submit both affidavit and Proof of residence from Ward Councillor, if you submit one of the two required (bidder and its directors) you will be disqualified.

1.2. Certified copies of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor or a Sworn Affidavit, Failure to submit will result in zero points score for BBBEE status level.

1.3 Authority to sign section must be signed and completed in full.

1.4 Copies of ID Documents and all submitted certificates must be certified

1.5 The bid will be evaluated according to the preferential procurement model in the Preferential Procurement the bidders' attention is drawn to Form MBD6.1.

1.6 Company profile with traceable reference.

1.7. All bidders should complete MBD 1, MBD 2, MBD 4, MBD8 8, MBD 9, and Ethics Commitment for Suppliers of Matatiele Local Municipality and MBD 6.2 for Local Production