

## REQUEST FOR QUOTATION

<b>SUPPLIER NAME</b>		<b>TEL.</b>	
<b>DATE:-</b>		<b>ATT:</b>	
		<b>FAX:</b>	

**Dear Sir / Madam**

Kindly furnish the Matatiele Local Municipality with a written quotation for the supply of the services as detailed below. The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand in a sealed envelope and returned to the Supply Chain Office by no later than: **12:00 hours on 12 October 2022**

**The following conditions will apply:**

- No Late Submissions will be entertained.
- Prices must be inclusive of VAT and be firm for 30 days
- A firm delivery period must be indicated

**Failure to comply with these conditions may invalidate your offer.**

DESCRIPTION / SPECIFICATIONS	QTY	UNIT PRICE		PRICE EXCL VAT	
		R	c	R	c
BREAKFAST FOR KHANYA NALEDI EVENT FOR 150 PEOPLE TO BE HELD ON 09 DECEMBER AT MA MATATIELE MUNICIPALITY, 120 GRAMS OF YOGHURT, 200 ML OF 100% JUICE, 55 GRAMS OF CHOCOLATES, VARIETY, 60 GRAMS OF SALTED PEANUTS, VARIETY OF FRUITS (BANANA OR APPLES OR PEAS)	150				

<b>VAT</b>		
<b>TOTAL INCLUSIVE</b>		

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SUPPLIERS REPRESENTATIVE / AUTHORISED SIGNATORY      SUPPLIERS STAMP