

REQUEST FOR QUOTATION

SUPPLIER NAME		TEL.	
DATE:-		ATT:	FAX:

Dear Sir / Madam

Kindly furnish the Matatiele Local Municipality with a written quotation for the supply of the services as detailed below. The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand in a sealed envelope and returned to the Supply Chain Office by no later than: **09:00** hours on **09 NOVEMBER 2023**

The following conditions will apply:

- No Late Submissions will be entertained.
- Prices must be inclusive of VAT and be firm for 30 days
- A firm delivery period must be indicated

Failure to comply with these conditions may invalidate your offer.

DESCRIPTION / SPECIFICATIONS	QTY	UNIT PRICE		PRICE EXCL VAT	
		R	c	R	c
ADDITION OF TSIU SURNAME IN THE NAME OF THE BUILDING(MAGGIE RESHA BUILDING) AND LIGHTS . REMOVE AND RE-ALIGN LETTERING (ADDING TSIU SURNAME) IN THE CLEAR ACRYLIC GLASS .(1 TSIU CUT ACP LETTENING, 1 LED'S, 1 PRINT FOR PPX SIGN, 2 CALLOUT MATATIELE) KINDLY CONSULT COMMUNIATIONS SUB-UNIT FOR DETAILS BEFORE COMPLETING A QUOTATION	1				

VAT		
TOTAL INCLUSIVE		

SUPPLIERS REPRESENTATIVE / AUTHORISED SIGNATORY SUPPLIERS STAMP