

REQUEST FOR QUOTATION

SUPPLIER NAME		TEL.	
DATE:-		ATT:	FAX:

Dear Sir / Madam

Kindly furnish the Matatiele Local Municipality with a written quotation for the supply of the services as detailed below. The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand in a sealed envelope and returned to the Supply Chain Office by no later than: **12:00** hours on **07 FEBRUARY 2024**

The following conditions will apply:

- No Late Submissions will be entertained.
- Prices must be inclusive of VAT and be firm for 30 days
- A firm delivery period must be indicated

Failure to comply with these conditions may invalidate your offer.

DESCRIPTION / SPECIFICATIONS	QTY	UNIT PRICE		PRICE EXCL VAT	
		R	c	R	c
SUPPLY AND DELIVER EIGHT HUNDRED 500ML ENERGY DRINKS IN DIFFERENT FLAVOURS TO CATER FOR THE WELLNESS DAY EVENT 20 MARCH 2024 AT NORTH END STADIUM AT 07H30AM	800				
SUPPLY AND DELIVER ONE THOUSAND 500ML BOTTLED STIILLWATER TO CATER FOR WELLNESS DAY EVENT ON 20 MARCH 2024 AT NORTH END STADIUM AT 07H30AM	1000				

VAT		
TOTAL INCLUSIVE		

SUPPLIERS REPRESENTATIVE / AUTHORISED SIGNATORY SUPPLIERS STAMP