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**MATATIELE LOCAL MUNICIPALITY**

**REQUEST FOR QUOTATIONS**

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| **ADVERTISED ON: MUNICIPAL NOTICE BOARD, MUNICIPAL WEBSITE.** |
| **TENDER DESCRIPTION** | **NOTICE NO.** |
| **PROJECT MANAGEMENT TRAINING.** | **2023/2024-28** |
| **BASIC FINANCIAL MANAGEMENT TRAINING.** | **2023/2024-29** |
| **TRAINING OF CONTRACTORS ON HEALTH AND SAFETY.**  | **2023/2024-30** |
| **MARKETING MANAGEMENT TRAINING.** | **2023/2024-31** |
| **PUBLISHED DATE:** | **21/07/2023** | **CLOSING DATE:** | **01/08/2023** |
| **CLOSING TIME:**  | 10h00: Tenders will be opened immediately thereafter, in public at Matatiele Local Municipality Mountain View BTO Offices R56 |
| **AVAILABILITY OF BID DOCUMENTS** |
| Bid Documents will be available on Municipal Website as from 26 July 2023 |
| **TENDER SUBMISSION RULES:** |
| * Tenders must be completed in accordance with the tender conditions and tender rules contained in the tender document.
* The tender document and compulsory attachments/supporting documents must be placed in a sealed envelope and externally endorsed with: Tender Number; Description and Closing Date of the Tender.
* Tender documents must only be submitted on the tender document issued by Matatiele Local Municipality

Tender documents must be completed in blank ink only. |
| **EVALUATION CRITERIA** |
| The Bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPFA) of November 2022. |
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| Only competent bidders who are competent in the advertised work and who have exceeded the minimum functionality threshold will be two phases Phase 1= **Functionality=70 Points** and Phase 2= is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPFA) as amended 16 January 2023. Only bidders who obtain 60 points as a minimum functionality threshold will be evaluated further on 80/20. |
| **Points for functionality will be scored according to the table below: Detailed sub-criterions are contained in the quotation document and are binding:**

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| Functionality Criteria | Points |
| Accreditation | 40 |
| Previous Company Experience | 30 |
| Total | 70 |

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**80/20 Evaluation Criteria**

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| **Preferential Goals**  | **80/20** | **Documents required for verification** |
| **Maximum Points** | **20** |
| Goal 1- Ownership (Historically Disadvantaged Individuals-HDI) | 6 | ID Copy of the owner/director and CSD |
| Goal 2- Youth Ownership 14-35 Years (MLM Enterprises) | 6 | CSD, ● Proof of municipal accounts or ●Proof of residence signed by ward councillor or ●Affidavit |
| Goal 3- Women Ownership | 4 | ID Copy of the owner/director and CSD |
| Goal 4-Disability Ownership | 2 | ID Copy of the owner/director and CSD |
| Goal 5-Rural Enterprises | 2 | CSD, ● Proof of municipal accounts or ●Proof of residence signed by ward councillor or ●Affidavit |
| **Tender Price** | 80 |
| **TOTAL** | **100 POINTS** |
|  **TENDER ENQUIRIES** |
| All SCM enquiries relating to this bid must be directed to Z.C Matolo, e-mail: zmatolo@matatiele.gov.za during office hours (07h30 – 16h00) weekdays. All Technical enquiries relating to this bid must be directed to Mr V. Ndaba, e-mail: VNdaba@matatiele.gov.za during office hours |
| **TENDER DISCLAIMER** |
| The Matatiele Local Municipality reserves the right not to appoint a contractor on highest points scored. Value for money, past experience and functionality will be the key determinants of appointment. *The Municipality will not make any award to a person or persons working for the state, or failing to possess relevant credentials as stipulated in the tender requirements.* **Bidders are warned not to accept any person who request any amount for award for this bid, it is a scam and fraud, that person must be reported to the nearest police station.** |

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