

## REQUEST FOR QUOTATION

<b>SUPPLIER NAME</b>		<b>TEL.</b>	
<b>DATE:-</b>		<b>ATT:</b>	<b>FAX:</b>

**Dear Sir / Madam**

Kindly furnish the Matatiele Local Municipality with a written quotation for the supply of the services as detailed below. The quotation must be submitted on the letterhead of your business and can either be faxed or delivered by hand in a sealed envelope and returned to the Supply Chain Office by no later than: **12:00** hours on **28 September 2022**

**The following conditions will apply:**

- No Late Submissions will be entertained.
- Prices must be inclusive of VAT and be firm for 30 days
- A firm delivery period must be indicated

**Failure to comply with these conditions may invalidate your offer.**

DESCRIPTION / SPECIFICATIONS	QTY	UNIT PRICE		PRICE EXCL VAT	
		R	c	R	c
160X STILL WATER BOTTLES FOR PEOPLE WHO WILL BE ATTENDING THE MENS FORUM ESTABLISHMENT THTA WILL BE HELD ON THE 06 OCTOBER 2022 AT MATATIELE TOWN HALL ( WARD 19)	160				
SPOON FOOD FOR 160 PEOPLE WHO WILL BE ATTENDING MENS FORUM ESTABLISHMENT i.e RICE,SAMP & BEANS, BEEF STEW, CHICKEN, 2 VEGIES, 2 SALADS AND 330ml FRUIT JUICE (100%)	160				

<b>VAT</b>		
<b>TOTAL INCLUSIVE</b>		

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SUPPLIERS REPRESENTATIVE / AUTHORISED SIGNATORY      SUPPLIERS STAMP