

**ADDENDUM No.1**

**MATATIELE LOCAL MUNICIPALITY  
BID NO.: MATAT/2022/2023-07  
APPOINTMENT OF THREE (3) SUITABLE ELECTRICAL SERVICE PROVIDERS  
FOR REPAIRS AND MAINTAINANCE OF ELECTRICAL INFRASTRUCTURE  
AND ASSOCIATED WORKS FOR A PERIOD OF THREE YEARS  
ADDENDUM No.1: 29 JUNE 2022**

This Addendum shall be read in conjunction with and shall be deemed to form part of the Tender Documentation and it should be returned with the tender document. Acknowledgement of receipt of this Addendum to be returned with the tender document and failure to return the receipt and the Addendum may invalidate the tender.

**1. Amendment of the Evaluation criteria Functionality, Ethics Commitment for Suppliers of the Matatiele Local Municipality, Past experience and Certificate for Payment of Municipal Services**

**Functionality (100)**

<b>Table A</b>	<b>Functionality scorecard</b>			<b>Maximum Weighting</b>
<b>Criteria</b>	<b>Scoring guide</b>			<b>100</b>
<b>Company Experience:</b> NB The tender must submit four (4) successfully completed projects for the repairs &	<b>SCORING CRITERIA</b>	<b>WEIGHT</b>	<b>SCORE</b>	<b>20</b>
	1 Projects	5		
	2 projects	10		
	3 Projects	15		
	4 and above projects	20		

<p>Maintenance of electrical infrastructure</p> <p><b>Note 1:</b> tenders to submit names complete with valid contacts details and completion certificate non submission will result in loss of points.</p>	<table border="1"> <tr> <td style="text-align: center;"><b>Total</b></td> <td style="text-align: center;">20</td> <td></td> </tr> </table>	<b>Total</b>	20			
<b>Total</b>	20					
<p><b>Specific Personnel Knowledge</b></p> <p>Certified copies of Academic qualification certificates &amp; CV need to be attached for functionality points scoring otherwise no points will be allocated (include the organogram of the project team)</p>	<table border="1"> <thead> <tr> <th style="text-align: center;">Designation</th> <th style="text-align: center;">Designation</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: middle;">Project Manager</td> <td> <p><b><u>Project Manager</u></b></p> <p><b><u>Points:5</u></b></p> <p><b>2 points:</b> NQF Level 6: Electrical Engineering with more than 5 years' Experience.</p> <p><b>3 points:</b> NQF Level 7 Electrical Engineering with more than 5 years' Experience.</p> </td> </tr> </tbody> </table>	Designation	Designation	Project Manager	<p><b><u>Project Manager</u></b></p> <p><b><u>Points:5</u></b></p> <p><b>2 points:</b> NQF Level 6: Electrical Engineering with more than 5 years' Experience.</p> <p><b>3 points:</b> NQF Level 7 Electrical Engineering with more than 5 years' Experience.</p>	<p><b>20</b></p>
Designation	Designation					
Project Manager	<p><b><u>Project Manager</u></b></p> <p><b><u>Points:5</u></b></p> <p><b>2 points:</b> NQF Level 6: Electrical Engineering with more than 5 years' Experience.</p> <p><b>3 points:</b> NQF Level 7 Electrical Engineering with more than 5 years' Experience.</p>					



	Construction Supervisor (Site Foreman)	<p><b><u>Construction Supervisor (Site Foreman)</u></b></p> <p><b><u>Points: 5</u></b></p> <p><b>05 points:</b> Certificate N6 Electrical Engineering with 2 or more years' experience</p> <ul style="list-style-type: none"> <li>• Authorization for MV, cable terminations and jointing</li> <li>• MV/LV Line Construction authorization</li> <li>• ORHVS-Permit holder</li> <li>• Authorization for Trade Tested Artisan</li> <li>• Wireman's license</li> </ul> <p><b>5 points:</b> NQF Level 6 Electrical Engineering with 2 or more than 5 than 3 years' experience</p> <ul style="list-style-type: none"> <li>• Authorization for Medium Voltage, cable terminations and jointing</li> <li>• Medium Voltage /Low Voltage Line Construction authorization</li> <li>• Operational Regulations for High Voltage System-Permit holder Module 1-12)</li> <li>• Authorization for Trade Tested Artisan</li> <li>• Wireman's license</li> </ul>	
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	Safety Officer	<p><b><u>Safety Officer:</u></b></p> <p><b><u>Points: 5</u></b></p> <p><b>05 points:</b> Relevant qualifications with less than 3 years' Experience as a Health and Safety officer</p> <p><b>10 points:</b> Relevant qualifications with more than 3 years' Experience as an Health and Safety officer</p>		
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<p><b>List of plants.</b></p> <p>1. Tenderer to submit proof of ownership with certificate, not older than three months (Vehicle registration document).</p> <p>2. Proof of valid lease agreement signed by both parties and proof of ownership by a rental company not older than three months</p>	<p><b>Required Electrical Test Machines</b></p>	<p><b>Points</b></p>	40
	<p>Power cable fault locator. (Fault location by: Arc reflection method, time domain, reflectometry, impulse current, high voltage surge and proof and burn)</p>	5	
	<p>Primary and Secondary Injection Test Sets. (Current range 20A – 200A; Current Accuracy, Output +/-2.5%; AC Voltage Output 0-250V 50Hz)</p>	5	
	<p>VLF Sinusoidal test set.</p>	5	
	<p><b>Required Plant</b></p>	<p><b>Points</b></p>	
	<p>2x LDV/Bakkies. (5) points per bakkie</p>	10	
	<p>2x Stringing Equipment. (5) points per equipment</p>	10	
<p>1 x Crane Truck 8ton (5) points</p>	5		

	<b>Accreditation /Competency: Company to attach proof of valid registration with following institutions/Societies</b> Company registered with Electrical Contractors Association (ECA) or Department of Labour as electrical contractor.	<b>10</b>
	Insurance of Works and Third-party insurance. (Attach proof of insurance)	<b>10</b>
	<b><u>Bids scoring less than 80% for quality criteria will not be considered</u></b>	
	<b>TOTAL</b>	<b>100</b>





## Ethics Commitment for Suppliers of the Matatiele Local Municipality

**In our dealings with the Matatiele Local Municipality we commit to uphold high standards of ethics. Among other things this means:**

- We will be honest and deal in good faith;
- We will not try to improperly influence any municipal official or decision;
- We will avoid all conflicts of interest;
- We will not engage in any form of corruption (e.g. paying bribes, giving kickbacks);
- We will not give gifts to municipal officials or councillors;
- We will not be involved in collusion with other service providers (i.e. price-fixing);
- We will ensure that all information we submit to the municipality is accurate and truthful (e.g. we will not engage in BBBEE fronting).
- We will inform the Municipality of any unethical behaviour which we become aware of in the procurement process, either related to other suppliers or to municipal officials.\*
- We will, through all our dealings, contribute to building a positive ethical culture in the Matatiele Local Municipality.

This is our commitment to help build an ethical community.

Name of Company: \_\_\_\_\_

Name of authorised person: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\* If you wish to report unethical conduct you can contact or \*If you are aware of any fraud/corruption within the municipality. These may be reported anonymously, to  
The Municipal manager: [IMatiwane@matatiele.gov.za](mailto:IMatiwane@matatiele.gov.za)

## CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES

### DECLARATION IN TERMS OF CLAUSE 112(1) OF THE MUNICIPAL FINANCE MANAGEMENT ACT (NO.56 OF 2003) - (To be signed in the presence of a Commissioner of Oaths)

I, \_\_\_\_\_, \_\_\_\_\_ (full name and ID no.), hereby acknowledge that according to SCM Regulation 38(1)(d)(i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Tenderer or any of its directors/members/partners to the Matatiele Local Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.

I declare that I am duly authorised to act on behalf of \_\_\_\_\_ (name of the firm) and hereby declare, that to the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.

I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is true and correct. The Tenderer acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or in the event that the tenderer is successful, the cancellation of the contract.

PHYSICAL BUSINESS ADDRESS(ES) OF THE TENDERER	MUNICIPAL ACCOUNT NUMBER

#### FURTHER DETAILS OF THE BIDDER'S Director / Shareholder / Partners, etc.:

Director / Shareholder / partner	Physical address of the Business	Municipal Account number(s)	Physical residential address of the Director / shareholder / partner	Municipal Account number(s)

**NB: Please attach certified copy(ies) of ID document(s)**  
**If the entity or any of its Directors/Shareholders/Partners, etc. rents/leases premises, a copy of the rental/lease agreement must be submitted with this tender.**

Signature	Position	Date

<p style="text-align: center;"><b>COMMISSIONER OF OATHS</b></p> <p>Signed and sworn to before me at _____, on this _____ day of _____ 20__</p> <p>by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.</p> <p><b>COMMISSIONER OF OATHS:-</b></p> <p>Position: _____</p> <p>Address: _____</p>	<p style="text-align: center;"><b>Apply official stamp of authority on this page:</b></p>
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**SCHEDULE B –  
TENDERER'S PAST EXPERIENCE**

Tenderers must furnish hereunder, details of similar works/service which they have satisfactorily completed in the past. The information shall include a description of the works/service, the contract value and the name of the employer. All the consultants/experts involved, must have at least performed three different projects in municipal Supply Chain Management environment; (Attach CV's of consultants as evidence of personnel to be involved in the project) Attach the Company profile / projects where team members were involved in and contactable references must clearly be reflected on the proposal.

SIMILAR COMPLETED / CURRENT PROJECTS					
PROJECT NAME	EMPLOYER	EMPLOYER TEL. NUMBER	AWARDED AMOUNT	CONTRACT START DATE	ANTICIPATED/ ACTUAL COMPLETION DATE

.....  
**DATE**

.....  
**SIGNATURE OF BIDDER**

