



TENDER NOTICES

Bids are hereby invited from suitably experienced Service Providers for the projects stated below:

BID NO	DESCRIPTION	ADVERTISING DATE	CLOSING DATE
MATAT/2021/2022-26	PROVISION OF CELLULAR PHONES, TABLETS AND MOBILE DATA CARDS	08 OCTOBER 2021	08 NOVEMBER 2021 @ 10H00

Bid Documents will be available at the **Municipal Website and BTO Offices** for a **non – refundable tender fee of R500** payables in the Municipal bank account (Ned Bank 1011292106 branch code 198765, name of company and bid no as reference) (**Failure to attached proof of purchase will lead disqualification**) are also available from Municipal website as from **14 OCTOBER 2021**. **Opening of the bids will be under minimum requirements of the Covid-19 restrictions also no bidder with no face mask will be allowed.**

All bids submitted should remain valid for a period of 90 days after the bid closing date.

1. Notes to Prospective Bidders: Compulsory submissions (Failure to submit any of the following will result in disqualification)

- 1.1 Municipal clearance certificate certifying that no municipal rates and service charges owed by the bidder and any of its directors to Matatiele Municipality or to any other municipality where the bidder's business operations are located are in arrears for more than three months. If you don't pay rates you must submit both affidavit and Proof of residence from Ward Councilor, if you submit one of the two required (bidder and its directors) you will be disqualified.
 - 1.2 Certified copies of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor or a Sworn Affidavit, Failure to submit will result in zero points score for BBBEE status level.
 - 1.3 Authority to sign section must be signed and completed in full.
 - 1.4 Copies of ID Documents must be certified.
 - 1.5 The bid will be evaluated according to the preferential procurement model in the Preferential Procurement the bidders' attention is drawn to Form MBD6.1. Must be completed in full
 - 1.6 Company profile with traceable references
 - 1.7 All bidders should complete MBD 1, MBD 2, MBD 4, MBD6.1, MBD 8, and MBD 9, Ethics Commitment for Suppliers of Matatiele Local Municipality.
 - 1.8 Please note that if the Bid Document is electronically completed will be disqualified.
2. Bids received after the published closing date will not be considered and will not be opened.
 3. All prospective service providers of goods and services and infrastructure procurement are to be registered on Central Database in order to do business with all organs of state in the Republic of South Africa.

4. Bidders are warned not to accept any person who request any amount for award for this bid, it is a scam and fraud, that person must be reported to the nearest police station.

The Bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2017), as well as the Matatiele Local Municipality's Supply Chain Management policy. 80/20 preference point system will be used. The bids will be evaluated in two stages, namely:

- Stage 1-Functionality
- Stage 2-Price and BBBEE Points

Price (80)

BBBEE Points (20)

FUNCTIONALITY (100)

With regard to functionality the following criteria will be applicable.

Proven experience from current / previous clients (Government entities) in supply and delivery of cellular phones and mobile data cards. (<i>attach signed copy of reference letters or completion certificates</i>)	30
4 and above projects = (30) 3 projects = (20) 2 projects = (10) 1 projects = (05)	
Proof of at least 90% coverage of 3G /4G/LTE/5G Network in Matatiele Region (<i>attach copy of provider system generated Report</i>)	50
A valid proof of registration with Independent Communications Authority of South Africa (ICASA). (<i>attached copy of registration</i>)	20
TOTAL	100

A bidder that scores less than 90 points out of 100 in respect of “functionality” will be regarded as submitting a non-responsive bid/ quote and will be disqualified.

Bids must be submitted in a sealed envelope clearly marked “(: **PROVISION OF CELLULAR PHONES, TABLETS AND MOBILE DATA CARDS**) Bid No: MATAT/2021/2022-26” must be deposited in the Bid Box located at the New Budget and Treasury Offices, Mountain View, Matatiele 4730.

Matatiele Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the Bid in whole or part, at the rates quoted and also Matatiele Local Municipality may not appoint one service provider for more than one similar bids advertised and or evaluated on the same date, for the fair distribution of jobs to service providers

Technical enquiries should be directed to **Mr. B Matubatuba (Manager ICT)** at bmabatuba@matatiele.gov.za and SCM enquiries to **Mr. S Fokazi: Acting SCM Manager** at sfokazi@matatiele.gov.za during office hours.

MR. L. MATIWANE
MUNICIPAL MANAGER